



The Following Article
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Special Request for NCS Pearson Scanner Inventory

The DFO Special Projects Unit needs to update the inventory of all the **NCS Pearson Scanners** currently located in your school/site in order for the vendor to continue to provide appropriate maintenance, if required. To do this function with a minimum of interruption to you and your school's/site's programs, we will require a physical count of all of the above-mentioned scanners (used to collect a variety of student data) presently included in your inventory. This information may be taken directly from your "Annual Equipment Inventory" listing, which was required to be completed by April 16, 2007.

Please access the Special Inventory Form by [clicking here](#). Complete the requested information and return by email by May 15, 2007 by simply clicking the "Submit by Email" button.

For additional information, contact the DFO Special Projects Unit at (718) 935-3304 or dfoscannerinventory@schools.nyc.gov