

**THE NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES
65 COURT STREET
BROOKLYN, NEW YORK 11201**

**Posted Date: October 9, 2014
Deadline Date: November 7, 2014**

TEACHER ASSIGNED VACANCY CIRCULAR NO. 26 2014-2015
(SUBJECT TO BUDGET AVAILABILITY)

POSITION: Teacher Assigned A Instructional- **Teacher Leadership Program Coordinator** (Multiple positions)

(INTERNAL CANDIDATES ONLY)

Position Summary: The Teacher Leadership Program Director will be part of the Office of Leadership and will service approximately 150 schools. The Teacher Leadership Program Director will work closely with teacher leaders, school leaders, and central staff to design, facilitate, and implement the Teacher Leadership Program (TLP). The Director will be responsible for managing and supporting the teacher leadership program (TLP), including growing and refining the all teacher leadership development programs. Performs related work.

LOCATION: TBD

ELIGIBILITY: Licensed, appointed and tenured New York City Department of Education teacher.

DUTIES/ RESPONSIBILITIES:

Professional development/Capacity building

- Plan and lead professional development for teachers and administrators
- Develop and share resources to help teachers align curriculum to NYCDOE expectations
- Manages and supports the Teacher Leadership Program (TLP), including managing recruitment, logistics and promotion, and supporting workshops.
- Connect teachers and school leaders with resources to help them continue growing as professionals
- Collaborate with principal facilitators to develop and implement meaningful learning activities
- Supports the development, alignment, and successful implementation of the teacher leadership framework.
- Consults divisions and teams within the DOE on issues related to teacher leadership development and support.
- Supports teacher leadership capacity building efforts around distributive leadership, facilitative skills, inquiry work, teacher observation, resource optimization, and effective operational practices that impact and accelerate student achievement.
- Directs the development of program evaluation for the purpose of gauging the effectiveness of teacher leadership programs

Relationship to other DOE support structures

- Leads, supports, and creates cohesion around teacher leadership across the DOE, including ensuring high quality implementation of the Teacher Leadership Program (TLP)

SALARY: As per UFT Collective Bargaining Agreement

HOURS / WORK YEAR: As per UFT Collective Bargaining Agreement
8:00 A.M. - 4:00 P.M. Monday through Friday.

School year plus five additional days during winter, spring or summer vacation period.

APPLICATION:

Send cover letter, resume and copy of license(s) to:

KLange@schools.nyc.gov

An Equal Opportunity Employer

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, national origin, alienage and citizenship status, age, marital status, disability, sexual orientation, gender (sex) or prior record of arrest or convictions (except as provided by law), and to maintain an environment free of discriminatory harassment, including sexual harassment, or retaliation, as required by civil rights law. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, NY, 11201.

APPROVED:  _____

**Charles Peeples, Executive Director, Office of Field Services & Information
Division of Human Resources**