

Lead Teacher Position
(Positions are contingent on funding.)

JOB POSTING

Job Title:	Lead Teacher
Salary:	As per UFT Bargaining Agreement with \$10,710 in additional pensionable compensation

POSITION: Lead Teacher

LOCATION: Selected Schools

HOURS: As per UFT Bargaining Agreement, with five weekdays of training prior to the start of school, and four hours of training per month outside of normal school hours

ELIGIBILITY REQUIREMENTS:

- Licensed tenured teacher with a minimum of the last 5 years of satisfactory service in New York City Public Schools
- Appropriate New York City License and/or New York State Certificate
- Extensive knowledge of standards, assessments, and curriculum
- Record of outstanding classroom teaching ability
- Record of successfully impacting student achievement
- Record of working successfully with students who have the greatest needs
- Record of creating model classroom learning environments
- Record of developing and facilitating effective workshops & staff development
- Proven ability to work cooperatively and effectively with other professional staff members
- Proven ability to use data to inform instruction
- Knowledge of adult learning & change theory
- Knowledge of creating learning communities
- Excellent record of attendance and punctuality
- Ability to communicate effectively (written and oral)

DUTIES AND RESPONSIBILITIES

The Lead Teacher, half –time in the classroom and half-time providing professional development support to other teachers, and will work closely with the Literacy and Math coaches. The two primary components of the Lead Teacher’s work are:

- The Lead Teacher’s classroom serves as a lab for best practices and for demonstrating new pedagogical strategies and curriculum. This role includes several steps: pre-planning discussion with other teachers, demonstration of lesson, and debriefing.
- The Lead Teacher supports the professional development of other teachers either by grade(s) or subject area. This could include:
 - Leading study groups around standards, assessments, and instruction
 - Assisting teachers in setting goals for their professional development
 - Serving as a “critical friend” to colleagues by providing coaching and feedback
 - Facilitating regular grade-level or subject-area planning meetings
 - Leading action research projects with other teachers
 - Building trust and collegiality among teachers

SELECTION PROCESS

Selection will take place in a two-stage process. First, selections will be made by a Personnel committee. The central personnel committee will be composed of representatives selected by the

Chancellor or his/her designee and representatives designated by UFT. The central personnel committee will screen applications according to qualifications and create the pool from which school committees can select.

In the second stage, each participating school will establish its own personnel committee, made up of the principal, administration representatives, staff representatives, and parent representatives with a majority of teachers. This committee will make selections from the pool established by the central personnel committee.

Process:

- Applicant must submit on-line application & cover letter via Human Resources Web page
- To facilitate forwarding applications to locations matching your preferences, indicate all **geographical regions** for which you wish to be considered.
- Citywide personnel Committee screens applications
- School-based personnel committee interviews and selects from citywide eligible pool

Applications will be accepted online through

September 8, 2008.

AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, national origin, alienage and citizenship status, age, marital status, disability, prior record of arrest or conviction (except as provided by law), sexual orientation, gender (sex), and to maintain an environment free of discriminatory harassment, including sexual harassment, or retaliation as required by civil rights law. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 923, Brooklyn, New York 11201, or visit the OEO website at <http://schools.nyc.gov/Administration/Offices/GeneralCounsel/OEO/default.htm>.