

PARAPROFESSIONAL VACANCY CIRCULAR

School Name: Isobel Rooney Middle School 80

District: 10

School Site: 149 E. Mosholu Parkway North, Bronx, NY 10467

Send Cover Letter, Resume and Portfolio to: ms80staffing@10x80.com

Posting Date: June 3, 2016

Application Deadline: June 24, 2016

POSITIONS Paraprofessional (10)

DESCRIPTION

Our mission is to empower students with 21st century skills that prepare them for secondary education, college and beyond. We cultivate a learning community that transforms teaching and learning through the integration of technology. Together as a team, we strive for excellence.

Must be able to attend a 5-day summer planning institute that will offer an essential opportunity for staff to be involved in developing the school's culture and instructional program.

The 5-day institute is scheduled for:
August 29, 2016-September 2, 2016
(Times-TBD)

Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.

ELIGIBILITY REQUIREMENTS

- UFT Paraprofessionals hired after 2004 must have a Level 1 NYSED Teaching Assistant Certificate. UFT Paraprofessionals hired before 2004 currently on DOE payroll are eligible for this position.
- Excellent record of attendance and punctuality

DUTIES AND RESPONSIBILITIES

Paraprofessionals' roles in middle schools are varied and complex therefore, serious consideration will be given to applicants who demonstrate successful experience and/or willingness to commit to the school's mission, core beliefs and to become involved in these essential aspects:

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- Working within a non-traditional school schedule and organization structure that meets the needs of English Language learners and students requiring special education services
- Collaborating with individual teachers and teacher teams to provide targeted, small group and one-on-one instructional support to students
- Working with teachers to implement an integrated curriculum and student-centered environment
- Collaborating with teachers to create a learning environment where students' emotional and social needs are met through conflict resolution, peer mediation, collaborative learning, team building activities, etc.

SELECTION CRITERIA

The successful candidate will demonstrate:

- Ability to professionally and effectively communicate orally and in writing with colleagues, and students
- Ability to assist teachers in implementing reading and writing strategies as well as mathematical and scientific strategies in student's daily lessons
- Ability to assist teachers in implementing study skills and organizational strategies in student's daily lessons
- Ability to work with classroom teachers and other colleagues to implement collaborative learning activities and support school wide initiatives to ensure student engagement and learning.
- Strong student management skills
- Experience or willingness to learn how to support the use of technology in the classroom to improve student learning
- Ability to assist teachers in all independent, partner, group and whole class projects, work and activities
- Excellent attendance, punctuality, organization and management skills

In addition to the cover letter, resume, and interview, applicants **must present three references** including, if possible, one from a current supervisor. Other references might include a colleague with whom the applicant has collaborated, and/or a professional organization or staff development representative.

WORK SCHEDULE & SALARY

As per Collective Bargaining Agreement