

**STANDARD OPERATING PROCEDURES**  
**CURRENT CHAPTERS - OCTOBER 2009**

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Below is a listing of current Department of Education Standard Operating Procedures (SOP) chapters. Click on a title to access the respective chapter with applicable related forms.

**Extended Use of School Buildings**

**General School Funds and Cash Transactions**

**Inventory**

**OTPS Purchases**

**Parental Consent for Medicaid Reimbursement**

**Payroll Check Security and Distribution**

**Travel and Conferences**

**Utilization of Consultants**

**Wireless Communications**

**Please Visit These  
SOP Pages Often  
Since the Contents  
Are Always Changing**