

SPOTLIGHT

on Adult Education

Letter from the Superintendent

This year marks my third as superintendent of the Office of Adult and Continuing Education (OACE), and I am extremely proud of our accomplishments. Thanks to improvements in the delivery of instruction, data practices, and collaboration, the 2014-15 fiscal year was the most successful in the history of our organization.

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Chancellor Fariña Visits Adult Education

Last month, Superintendent Mills and the eight Adult Education principals welcomed Chancellor Carmen Fariña to the Brooklyn Adult Learning Center. This was a fact-finding visit that allowed the Chancellor to hear about the work being done at our learning centers and discuss ways her staff members can better support adult education.

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Chancellor Fariña Visits Adult Education



Pictured above, from left: Region 2 Principal Sabrina Fleming, Superintendent Rose-Marie Mills, Chancellor Carmen Fariña, Region 7 Principal Stephen John, Region 8 Principal Kesha Harris, Region 5 Principal Gloria Williams-Nandan, Region 6 Principal Ryntha Henderson-Amare, Region 1 Principal Anne Bernard, Region 2 Principal Andy Szeto, and Region 4 Principal Charmaine Luke.

Last month, Superintendent Mills and the eight Adult Education principals welcomed Chancellor Carmen Fariña to the Brooklyn Adult Learning Center. This was a fact-finding visit that allowed the Chancellor to hear about the work being done at our learning centers and discuss ways her staff members can better support adult education. Region 6 Principal and CSA representative Ryntha Henderson-Amare thanked the Chancellor and commented that in her long history working with adult education, this was the first time a Chancellor had met with all OACE principals together.

Less than a week later, the Chancellor toured the Queens Adult Learning Center with Principal Siu Hei Szeto. There, she observed Master Teacher Jolanta Olechowski's English as a Second Language class (ESL) and was impressed with the level of student engagement. Chancellor Fariña commented that the lessons she observed were relevant to adult ESL student's needs, especially given their need to navigate multiple roles as parents, caregivers, and workers while assimilating into American society.



Chancellor Fariña visits an ESL class at the Queens Adult Learning Center (OALC).



The Chancellor with QALC Principal Siu Hei (Andy) Szeto.

A Letter from the Superintendent

Dear Colleagues,

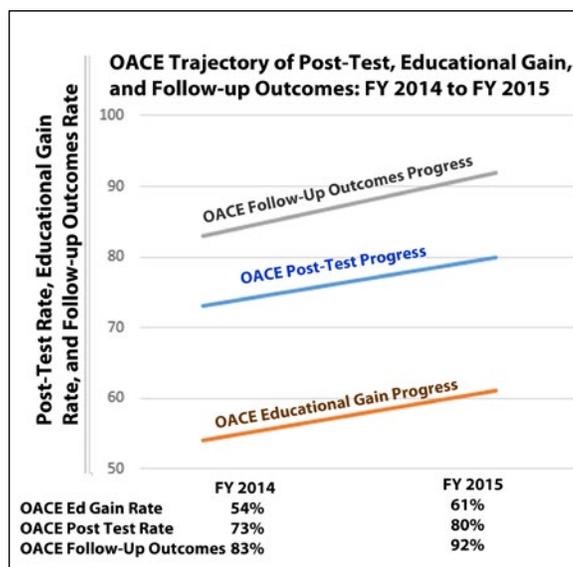
This year marks my third as superintendent of the Office of Adult and Continuing Education (OACE), and I am extremely proud of our accomplishments. Thanks to improvements in the delivery of instruction, data practices, and collaboration, the 2014-15 fiscal year was the most successful in the history of our office. We provided services to over 27,000 adult learners, 299 students earned their high school diploma (with a 94 percent pass rate), more than 3,000 participated in training classes, 1,085 entered postsecondary education or training, and 15,707 participated in English as a Second Language classes.

OACE also surpassed the targets set by the New York State Education Department. As reflected in the chart to the right, post-test rate (our ability to measure student progress), educational gain (the progress students make from an earlier test to a post-test), and follow-up outcomes (numbers of students getting and retaining employment, achieving a high school equivalency diploma, and entering post-secondary education/training) are all on an upward trajectory. We intend to build on these achievements this year by increasing the rigor of instruction, offering professional development to enhance the alignment of instruction and assessment, and building additional capacity within the organization.

Thank you for supporting our adult learners and helping them achieve their dreams.

Educationally yours,

Rose-Marie Mills



Professional Development



Teachers engage in a professional development session led by administrators.

OACE teachers and staff members began the 2015 school year with four days of professional development. Staff met in regional teams, engaged in training activities on the use of data, developed curriculum maps, and reviewed instructional

materials for adult basic education and English as a Second Language instruction.

The regionally created workshops enabled teachers to work in small groups and share best practices. Staff members also engaged in assessment training.

Leadership Development

Last month, OACE launched a leadership development program for principals, assistant principals, and instructional facilitators. The program aims to develop leaders within the organization. During the first session, held at the Brooklyn Adult Learning Center, participants engaged in effective communication and team building activities. Throughout the school year, this cohort of leaders will participate in numerous workshops and site visits.



Region 1 Principal Anne Bernard takes low-inference notes in her "receiver" role while Assistant Principal Marvin Superville acts as "Builder."

Participant Feedback...

- ▶ Learning to communicate may not be as easy as you think!
- ▶ Each individual has his or her own unique learning style, so all learning styles must be addressed in the classroom.
- ▶ It is important to check for understanding when you give directions to others.
- ▶ There is a difference between leadership and management.
- ▶ Creating time for teacher teams is key to school success!
- ▶ Cultural differences significantly impact communication.



Region 3 Principal Sabrina Fleming contemplates her Lego construction during the team-building "The Builder" activity.



Administrators share a light moment during the training.



Assistant Principals Nancy Fernandez, Sandra Tullock, and Dolores Jefferson interact during an activity.

Enrolling in Adult Education Classes

The Office of Adult and Continuing Education offers free adult education classes to adults 21 and over who do not have a U.S. high school diploma or an equivalent. Students can enroll in English as a Second Language (ESL) classes, high school equivalency (GED/HSE) classes, and Career and Technical Education (CTE) classes to become certified in a trade, such as nursing, culinary arts, Microsoft certification, and more.

Interested participants can attend classes at any site in New York City that is most convenient to their needs.

For more information, go to oaceny.org. For information in languages other than English, visit our publications webpage: http://schools.nyc.gov/community/AdultEd/classes/OACE_flier.htm.

Below, find class offerings by borough.

The Bronx

Bronx Adult Learning Center (Region 1)

Principal: Anne Bernard
718-863-4057

Courses offered:

Basic education leading to high school equivalency
English as a Second Language
High school equivalency: Spanish
Certified nurse assistant (C.N.A.)
CTE: Cisco CCNA Certification
CTE: CompTIA A+ Certification
CTE: Electrical Installation
CTE: Computer literacy

Sites:

- ▶ Bronx Adult Learning Center
- ▶ Bronx Probation Department
- ▶ Bronx Regional High School
- ▶ Bronx Works
- ▶ Bronx Works/Betances Community Center
- ▶ Eagle Academy for Young Men
- ▶ Education Opportunity Center
- ▶ Emolior Academy
- ▶ I.S. 339
- ▶ J.H.S. 22 Jordan L. Mott Middle School
- ▶ M.S. 390
- ▶ Mid-Bronx Family Preservation Center
- ▶ New Settlements Apts.

Western Queens

Queens Adult Learning Center (Region 2)

Principal: Siu Hei Szeto
718-361-9480

Courses offered:

Basic education leading to high school equivalency
English as a Second Language
High school equivalency: Spanish
CTE: Computer literacy
CTE: Digital technology
CTE: Microsoft Excel, Word, and Office Suite
CTE: Microsoft Word
CTE: Web Page Design/Adobe Certification

Sites:

- ▶ Aviation High School
- ▶ Catholic Charities Community Center
- ▶ Goodwill Industries
- ▶ I.S. 145 Joseph Pulitzer
- ▶ I.S. 204 Oliver W. Holmes (ZONE 126)

- ▶ I.S. 227Q Louis Armstrong
- ▶ I.S. 5 The Walter Crowley School
- ▶ I.S. 61 Leonardo Da Vinci Intermediate School
- ▶ P.S. 148
- ▶ P.S. 149 Goodwill Industries Beacon
- ▶ P.S. 234 (ZONE126)
- ▶ P.S. 26 Rufus King
- ▶ P.S. 305 Learners and Leaders
- ▶ P.S. 329 East Elmhurst Community School
- ▶ P.S. 330
- ▶ P.S. 71 Forest School
- ▶ P.S. 81Q Jean Paul Richter
- ▶ Phoenix House
- ▶ Queens Adult Learning Center
- ▶ Rikers—Eric M. Taylor Center
- ▶ Rikers—George R. Vierno Center
- ▶ Rikers—Rose M. Singer Center
- ▶ St. Matthias Parish School

Eastern Queens

Educational Services (Region 3)

Principal: Sabrina Fleming
718-557-2567

Courses Offered:

Basic education leading to high school equivalency
Computer literacy
English as a Second Language
High school equivalency: Spanish

Sites:

- ▶ Flushing High School
- ▶ J.H.S. 189 Daniel Carter Beard
- ▶ J.H.S. 190 Russell Sage
- ▶ Jamaica Learning Center

- ▶ John Adams High School
- ▶ M.S. 72 Catherine & Count Basie
- ▶ P.S. 160 Walter Francis Bishop
- ▶ P.S. 182 Samantha Smith School
- ▶ P.S. 183 Dr. Richard R. Green
- ▶ P.S. 24 Andrew Jackson
- ▶ P.S. 253Q
- ▶ P.S. 55 Maure
- ▶ P.S. 65 The Raymond York Elementary School
- ▶ P.S./I.S. 295
- ▶ Queens Alternate Learning Center
- ▶ Queens H.S. for Information, Research & Technology
- ▶ Richmond Hill High School
- ▶ Rochdale Village Community Center
- ▶ Tzu Chi Buddhist Foundation

Lower Manhattan

Pathways to Graduation Complex (Region 4)

Principal: Charmaine Luke
212-868-1650

Courses Offered:

Basic education leading to high school equivalency
English as a Second Language
High school equivalency: Spanish

Sites:

- ▶ Alternative Education Complex

- ▶ Graffiti Church
- ▶ Grand Street Settlement
- ▶ Hartley House
- ▶ Hudson Guild Fulton Center
- ▶ ICD Institute for Career Development
- ▶ Lower East Side Service Center
- ▶ P.S. 124 Yung Wing
- ▶ P.S. 42 Benjamin Altman
- ▶ P.S. 64 Robert Simon
- ▶ Tenzer School

Upper Manhattan

Mid-Manhattan Adult Learning Center (Region 5)

Principal: Gloria Williams-Nandan
212-666-1919 or 212-666-1920

Courses Offered:

Basic education leading to high school equivalency
English as a Second Language
Learning laboratory
Certified Nurse Assistant (C.N.A.)
CTE: Building/Property Maintenance
CTE: Building Maintenance and Repair:
Plumbing/Heating
CTE: CAI/Writing
CTE: Carpentry
CTE: Computer literacy
CTE: Culinary Arts/Food Preparation
CTE: Electrical Installation
CTE: Medical Billing / Coding
CTE: Microsoft Office Specialist Certif.
CTE: Microsoft Office Suite
CTE: Phlebotomy/EKG/EHR
CTE: Welding

Sites:

- ▶ M.S. 319 Maria Teresa
- ▶ Mid-Manhattan Adult Learning Center
- ▶ Northern Manhattan Improvement Corp.
- ▶ Odyssey House—Haven
- ▶ Odyssey House—Manor Building
- ▶ Odyssey House—Park Avenue Facility
- ▶ Prospero Hall LP
- ▶ School of Cooperative Technical Education

Interested in Career and Technical Education classes?

Access our Career and Technical Education Catalog at <http://tinyurl.com/ncsj4u5> to find out more about these and other career paths.

South Brooklyn: NYC School Districts 15, 18, 19, 20, 21, 22, and 23

P.S. 13 Roberto Clemente (Region 6)

Principal: Ryntha Henderson-Amare;
718-240-2770

Courses Offered:

English as a Second Language
Basic education leading to high school equivalency
Certified Nurse Assistant (C.N.A.)

Sites:

- ▶ East NY Urban Youth Corps
- ▶ Franklin K. Lane
- ▶ I.S. 232
- ▶ I.S. 68
- ▶ Linden Learning Center
- ▶ Marien-Heim Senior Center

- ▶ P.S. 013 Roberto Clemente
- ▶ P.S. 114 Ryder Elementary
- ▶ P.S. 115 Daniel Mucatel School
- ▶ P.S. 139 Alexine A. Fenty
- ▶ P.S. 152 School of Science & Tech
- ▶ P.S. 156 Waverly
- ▶ P.S. 176 The Ovington School
- ▶ P.S. 184 Newport (K184)
- ▶ P.S. 214 Michael Friedsam
- ▶ P.S. 230 Doris L. Cohen
- ▶ P.S. 251 Paerdegat
- ▶ P.S. 290 Juan Morel Campos
- ▶ P.S. 52 Sheepshead Bay
- ▶ P.S. 69 Vincent Di Grippo
- ▶ P.S. 89 Cypress Hills Community School
- ▶ William E. Grady High School

Northeast Brooklyn: NYC School Districts 14, 16, 17, and 32

@ M.S. 061 (Region 7)

Principal: Stephen John
718-221-6703

Courses Offered:

English as a Second Language
Basic education leading to high school equivalency
High school equivalency: Spanish

Sites:

- ▶ Bedford Stuyvesant Headstart (FamilyLitProgram)
- ▶ Brooklyn Kindergarten Society
- ▶ Bushwick High School
- ▶ Bushwick United Headstart—Stanhope
- ▶ FamilyLitProg
- ▶ J.H.S. 50 John D. Wells

- ▶ John Coker Day Care
- ▶ M.S. 2 Parkside Preparatory Academy
- ▶ M.S. 61 Dr. Gladstone H. Atwell
- ▶ P.S. 110 The Monitor
- ▶ P.S. 120 Carlos Tapia
- ▶ P.S. 123 Suydam
- ▶ P.S. 151 Lyndon B. Johnson School
- ▶ P.S. 167 Parkway School
- ▶ P.S. 181
- ▶ P.S. 335 Granville T. Woods
- ▶ P.S. 34 Oliver H. Perry
- ▶ P.S. 398 Walter Weaver
- ▶ P.S. 6
- ▶ P.S. 86 The Irvington
- ▶ Ridgewood Bushwick Community Center
- ▶ Scalabrini Center for Migra

Central Brooklyn and Staten Island: NYC School Districts 13 and 31?

Brooklyn Adult Learning Center (Region 8)

Principal: Kesha Harris
718-638-2635

Sites:

Basic education leading to high school equivalency
English as a Second Language
High school equivalency: Spanish
Learning Laboratory

Writing
Certified Nurse Assistant (C.N.A.)

At these sites:

Brooklyn:

Brooklyn Adult Learning Center
P.S. 78

Staten Island:

St George School

Certified Nurse Assistant Program Expands

The Office of Adult and Continuing Education is now offering 19 Certified Nursing Assistant classes throughout Brooklyn, the Bronx, and Manhattan, up from four! Classes are held weekday mornings and afternoons. Evening and Saturday classes are also available. This is a certificate-bearing course that will lead to jobs in the health careers industry. Applicants interested in joining the next cohort should contact one of our four nursing sites:

- ▶ Mid-Manhattan Adult Learning Center, 212-666-1920
- ▶ Bronx Adult Learning Center, 718-863-4057
- ▶ Brooklyn Adult Learning Center, 718-638-2635, for north/central Brooklyn
- ▶ PS 13, 718-240-2770, for south Brooklyn



Eager Nursing Assistant Students pose with their teacher.

Parent Outreach: Building Partnerships

In support of parent engagement and in collaboration with other DOE offices, last month, OACE participated in the Division of Family and Community Engagement's Building Partnerships with Families Conference at the Tweed Courthouse. Staff members from Regions 5, 7, and 8 provided information on workforce development and class availability to interested parents and school administrators.



Principal Stephen John, joined by staff from Regions 5, 7, and 8, are welcomed by Executive Superintendent of FACE Yolanda Torres (second from right).

PD Opportunities

Adult education teachers are invited to attend workshops offered in partnership with the New York City Regional Adult Education Network. Here is a sampling of upcoming sessions:

Strategies for TABE Success Pt. 1 and Pt 2, Nov. 30 & Dec. 2, 5–8 p.m. Mid-Manhattan Adult Learning Center, 212 West 120th Street, Manhattan

Immigration Fraud: Empowering ESL Students in NYC, Dec. 4, 1–4 p.m., Manhattan D.A. Immigration Affairs Program, 530 W. 166 Street, Suite 6C, Manhattan

Math: The Meaning of the Mean, Dec. 8, 5–8 p.m., Mid-Manhattan Adult Learning Center

Go for the Gain with BEST Literacy, Dec. 19, 9 a.m.–12 noon, Brooklyn Adult Learning Center, 475 Nostrand Ave, Brooklyn

For a full list and to enroll, visit the NYC RAEN EventBrite calendar at <http://www.eventbrite.com/o/nyc-regional-adult-education-network-7530947179>

Contact us at:

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Fax: 718–623–2080

E-mail: OACE@schools.nyc.gov

SPOTLIGHT

on Adult Education

If you would like to contribute articles or photos to the O.A.C.E. Spotlight on Adult Education, please contact:
Tom Trocco, Director of Special Projects at
E-mail: TTrocco@schools.nyc.gov

Interested in hosting an adult education class?

Contact:

Yvonne Neal, OACE Senior Director

yneal@schools.nyc.gov