

### Updated Under-utilized Space Memorandum Addendum - August 28, 2013

On November 20, 2012 the Department of Education (DOE) determined that 362 schools buildings are “under-utilized” based upon the 2011-2012 Enrollment-Capacity-Utilization Report (“The Blue Book”). This included 169 schools buildings that are under-utilized by at least 300 seats and 193 school buildings that are under-utilized by at least 150 seats but no more than 299 seats. The list can be found here:

[http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/134525/UnderutilizedSpaceMemorandum112012\\_vFINALforprint.pdf](http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/134525/UnderutilizedSpaceMemorandum112012_vFINALforprint.pdf)

On January 3, 2013 the DOE published an addendum to the November 20, 2012 under-utilized list. This addendum noted that the DOE identified an additional building, M081, which is anticipated to be under-utilized in the 2013-2014 school year. At present, Building M081 currently houses an Adult Learning Center. The current Bluebook does not generate a precise number of excess seats available in the building, because Adult Learning Centers use space differently than K-12 schools. However, based on its review of the space and the Adult Learning Center’s space needs, the DOE believes that the building has excess space that could be converted into more than 300 seats of K-12 instructional space. As of January 3, 2013, there were 363 school buildings on the under-utilized list; this included 170 school buildings that are under utilized by at least 300 seats and 193 school buildings that are under-utilized by at least 150 seats but no more than 299 seats. The January 3, 2013 under-utilized space memorandum addendum can be found here:

<http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/136730/UUMemorandumAddendum.pdf>

On January 23, 2013, the DOE identified 25 school buildings which contain schools proposed for phase-out, grade truncation or immediate closure due to poor performance. These proposals were approved by the Panel for Education Policy on March 11, 2013. The implementation of these proposals will result in excess space in the buildings. In many cases, the DOE has already issued companion proposals describing the proposed use of this additional space. The January 23, 2013 list can be found here:

<http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/137941/UUMemorandumAddendumlanguage2013POs012313.pdf>

The Panel for Educational Policy voted to approve all but three proposals, which were withdrawn by the DOE. The three proposals were:

- The Proposed Phase-out of Herbert H. Lehman High School (08X405)
- The Proposed Phase-Out of P.S. 140 Edward K. Ellington (28Q140)
- The Proposed Opening and Co-location of a New Elementary School (28Q218) with Existing School P.S. 140 Edward K. Ellington (28Q140)

As of February 1, 2013, the DOE identified two additional school buildings which contain schools that will implement an enrollment reduction. The implementation of the enrollment reductions will result in excess space the buildings. The DOE has issued proposals describing the proposed use of this additional space. The February 1, 2013 list list can be found here:

<http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/138473/UUMemorandumAddendumlanguage2013POsTER2114.pdf>

As of August 28, 2013, the DOE has identified two additional school buildings, M149 and M520, which are anticipated to be under-utilized beginning in the 2014-2015 school year.

- Building M520 contains a school that will implement an enrollment reduction. The implementation of the enrollment reduction will result in excess space in the building.
- Building M149 is projected to have excess capacity based on projected 2014-2015 enrollment of the schools and programs in the building.

Borough	District	Bldg ID	Name	Grade Level
M	3	M149	P.S. 149 (TANDEM M207) - MANHATTAN	ES
M	2	M520	MURRY BERGTRAUM HS (ECF) – MANHATTAN	HS

The new under-utilized space list for 2014-2015 will be published in the Fall of 2013.

The list of schools identified as under-utilized is subject to change based on the DOE's ongoing analysis of space in school buildings, and as the Panel for Education Policy approves proposals affecting space utilization.

More details on each of the proposals can be found in the Educational Impact Statements, available here:

<http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2013-2014/Oct15SchoolProposals>

As is the case for the buildings on the original list, the options for usage of excess space include, but are not limited to, the following:

- The addition of new educational programs (e.g. Pre-Kindergarten, Gifted & Talented, D75, D79, Special Education classes)
- Expansion of other existing schools/programs in the building
- Grade expansion of another existing school in the building
- Enrollment changes, including re-zoning neighboring schools to optimize the distribution of students
- Temporary or permanent co-location of one or more new schools

Final decisions about the use of excess space in a building will be based on a number of factors, including: feedback from community members, the amount of space available, local enrollment needs, the need for new school options, and available funding (where applicable). Alternatively, Portfolio may determine that no change is needed or possible for the upcoming school year. Pursuant to the Education Law, any proposed significant change in school utilization will be subject to public notice and public hearing requirements, and must be approved by the Panel for Educational Policy prior to implementation.