



PUBLIC SCHOOL 229 QUEENS

Emanuel Kaplan School

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DR.SIBYLLE AJWANI
PRINCIPAL

ASSISTANT PRINCIPALS

JOYCE WOESTHOFF

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AFTERSCHOOL PROGRAM

WINSLOW JONES

SUPERVISING SCHOOL AIDE

Addy Russo

December 13, 2010

Dear Parents and Guardians,

As the weather gets colder and the holidays approach I would like to stress a few items:

ATTENDANCE: Please note the importance of attendance. Our curriculum is so packed that students learn new things almost each day – even in Kindergarten! Often the teacher doesn't have the time to review and your child misses out. Many of our lessons scaffold on one other and if your child is absent, it can be problematic. Please try to avoid taking students out for extended vacations – very few of our students can afford to miss school time and not be penalized academically. Also, attendance (& lateness) are criteria for promotion. Of course if genuinely sick then it is always best to keep children home.

LATENESS: It's difficult to hold young children responsible for lateness. In most cases it really falls on the adults. Yes, everyone is late sometimes and has extenuating circumstances, but I am not talking about these exceptions. There are many students (and parents) that are late every day or almost every day. Please instill good habits for your children and be on time. School starts at 8:00 a.m. not at 8:10. I know parking and traffic are difficult please take this into consideration for your "leave" time. Should you arrive very early and find the doors closed please use Maurice Avenue and send your child into the breakfast area.

As always, in very cold weather, rain or snow Kindergarten will dismiss in the multi-purpose room (Pre-k & Kindergarten classes on the ground floor in their classrooms) and grade one in the gym.

If children are late or absent please send in notes.

IMMUNIZATION: Many of our Kindergarten students are very far behind in their immunizations (the 2nd MMR). Our fifth graders also need to get their T-Dap when they turn eleven. If this is not done in a timely manner **students will be excluded from coming to school**, as per the department of health's directive. Parents will be called and asked to take their children home.

Sibylle Ajwani, Ed. D.

Principal