



April 2009

Dear Parent or Guardian:

Your child's school has been designated as a Title I School In Need of Improvement (SINI) or School Under Registration Review (SURR) for the 2008-09 school year. As a result, you have the option to participate in the No Child Left Behind (NCLB) Public School Choice program and request a transfer to a school that has not been identified as SINI or SURR. The principal, teachers, and staff at your child's school are working hard to improve the academic performance of all students. As you consider the options below, speak with the principal and staff at your child's current school and consider the improvements the school is making.

There are two options available for your child:

Remain at the current school.

Your child may remain at his/her current school and may be eligible to apply for Supplemental Education Services (SES), free after-school enrichment services such as tutoring.

Contact the principal to find out about how you can actively participate in the school improvement process.

OR

Request a transfer to a school that has not been identified as a SINI or SURR.

Carefully read all the enclosed materials to help you decide whether to request a transfer through the NCLB Public School Choice program.

This packet includes all the materials you need if you choose to request a transfer.

If you choose to request a transfer, you must mail the enclosed Transfer Application Form using the postage-paid reply envelope **before Friday, May 22, 2009**. A Transfer Decision Letter will be mailed to you at the end of June. If you do not submit the transfer application form by the deadline, we will conclude that you have chosen not to request a transfer.

Please note that in making transfer offers, **federal law requires that the New York City Department of Education give first priority to the lowest achieving low-income students**. Students who receive and accept a transfer offer under NCLB will be able to start at their new schools on the first day of the 2009-10 school year. Transportation will be provided in accordance with current NYCDOE transportation guidelines and NCLB requirements. Please carefully review the transportation guidelines in the Parent Information Packet which accompanies this letter.

If you are a parent of a special education student, the NYCDOE will seek to identify an available school which can provide your child with the special education program and services recommended in his or her Individualized Education Program (IEP) consistent with the requirements of the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act, and Title II of the Americans with Disabilities Act (ADA Title II).

If you have questions please contact the Borough Enrollment Office or District Family Advocate listed on the front of the Transfer Application Form. You may also contact your school's parent coordinator or call 311 for more information.

Sincerely,

Joel I. Klein
Chancellor