Panel for Educational Policy
Contract Agenda
June 24, 2014

Item: 1 **Description:** Summer enrichment opportunities and resources for New York City educators, students and their families.

Term: 2 months **Options:** None **Funding:** Tax Levy

Division: Teaching and Learning **Contract Type:** Full Value

Vendor Name	Annual Amount
DNA Learning Center	$83,500

Item: 2 **Description:** Training program in leadership skills for high school students in 10th and 11th grades.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Alternative Programs **Contract Type:** Full Value

Vendor Name	Annual Amount
Coro New York Leadership Center	$216,440

Item: 3 **Description:** High-quality instructional programming as part of the universal prekindergarten (UPK) program.

Term: 3 years **Options:** None **Funding:** Reimbursable

Division: Early Childhood **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Generation 21 NY, Inc.	$344,275
Hanson Place Child Development Center	$183,757
Nesivos Bais Yaakov, Inc	$398,907
Yeled V' Yalda Early Childhood Center, Inc.	$351,000

Item: 4 **Description:** Provision of Universal Pre-Kindergarten services. (RA #2)

Term: 3 Years **Options:** 2 Years **Funding:** Reimbursable

Division: Early Childhood **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Afro American Parents Day Care Center, Inc.	$181,200
All Care Provider Services, Inc.	$352,800
All My Children Day Care Nursery School	$159,300
All My Children Day Care Nursery School	$159,300
All My Children Day Care Nursery School	$154,980
All My Children Day Care Nursery School	$159,300
Bellpark Child Care Center, Inc.	$481,140
Block Institute School	$154,020
Brightside Academy, Inc.	$336,600
Brightside Academy, Inc.	$168,300
Brightside Academy, Inc.	$168,300
Brightside Academy, Inc.	$168,300
Brightside Academy, Inc.	$336,600
Butterfly 1, Inc	$200,000
Canarsie's Little Einsteins	$905,414
Cardinal McCloskey Community Service	$869,400

Item: 4 **Description:** Provision of Universal Pre-Kindergarten services. (RA #2)

Term: 3 Years **Options:** 2 Years **Funding:** Reimbursable

Division: Early Childhood **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Catholic School Region of Manhattan	$154,800
Catholic School Region of Manhattan	$309,600
Catholic School Region of Staten Island	$186,620
Center of Excellence Springfield Gardens	$481,140
Chabad Early Learning Center	$338,400
CONSElyea Street Block Association	$421,073
Dezzenterprise LLC	$160,528
Effie B.s Early Childhood Development Center	$377,000
Ella Baker Charles Romain Child Development Ctr. Of Medgar Evers College	$159,867
EVBO, Inc. d/b/a/ Jack & Jill Nursery School	$640,080
Grand Street Settlement, Inc.	$180,000
Habitot, ES.LLC	$366,400
Habitot, ES.LLC	$356,400
HeartShare Human Services of New York	$398,000
Highbridge Advisory Council Family Service, Inc.	$200,000
Imagine Early Learning Center @ Jamaica Kids	$133,350
Just 4 Kids Soundview Center, Inc.	$172,800
Just 4 Kids Soundview Center, Inc.	$115,200
Just 4 Kids Soundview Center, Inc.	$172,800
Kiddie Academy of Flushing	$503,010
Kiddie Academy Of Whitestone	$448,320
Kidszone, Inc. d/b/a Kiddie Academy of Little Neck	$325,440
Kings Bay YM-YWHA, Inc.	$180,000
KOG Industries, Inc.	$334,080
Lemon Tree of Richmond	$317,160
Lenox Hill Neighborhood House	$908,480
Little Angels Head Start Program	$173,880
Little Hands Creative Minds	$91,661
Little Hands Creative Minds	$659,818
Lutheran Social Services Of Metropolitan New York	$180,000
Lutheran Social Services Of Metropolitan New York	$590,815
Lutheran Social Services of NY	$321,840
LYNBO, Inc.	$320,040
Mi Nuevo Mundo Corp.	$333,540
Mi Nuevo Mundo Corp.	$334,620
New York Center for Child Development	$163,680
New York League for Early Learning	$89,280
Northern Manhattan Perinatal Partenership	$200,000
Northern Manhattan Perinatal Partenership	$200,000
NYSARC, Inc., N.Y.C. Chapter	$56,964
Pamela C. Torres Daycare Center, Inc.	$200,000
Q Kingdom Ministries Inc	$171,000

Item: 4 **Description:** Provision of Universal Pre-Kindergarten services. (RA #2)

Term: 3 Years **Options:** 2 Years **Funding:** Reimbursable

Division: Early Childhood **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Renanim Manhattan Inc.	$306,900
Saint Charles Borromeo	$309,600
Santa Maria School	$1,393,200
SCAN New York	$180,000
Sha'arei Zion Ohel Bracha (Beth Gavriel)	$179,800
Sharon Nursery, Inc	$313,140
Sunnyside Community Services, Inc.	$176,400
Sunshine School LLC	$353,480
Tender Tots Decatur LLC	$180,000
The Lutheran Schools of Flushing and Bayside	$332,640
The Salvation Army	$1,040,000
The Salvation Army	$180,000
The Tiny Tots Playhouse LLC	$367,782
Wizard of Oz Day Care LLC	$859,141
Worldwide Entities LLC	$313,345
Yeled V' Yalda Early Childhood Center, Inc.	$390,000

Item: 5 **Description:** Full-Day UPK services provided by Charter Schools.

Term: 3 years **Options:** None **Funding:** Reimbursable

Division: Early Childhood **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Academic Leadership Charter School - Withdrawn	$540,000
New York City Montessori Charter School	$520,000

Item: 6 **Description:** Arts Education Services for students and parents in dance, music, theatre, visual art and the moving image. (RA #11)

Term: 5 years **Options:** None **Funding:** Various

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Alpha Omega Theatrical Dance Company	$30,000
Ballet Hispanico of New York	$45,000

Item: 7 **Description:** Expanded Learning Time (ELT) student tutoring services (RA#5)

Term: 5 years **Options:** None **Funding:** Various

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Learn-it System, LLC	$160,000
Supreme Evaluation, Inc.	$50,000

Item: 8 **Description:** Professional development for school leaders and teachers in instructional strategies, student-centered academic counseling services, sustainable leadership, quality teaching and student achievement. (RA#6)

Term: 5 years **Options:** None **Funding:** Various

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Mondo Publishing	$150,000
Robin Fogarty & Associates	$30,000

Item: 9 **Description:** Student Support Services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #12)

Term: 5 Years **Options:** none **Funding:** Various

Division: Office of Safety and Youth Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Datamatics Inc. dba Achieve Highpoints	$30,000
Utterly Global LLC	$30,000

Item: 10 **Description:** Professional development and direct student services in social studies. (RA #6)

Term: 5 Years **Options:** None **Funding:** Various

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Intrepid Museum Foundation	$60,000

Item: 11 WITHDRAWN

Item: 12 **Description:** Industrial supplies and equipment used by vocational high schools and administrative offices.

Term: 4 years **Options:** None **Funding:** Tax Levy & VTEA

Division: Office of Purchasing Management **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
MSC Industrial	$200,000

Item: 13 **Description:** Electronic Value Transfer services for VISA, MasterCard, and Discover branded cards.

Term: 3 years 2 months **Options:** None **Funding:** Reimbursable

Division: Division of Financial Operations **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Key Merchant Services, LLC.	$200,000

Item: 14 **Description:** Dropout prevention and intervention services for students and their families.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
El Puente de Williamsburg, Inc.	$33,000

Item: 15 **Description:** Instructional technology professional development and related services for 64 schools.

Term: 1 Year **Options:** None **Funding:** City Council

Division: Division of Contracts and Purchasing **Contract Type:** Full Value

Vendor Name	Annual Amount
MOUSE, Inc.	$275,000

Item: 16 WITHDRAWN

Item: 17 **Description:** Conflict resolution and peer mediation services to students in Harlem Renaissance High School.

Term: 1 Year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Street Corner Resources, Inc.	$48,200

Item: 18 **Description:** Intervention and dropout prevention services for students.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Turnaround For Children, Inc.	$200,000

Item: 19 WITHDRAWN

Item: 20 **Description:** Advanced placement professional development workshops to teachers in District 20 in Brooklyn.

Term: 1 year **Options:** None **Funding:** APIP

Division: Community School District 20 **Contract Type:** Full Value

Vendor Name	Annual Amount
College Board	$77,300

Item: 21 **Description:** Services to students under the 21st Century Community Learning Center Grant in Monroe Academy of Visual Arts and Design in Brooklyn.

Term: 1 year **Options:** 2 one year options **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
iLuminate	$31,250

Item: 22 **Description:** Extended school day services at PS 94 in the Bronx.

Term: 1 year **Options:** 1 year option **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Mosholu Montefiore Community Center	$87,647

Item: 23 **Description:** Services under the career pathways program model at Monroe Acadamy for Visial Arts and Lehman High School in the Bronx.

Term: 1 year **Options:** 2 one year options **Funding:** NYSED Grant

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Per Scholars, Inc.	$78,893

Item: 24 **Description:** Professional development and classroom sessions to teachers and students.

Term: 1 year **Options:** 2 one year options **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Stella Adler Studio	$105,425

Item: 25 **Description:** NYSTROM's educational product software line.

Term: 7 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
NYSTROM, A Division of Herff Jones	$175,000

Item: 26 WITHDRAWN

Item: 27 **Description:** Sunburst educational software product line.

Term: 7 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Sunburst Technology	$300,000

Item: 28 **Description:** Add on item: Furnish and deliver five compartment compostable plates citywide.

Term: 5 years **Options:** 270 days option **Funding:** Tax Levy

Division: Office of School Food **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Borax Paper Co, Inc.	$6,997,500

Item: 29 WITHDRAWN

Item: 1

Description:

Summer enrichment opportunities and resources for New York City educators, students and their families.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE DNA LEARNING CENTER TO PROVIDE SUMMER ENRICHMENT ACTIVITIES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$83,500	Tax Levy	Two Months (7/1/14 – 8/31/14)	None	Negotiated Service	No	Full Value

Vendor Name & Address	DNA Learning Center One Bungtown Road Cold Spring Harbor, NY 11724

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Curriculum, Instruction and Professional Development	Anna Commitante Senior Executive Director Office of Curriculum, Instruction and Professional Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with the DNA Learning Center (DNA) to provide summer enrichment opportunities and resources for New York City educators, students and their families.

DISCUSSION

The DNA Learning Center will partner with the Office of Curriculum, Instruction and Professional Development (CIPD), and the Department of Student Programs and Partnerships to provide summer enrichment opportunities to New York City students and teachers. This partnership is a part of the DOE's Science, Technology, Engineering and Mathematics (STEM) Matters NYC initiative that provides STEM resources and opportunities to educators, students, and families in an effort to strengthen science teaching, promote and reinforce science knowledge, apply engineering design, and build schools' capacity to support students pursuit of careers in STEM fields.

These services are being contracted because DNA, an operating unit of the Cold Spring Harbor Laboratory, is the world's first and only science center devoted entirely to genetics education. No other local institution offers programs like these developed and taught by DNA and no other science research labs that possess such state-of-the-art equipment and expert educators and scientists are accessible to DOE students and staff.

This contract will cover services provided from July 1, 2014 through August 31, 2014. During this period, the DNA Learning Center will manage day-to-day operations, attendance, and instruction, including the purchase and distribution of program materials, supplies, and equipment.

CIPD confirms that DNA has provided satisfactory services in the past. A review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

The total cost is $88,500, of which $5,000 has been offered by DNA as an in-kind donation to help cover the costs of materials, supplies, and equipment. Pricing for the DNA Learning Center's services has been

determined to be fair and reasonable based on a comparison of DNA's per student rate when compared to other workshops contracted under a Student Support Services – Academic Skills Enhancement Multiple Task Award Contract (MTAC).

DCP's search of VENDEX, the federal debarment list, and DOE internal sources found no significant adverse information. The DNA Learning Center has therefore been determined to be a responsible vendor.

On June 2, 2014, the Committee on Contracts approved a contract with the DNA Learning Center on the basis of DNA's being uniquely qualified to provide these services.

Item: 2

Description:

Training program in leadership skills for high school students in 10th and 11th grades.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CORO NEW YORK LEADERSHIP CENTER TO PROVIDE A ONE-YEAR TRAINING PROGRAM IN LEADERSHIP SKILLS TO HIGH SCHOOL STUDENTS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
Not to Exceed $166,376	Tax Levy	One Year (7/1/14 – 6/30/15)	None	Negotiated Service	No	Full Value

Vendor Name & Address	Coro New York Leadership Center 42 Broadway, Suite 1827 New York, NY 10004

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Ainsley Rudolfo Executive Director of Programs & Partnerships Office of Deputy Chancellor for Equity Access	Janel Matthews Chief of Staff Office of the Senior Deputy Chancellor	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Coro New York Leadership Center (Coro), a not-for-profit organization, to provide training in leadership skills to tenth and eleventh grade students. This program will operate under the Mayor's Youth Leadership Council (MYLC) with funding provided by the DOE, the Mayor's Office, and Coro.

DISCUSSION

Coro, in partnership with the New York City Department of Citywide Administrative Services (DCAS), the Mayor's Office, and the DOE, created and designed the MYLC, a pilot program to develop the leadership skills of a diverse group of tenth and eleventh grade students and enhance their knowledge of how public policy is created in the City. This program will allow students to work directly with the Mayor and other City officials to offer input into New York City policymaking with the purpose of developing students' interest in careers in government. Coro is uniquely positioned to provide these services because it has developed a curriculum tailored to the needs of these students and the DOE.

The first cohort of students began this program with a three-day retreat prior to the start of the 2011-12 school year. A group of 20 students selected from high schools around the City attended monthly meetings on Saturday mornings and weekly after-school meetings from mid-October to mid-June. These students continued training in 2012-13, and an additional 20 students were recruited and trained through 2013-14.

The total program cost is $216,376, of which $149,420 covers the salary and benefits of four staff members who administer and oversee this program. Salaries and benefits which comprise 69% of the budget are comparable to wages for similar titles appearing on the Occupational Employment Statistics of the Bureau of Labor Statistics website from May 2013. Therefore, pricing for Coro's services can be determined to be fair and reasonable. Other costs include program supplies ($15,000), training by two consultants at $50 per hour for a total of 40 hours ($2,000), Alumni Intern Stipends ($20,000), and overhead of ($29,965).

For Fiscal 2015, the Mayor's Office will commit $166,376, Coro will privately raise $50,000 to cover the remaining costs of the program.

DCP's search of VENDEX, the federal debarment list, and DOE internal sources found no significant adverse information. Coro has therefore been determined to be a responsible vendor.

On June 2, 2014, the Committee on Contracts approved a request to contract with Coro, based on the DOE's ongoing partnership with City Hall and Coro and the need to maintain the continuity of the MYLC program.

Item: 3

Description:

High-quality instructional programming as part of the universal prekindergarten (UPK) program.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN SERVICES (2014-2017)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,277,939.20 / $3,775,683.10	New York State Education Department (NYSED), Tax Levy	Three Years	None	Contract via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	No	Requirement

Vendor Names & Addresses	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Danielle Kolker Director of Operations Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Toby Reyes Director of UPK Procurement

PURPOSE

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with the 4 vendors listed in the attached table to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) Program.

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

A Request for Proposals – R1015 (RFP) was released in December 2013, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education (DECE) to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within public schools. The deadline for proposals was February 18, 2014.

DECE received a record number of proposals from all five boroughs. Over 10,000 full-day seats were awarded by the Panel for Education policy in May, with an additional 3,000 seats scheduled for submission to the June Panel meeting. However, there are remaining needs for full-day seats in neighborhoods throughout the City. To quickly address these needs in time for the start of the 2014-15 school year, vendors were invited to submit an application to provide prekindergarten services in time to begin services in September, 2014. 367 sites submitted an application to provide full-day services in response to the invitation.

All providers have been subject to rigorous review and a site visit. The education director at each site was interviewed as part of the site visit.

Written proposals were scored in three areas:

- Program plan (including pedagogy, curriculum, and family engagement)
- Organizational capacity
- Demonstrated effectiveness

Each of these areas was evaluated for a maximum score of 15 points and the site visit was worth 55 out of the total score of 100 points. Vendors were required to score an 80 to pass before proceeding to negotiate the rate per child with their respective DECE field office.

All of the vendors and their principal owners and officers were subject to a comprehensive background check. While the background checks have not been completed for all vendors, no contract shall be submitted to the Comptroller for registration until the background check is complete. Should noteworthy information become known to the DOE after this meeting, it will be reported to the Panel.

List of Providers

Vendor Name	Site District	Geographic Borough	Site Zip Code	Awarded # of FD Seats	Negotiated Cost per Child for FD Seats	Estimated Annual Contract Amount	Start-up for furniture and materials
Nesivos Bais Yaakov	15	K	11219	40	$9,472.50	$378,900.00	$20,007.25
Generation 21 NY Inc.	20	K	11204	35	$9,577.57	$335,214.95	$9,060.00
Yeled V' Yalda Early Childhood Center, Inc.	31	R	10301	36	$9,750.00	$351,000.00	
HANSON PLACE CHILD DEVELOPMENT CENTER, INC.	15	K	11217	20	$9,187.85	$183,757.00	

Item: 4

Description:

Provision of Universal Pre-Kindergarten services. (RA #2)

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PROVIDERS OF EARLY CHILDHOOD EDUCATION SERVICES FOR FOUR-YEAR-OLDS IN THE UNIVERSAL PREKINDERGARTEN (UPK) PROGRAM (RFP R1015) (RA #2)

Estimated Annual / Total Contract Amounts	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$253,988,111	New York State Education Department (NYSED), Tax Levy	Three Years	Options to Extend for Two 1-Year Periods or One 2-Year Period	$169,325,408	Request for Proposals (RFP)	No	Requirement

Vendor Name & Address	See attached table.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Danielle Kolker Director of Operations Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Toby Reyes Director of UPK Procurement

PURPOSE

Authorization is requested to contract with the 55 vendors listed in the attached table to provide high-quality instructional programming as part of the Universal Prekindergarten (UPK) program.

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

The UPK program operates citywide in public and non-public school settings. Achieving universal access to prekindergarten services depends on the partnerships that link community-based organizations with the NYC public school system.

A Request for Proposals (RFP) was released in December 2013, seeking to award eligible early childhood providers who are willing to collaborate with the DOE's Division of Early Childhood Education (DECE) to implement the UPK Program in New York City districts with a need for more seats than the DOE is able to offer within public schools. The RFP contained two components, each to be evaluated and awarded separately:

- Component A – Full-Day
- Component B – Half-Day

In support of Mayor de Blasio's plan to expand full-day UPK, the NYCDOE encouraged any provider interested in offering full-day UPK to apply to the RFP.

The vendors were expected to propose a consistent weekly schedule for full-day programs (6 hours and 20 minutes) between 8:00 am and 4:30 pm and/or half-day programs (2 hours and 30 minutes per day), 5 days per week for 180 days of the school year.

The Division of Early Childhood Education (DECE) performed a needs analysis to determine areas to target for full-day seats and a separate analysis to determine high-needs half-day areas; however, the RFP made clear that, should additional funding become available, contract awards would be made citywide, prioritizing areas with the largest gaps in full-day UPK options. DECE measures this seat gap by evaluating the difference between kindergarten students enrolled in public District and Charter schools and the full-day UPK options available to families in the same area.

Keeping in line with the Mayor's vision, and in light of receiving additional funding made available through state legislation passed in March., the DOE prioritized proposals for full-day pre-k or full-day and half-day pre-k. This request is for contracts offering only full-day seats or a combination of full-day and half-day seats.

The New York State Education Department (NYSED) provides funding up to $224,000,000 for half-day UPK seats and up to $300,000,000 for full-day expansion.

Of 707 sites proposed, 482 were for full-day, 97 for half-day, and 128 for both full-day and half-day programs. Three proposals were submitted past the deadline. These vendors were notified that their proposals were found to be non-responsive and none protested. 199 vendors were recommended for award and approved in the May 2014 Panel for Education Policy contract meeting. There are 55 vendors recommended for award of full-day programs on this Request for Authorization.

The UPK full-day expansion allows for limited start-up funds for programs expanding from half-day to full-day programs or beginning new full-day programs. Vendors requiring start-up funds were offered additional resources outside of their negotiated per child rate for the first year of their contract. These funds will support facilities improvements necessary for their required Department of Mental Health and Hygiene permit or for furniture and other materials for their new classrooms. The average award for start-up funds is $32,334, or $1,010 per child for those sites.

To evaluate proposals, each Early Childhood Field Office convened a three-member evaluation committee that included two instructional professionals and one operations professional. Proposals were scored using the following evaluation criteria:

Response Category	Maximum Points
Program Plan	15
Organizational Capacity	15
Demonstrated Effectiveness	15
Site Visit	55
Total	**100**

All vendors in areas where additional seats are needed who met the minimum qualifications, scored at or above the 80 points, and presented fair and reasonable prices are recommended for award. In areas where the capacity of vendors exceded the estimated demand for services, awards were made based on vendor scores.

The RFP selection process was used because the qualitative evaluation of program, staff, and site environment are the most important criteria for award.

All of the vendors and their principal owners and officers were subject to a comprehensive background check. While the background checks have not been completed for all vendors, no contract shall be submitted to the Comptroller for registration until the background check is complete. Should noteworthy information become known to the DOE after this meeting, it will be reported to the Panel.

Vendor Name	Geographic Borough	Site District	Site Zip Code	Awarded # of FD Seats	Negotiated Cost per Child for FD Seats	Negotiated Annual Amount for FD Seats	Start-up for furniture and materials	Start-up costs for facilities/ permitting
Afro American Parents Day Care Center, Inc.	Q	28	11434	20	$9,060.00	$181,200.00		
All Care Provider Services, Inc.	X	11	10461	36	$9,800.00	$352,800.00		
Bellpark Child Care Center, Inc.	Q	29	11434	54	$8,910.00	$481,140.00		
Block Institute	K	21	11214	16	$9,626.25	$154,020.00		
Brightside Academy, Inc	X	12	10460	36	$9,350.00	$336,600.00		
Brightside Academy, Inc	X	9	10456	18	$9,350.00	$168,300.00		
Brightside Academy, Inc	X	7	10456	18	$9,350.00	$168,300.00		
Brightside Academy, Inc	X	11	10466	36	$9,350.00	$336,600.00		
Brightside Academy, Inc	X	9	10459	18	$9,350.00	$168,300.00		
Butterfly 1, Inc.	K	22	11235	20	$10,000.00	$200,000.00		
Canarsie's Little Einsteins	K	19	11236	80	$10,000.00	$800,000.00	$25,323.00	$125,091.00
Cardinal McCloskey Community Services	X	12	10451	90	$9,660.00	$869,400.00		
Catholic School Region of Manhattan	M	5	10030	36	$8,600.00	$309,600.00		
Catholic School Region of Manhattan	M	4	10009	18	$8,600.00	$154,800.00		
Catholic School Region of Manhattan	M	4	10024	36	$8,600.00	$309,600.00		
Catholic School Region of Staten Island	R	31	10304	20	$9,331.01	$186,620.20		
Center of Excellence Springfield Gardens, Inc.	Q	29	11434	54	$8,910.00	$481,140.00		
CHABAD EARLY LEARNING CENTER	Q	26	11360	36	$9,400.00	$338,400.00	$21,073.00	
Conselyea Street Block Association	K	14	11211	40	$10,000.00	$400,000.00		
Dezzenterprise LLC	K	21	11224	16	$10,033.00	$160,528.00	$4,700.00	$6,000.00
Effie B.s Early Childhood Development Center Corp.	K	17	11213	36	$10,000.00	$360,000.00		
Ella Baker/Charles Romain Child Development Center of Medgar Evers College	K	17	11225	16	$9,991.69	$159,867.04		
EVBO, INC. D/B/A JACK & JILL NURSERY SCHOOL	Q	25	11355	72	$8,890.00	$640,080.00		
Grand Street Settlement, Inc.	M	1	10009	18	$10,000.00	$180,000.00		
Habitot, ES.LLC	X	9	10456	36	$9,900.00	$356,400.00	$10,000.00	
3490 Ready Set Learn	X	10	10456	36	$9,900.00	$356,400.00		
HEARTSHARE HUMAN SERVICES OF NEW YORK	K	20	11214	40	$9,950.00	$398,000.00		
Highbridge Advisory Council Family Services Inc	X	9	10453	20	$10,000.00	$200,000.00		
Imagine Early Learning Center	Q	28	11432	15	$8,890.00	$133,350.00		
Just 4 Kids Soundview Center	X	8	10465	18	$9,600.00	$172,800.00		
Just 4 Kids Soundview Center	X	8	10473	18	$9,600.00	$172,800.00		
Just 4 Kids Soundview Center	X	8	10465	12	$9,600.00	$115,200.00		
Kiddie Academy of Flushing	Q	25	11354	54	$9,315.00	$503,010.00		
Kiddie Academy of Whitestone	Q	25	11357	48	$9,340.00	$448,320.00		
Kidszone Inc. Kiddy Academy of Little Neck	Q	26	11362	36	$9,040.00	$325,440.00		
Kings Bay Y at North Williamsburg	K	14	11211	18	$10,000.01	$180,000.18		
KOG Industries, Inc.	Q	26	11364	36	$9,280.00	$334,080.00		
Lemon Tree of Richmond	R	31	10314	36	$8,810.00	$317,160.00		
Lenox Hill Neighborhood House, Inc.	M	2	10021	80	$10,980.00	$878,400.00	$30,000.00	
Little Angels Head Start	X	10	10467	18	$9,660.00	$173,880.00		
Little Hands Creative Minds	K	19	11208	9	$9,254.17	$83,287.53	$8,373.00	
Little Hands Creative Minds	K	16	11213	66	$9,254.17	$610,775.22	$49,043.00	
Lutheran Social Services of Metropolitan New York	M	5	10037	18	$10,000.00	$180,000.00		
Lutheran Social Services of Metropolitan New York	K	16	11221	54	$10,000.00	$540,000.00	$50,815.00	
Lutheran Social Services of Metropolitan New York	K	32	11221	36	$8,940.00	$321,840.00		
Lynbo, Inc.	Q	26	11365	36	$8,890.00	$320,040.00		
Mi Nuevo Mundo Corp.	Q	24	11368	36	$9,265.00	$333,540.00		
Mi Nuevo Mundo Corp.	Q	30	11377	36	$9,295.00	$334,620.00		
New York Center for Child Development	M	5	10027	16	$10,230.00	$163,680.00		
NEW YORK LEAGUE FOR EARLY LEARNING	K	14	11222	9	$9,920.00	$89,280.00		
Northern Manhattan Perinatal Partnership	M	5	10027	20	$10,000.00	$200,000.00		
Northern Manhattan Perinatal Partnership	M	6	10032	20	$10,000.00	$200,000.00		
NYSARC, Inc. NYC Chapter	K	14	11211	6	$9,494.01	$56,964.06		
Pamela C. Torres Daycare Center, Inc	X	7	10454	20	$10,000.00	$200,000.00		
Qkingdom Ministries, Inc.	K	17	11225	18	$9,500.00	$171,000.00		
Renanim Manhattan, Inc. dba Renanim Daycare Corp.	Q	28	11435	33	$9,300.00	$306,900.00		
Santa Maria School	X	11	10462	162	$8,600.00	$1,393,200.00		
SCAN-NY	M	2	10128	18	$10,000.00	$180,000.00		
Sha'arei Zion Ohel Bracha (Beth Gavriel)	Q	28	11375	20	$8,990.00	$179,800.00		
SHARON NURSERY	Q	25	11354	34	$9,210.00	$313,140.00		
Sunnyside Community Services	Q	30	11104	18	$9,800.00	$176,400.00		
Tender Tots Decatur LLC	X	10	10467	18	$10,000.00	$180,000.00		
The Lutheran Schools of Flushing and Bayside	Q	26	11357	36	$9,240.00	$332,640.00		
The Salvation Army	K	13	11216	104	$10,000.00	$1,040,000.00		
The Salvation Army	M	9	10037	18	$10,000.00	$180,000.00		
The Tiny Tots Playhouse, LLC.	K	20	11209	36	$10,000.00	$360,000.00	$7,782.11	
Wizard of Oz Day Care LLC	K	22	11230	83	$9,998.26	$829,855.58	$29,286.44	
Worldwide Entities LLC	R	31	10312	32	$9,792.02	$313,344.64		
Yeled V' Yalda Early Childhood Center, Inc.	R	31	10301	40	$9,750.00	$390,000.00		

Item: 5

Description:

Full-Day UPK services provided by Charter Schools.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH CHARTER SCHOOLS TO PROVIDE UNIVERSAL PREKINDERGARTEN SERVICES (2014 – 2017)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$520,000 / $1,560,000	New York State Education Department (NYSED), Tax Levy	Three Years	None	Government-to-Government Purchase	No	Full Value

Vendor Name & Address	See Table Below

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Danielle Kolker Director of Operations Division of Early Childhood Education	Sophia Pappas Executive Director Division of Early Childhood Education	Toby Reyes Director of UPK Procurement

PURPOSE

Authorization is requested on behalf of the Division of Early Childhood Education (DECE) to contract with the New York City Montessori Charter School to provide high-quality instructional programming as part of the Universal Prekindergarten Program (UPK).

DISCUSSION

In 1997, the New York State Education Department (NYSED) established the Universal Prekindergarten program (UPK), which entitles eligible four-year-olds to receive 2 hours and 30 minutes of instructional programming for 180 days at no charge to families. In March 2014, the State legislature approved a $300 million grant to expand full-day pre-kindergarten access in New York City. The legislation allows for high-quality UPK programs, including charter school programs, to be awarded new full-day UPK seats or to convert existing half-day seats to full-day seats.

Charter schools were invited to submit an application to provide full-day UPK services (6 hours and 20 minutes) by May 15, 2014. Similar to the public school application process, charters were asked to provide programmatic and operational guidelines including facility parameters, information about proposed pre-k instructional and family engagement practices, and adhere to the same rigorous review standards of public school programs. Eleven (11) charter schools submitted an application. The NYC Montessori Charter School was the only charter school evaluated in time for recommendation of award in the June 2014 Panel for Education Policy meeting.

The Division of Early Childhood Education (DECE) performed a needs analysis to determine areas to target for full-day seats however, due to the timing of the change in the law for school year 2014-15, DECE prioritized submissions for programs serving children from neighborhoods projected to need a significant number of full-day pre-k seats. DECE measures this seat gap by evaluating the difference between kindergarten students enrolled in public District and Charter schools and the full-day UPK options available to families in the same area.

A comprehensive background check is not necessary. On the basis of its State authorization as a charter school, the NYC Montessori Charter School has been determined to be responsible.

Charter School	Borough	Site Zip Code	Awarded # of FD Seats	Negotiated Cost per Child for FD Seats	Negotiated Annual Amount for FD Seats
New York City Montessori Charter School	Bronx	10454	52	$10,000	$520,000

Item: 6

Description:

Arts Education Services for students and parents in dance, music, theatre, visual art and the moving image. (RA #11)

REQUEST FOR AUTHORIZATION (RA #11) FOR ARTS EDUCATION SERVICES (MTAC R0891)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$70,000 / $350,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Name & Address	Component(s)	Estimated Annual / Total Amount
Alpha Omega Theatrical Dance 711 Amsterdam Avenue, #4E New York, NY 10025	1- Dance	$30,000 / $150,000
Ballet Hispanico of New York 167 West 89th Street New York, NY 10024	1- Dance	$40,000 / $200,000

Service Requestor / Contract Manager	Division of Contracts & Purchasing Contact
Paul King, Executive Director Office of Arts & Special Projects	Aldrina Hazell, Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Arts and Special Projects (OASP) to contract with the vendors named above to provide Arts Education Services. The awarded vendors will offer direct services to students with optional related professional development and parent engagement in the area of dance. Services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

The vendors will deliver arts services that support and advance teaching and learning by building on the *Blueprint for the Arts* and the New York State Learning Standards (NYSLS) for the Arts. The *Blueprint* forms the basis for instructional programs in dance, music, theater, visual arts, and the moving image and is built upon five strands of Arts Learning: Arts Making; Literacy in the Arts; Making Connections; Community and Cultural Resources; and Careers and Life-long Learning. Exemplary services will incorporate the guidelines established in the *Blueprint* while enhancing studies in other areas.

To date, 123 proposals have been received, 95 have been approved for contract award, and two are recommended in this RA.

Proposals were distributed to an evaluation committee that includes Arts Coordinators and Directors from OASP, all of whom are knowledgeable about the *Blueprint* and the NYSLS for the Arts. They have participated in developing the *Blueprint*, are currently implementing arts programming, and possess years of experience within the New York City public schools or DOE central offices. To ensure

scoring consistency, a training session was conducted for all committee members, in which they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: program plan (25 points), organizational capacity (25 points), demonstrated effectiveness (25 points), and price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Negotiations resulted in a 18 percent savings to the DOE when compared to the originally proposed rates. The negotiated hourly rates range from $78 (Alpha Omega) for dance improvisation, history, styles, career options, and assembly performances to $141 (Ballet Hispanico of New York) for workshops focused on Latino culture and dance and assembly performances. Ballet Hispanico also provides students with dance costumes from countries they have studied for a culminating event.

Variations in the hourly rates resulted from differing participant capacity, numbers of instructors, level of instructors, and numbers of components/programs offered. Pricing for these vendors has been determined to be fair and reasonable based on comparisons with hourly rates for like services by vendors recommended for award under this solicitation.

The estimated annual contract amounts are based on expenditures under a previous contract for similar services.

A background check that included VENDEX, VCIP, System for Award Management, and the Uniform Commercial Code found no liens, warrants, or other tax matters. Both vendors have also provided satisfactory services under a prior contract and have therefore been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 7

Description:

Expanded Learning Time (ELT) student tutoring services (RA#5)

REQUEST FOR AUTHORIZATION (RA#5) FOR EXPANDED LEARNING TIME STUDENT TUTORING SERVICES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$210,000 / $1,050,000	Various (Tax Levy and Reimbursable)	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirement

Vendor's Name & Address	Estimated Annual / Total Amount
Learn-It Systems, LLC 3600 Clipper Mill Road, Suite 300 Baltimore, MD 21211	$160,000 / $800,000
Supreme Evaluation, Inc. 1579 McDonald Avenue Brooklyn, N.Y. 11230	$50,000 / $250,000

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Cheryl Kaplan, Director Innovation & Vendor Resources Division of Contracts and Purchasing	Joy Gentolia Director, Instructional Services Procurement

PURPOSE

Authorization is requested to contract with the vendors listed below to provide Expanded Learning Time (ELT) student tutoring services in the areas of ELA, reading, and mathematics within City- and State-approved curriculum guidelines in NYCDOE schools. These programs will be provided at the discretion of each participating school.

DISCUSSION

In place of the Supplemental Educational Services, the DOE allows schools to offer alternative Title I eligible services. These services may include tutoring. The proposed contracts provide for a cadre of vendors that schools can choose from for Expanded Learning Time (ELT) based on the needs of their students. Schools will be responsible for selecting service providers by using the Multiple Task Award Contract (MTAC) procurement process and for managing services and payments.

Vendors proposed for one or more of the following components: 1) ELA/Reading-Group, 2) ELA/Reading-Individual, 3) Math-Group, 4) Math-Individual, 5) ELA/Reading/Math-Group, and 6) ELA/Reading/Math-Individual. Services may be provided during the school day, after school, or on non-school days. Non-school days include weekends, summer break, and vacation breaks during the school year and will be available to students in Kindergarten through 12th grade.

Monitored by the school at which the program runs, ELT services must be provided on-site. Attendance sheets for each session, as well as pre- and post-assessments, are required and must be given to the Principal, Principal's designee(s), and/or a designee of the Chancellor upon request. Attendance sheets must identify the location of services (classroom), start and end time and date of services, tutor's name and Personnel Eligibility Tracking System (PETS) ID number, and a complete and accurate accounting

of those students present in class, as well as the time they entered and left the session. The final duration of services (hours per day and hours per program), as well as class size and other such details, may be negotiated based on the school's budget and needs.

Proposals were distributed to evaluation committees that included instructional specialists, guidance counselors, grant managers, procurement analysts, and directors from the Office of Safety and Youth Development; Office of Innovation; Division of Academics, Performance and Support; and Division of Contracts and Purchasing. To ensure scoring consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

To date, 21 vendors were recommended for contract awards under previous RAs and two are recommended here.

The table below shows the proposed and negotiated hourly rates for each vendor included in this RA, which range from $130 for Learn-It Systems, which uses pre-assessment, targeted learning, and a proprietary student information system that generates a recommended lesson sequence for each student, to $233 for Supreme's group instruction, which is provided by a New York State-certified teacher using pacing calendars and proprietary grade-specific lesson plans. Supreme's group course content is aligned with the grade-specific Common Core expectations, providing specialized modifications, adaptations, and supports needed by each learner, including students with disabilities and English language learners. Information shared with the schools include student intervention plans, four progress reports during each course, and other student-specific data.

Negotiations resulted in an average cost savings of approximately 39 percent in program hourly rates to the DOE. The Vendor Cost Price Analysis (VCPA) unit determined the vendors' pricing to be fair and reasonable based on a comparison with hourly rates for like services by vendors recommended for award under this solicitation.

Awarded Vendor	Component*	Proposed Average Hourly Rate	Negotiated Average Hourly Rate
Learn-It Systems, LLC	1, 3, 5	$184	$130
Supreme Evaluation, Inc.	1, 3, 5	$450	$233

***Component Services:** 1 - ELA/Reading - Group; 2 - ELA/Reading - Individual; 3 - Math - Group; 4 - Math - Individual; 5 – ELA/Reading/Math - Group; 6 - ELA/Reading/Math - Individual

The estimated annual contract amount for Learn-It was based on FY13 ELT expenditures. For vendors without prior ELT expenditures like Supreme Evaluations, the estimated annual contract amounts were based on the estimated minimum amount for ELT student tutoring requirements contracts of $50,000. Background checks for both vendors listed in this request included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, the Federal Excluded Parties List System, and DOE internal sources. No adverse information was revealed for either vendor listed here; both have therefore been determined to be responsible to provide approved services.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 8

Description:

Professional development for school leaders and teachers in instructional strategies, student-centered academic counseling services, sustainable leadership, quality teaching and student achievement. (RA#6)

REQUEST FOR AUTHORIZATION (RA #6) FOR PROFESSIONAL DEVELOPMENT FOR SCHOOL LEADERS AND TEACHERS (MTAC R0929)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$180,000 / $900,000	Various, including Tax Levy & Reimbursable	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component(s)	Estimated Annual / Total Amount
Mondo Publishing 980 Avenue of the Americas New York, NY 10018	5	$150,000 / $750,000
Robin Fogarty & Associates 1300 N Astor, Suite 24b Chicago, IL 60610	2	$30,000 / $150,000

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Morayo Oyemade Director, Contracts & Operations Division of Teaching and Learning	Joy Gentolia Director, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning (DTL) to contract with the vendors listed above for professional development for school leaders and teachers. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Professional development (PD) for school leaders and teachers is necessary to support instructional strategies that are designed to increase students' learning and academic success. These PD services include developing educators' expertise in integrating process and content for academic counseling services, sustainable leadership, postsecondary readiness, and improved teaching practices. The awarded vendors will provide professional development to school leadership and instructional staff across content areas, with an overall focus on improving the classroom environment for learning and leadership development, while providing best practices to prepare students for the challenges of postsecondary education and work. Awarded vendors will also assist administrators in understanding the concepts of sustainable leadership, particularly in an environment where principals have discretion in decision-making, and are accountable for student success.

Vendors proposed for one or more of the following focus areas: 1) Leadership Development, 2) Curriculum Development, 3) Postsecondary Readiness, 4) Classroom Management and Youth Development Principles, and 5) Shifting Pedagogical Practice: Data-Driven Decision-Making and Teacher Accountability.

Thirty-seven proposals were received and evaluated by a minimum of three committee members drawn from a pool of 36 evaluators with school-based and/or administrative experience, many of whom are former teachers, former principals, literacy coaches, math coaches, program directors, or operations staff from DOE central offices. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Thirty vendors were recommended for contract awards under previous RAs and two are recommended here.

Recommended vendors offer instructional programs and job-embedded professional development, including teacher and leader effectiveness training. These services help schools improve classroom instruction through focused conversations and data-driven inquiry and decision making. Program delivery methods include à la carte service packages, workshops, and coaching.

The table below shows the proposed and negotiated average hourly rates for each vendor. The negotiated rates range from $168 for Mondo's multi-leveled program, which uses assessment to inform a comprehensive, differentiated literacy curriculum and emphasizes changing classroom practice and data-driven instruction to fine-tune day-to-day instruction for all students, to $251 for Robin Fogarty's workshops, which offer curriculum development techniques and curriculum mapping to align the school's curriculum to Common Core Learning Standards, as well as modelling strategies that teachers can use to embed thinking skills with rigor into their lessons.

Negotiations resulted in an average cost savings to the DOE of approximately 23 percent in total program hourly rates. DCP determined the vendors' pricing to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

Awarded Vendor	Original Average Hourly Rate	Negotiated Average Hourly Rate
Mondo Publishing	$177	$168
Robin Fogarty	$417	$251

The estimated annual contract amount for Mondo is based on their previous contract's average expenditures for similar services. For Robin Fogarty, a new vendor, the estimated annual contract amount is based on the minimum amount for Professional Development for School Leaders and Teachers requirements contracts of $30,000.

Background checks for all vendors listed in this request, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information. Therefore, all vendors have been determined to be responsible to provide approved services.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a

mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 9

Description:

Student Support Services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #12)

REQUEST FOR AUTHORIZATION (RA #12) FOR STUDENT SUPPORT SERVICES (MTAC R0898)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$60,000 / $300,000	Various – Tax Levy & Reimbursable	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component(s)	Estimated Annual / Total Amount
Datamatics, Inc. dba High Points Learning 4375 River Green Parkway Suite 200 Duluth, GA 30096	15	$30,000 / $150,000
Utterly Global LLC 44 Lenhome Drive Cranford, NJ 07016	10	$30,000 / $150,000

Service Requestor	Division of Contracts and Purchasing Contact
Robert Weiner Chief Operating Officer Office of Safety & Youth Development	Joy Gentolia Director Instructional Services Procurement

PURPOSE

Authorization is requested on behalf of the Office of Safety and Youth Development (OSYD) to contract with the above-named vendors to provide direct student support services and to increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Student support services sought through this MTAC fall within 19 components as follows:

1) leadership development and civic engagement
2) individual counseling
3) group counseling
4) mentoring
5) recreation/sports
6) college/post-secondary planning
7) career awareness and the world of work
8) conflict resolution/peer mediation
9) violence prevention/student safety
10) bullying prevention
11) substance abuse and problem gambling prevention and intervention
12) Internet safety
13) school attendance improvement
14) family support services
15) tutoring/homework assistance
16) study/test-taking skills
17) academic skills enhancement

18) thematic projects
19) family literacy

These services may take place inside or outside of school during the school day, after school, or on non-school days.

Proposals were distributed to an evaluation committee that included instructional specialists, operations analysts, grant managers, and directors from OSYD. To ensure scoring consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (35 points), organizational capacity (20 points), pricing (25 points), and demonstrated effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

Ninety-eight (98) vendors were recommended for contract awards under previous RAs and two are recommended in this RA.

A vendor can offer single workshops for a component or offer an à la carte menu of services covering the 19 components listed above. The negotiated average hourly rates range from $189 for Utterly Global's program, which offers comprehensive bullying prevention workshops, lessons, and ongoing activities for students in grades 1-12, to $214 for tutoring and homework assistance programs by Datamatics for math improvement in which students in grades 2-12 take diagnostic assessments to determine how programs will be tailored to their specific and individualized needs.

Negotiations resulted in an average cost savings of approximately 32 percent in program hourly rates to the DOE. DCP determined the vendors' pricing to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under the same solicitation.

The estimated annual contract amount of $30,000 for these vendors was based on the estimated minimum amount for new vendors with a student support services requirements contract.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information. Therefore, all vendors have been determined to be responsible.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 10

Description:

Professional development and direct student services in social studies. (RA #6)

REQUEST FOR AUTHORIZATION (RA #6) FOR SOCIAL STUDIES PROFESSIONAL DEVELOPMENT AND DIRECT STUDENT SERVICES (MTAC R0702)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$60,000/ $300,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Name and Address	Component
Intrepid Museum Foundation One Intrepid Square, 12th Avenue & 46th Street New York, NY 10036	1 & 2

Service Requestor/Contract Manager	Division of Contracts and Purchasing Contact
Jessica Kaplan Senior Director Office of School Programs & Partnerships Division of Teaching and Learning	Lenon Ruiz Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning to contract with the Intrepid Museum Foundation (The Intrepid) for social studies professional development and direct student services. These programs will be provided at the discretion of participating schools.

DISCUSSION

This solicitation, designed to improve social studies instruction in grades K-12, included two components:

1. Professional development (PD) designed for teachers, administrators, social studies workers, early childhood coordinators, education assistants, family assistants, teacher leaders, and coaches; and

2. Direct student services designed to engage students in and out of the classroom to increase and enrich knowledge content.

Proposals were distributed to an evaluation committee that consisted of Teaching American History Project Directors from the Office of Curriculum, Instruction and Professional Development. To ensure consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Fourteen vendors were recommended for contract awards under previous RAs. This RA includes one proposal recommended for award

The Intrepid offers PD workshops for educators and programs for students in grades K-12. Participants are granted access to tour Intrepid's invaluable resources and engage in interactive hand-on activities. Educators are provided with classroom-ready activities, lesson plans, background information, and resources. Students explore exhibits that include original, once-operational aircraft and ship systems and participate in group discussions. The Intrepid's educational programs were created to align with New York State and national curriculum standards.

The Intrepid's average proposed hourly rate of $229 includes walk-in rates that are 66 percent less than standard pricing. Pricing for these services has been determined to be fair and reasonable based on a comparison with other vendors contracted for similar services.

An estimated annual amount of $60,000 is allocated for new vendors, such as the Intrepid, offering PD services. This base amount was derived from the average expenditures of previously awarded contracts that resulted from this solicitation.

Background checks performed on Intrepid, including VENDEX, Vendor CIP Report, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information. The vendor has therefore been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise and resources necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar service to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 11

Description:

Withdrawn

Item: 12

Description:

Industrial supplies and equipment used by vocational high schools and administrative offices.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH MSC INDUSTRIAL FOR THE PURCHASE OF INDUSTRAL EQUIPMENT

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$200,000 / $800,000	Tax Levy / VTEA	Four Years	None	NYC Department of Administrative Services Contract (DCAS)	No	Requirements

Vendor's Name & Address	MSC Industrial 75 Maxess Road Melville, NY 11747

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Andrea Black Director School Based Procurement Division of Contracts and Purchasing	John Becker CTE Director	Nick Labetti Procurement Analyst

PURPOSE

Authorization is requested to contract with MSC Industrial using a New York City Department of Administrative Services (DCAS) contract for the purchase of industrial supplies and equipment. These products will be used by Vocational High Schools and administrative offices throughout the DOE.

DISCUSSION

There are approximately 142,000 students enrolled in over 250 DOE Career and Technical Education (CTE) programs. CTE programs integrate academic study with workforce skills in specific career pathways, such as construction, building maintenance and remodeling, masonry, plumbing, electrical, carpentry, HVAC (heating, ventilation, and air conditioning), refrigeration, motor vehicle repair, and marine, aviation, and aerospace maintenance. The CTE schools will allocate most of their purchases through Carl D. Perkins Career and Technical Education Improvement Act (VTEA) funds, and will use this contract to purchase the essential materials, supplies, and equipment needed to accomplish everyday tasks, assignments, and special projects. In addition, administrative offices will use this contract to obtain certain supplies and equipment not available on other DOE registered contracts.

MSC offers discounts ranging from 26 to 29.5 percent, depending upon the type products purchased, and MSC has provided in writing that they do not offer lower prices to other municipal entities of a similar size and scope as the DOE. These prices have therefore been determined to be fair and reasonable.

MSC Industrial has complied with the terms and conditions and provided satisfactory service under past DOE contracts. MSC has thus been determined to be responsible vendor.

Item: 13

Description:

Electronic Value Transfer services for VISA, MasterCard, and Discover branded cards.

REQUEST FOR AUTHORIZATION TO USE A NEW YORK STATE OFFICE OF GENERAL SERVICES (OGS) CONTRACT WITH KEY MERCHANT SERVICES FOR ELECTRONIC VALUE TRANSFER SERVICES

Estimated Contract Amount	Funding Source	Contract Term	Procurement Method	Is Contract Retroactive?	Contract Type
$200,000	Reimbursable	6/01/14 – 8/17/17	Purchase through Governmental Contract (Section 3-11 of DOE Procurement Policy and Procedures)	No	Requirements

Vendor Name & Address	Key Merchant Services, LLC One Concourse Parkway, Suite 300 Atlanta, GA 30328

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Scott Matluck Administrator Division of Financial Operations	Angel Lopez Chief Administrator Division of Financial Operations	Begum Gonul Procurement Analyst

PURPOSE

Authorization is requested to contract with Key Merchant Services, LLC for the acquisition of Electronic Value Transfer services for VISA, MasterCard, and Discover branded cards. The contract will be executed under the authority of New York City Department of Finance (NYCDOF).

DISCUSSION

This contract provides for the processing of payments to DOE offices using VISA, MasterCard, and Discover branded credit and debit cards. A contract for the processing of payments to DOE offices using American Express branded credit and debit cards is covered in a separate Request for Authorization. Beginning in 2008, the DOE utilized a New York State Office of General Services (OGS) contract to procure these services. Prior to the DOE's utilization of that contract, credit and debit card processing services were not available as payments to the DOE were made by checks or purchase order. Usage has increased over the past few years, with additional offices receiving payments using credit and debit cards, such as the Division of School Facilities for Extended Use Permit Application fees, and the Division of Human Resources for fingerprinting processing fees. This contract will also allow Tweed Café and other similar operations to receive credit and debit card payments.

The underlying OGS contract allows for the transaction fee to be applied to the transaction amount or to be included in the transaction amount. The DFO will continue to manage and administer the card payment processing program.

Based on prior year transaction volume, the DOE's Division of Financial Operations (DFO) estimates that approximately 5,500 transactions, amounting to $6,350,000 and $200,000 in transaction fees.

The transaction fee is $0.025 per transaction and the applicable interchange rates. As the State's OGS conducted a competitive process to identify the vendor that could provide these services at the best value the pricing has been determined to be fair and reasonable.

A comprehensive background check is not required because the OGS, in performing the original procurement, determined the vendor to be responsible. In addition, a background check conducted by NYCDOF also revealed no significant adverse information. Key Merchant Services has therefore been determined to be a responsible vendor for the purposes of this award.

Item: 14

Description:

Dropout prevention and intervention services for students and their families.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH EL PUENTE DE WILLIAMSBURG TO PROVIDE DROPOUT PREVENTION AND INTERVENTION SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$33,000	City Council	One Year (7/1/13 – 6/30/14)	None	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	El Puente de Williamsburg (El Puente) 211 South 4th Street Brooklyn, NY 11211

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with El Puente de Williamsburg (El Puente) to provide dropout prevention services for 60 students ages 13-21 from East Brooklyn Community (EBC) High School for Public Service (K545) and El Puente Academy for Peace and Justice (K685).

DISCUSSION

El Puente provides services to students who have been identified as having one or more of the following high-risk characteristics: ESL students and/or new immigrants, students with low credit accumulations, students with low attendance rates, pregnant students, and/or teen parents.

Components of the program include academic support services, college prep, mentoring, art activities, leadership development, and job skills training. Services are provided in two nearby off-site locations, both of which have dedicated classrooms, computer access, and spaces for visual/performing arts, and community meetings. In addition, El Puente provides direct services and outreach to students and parents in dedicated office space in K545 and K685. At both schools, El Puente staff members provide in-school activities during the school day in classrooms and other school spaces.

The contract is retroactive because the vendor was late in submitting requested work plans and budget documents and the documents required multiple rounds of revisions.

The contract manager's office has experience with the vendor providing these services and confirms that it has performed satisfactorily. DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the City Council award process. Pricing for the contract services was established to match the City Council allocation.

Item: 15

Description:

Instructional technology professional development and related services for 64 schools.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH MOUSE TO PROVIDE STUDENT TRAINING AND PROFESSIONAL DEVELOPMENT TO MOUSE SQUAD SCHOOLS

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$275,000	City Council	One Year (7/1/13 - 6/30/14)	None	City Council Allocation Per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	MOUSE 50 West 23rd Street, Suite 702 New York, NY 10010

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Celine Azoulay-Lewin Executive Director iLearnNYC – Advanced Placement Program	Seth Schoenfeld Deputy Chief of Innovation Office of Innovation	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with MOUSE to provide student training and professional development to 64 new and returning MOUSE Squad schools.

DISCUSSION

"MOUSE Squads" are implemented as after-school programs through which students help teachers and other students throughout the school in using technology hardware and educational software. MOUSE will offer participating schools a variety of services, including curriculum development, technical support, on-site mentoring, training workshops, and partnership development to maximize the use of technology in schools. Aside from the immediate benefit to the school, students also learn leadership skills, critical thinking, and program management. MOUSE provides information on how systems and people work together effectively and how schools can overcome the challenges of employing technology. In addition, MOUSE performs evaluation reports based on student and educator questionnaire data, data dashboards, and site visit information.

This contract is retroactive because of numerous revisions to the work plan and budget, as well as delays in MOUSE's submission of required documentation to the DOE.

iLearnNYC confirms that MOUSE has provided satisfactory services in the past. DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. MOUSE has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the City Council award process. Pricing for the contract services was established to match the City Council allocation.

Item: 16

Description:

WITHDRAWN

Item: 17

Description:

Conflict resolution and peer mediation services to students in Harlem Renaissance High School.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH STREET CORNER RESOURCES, INC. TO PROVIDE CONFLICT RESOLUTION AND PEER MEDIATION SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$48,200	City Council	One Year (7/1/13 – 6/30/14)	None	City Council Allocation, per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Street Corner Resources, Inc. 22 East 128th Street New York, NY 10035

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Street Corner Resources, Inc. to provide conflict resolution and peer mediation services to students at Harlem Renaissance High School.

DISCUSSION

Street Corner Resources, Inc. will provide workshops for a minimum of 226 students between the ages of 15 and 21 at Harlem Renaissance High School. Students and their families will be trained in areas such as anti-violence, anti-bullying, intervention/conflict resolution, critical decision making, life enhancement skills (dialogue and activities to discover and use their voices and talents), employment workshops, parent engagement/education, school safety professional development, as well as youth and community engagement. All workshops are focused on helping students avoid gang activity, create a stronger self-image, and develop a vision of success.

This contract is retroactive due to the additional time required by the vendor to be cleared by the NYS Charities Bureau.

The Contract Manager's office has experience with the vendor providing these services and confirms that they have performed them satisfactorily. DCP reviewed the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the City Council allocation process. Pricing for the contract services was established to match the City Council allocation awarded.

Item: 18

Description:

Intervention and dropout prevention services for students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH TURNAROUND FOR CHILDREN, INC. FOR ACADEMIC SUPPORT AND DROPOUT PREVENTION SERVICES

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$200,000	City Council	One Year (7/1/13 – 6/30/14)	None	NA	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Turnaround for Children, Inc. 25 West 45th Street, 6th Floor New York, NY 10036

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Turnaround for Children, Inc. to provide teaching and learning support to students determined to be at risk for dropping out of school in the future. Services will be provided at nine schools located in Districts 5, 10, 11, 12, 19, and 29.

DISCUSSION

Turnaround for Children, Inc. (Turnaround) provides intervention to help schools create a more effective environment to support all students. Turnaround partners with schools to increase their internal capacity to identify and intervene with students at high or moderate levels of need and risk. These include highly disruptive students, students challenged by mental health or emotional issues, and students struggling with academic issues. Turnaround's services support over 300 students and include monthly meetings held with approximately 13 staff members at each school.

The contract is retroactive because the vendor was late in submitting requested work plans and budget documents and the documents required multiple rounds of revisions.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the City Council allocation process. Pricing for the contract services was established to match the City Council allocation awarded.

Item: 19

Description:

WITHDRAWN

Item: 20

Description:

Advanced placement professional development workshops to teachers in District 20 in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH COLLEGE BOARD TO PROVIDE ADVANCED PLACEMENT PROFESSIONAL DEVELOPMENT

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$77,300	Advanced Placement Incentive Program (APIP)	One Year (7/1/13 – 8/31/14)	None	NA	Vendor named in Grant, per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	College Board 45 Columbus Avenue New York, NY 10023

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Celine Azoulay-Lewin Executive Director iLearnNYC – Advanced Placement Program	Seth Schoenfeld Deputy Chief of Innovation Office of Innovation	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with the College Board to provide professional development workshops to teachers of Advanced Placement (AP) classes in District 20, in Brooklyn. Funding is provided by the Advanced Placement Incentive Program (APIP), a federal grant program.

DISCUSSION

The College Board's Advanced Placement program enables students to take college-level courses and exams, and to earn college credit while still in high school.

Under the Advanced Placement Incentive Program (APIP), federal grants enable schools and districts to increase the participation of low-income students in both pre-AP and AP courses and tests. Eligible services supported by the grant are professional development workshops to teachers in specific subject areas such as English literature and composition, Spanish literature, and world history.

Services began in August 2013 and will continue through August 2014. The contract is retroactive because personnel changes in the program office delayed implementation of the work plan and budget, which required multiple revisions.

A review of information regarding the College Board's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not conducted for this procurement and a contract for these services is necessary because the APIP Grant specifically named the services to be provided and the College Board is the developer of the Advance Placement products. Pricing for the contracted services was established as part of the grant submission and award.

Item: 21

Description:

Services to students under the 21st Century Community Learning Center Grant in Monroe Academy of Visual Arts and Design in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH ILUMINATE TO PROVIDE SERVICES TO STUDENTS UNDER THE 21ST CENTURY COMMUNITY LEARNING CENTER GRANT

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$31,250 / $93,750	New York State Education Department (NYSED)	One Year (7/1/13 - 6/30/14)	Two 1-Year Options to Renew	$62,500	Vendor named in Grant, per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	iLuminate, LLC 220 36th Street, Unit 428 Brooklyn, NY 11232

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with iLuminate, LLC to provide services under the 21st Century Community Learning Center grant to a maximum of 25 students at Monroe Academy of Visual Arts and Design located in District 12, Bronx.

DISCUSSION

iLuminate creates dance routines integrating LED lights. The company currently has an Off-Broadway show and, as a part of the services under this grant, students will have an opportunity to create and learn dance routines, watch the performers perform at the New World Stages theater, and perform choreographed dance routines alongside the iLuminate performers. As they take part in iLuminate's program, students will experience teamwork, participate in simple choreography and staging, and learn the basics of iLuminate illusions and LED lighting.

The contract is retroactive because the vendor was late in submitting requested work plans and budget documents and the documents required multiple rounds of revisions.

A review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not conducted for this procurement and a contract for these services is necessary because the 21st Century Community Learning Centers Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 22

Description:

Extended school day services at PS 94 in the Bronx.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH MOSHOLU MONTEFIORE COMMUNITY CENTER FOR EXTENDED SCHOOL DAY/SCHOOL VIOLENCE PREVENTION SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$87,647 / $175,294	New York State Education Department (NYSED)	One Year (7/1/13 - 6/30/14)	One 1-Year Options to Renew	$87,647	Vendor named in Grant, per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Mosholu Montefiore Community Center 3450 DeKalb Avenue Bronx , NY 10467

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Mosholu Montefiore Community Center to provide extended school day services at PS 94 in District 10, the Bronx.

DISCUSSION

Mosholu Montefiore Community Center (Mosholu) provides literacy, math, writing, science, arts and crafts, and gym instruction for 60 students in kindergarten through second grade who have been identified by guidance counselors as having a high risk to violence. These activities, which are aligned with the school's current units of study, are provided after school during the academic year.

The contract is retroactive because the vendor was late in submitting requested work plans and budget documents and the documents required multiple rounds of revisions.

A review of information regarding the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not conducted for this procurement and a contract for these services is necessary because the Extended School Day/ School Violence Prevention Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 23

Description:

Services under the career pathways program model at Monroe Acadamy for Visial Arts and Lehman High School in the Bronx.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PER SCHOLAS TO PROVIDE CAREER PATHWAYS SERVICES IN DISTRICTS 8 &12

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$78,893	New York State Education Department (NYSED)	One Year (7/1/13 - 6/30/14)	Two 1-Year Options to Renew	$157,786	Vendor named in Grant, per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Per Scholas 804 East 138th Street, 2nd Floor Bronx, NY 10454

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Per Scholas to provide services under the Career Pathways program model at two high schools in the Bronx.

DISCUSSION

Per Scholas provides work readiness workshops and Strata Fundamental (PC proficiency) Certification classes to approximately 15 students at the Monroe Academy for Visual Arts and Lehman High School. These sessions include team-building, resumè development, assistance in college enrollment, social media, effective business management, technology and hardware basics, as well as software installation and functions. All costs cover participants' program materials.

The contract is retroactive because the vendor was late in submitting requested work plans and budget documents and the documents required multiple rounds of revisions.

A review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not conducted for this procurement and a contract for these services is necessary because the 21st Century Community Learning Centers Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 24

Description:

Professional development and classroom sessions to teachers and students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH STELLA ADLER STUDIO OF ACTING

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$105,425 / $316,275	New York State Education Department (NYSED)	One Year (7/1/13 – 6/30/14)	Two 1-Year Options to Renew	$210,850	Vendor named in Grant, per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Stella Adler Studio of Acting 31 West 27th Street, 3rd Floor New York, NY 10001

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with the Stella Adler Studio of Acting to provide professional development and classroom sessions to teachers and students in eight schools in Districts 8, 11, and 12.

DISCUSSION

The Stella Adler Studio of Acting (Stella Adler) offers in-school classroom sessions, assemblies, culmination sharing, and professional development through acting techniques centered on the subject areas of English language arts, global studies, world history, and social and emotional learning for special education populations. The goal of these sessions is to promote awareness of the physical body, both in open space and in relation to fellow students, as well as diction training to improve clarity of speech. Approximately 1,000 students K-12 in classes with an average size of 30 students are served during the course of a school year.

The contract is retroactive because the vendor was late in submitting requested work plans and budget documents and the documents required multiple rounds of revisions.

A review of information regarding Stella Adler's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not conducted for this procurement and a contract for these services is necessary because the 21st Century Community Learning Centers Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 25

Description:

NYSTROM's educational product software line.

REQUEST FOR AUTHORIZATION
TO PURCHASE NYSTROM EDUCATIONAL SOFTWARE

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$25,000 / $175,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	NYSTROM, A Division of Herff Jones 4719 W. 62nd St. Indianapolis, IN 46268

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Technology & Instructional Material Procurement Division of Contracts and Purchasing	Rachel Feinberg Chief Operating Officer Division of Teaching and Learning	Kay Robbins Procurement Analyst

PURPOSE

Authorization is requested to contract with NYSTROM, a Division of Herff Jones, for the entire NYSTROM educational software product line on a requirements basis.

DISCUSSION

NYSTROM is the publisher of digital globes, atlases, maps, and curriculum-based programs with teachers' guides and student lessons. All are designed for students in grades K-12. The globes feature age-appropriate details to support classroom discussions and provide hands-on learning experiences. The atlases allow elementary school students to explore their neighborhoods and communities and middle and high school learners to explore the world and better visualize history's storylines.

NYSTROM is the sole provider of this software, so a Request for Bids (RFB) was not practical.

NYSTROM is offering the DOE a discount of 20 percent off their software list price and has guaranteed that no customer will receive better pricing than the DOE; prices have therefore been determined to be fair and reasonable.

The estimated contract amount is based on prior usage.

Background checks performed on NYSTROM included a review of VENDEX, CTS, the New York State Department of Labor, and the Federal Debarment List. No significant adverse information was identified. Accordingly, the vendor has been determined to be responsible.

Item: 26

Description:

Withdrawn

Item: 27

Description:

Sunburst educational software product line.

REQUEST FOR AUTHORIZATION
TO PURCHASE SUNBURST DIGITAL EDUCATIONAL SOFTWARE

Annual / Total Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$300,000 / $2,100,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Sunburst Digital, Inc. 3150 West Higgins Road, Suite 140 Hoffman Estates, IL 60169

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Central Procurements Division of Contracts and Purchasing	Rachel Feinberg Chief Operating Officer Division of Teaching and Learning	Kay Robbins Procurement Analyst

PURPOSE

Authorization is requested to contract with Sunburst Digital, Inc. for the entire Sunburst educational software product line on a requirements basis.

DISCUSSION

Sunburst Digital, Inc. provides several software products that enhance learning:

- *Key Skills Learning Systems* provides an animated activity to master reading and math skills.
- *A to Zap* helps students explore letters and sounds, build sight word vocabularies, understand number concepts, and learn about shapes, colors and positions.
- *Tenth Planets* helps students develop an understanding of number meaning, explore number relationships, and fractions operations.
- *Big Universe* (Leveled Digital Reading) is an online reading and writing website for students in Pre-K through grade 8.

The Sunburst website also provides a large library of nonfiction and fiction online books, online writing and publishing tools, a safe bookshelf sharing community, and supporting tools such as reading logs.

Sunburst is the sole provider of this software, so a Request for Bids (RFB) was not practical.

Sunburst Digital, Inc. is offering the DOE a three percent discount off their software list price and has guaranteed that no customer will receive better pricing than the DOE; pricing have therefore been determined to be fair and reasonable. The estimated contract amount is based on prior usage.

Background checks performed on Sunburst Digital included a review of VENDEX, CTS, the New York State Department of Labor, and the Federal Debarment List. No significant adverse information was identified. Accordingly, the vendor has been determined to be responsible.

Item: 28

Description:

Add on item: Furnish and deliver five compartment compostable plates citywide.

REQUEST FOR AUTHORIZATION TO FURNISH AND DELIVER FIVE COMPARTMENT COMPOSTABLE PLATES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$6,997,500/ $34,987,500	None	Five Years	One 270-day extension	Request for Bid (RFB)	No	Requirements

Vendor Name & Address	Borax Paper Products Co, Inc. 1390 Spofford Avenue Bronx, NY 10474

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Janice Zapinsky, Manager Contracts Management Unit Office of School Support Services	Lisa D'Amato, Director Contracts Management Unit Office of School Support Services	Fior Castellon Procurement Analyst

PURPOSE

Authorization is requested to contract with Borax to furnish and deliver five compartment compostable plates citywide. This contract will also be available for use by our five partner school districts in the the Urban School Food Alliance.

DISCUSSION

The New York City Department of Education (DOE) School Food Meal Program is the largest in the country, serving approximately 41.5 million breakfasts, 115.8 million lunches and 16.9 million snacks and suppers during the regular school year. An additional 7 million breakfasts and lunches are served to approximately one thousand sites during the summer. Meals are provided at approximately 1,215 School Food operated kitchens citywide. Most of the meals are currently served on Styrofoam trays, a significant and problematic constituent of schools' waste.

As part of its efforts to reduce waste, the DOE, in partnership with the Urban School Food Alliance, will contract for the furnishing and delivery of compostable plates and begin phasing out Styrofoam lunch trays from the NYCDOE School Food program. The members of the Urban School Food Alliance will have the option to leverage this contract for the distribution and supply of the same materials. The Urban School Food Alliance is comprised of the six largest school districts in the nation: Chicago, Dallas, Los Angeles, Orlando, Miami-Dade County and NYC.

The RFP was advertised in the City Record and on the DOE website and a pre-proposal meeting was attended by 18 vendors. Nine vendors proposed, including 3 that submitted multiple plate styles at different unit pricing. The apparent low bidder, All One Source, was determined to be non-responsive because their bid prices were contingent on securing a grant from an unknown source. The DOE did not have confidence that the bidder could perform at the bid prices. All One Source protested the non-responsive determination and it was subsequently denied.

The next lowest bidder, P & R Paper Supply, was also determined to be non-responsive because they included "conditions" for each of their plates. Specifically, they required a minimum case count per delivery. A protest has not been received from this bidder.

Borax Paper Products Co., Inc. (Borax) and International Paper were the next lowest bidders but the plate styles offered were unsatisfactory because:

- the shape and appearance of the plate made it difficult to place more than 5 food components;
- the depth and shape of the compartments made use of standard serving spoons difficult resulting in increased food waste.

As such, it was determined that these plate styles were non-responsive and neither vendor protested these findings.

Borax Paper was next in line for award with a different plate style. OSF and Alliance members sampled the plate in a number of schools and determined the plate met all technical and usage specifications.

Borax will supply these compostable plates to the NYC Department of Education's Office of School Food warehouse located in Long Island City, NY, and the NYCDOE's contracted distributor responsible for supplying products to high schools. Borax is also obligated to make available the plates to those Alliance school districts that choose to utilize the contract. Alliance members will be directly invoiced by the vendor.

Pricing was determined to be fair and reasonable on the following basis:

- Prices were a result of a competitive procurement with nine companies competing independently for an award.
- There will be some cost savings to the City as this product will no longer be sent to standard landfills but will be composted and generate revenue.

It is also noted that NYC Local Law 142 requires food service establishments to eliminate expanded polystyrene, assuming it is not recyclable by July 2015. This program is in conformance with the spirit of that law.

A Comprehensive background check on Borax uncovered no significant adverse information. The Division of School Food reviewed the vendor's ability to provide the goods and services under the RFB and concluded they have capacity. Therefore, Borax has been determined to be responsible.

Item: 29

Description:

Withdrawn