

SAMPLE NOTICE

It is the policy of the New York City Department of Education to maintain a safe and supportive learning and educational environment that is free from sexual harassment committed by students against other students. Such harassment is prohibited and will not be tolerated in school, during school hours, before or after school, while on school property, at school sponsored events, or while traveling on vehicles funded by the Department of Education and on other than school property when such behavior can be demonstrated to negatively affect the educational process or to endanger the health, safety, morality or welfare of the school community. It is a violation of this policy for a student to harass another student through conduct or communication of a sexual nature.

If you feel that you have been the victim of such behavior by another student, please let your teacher, counselor, or someone else on the school staff know. _____ is the staff member at the school designated to handle these matters. If you feel uncomfortable making a report to a school staff member, you may contact OSYD by emailing your complaint to RespectforAll@schools.nyc.gov. You may also make a written report. Copies of the complaint form are available in the principal's office.

Your complaint will be investigated and the school will take appropriate action to eliminate the discrimination and/or harassment. Retaliation against a student for filing a complaint or participating in an investigation of a complaint is prohibited. Any student who engages in retaliatory behavior (e.g., threats, intimidation) will be subject to immediate disciplinary action.

A complete copy of the Chancellor's Regulation A-831 is available in the principal's office.