## I. Contracts For Meeting of the Panel for Educational Policy - Wednesday, August 12, 2015

**Innovative Procurement Method (IPM)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Full-day universal pre-kindergarten services for four-year olds. | $770,794 | $2,243,394 | 3 years |
| Half day universal pre-kindergarten services for four year olds. | TBD | TBD | 1 year |
| Head start full day services for universal pre-kindergarten. | TBD | TBD | 3 years |
| Open-ended solicitation seeking proposals for the provision of full day UPK services for four-year olds. | $2,823,012 | $7,778,415 | 3 years |
| Universal Pre-kindergarten full day services. | TBD | TBD | 3 years |
| Universal pre-kindergarten services for four year olds in charter schools. | TBD | TBD | 3 years |

## II. Contracts For Meeting of the Panel for Educational Policy - Wednesday, August 26, 2015

### Request for Proposals (RFP)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| A web-based storefront that will offer schools a comprehensive shopping source for e-books to be accessed by students on multiple types of electronic devices. | $17,200,000 | $30,000,000 | 3 years |

### Multiple Task Award Contract Process (MTAC)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Professional and leadership development training for managers, administrators, and central office staff. | $996,000 | $4,316,000 | 4 years & 4months |

### Competitive Sealed Bid (RFB)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Repair of heating, ventilization, and air conditioning (HVAC) systems in schools and administrative buildings. | $11,193,320 | $55,966,600 | 5 years |

### Negotiated Services (NS)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Contract extension for long distance services while the transition is completed from the existing vendor to a new vendor. | $485,000 | $485,000 | 1 year |
| Outreach initiatives and activities on behalf of NYC Dept. of Sanitation recycling programs, activities, laws, and regulations. | $972,848 | $3,891,392 | 4 years |
| Professional Development for Social Emotional Learning. | $128,958 | $128,958 | 10 months |
| Recruit teachers to staff challenging public schools, including schools with high ELL populations. | $850,000 | $2,443,750 | 5 years |
| Support services to schools including instructional, operational and student service supports. | $1,226,593 | $1,226,593 | 1 years |

### Amendment (AMD)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Conversion of half day to full day UPK services. | TBD | TBD | 1 year |
| Full-day universal pre-kindergarten services for four-year olds. | TBD | TBD | 1 year |

### Innovative Procurement Method (IPM)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Half day universal pre-kindergarten services for four year olds. | TBD | TBD | 1 year |
| Half day universal pre-kindergarten services for four-year olds. | TBD | TBD | 1 year |
| Head start full day services for universal pre-kindergarten. | TBD | TBD | 3 years |
| Open-ended solicitation seeking proposals for the provision of full day UPK services for four-year olds. | TBD | TBD | 3 years |
| Universal Pre-kindergarten full day services. | TBD | TBD | 3 years |
| Universal pre-kindergarten services for four year olds in charter schools. | TBD | TBD | 3 years |

## II. Contracts For Meeting of the Panel for Educational Policy - Wednesday, August 26, 2015

### Sec1-03(c) City Council (CIC)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Intervention and dropout prevention services for students. | $200,000 | $200,000 | 1 year |
| Peer mediation and conflict resolution for students at Kurt Hahn Expeditionary Learning School and I.S. 285. | $80,000 | $80,000 | 1 year |
| Peer mediation and conflict resolution for students at Park East High School and Esperanza Preparatory Academy in Manhattan. | $37,050 | $37,050 | 1 year |

### Listing App Software (LAS)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Highscopes' education software product line. | $74,750 | $523,250 | 7 years |
| Teaching Strategies GOLD software product line. | $600,704 | $4,204,928 | 7 years |

### Purchases Through Governmental Contracts (other than OGS) (PGC)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Purchase of closed crankcase ventilation systems to retrofit emissions systems for school buses. | $198,458 | $198,458 | 11 months |

### City Contract (Other than Intracity) (X)

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Purchase of printing and direct mail services. | $700,000 | $3,500,000 | 5 years |

## III. Contracts For Meeting of the Panel for Educational Policy - Tuesday, September 29, 2015

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Secuirty Cameras for the DOE building at Vernon Blvd | | | |

**Request for Proposals (RFP)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Development, programming and support of data reporting websites for Targeted Achievement Accountability Reporting Information System (TAARIS) data management modules. | TBD | TBD | 5 years |

**Multiple Task Award Contract Process (MTAC)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Arts education services | $30,000 | $150,000 | 5 years |
| Arts education services. | $320,002 | $1,600,002 | 5 years |
| Evaluation services to assess the effectiveness of a variety of educational programs. Services to be evaluated include instructional support, staff development, conflict resolution, and student services. | $627,500 | $3,137,500 | 5 years |
| Expanded Learning Time student tutoring services. | $30,000 | $150,000 | 5 years |
| Literacy professional development services. | $4,060,000 | $20,300,000 | 5 years |
| Math professional development services for teachers, leaders, coaches, administrators and support staff. | $30,000 | $150,000 | 5 years |
| Math professional development services for teachers, leaders, coaches, administrators and support staff. | $525,000 | $2,625,000 | 5 years |
| PD for Arts Ed | $30,000 | $150,000 | 5 years |
| Professional development and direct student services for teaching elementary, middle, and high school sciences and STEM (science, technology, engineering and math) education. | $60,000 | $300,000 | 5 years |
| Professional development and direct student services for teaching elementary, middle, and high school sciences and STEM (science, technology, engineering and math) education. | $60,000 | $300,000 | 5 years |
| Professional development for academic intervention services | $130,000 | $650,000 | 5 years |
| Professional development for instructional technology services to assist with integrating computer technology into the instructional program. | $585,000 | $2,925,000 | 5 years |
| Professional development for instructional technology services to assist with integrating computer technology into the instructional program. | $585,000 | $2,925,000 | 5 years |
| Professional development for school leaders and teachers in instructional strategies, student-center academic counseling services, sustainable leadership, quality teaching, and student achievement. | $150,000 | $750,000 | 5 years |
| Professional development for school leaders and teachers in instructional strategies, student-center academic counseling services, sustainable leadership, quality teaching, and student achievement. | $330,000 | $1,650,000 | 5 years |
| Professional development services in special education. | $1,030,000 | $5,150,000 | 5 years |
| Professional development services in special education. | $202,000 | $1,010,000 | 5 years |
| Safe & Supportive Schools | $30,000 | $150,000 | 5 years |
| Safe & Supportive Schools | $30,000 | $150,000 | 5 years |

## III. Contracts For Meeting of the Panel for Educational Policy - Tuesday, September 29, 2015

**Multiple Task Award Contract Process (MTAC)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Social Studies Professional Development and Direct Student Services. (RA #3) | $60,000 | $300,000 | 5 years |
| Special Education Professional Services. (RA# 8) | $60,000 | $300,000 | 5 years |
| Student Support Services RA#17 | $60,000 | $300,000 | 5 years |
| Student support services. (RA#16) | $90,000 | $450,000 | 5 years |
| Whole School Reform services. | $50,000 | $250,000 | 5 years |

**Competitive Sealed Bid (RFB)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Classroom and art supplies. | TBD | TBD | 5 years |
| Recording, reporting, transcription and related services for hearings held by the Impartial Hearing Office. | TBD | TBD | 5 years |

**Negotiated Services (NS)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Arts Education for the New York City Public School for Dance | $76,000 | $228,000 | 3 years |
| Pre-college curriculum to various schools. | $560,000 | $2,800,000 | 5 years |
| Support services to schools including instructional, operational and student services support. | $699,683 | $911,323 | 1 Year |

**Amendment (AMD)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Amendment to a previous contract to add funds to cover FY15 and FY16 enhancements to further expand the Student Enrollment Management System. | $1,500,000 | $1,500,000 | 1 Year |

**Exercise Extension in Contract (EXT)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Contract extension for job order contract consultation and management services. | $7,000,000 | $7,000,000 | 1 year |

**Extension 4-07(b) (EXT4-07(B))**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Contract extension for the purchase and installation of active diesel particulate filters to reduce emissions on school buses. | TBD | TBD | 3 years |
| Scope of work includes, delivery of paper, disposable goods, and cleaning supplies directly to high schools and the SchoolFood warehouse. | $13,400,000 | $13,400,000 | 1 year |

## III. Contracts For Meeting of the Panel for Educational Policy - Tuesday, September 29, 2015

**Listing App Library (LAL)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Library snd Reference Materials | $273,017 | $820,000 | 3 years |

**Listing App Text Books (LAT)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Textbooks and Ancillary | $2,365,170 | $16,556,190 | 7 yrs |
| Textbooks and Ancillary materials | $117,938 | $825,570 | 7 years |
| Textbooks and Ancillary Materials | $13,992,187 | $97,945,314 | 7 yrs |
| Textbooks and Ancillary Materials | $35,631 | $249,416 | 7yrs |
| Textbooks/Ancillary Materials | $12,868,053 | $90,076,371 | 7 years |

**Sole Source Goods (SOG)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| HVAC Training Materials | $100,000 | $100,000 | 1 Yr |

**Sec1-03(c) City Council (CIC)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Chess classes for elementary and middle schools students attending NYC Title 1 funded schools. | $429,500 | $429,500 | 1 Year |
| Conflict resolution - Anti-Gun Violence Initiative | $120,000 | $120,000 | 1 year |
| Conflict resolution and peer mediation | $31,808 | $31,808 | 1 year |
| Conflict resolution and peer mediation services for students attending Augusty Martin HS and Queens Academy HS in Queens. | $80,000 | $80,000 | 1 year |

**Government to Government (PAG)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Leaders in Education Apprenticeship Program (LEAP) and Advanced Leadership Institute (ALI) | $731,473 | $731,473 | One Year |

## IV. Contracts For Meeting of the Panel for Educational Policy - Tuesday, October 27, 2015 or later

**Request for Proposals (RFP)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Consolidate seven-node SONET design to a more efficient four-node design. | TBD | TBD | 3 years |
| DOE is seeking qualified contractors to assist with the refreshing and updating of data networks at schools and central offices. Work may include surveying sites, preparing network designs, specifying equipment, proposing possible options and any required infrastructure improvements as per the DOE Networking Standards and taking delivery of equipment and materials, and managing the actual deployment and network integration of the equipment at a given site. | | | |
| Establish a pool of Information Technology Consulting Services (ITCS) contractors to provide consulting services to the DOE when a need for such services have been identified. | TBD | TBD | 5 years |
| Routine structural assessment report and sub-surface investigations at three locations affiliated with the Habor School. | TBD | TBD | 3 years |
| Special inspection services for maintenance and construction work performed by the NYCDOE on owned and leased properties citywide. | TBD | TBD | 5 years |
| The contracted vendor will evaluate mechanical and electrical conditions, offer repair methods, estimate costs for remediation work, and provide reports and recommendations to DSF. | | | 5 Year |
| The New York City Department of Education (DOE) is seeking qualified telecommunication vendor(s) to provide voice and data services to approximately 1800 schools across New York City. DOE anticipates that multiple vendors will compete for award in one or multiple Classes of Award. Vendors may propose separately on voice and data components of this Request for Proposals (RFP). The DOE will accept proposals from vendors able to provide data and/or voice services on a citywide basis. | | | |

**Multiple Task Award Contract Process (MTAC)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Arts education services. | $100,000 | $500,000 | 5 years |
| DOE is seeking qualified contractors to assist with the refreshing and updating of data networks at schools and central offices. Work may include surveying sites, preparing network designs, specifying equipment, proposing possible options and any required infrastructure improvements as per the DOE Networking Standards, providing service quotes, and taking delivery of equipment and materials, and managing the actual deployment and network integration of the equipment at a given site. | | | |
| Professional development for arts education. | $90,000 | $450,000 | 5 years |
| R0898 Student Support Services RA# 19 | $90,000 | $450,000 | 5 years |
| Student Support Services RA#18 | $90,000 | $450,000 | 5 years |

## IV. Contracts For Meeting of the Panel for Educational Policy - Tuesday, October 27, 2015 or later

**Competitive Sealed Bid (RFB)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Financial/banking institutions to establish and maintain approximately 950 e-bank accounts for school custodian engineers to facilitate expenditures for custodian supplies citywide. | TBD | TBD | 5 years |
| Provide all labor, equipment and supervision required and necessary for the provision of trained qualified persons holding F-01 Certificate of Fitness Holders and/or the FDNY Certificate of Fitness for F-03 Public Assembly Safety Personnel | TBD | TBD | 5 year |
| Provide all labor, material controls, wiring, piping, and supervision required and necessary to repair, modify, and or rebuild and/or replace oil burners, gas burners and dual fuel burners, parts and allied equipment. | TBD | TBD | 5 year |
| Repair of cafeteria and kitchen equipment in schools citywide. | TBD | TBD | 5 Years |
| Scope of work includes labor, materials, and supervision required to provide electrical work, including but not limited to installation of new conduits, wiring, and outlets, replacement of existing marked lines and outlets, disconnection of hardwired lines and converting to standard outlets and receptacles, and electrical line repairs related to fire suppression systems. Scope of work also includes some installation and repair of data lines related to cafeteria operations. | TBD | TBD | 5 yrs |
| The New York City Department of Education (DOE) is seeking bids from Dark Fiber providers. One award will be made to a vendor who can fully provision, test and maintain a Dark Fiber infrastructure identified in this solicitation. This network provides a consistent and reliable high-speed network infrastructure providing Internet access to schools and administrative offices for online instructional and administrative applications. | | | |
| These services are required by the U.S. Environmental Protection Agency (USEPA), which mandates the inspection and management of Asbestos Containing Building Materials (ACBM) in all DOE buildings. | | | 5 Years |
| Work includes all labor, material, and supervision required to repair, maintain, replace, test, and/or install pneumatic air compressors, and hydro testing of air-receiving tanks as well as associated systems. | | | 5 years |
| work includes all labor, material, parts, and supervision required to test, maintain, repair, modify, make addition to or install electrical systems. | | | 5 Years |

**Amendment (AMD)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Amendment to add funding to cover the delivery of mental health services. | TBD | TBD | 3 Years |

**Listing App Text Books (LAT)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Textbooks and Ancillary | | | 7 Years |

## IV. Contracts For Meeting of the Panel for Educational Policy - Tuesday, October 27, 2015 or later

**Sec1-03(c) City Council (CIC)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| City Council allocation for conflict resolution, violence prevention and youth development. | $80,000 | $80,000 | 1 Year |
| City Council allocation for violence prevention, conflict resolution and youth development. | $80,000 | $80,000 | 1 Year |
| Conflict resolution and anti-gun violence intervention. | $40,000 | $40,000 | 1 Year |
| Conflict resolution and peed mediation funded by City Council for 2 schools in District 21, Brooklyn. | $80,000 | $80,000 | 1 Year |
| The vendor will support student services in line with Anti-Gun Violence Prevention | $120,000 | $120,000 | 1 Year |

**Government to Government (PAG)**

| Description | Estimated Highest Annual Spending | Estimated Total Spending | Contract Term |
|---|---|---|---|
| Community School contracts transferred from DYCD to DOE. | TBD | TBD | 1 year |

# Panel for Educational Policy
# Contract Agenda
# August 12, 2015

**Item:** 1 Withdrawn

---

**Item:** 2 **Description:** Open-ended solicitation seeking proposals for the provision of full day UPK services for four-year olds.

**Term:** 3 years **Options:** 2 year option **Funding:** NYSED

**Division:** Division of Early Childhood Education **Contract Type:** Requirements

| Vendor Name | Estimated Annual Amount |
|---|---|
| All Seasons Day Care, LLC | $189,083 |
| Catholic School Region of Staten Island | $447,174 |
| Catholic School Region of Staten Island | $523,322 |
| Catholic School Region of Staten Island | $902,450 |
| Grace DayCare Center, Inc. | $193,725 |
| Laconia Daycare Center & Infant Care Inc. | $340,097 |
| Redeemer St. John's Nursery School | $227,160 |

---

**Item:** 3 Withdrawn

---

**Item:** 4 Withdrawn

---

**Item:** 5 Withdrawn

---

**Item:** 6 **Description:** Full-day universal pre-kindergarten services for four-year olds.

**Term:** 3 years **Options:** two 1 year options **Funding:** NYSED & Grant

**Division:** Division of Early Childhood Education **Contract Type:** Requirements

| Vendor Name | Estimated Annual Amount |
|---|---|
| The Laugh & Learn Place | $392,694 |
| Yeshiva Tiferelth Mosho, Inc. | $378,100 |

**Item:** 1

**Description:**

Withdrawn

**Item:** 2

**Description:**

Open-ended solicitation seeking proposals for the provision of full day UPK services for four-year olds.

# REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R1079)

| Estimated Annual / Total Contract Amounts | Funding Source | Contract Term | Options | Estimated Option Amount | Procurement Method | Is Contract Retroactive? | Contract Type |
|---|---|---|---|---|---|---|---|
| $2,477,701.56 / $7,778,414.68 | New York State Education Department (NYSED), Tax Levy | Three Years | Options to Extend for Two 1-Year Periods or One 2-Year Period | $4,955,403.12 | Request for Proposals (RFP) via an Innovative Procurement per Section 3-13 of DOE Procurement Policy & Procedures | No | Requirements |

| | |
|---|---|
| **Vendor Name & Address** | See attached table. |

| Contract Manager | Lead Contracting Officer | Division of Contracts & Purchasing Contact |
|---|---|---|
| Xanthe Jory<br>Executive Director, Expansion Planning<br>Division of Early Childhood Education | Sophia Pappas<br>Chief Executive Officer<br>Division of Early Childhood Education | Angela Edwards<br>Chief Administrator<br>Central Office Procurement |

## PURPOSE

Authorization is requested to contract with the vendors listed in the attached table to provide high-quality instructional programming as part of the Full-Day Universal Prekindergarten (UPK) program.

## DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

Additionally, New York State Education Law provides for a statewide Universal Prekindergarten Program and contracts for these services are necessary. State Regulations require that at least 10 percent of State funding goes to community-based organizations. Currently in New York City, approximately 60 percent of UPK children are served in community-based organizations that contract

directly with the DOE. This solicitation was conducted as an open-ended Request for Proposals (RFP) and not as a Request for Bids (RFB) because these services are administered directly to children and must be evaluated on nine (9) criteria listed in the RFP.

The Committee on Contracts (COC) approved the use of an Innovative Procurement method to release this modified RFP and receive proposals through the City's Health and Human Services (HHS) Accelerator System. The COC approval allowed the DOE to modify the UPK RFP for pre-qualification and delegate the HHS Accelerator Director, a non-DOE employee, with required authority to make prequalification decisions on the DOE's behalf. The intended use of this system is to streamline the receipt and evaluation of proposals in order to expedite the development and registration of contracts pursuant to the RFP.

The HHS Accelerator is essentially a document vault system for data and document exchange during the contract cycle or on an as needed basis. It allows for a more simplified RFP document and significant paper reduction since vendors will be required to submit their proposal and relevant documents through the system. The DOE will have access to vendors' documents, thus reducing the need to request documents separately for each procurement or contract action. Further, use of the HHS Accelerator online system increases speed and accuracy for proposer responsiveness checks.

Additionally, the COC approved the use of an Innovative Procurement method to release an open-ended RFP. The open-ended RFP was released in April 2015, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within the New York City public school system. The initial intent was to have the RFP remain open for an indefinite period; however, the RFP closed on June 15, 2015 when the DOE determined that there were sufficient proposals. The use of an open-ended procurement was believed to be in the best interests of the City as it supports the Mayor's Pre-K expansion plan by streamlining the standard RFP process.

The Division of Early Childhood Education (DECE) performed a needs analysis to determine areas to target for full-day seats citywide. DECE measures this seat gap by evaluating the difference between the estimated number of Pre-K aged students in each district and zone, and the number of Pre-K seats available The RFP requested vendors to submit proposals for any areas within the five boroughs and 32 community school districts.

Contract awards pursuant to this RFP are contingent upon the need of the area, capacity and performance of the provider and availability of funding. Additionally, demand was also factored into award decisions based on the most up-to-date demand data available at the time of award.

Of the 252 proposals received in HHS Accelerator, 161 were evaluated after removing the duplicates and non-responsive proposals during the responsiveness checks. There are 5 vendors recommended for award of full-day programs at 7 sites on this Request for Authorization. Additional sites will be included in subsequent RAs. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

The program provides at least 180 total days of Pre-K for All services (based on a 5 day week), or the required 216 calendar days (based on a 6 day week), including four (4) days scheduled for professional development per year. The program may be scheduled for a maximum of 6 days per week (Monday through Friday and either Saturday or Sunday), *provided* that if the program operates 6 days a week, then the program must satisfy the minimum weekly hours requirement (31 hours, 40 minutes in a typical week) and operate for a minimum of 216 calendar days each school year.

The UPK full-day expansion allows for limited start-up funds for programs beginning new full-day programs. Vendors requiring start-up funds were offered additional resources outside of their

negotiated per child rate for the first year of their contract. These funds will support facilities improvements necessary for their required Department of Mental Health and Hygiene permit, other small upgrades, or for furniture and other materials for their new classrooms.

DECE convened evaluation committees comprised of DECE field office UPK instructional and operational personnel to evaluate proposals under their guidance, as well as consultants with extensive experience in Early Childhood education. Proposals were scored using the following evaluation criteria:

| RESPONSE CATEGORY | MAXIMUM POINTS |
|---|---|
| Organizational Experience and Effectiveness | 11 |
| Vision | 5 |
| Enrollment/Community Served | 5 |
| Instruction | 17 |
| Family Engagement | 17 |
| Program Management | 10 |
| Human Resource and Talent Management | 15 |
| Health and Safety | 15 |
| Facility | 5 |

All vendors in areas where additional seats are needed who met the minimum qualifications, scored at or above the 55 points, proposed a viable site, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceeded the estimated demand for services, awards were made based on vendor scores.

All of the vendors and their principal owners and officers were subject to a comprehensive background check and have been determined to be responsible. No noteworthy information was found for the entities listed below.

| Vendor | Site District | Site ID | Geographic Borough | Site Zip Code | Awarded # of Full-Day Seats | Negotiated Cost per Child for Full-Day Seats | Negotiated Annual Contract Amount for Full-Day Seats | Start-up costs for furniture and materials | Start-up costs for facilities/ permits |
|---|---|---|---|---|---|---|---|---|---|
| Redeemer St. John's Nursery School | 20 | KCPO | K | 11228 | 18 | $11,229.00 | $202,122.00 | $10,038.00 | $15,000.00 |
| Grace Daycare Center Inc. | 30 | QBJR | Q | 11369 | 18 | $10,125.00 | $182,250.00 | $11,475.00 | $0.00 |
| Catholic School Region of Staten Island | 31 | RABL | R | 10304 | 40 | $11,333.06 | $453,322.40 | $30,000.00 | $40,000.00 |
| Catholic School Region of Staten Island | 31 | RACE | R | 10314 | 36 | $10,588.18 | $381,174.48 | $30,000.00 | $36,000.00 |
| Catholic School Region of Staten Island | 31 | RAIX | R | 10310 | 72 | $10,700.69 | $770,449.68 | $60,000.00 | $72,000.00 |
| All Seasons Day Care LLC | 11 | XAWG | X | 10466 | 17 | $9,299.00 | $158,083.00 | $14,000.00 | $17,000.00 |
| LACONIA DAYCARE CENTER AND INFANT CARE INC | 11 | XAYD | X | 10466 | 36 | $9,175.00 | $330,300.00 | $9,797.00 | $0.00 |

**Item:** 3

**Description:**

Withdrawn

**Item:** 4

**Description:**

Withdrawn

**Item:** 5

**Description:**

Withdrawn

**Item:** 6

**Description:**

Full-day universal pre-kindergarten services for four-year olds.

# REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R1067)

| Estimated Annual / Total Contract Amounts | Funding Source | Contract Term | Options | Estimated Option Amount | Procurement Method | Is Contract Retroactive? | Contract Type |
|---|---|---|---|---|---|---|---|
| $736,300 / $2,243,394.00 | New York State Education Department (NYSED), Tax Levy | Three Years | Options to Extend for Two 1-Year Periods or One 2-Year Period | $1,472,600 | Request for Proposals (RFP) via an Innovative Procurement per Section 3-13 of DOE Procurement Policy & Procedures | No | Requirements |

| | |
|---|---|
| **Vendor Name & Address** | See attached table. |

| Contract Manager | Lead Contracting Officer | Division of Contracts & Purchasing Contact |
|---|---|---|
| Xanthe Jory<br>Executive Director, Expansion Planning<br>Division of Early Childhood Education | Sophia Pappas<br>Chief Executive Officer<br>Division of Early Childhood Education | Angela Edwards<br>Chief Administrator<br>Central Office Procurement |

## PURPOSE

Authorization is requested to contract with the vendors listed in the attached table to provide high-quality instructional programming as part of the Full-Day Universal Prekindergarten (UPK) program.

## DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

Additionally, New York State Education Law provides for a statewide Universal Prekindergarten Program and contracts for these services are necessary. State Regulations require that at least 10 percent of State funding goes to community-based organizations. Currently in New York City, approximately 60 percent of UPK children are served in community-based organizations that contract

directly with the DOE. This solicitation was conducted as a modified Request for Proposals (RFP) and not as a Request for Bids (RFB) because these services are administered directly to children and must be evaluated on nine (9) criteria listed in the RFP.

The Committee on Contracts (COC) approved the use of an Innovative Procurement method to release this modified RFP and receive proposals through the City's Health and Human Services (HHS) Accelerator System. The COC approval allowed the DOE to modify the UPK RFP for pre-qualification and delegate the HHS Accelerator Director, a non-DOE employee, with required authority to make prequalification decisions on the DOE's behalf. The intended use of this system is to streamline the receipt and evaluation of proposals in order to expedite the development and registration of contracts pursuant to the RFP.

The HHS Accelerator is essentially a document vault system for data and document exchange during the contract cycle or on an as needed basis. It allows for a more simplified RFP document and significant paper reduction since vendors will be required to submit their proposal and relevant documents through the system. The DOE will have access to vendors' documents, thus reducing the need to request documents separately for each procurement or contract action. Further, use of the HHS Accelerator online system increases speed and accuracy for proposer responsiveness checks.

A modified RFP was released in November 2014, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within the New York City public school system. The deadline for proposals was December 19, 2014.

The Division of Early Childhood Education (DECE) performed a needs analysis to determine areas to target for full-day seats citywide. DECE measures this seat gap by evaluating the difference between the estimated number of Pre-K aged students in each district and zone, and the number of Pre-K seats available The RFP requested vendors to submit proposals for any areas within the five boroughs and 32 community school districts.

Contract awards pursuant to this RFP are contingent upon the need of the area, capacity and performance of the provider and availability of funding. Additionally, demand was also factored into award decisions based on the most up-to-date demand data available at the time of award.

Of the 364 proposals received in HHS Accelerator, 355 were evaluated after removing the duplicates and non-responsive proposals during the responsiveness checks. There are 2 vendors recommended for award of full-day programs at 2 sites on this Request for Authorization. Additional sites will be included in subsequent RAs. Contracts for these services are necessary because the DOE does not possess the personnel to perform them.

The program provides at least 180 total days of Pre-K for All services (based on a 5 day week), or the required 216 calendar days (based on a 6 day week), including four (4) days scheduled for professional development per year. The program may be scheduled for a maximum of 6 days per week (Monday through Friday and either Saturday or Sunday), *provided* that if the program operates 6 days a week, then the program must satisfy the minimum weekly hours requirement (31 hours, 40 minutes in a typical week) and operate for a minimum of 216 calendar days each school year.

The UPK full-day expansion allows for limited start-up funds for programs beginning new full-day programs. Vendors requiring start-up funds were offered additional resources outside of their negotiated per child rate for the first year of their contract. These funds will support facilities improvements necessary for their required Department of Mental Health and Hygiene permit, other small upgrades, or for furniture and other materials for their new classrooms.

DECE convened evaluation committees comprised of DECE field office UPK instructional and operational personnel to evaluate proposals under their guidance, as well as consultants with extensive experience in Early Childhood education. Proposals were scored using the following evaluation criteria:

| RESPONSE CATEGORY | MAXIMUM POINTS |
|---|---|
| Organizational Experience and Effectiveness | 11 |
| Vision | 5 |
| Enrollment/Community Served | 5 |
| Instruction | 17 |
| Family Engagement | 17 |
| Program Management | 10 |
| Human Resource and Talent Management | 15 |
| Health and Safety | 15 |
| Facility | 5 |

All vendors in areas where additional seats are needed who met the minimum qualifications, scored at or above the 55 points, proposed a viable site, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceeded the estimated demand for services, awards were made based on vendor scores.

All of the vendors and their principal owners and officers were subject to a comprehensive background check and have been determined to be responsible. No noteworthy information was found for the entities listed below.

| Vendor | Site District | Site ID | Geographic Borough | Site Zip Code | Awarded # of Full-Day Seats | Negotiated Cost per Child for Full-Day Seats | Negotiated Annual Contract Amount for Full-Day Seats | Start-up costs for furniture and materials | Start-up costs for facilities/ permits |
|---|---|---|---|---|---|---|---|---|---|
| Yeshiva Tifereth Moshe | 28 | QAIR | Q | 11415 | 38 | $9,950.00 | $378,100.00 | $0.00 | $0.00 |
| The Laugh and Learn Place, Inc. | 29 | QBBP | Q | 11413 | 36 | $9,950.00 | $358,200.00 | $16,494.00 | $18,000.00 |

# Technical Changes

# TECHNICAL CHANGES FOR PROVIDERS APPROVED UNDER PREVIOUS REQUESTS FOR AUTHORIZATION OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR YEAR-OLDS IN UNIVERSAL PREKINDERGARTEN

| Funding Sources | Contract Term | Options | Procurement Method | Is Contract Retroactive? | Contract Type |
|---|---|---|---|---|---|
| New York State Education Department (NYSED), Tax Levy | Three Years | Options to Extend for Two 1-Year Periods or One 2-Year Period | Request for Proposal via Innovative Procurement Method | No | Requirement |

| Contract Manager | Lead Contracting Officer | Division of Contracts & Purchasing Contact |
|---|---|---|
| Xanthe Jory<br>Executive Director, Expansion Planning<br>Division of Early Childhood Education | Sophia Pappas<br>Chief Executive Officer<br>Division of Early Childhood Education | Angela Edwards<br>Chief Administrator<br>Central Office Procurement |

## PURPOSE

In April, June and July of 2015, the Panel for Educational Policy (Panel) approved a Request for Authorization (RA) to contract with vendors to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program.

The table below shows technical changes for Universal Prekindergarten Service providers previously approved on the April, June, and July Panel meetings:

| Panel | Vendor Name Original | Site District | Site ID | Geographic Borough | Site Zip Code | Awarded # of Full-Day Seats | Negotiated Cost per Child for Full-Day Seats | Negotiated Annual Contract Amount for Full-Day Seats | Start-up costs for furniture and materials Original | Start-up costs for facilities/ permits Original |
|---|---|---|---|---|---|---|---|---|---|---|
| July | Friends of Crown Heights | 19 | KBKU | K | 11208 | | | | 0 | |
| July | Cinderella | 21 | KBQF | K | 11235 | 13 | 10,000 | | | |
| July | Giocare | 15 | KCOT | K | 11215 | | 12,523.33 | | | |
| July | Emilia's Kids | 24 | QBEC | Q | 11373 | 39 | | | | |
| July | Ira's Briarwood Day Care & Preschool Inc. | 18 | KCLF | K | | | | | | |
| July | Red Hat Day Care Center Inc. | 21 | KBQI | K | | | | | | |

| *Type of Change (8/12)* | Awarded # of Full-Day Seats June REVISION | Negotiated Cost per Child for Full-Day Seats REVISION | Negotiated Annual Contract Amount for Full-Day Seats REVISION | Start-up costs for furniture and materials REVISION | Start-up costs for facilities/ permits REVISION | Vendor Name/Zip REVISION |
|---|---|---|---|---|---|---|
| *Start-up* | | | | $15,000 | | |
| *Seats/Costs* | 18 | $11,107 | | | | |
| *Costs* | | 11,343 | | | | |
| *Seats* | 35 | | | | | |
| *Name* | | | | | | *Ira's DayCare III Inc.* |
| *Name* | | | | | | *Red Hat Day Care Center Inc. d/b/a Red Hat Day Care Center* |

# TECHNICAL CHANGES FOR PROVIDERS APPROVED UNDER PREVIOUS REQUESTS FOR AUTHORIZATION OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR YEAR-OLDS IN UNIVERSAL PREKINDERGARTEN

| Funding Sources | Contract Term | Options | Procurement Method | Is Contract Retroactive? | Contract Type |
|---|---|---|---|---|---|
| New York State Education Department (NYSED), Tax Levy | Three Years | Options to Extend for Two 1-Year Periods or One 2-Year Period | Request for Proposal via Innovative Procurement Method | No | Requirement |

| Contract Manager | Lead Contracting Officer | Division of Contracts & Purchasing Contact |
|---|---|---|
| Xanthe Jory<br>Executive Director, Expansion Planning<br>Division of Early Childhood Education | Sophia Pappas<br>Chief Executive Officer<br>Division of Early Childhood Education | Angela Edwards<br>Chief Administrator<br>Central Office Procurement |

## PURPOSE

In April, June and July of 2015, the Panel for Educational Policy (Panel) approved a Request for Authorization (RA) to contract with vendors to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program.

The table below shows technical changes for Universal Prekindergarten Service providers previously approved on the April, June, and July Panel meetings:

| Panel | Vendor Name Original | Site District | Site ID | Geographic Borough | Site Zip Code |
|---|---|---|---|---|---|
| May | Childcare Partners at New York-West, LLC d/b/a The Learning Experience Children's Academy | 2 | MBHM | M | 10004 |
| une | Yeshiva Torah Vodaath | 22 | KBZX | K | 11218 |
| May | Stepz 2 Success Childcare Center, Inc. d/b/a Leapz 2 Success Child Care Center | 22 | KCOG | K | 11225 |
| uly | Bloomingdale Friends, Inc. d/b/a Friends Preschool | 31 | RAFG | R | 10309 |

| Type of Change (8/12) | Vendor Name/Zip REVISION |
|---|---|
| Name | Childcare Partners at New York-West, LLC |
| Zip | 11210 |
| Zip | 11210 |
| Name | Bloomingdale Friends, Inc. |

# Addendum(s)

# ADDENDUM TO REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN SERVICES (2014-2017) RA #7

| Estimated Annual / Total Contract Amount | Funding Source | Contract Term | Options | Procurement Method | Is Contract Retroactive? | Contract Type |
|---|---|---|---|---|---|---|
| $149,929.95 / 374,824.88 | New York State Education Department (NYSED), Tax Levy | 2.5 Years | None | Contract via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures | No | Requirement |

| | |
|---|---|
| **Vendor Name Address** | Congress of Italian American Organizations, Inc. d/b/a Seeds of Unity Day Care Center<br>5816 13th Avenue<br>Brooklyn, NY 11219 |

| Contract Manager | Lead Contracting Officer | Division of Contracts & Purchasing Contact |
|---|---|---|
| Xanthe Jory<br>Executive Director, Expansion Planning<br>Division of Early Childhood Education | Sophia Pappas<br>Executive Director<br>Division of Early Childhood Education | Angela Edwards<br>Chief Administrator<br>Central Office Procurement |

## PURPOSE

On December 18, 2014 the Panel for Educational Policy (Panel) approved a Request for Authorization (RA) to contract with Congress of Italian American Organizations, Inc. d/b/a Seeds of Unity Day Care Center to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program. As indicated in the approved RA, the vendor and its principal owners and officers were subject to a comprehensive background check, but these checks were not all completed prior to Panel approvals.

Upon completion of the comprehensive background checks, previously unreported noteworthy information became known to the DOE. In accordance with the DOE commitment to report all known noteworthy information to the Panel, the information concerning this vendor is summarized below.

## DISCUSSION

On December 18, 1978, the Office of the Comptroller for the State of New York (OSC) issued an audit regarding the Congress of Italian Americans (CIAO). The audit's findings revealed instances of nepotism, poor accounting and record-keeping, undocumented monetary transactions, duplicate payrolls, poor time-keeping of employees, evidence that many of the purported member organizations of CIAO did not appear to exist, and improper management of funds entrusted to the organization. This led the New York City Human Resources Administration to terminate its contracts with CIAO shortly after the release of the audit report.

In response to an inquiry by the DOE, CIAO offered the following:

- The founder and Executive Director at the time of the report was removed from her position by the Board after the release of the audit.
- Though the former Executive Director serves on the Board of Directors as Emeritus Director, she is over 90 years old, has no voting authority, and receives no financial compensation.

- There are no current paid employees of CIAO that are relatives or close friends of the former Executive Director.
- CIAO currently has four employees, all of whom have experience relevant to their assigned duties.
- None of the current Board members receive any compensation.
- CIAO has been reorganized since the audit and now has only one chapter.
- While CIAO's UPK program was developed by the daughter of the former Executive Director, she serves as a volunteer and receives no compensation.
- CIAO hired an outside party, with no connection the former Executive Director, to serve as Administrative Director of the UPK program.
- Since the audit, CIAO has received city contracts from the Department of Youth and Community Development (DYCD) with DYCD informing the DOE that CIAO's performance was satisfactory.

As the audit occurred 37 years ago, there is new leadership, the organizational structure has changed and the vendor has performed satisfactorily under City contracts received since then, the DOE does not believe this matter precludes a determination that the vendor is responsible.