

New York City Department of Education  
Division of Human Resources  
65 Court Street  
Brooklyn, New York 11201

**Posted Date: February 10, 2009**  
**Deadline: March 16, 2009**

**PLEASE POST**

**Teacher Assigned A Vacancy Circular # 18 2008-2009**  
**Previous Applicants Need Not Apply**

**POSITION:** Transition Development Teacher (Subject to funding Availability)

**LOCATION:** Placement and Referral Unit, Office of Special Education Initiatives 145 Stanton Street, New York, N.Y.

**ELIGIBILITY:** New York City Department of Education licensed and tenured teacher.

**SELECTION CRITERIA:**

- Masters Degree in Special Education or a related service area.
- Minimum of five (5) years experience working with students with disabilities with ratings of Satisfactory.
- Knowledge of New York State laws relating to the provision of instruction and services to general and special education students.
- Skilled in researching, organizing and conducting personnel development activities in the area of transition.
- Ability to relate in a positive manner to staff, parents and agency personnel.
- Demonstrated ability to engage in cooperative and collaborative activities and projects.
- Ability to use computer technology, including the Internet, to enhance professional development activities related to classroom instruction.
- Experience teaching career/vocational education to special populations.
- Knowledge of available job training programs and referral procedures.
- Knowledge of New York City Department of Education instructional initiatives, mandates, curricula requirements and operational resources.

**DUTIES AND RESPONSIBILITIES:**

- Transition Development Teachers will perform, but will not be limited to the following tasks under the direct supervision of the Office of Special Education Initiatives.
- Serve as part of a team that facilitates and supports all New York City Department of Education schools in adhering to transition mandates.
- Develop and deliver professional development on an as-needed basis.
- Conduct vocational assessments and employability skills workshops to enable students to develop career awareness and interviewing skills.
- Develop work-based learning programs and provide job placement assistance to students.
- Use appropriate technological tools for the design of materials, office operations, and delivery of professional development.

**HOURS AND WORK:**

- **Teacher Assigned A**, as per Collective Bargaining Agreement

**SALARY:**

As per UFT Collective Bargaining Agreement plus the possibility of per session for duties outside of the regular work year. (Per Session work does not include work performed as part of a Chapter 683 assignment.)

**APPLICATION:**

Send cover letter, resume and copy of licenses by March 16, 2009 to:  
Linda Wernikoff, Executive Director  
Office of Special Education Initiatives  
**Attention:** Ms. Jeanne Bambino, Room 220  
52 Chambers Street  
New York, New York 10007  
E-mail to: [JBambin4@schools.nyc.gov](mailto:JBambin4@schools.nyc.gov)

Approved:     *Gary Barton*    

Gary Barton  
Division of Human Resources