Panel for Educational Policy
Contract Agenda
March 20, 2013

Item: 1 **Description:** Training staff in managerial and leadership skills.

Term: 8 months **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Office of the Chancellor **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Targeted Business Solutions	$89,930

Item: 2 **Description:** Unemployment insurance processing services.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Division of Financial Operations **Contract Type:** Full Value

Vendor Name	Annual Amount
TALX Corporation	$360,000

Item: 3 **Description:** Contract extensions of emergency shuttle bus transportation for students attending alternate schools following Hurricane Sandy.

Term: 30 days **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Atlantic Coach	$482,300
MCIZ	$825,600
Monroe Bus	$19,875
Monsey Tours	$38,000
Nason Partners dba Kelley Transit	$8,000
Peter Pan Bus Lines, Inc.	$46,125
Royal Coach Lines	$7,500
Safe Coach Inc	$49,906
Starr Transit, Inc.	$3,000
Vallo Transportation	$3,250
We Transport, Inc. - Withdrawn	$0

Item: 4 **Description:** Two graduate students to develop an algorithm to determine the most cost effective contract award method for school bus transportation.

Term: 4 months **Options:** None **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Full Value

Vendor Name	Annual Amount
NYU	$50,420

Item: 5 **Description:** Master's degree and certification services for alternate route teachers.

Term: 3 years **Options:** 2 1- year options **Funding:** Federal Reimburseable Funds and Taxy Levy

Division: Division of Human Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Long Island University	$3,480,000
Pace University	$2,751,120

Relay Graduate School of Education	$2,440,000

Item: 6 **Description:** Support, coaching and guidance in school program management, planning and enhancement.

Term: 5 years **Options:** 5 one year options **Funding:** Various

Division: Division of School Support **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Center for Educational Innovation-Public Education Association (CEI-PEA)	$8,500,000
CUNY School Support Organization	$8,000,000
Diploma Plus Inc	$480,000
Family Health International (FHI 360)	$1,000,000
Fordham University	$1,700,000
New Visions for Public Schools	$4,000,000
Teaching Matters Inc	$500,000
The Urban Assembly - Withdrawn	$0

Item: 7 **Description:** Calculators and related supplies for schools.

Term: 5 years **Options:** None **Funding:** Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
D & H Distributing Company	$1,953,343

Item: 8 **Description:** Professional development for teachers and administrators who provide services to English Language Learners. (RA #5)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of English Language Learners **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Benchmark Education Company	$50,000
Education Development Center	$75,000

Item: 9 **Description:** Professional development and support for comprehensive standards-based mathematics instruction for K-12 teachers, teacher leaders, coaches, school leaders/administrators and school support organization administrators. (RA #6)

Term: 5 years **Options:** None **Funding:** Various

Division: Division of Academics, Performance and Support **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
K-5 Math Teaching Resources	$50,000
Mercy College	$50,000

Item: 10 **Description:** Whole school reform services for transitional plans that ultimately help schools continue reform efforts on their own. (RA #5)

Term: 5 Years **Options:** None **Funding:** Various

Division: Division of Portfolio Planning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Center for Educational Innovation-Public Education Association (CEI-PEA)	$400,000
The Big Picture Company	$150,000

Item: 11 **Description:** Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #5)

Term: 5 Years **Options:** None **Funding:** Various

Division: Office of Safety and Youth Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Alliance of Guardian Angels	$30,000
Asphalt Green	$30,000
Bronx River Art Center	$30,000
BronxWorks, Inc.	$150,000
Children's Aid Society	$600,000
College of Staten Island	$30,000
Comprehensive Development, Inc.	$300,000
Creative Response To Conflict	$30,000
Forever Loved Entertainment, Inc.	$30,000
Full Circle	$30,000
iMentor Incorporated	$30,000
Innovative Education Programs (IEP)	$30,000
Learning Through an Expanded Arts (LEAP)	$60,000
LIPEN-Long Island Professional Education Network	$30,000
New York Care, Inc.	$30,000
Oasis Children's Services	$580,000
School Professionals, division of TemPositions, Inc.	$1,500,000
Smarties Tutoring Services	$300,000
The Reciprocity Foundation	$30,000
Vision Education & Media	$230,000

Item: 12 **Description:** Services to promote safe and supportive school communities that include social emotional learning, behavior management, respect for diversity, facilitation skills, integrated service programs and restorative approaches. (RA #3)

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Safety and Youth Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Anti-Defamation League	$100,000
Learning for Life	$50,000
Ohel Children's Home and Family Services	$40,000
Sadie Nash Leadership Project	$30,000

Item: 13 **Description:** Music education programs.

Term: 1 year **Options:** None **Funding:** City Council

Division: Division of Contracts and Purchasing **Contract Type:** Full Value

Vendor Name	Annual Amount
The Midori Foundation dba Midori & Friends	$52,750

Item: 14 **Description:** Dropout prevention and intervention services to students and their families.

Term: 1 year **Options:** None **Funding:** City Council

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
El Puente de Williamsburg, Inc.	$33,000

Item: 15 **Description:** Digital learning program for high poverty middle school students and their families.

Term: 1 year **Options:** None **Funding:** City Council

Division: Division of Academics, Performance and Support **Contract Type:** Full Value

Vendor Name	Annual Amount
Computers for Youth	$104,000

Item: 16 **Description:** After school programming in science technology, engineering and math.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Vision Education & Media	$35,422

Item: 17 **Description:** Afterschool services to students in temporary housing.

Term: 1 year **Options:** None **Funding:** NYSED- State

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Oasis Children's Services	$100,000

Item: 18 **Description:** Mentoring services for students and their families in temporary housing.

Term: 1 year **Options:** None **Funding:** NYSED

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
The Leadership Program	$129,000

Item: 19 **Description:** Pedagogical videos for improving teacher effectiveness

Term: 3 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Division of Human Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
New Teacher Center	$43,100

Item: 20 **Description:** Pedagogical videos for improving teacher effectiveness.

Term: 3 years **Options:** None **Funding:** Tax levy & Reimbursable

Division: Division of Human Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Teaching Channel (TeachingChannel.org)	$40,000

Item: 21 **Description:** EasyTrac software, a web-based system, will assist in collecting data from schools about clinical services provided to Medicaid- eligible special education students.

Term: 3 years **Options:** None **Funding:** Tax Levy

Division: Office of the Chief Financial Officer **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Public Consulting Group, Inc.	$1,247,600

Item: 1

Description:

Training staff in managerial and leadership skills.

REQUEST FOR AUTHORIZATION TO EXTEND A CONTRACT FOR LEADERSHIP AND MANAGEMENT TRAINING

Estimated Extension Amount	Funding Source	Contract Term	Original Procurement Method	Procurement Method	Is Contract Retroactive?	Contract Type
$95,180	Tax Levy and Reimbursable	8 months (5/1/13–12/31/13)	Request for Proposals (RFP)	Extension per Section 4-07(b) of DOE Procurement Policy & Procedures	No	Requirements

Vendor Name & Address	Targeted Business Solutions, Inc. 1075 Easton Ave., Suite 11-164 Somerset, NJ 08873

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Kathryn Lattimer Deputy Chief Operating Officer	Danya Labban Senior Director of Strategic Initiatives	Marissa Procope Procurement Analyst

PURPOSE

Authorization is requested to extend a contract with Targeted Business Solutions, Inc. (TBS) for eight months to provide training in managerial and leadership skills to staff throughout the DOE.

DISCUSSION

Through its work with various divisions of the DOE over the past ten years, TBS has intimate knowledge of the vision, mission, needs, and challenges of organizational leadership in public education in New York City. TBS provides professional development in strategic planning and intervention, tactical execution of strategic plans, decision making, and cross-functional management to managers, administrators, and other staff.

This contract originally had a term of three years. It was first extended by one year to June 30, 2012 because of the reorganization of the DOE from Integrated Service Centers (ISCs) into Children First Networks (CFN) and further extended until April 30, 2013 because of reorganizations within the CFNs, thus delaying the release of a successor RFP.

An additional eight-month extension is being requested to ensure continuity of services while the solicitation of a new contract is underway. The Office of the Chief Operating Officer and the Division of Human Resources and Talent combined their requests for similar professional development services into a Multiple Task Award Contract (MTAC) for leadership and management services that will serve both offices simultaneously. The integration of the new contract's service components has required a longer processing period than the preparation of individual replacement contracts.

This contract was approved by the Committee on Contracts on March 15, 2013.

Pricing, service, terms, and conditions for this contract extension will remain the same as the underlying contract. Since the base contract was competitively procured and prices have not changed since the commencement of the original contract, prices have been determined to be fair and reasonable.

DCP has reviewed the City's VENDEX files and its own procurement and performance review files, including the VCIP database, and found no adverse information. TBS performed satisfactorily under the prior contract, and has therefore been determined to be responsible with respect to this extension.

Item: 2

Description:

Unemployment insurance processing services.

REQUEST FOR AUTHORIZATION TO EXTEND A CONTRACT WITH TALX CORPORATION TO PROVIDE UNEMPLOYMENT INSURANCE PROCESSING SERVICES

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$360,000	Tax Levy	One Year	None	Extension per Section 4-07 (b) of DOE Procurement Policy & Procedures	No	Full Value

Vendor Name & Address	TALX Corporation 25 Monaton Drive Huntington Station, NY 11746

Service Requestor / Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Deborah John Director Office of Payroll Administration Division of Financial Operations	Francine Perkins Colon Chief Administrator Office of Payroll Administration Division of Financial Operations	Christopher Bennett Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested on behalf of the Office of Payroll Administration (OPA) to extend a contract with TALX Corporation for unemployment insurance (UI) claims processing services and related tasks, including representing the DOE at New York State Department of Labor (NYSDOL) hearings. The contract would otherwise expire on June 30, 2013.

DISCUSSION

Contracted vendors have provided services to the DOE related to the administration of UI claims for over ten years. These vendors have been responsible for reducing the DOE's payments of unemployment benefits due to insufficient documentation or default judgments at claims hearings, while decreasing operating costs and complying with NYSDOL requirements for maintaining employee payroll records and paying UI taxes. Such claims totaled an estimated $27,804,620 in fiscal year 2011, the most recent year for which data is available.

In July 2012, the Chancellor granted a contract extension to TALX so that these services could continue while a successor Request for Proposals (RFP) was prepared for release. The procurement was delayed because the requesting office did not have immediate access to prior years' data after assuming management of the contract from another division, which affected the pricing determination and methodology.

The successor RFP was released on January 10, 2013 and a pre-proposal conference was held on January 24. Thus an extension is requested to avoid an interruption of these essential services and to allow the DOE sufficient time to transition to a new vendor, if necessary.

Under the extension, TALX will continue to provide all tasks related to UI claims management under the terms and conditions of the underlying contract, including receipt and processing of wage and data forms, maintenance of UI payment and billing data, research of personnel and payroll records to

support wage and data forms processing and UI hearings, staffing, and the coordination of issuance of annual reasonable assurance per Section 590.10 and 590.11 of State labor law.

VENDEX contains two advice of cautions for TALX. The first was an inquiry by the Federal Trade Commission (FTC) into whether the acquisition of several companies limited competition. TALX settled this matter in 2008 through a consent agreement through which it paid a $350,000 civil penalty although it neither admitted nor denied wrongdoing. The second caution relates to a 2002 investigation by the Securities and Exchange Commission (SEC) of the company's accounting practices. TALX paid a fine of $2.5 million and restated the financial statements in question. The company's chief executive also reached an agreement to settle an SEC investigation of him in a related matter and agreed to pay $859,999 in disgorgement and a $100,000 civil penalty.

The above notwithstanding, TALX was awarded the current contract through a competitive procurement on the basis of its extensive experience and knowledge in the field; and it has provided these services satisfactorily since 2007. Its pricing was determined to be competitive at the time of award and is therefore considered to be fair and reasonable. Therefore, the pricing for this extension, unchanged since the original award, has also been determined to be fair and reasonable.

Item: 3

Description:

Contract extensions of emergency shuttle bus transportation for students attending alternate schools following Hurricane Sandy.

REQUEST FOR AUTHORIZATION TO EXTEND EMERGENCY SHUTTLE BUS SERVICE FOR SCHOOL-AGE STUDENTS

Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,483,556	Tax Levy	30 Days	None	Emergency	Yes	Requirements

Vendor Names & Addresses	See attached list.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Lisa D'Amato Director, Contracts Management Unit Office of School Support Services	Eric Goldstein Chief Executive Office of School Support Services	David Ross Executive Director Division of Contracts & Purchasing

PURPOSE

Authorization is requested to extend emergency contracts with the vendors listed below for shuttle bus services that enabled school-age students to continue to attend school following Hurricane Sandy. The shuttle buses provided transportation to general education students from centralized pick-up sites to their relocated schools. The contracts were originally effective for one month beginning November 9, 2012 but needed to be extended through January 31, 2013, when the last of the affected schools re-opened.

DISCUSSION

Damages from Hurricane Sandy were so extensive that students attending approximately 50 school buildings had to be relocated. As a result, alternative arrangements were required to transport these students to other sites. The hurricane also damaged many of the buses used by the DOE's existing school bus contractors, thereby making it impossible for them to take on these additional requirements. Accordingly, the Executive Director of the Division of Contracts and Purchasing (DCP) issued a series of Emergency Declarations the week of November 9, 2012 to award contracts to vendors to provide shuttle bus service that would enable all students to attend school following the hurricane. However, many of the affected schools did not re-open by the end of the 30-day emergency period, making it necessary to extend the Declaration of Emergency for an additional 30-day period. All shuttle bus services ended January 31st with the exception of Atlantic Express and Safe Coach. Atlantic Express continued to provide service through March 1st at a cost of $700 per day. Safe Coach continued to provide service through March 8th at a cost of $600 per day for the bus and $235 for the escort.

The emergencies were declared in accordance with the New York State Education Law, Sections 2556(10)-(10-a) and 2590-h(36), the New York State General Municipal Law, Section 103(4) and Section 3-09 of the DOE's Procurement Policy and Procedures, Section 3-09 entitled "Emergency Purchases." The DOE determined that the damage caused by Hurricane Sandy created good and sufficient cause for the declaration of an emergency and the award of contracts on an expedited basis. It was also necessary to waive provisions of Chancellor's regulation A-108; Paragraph 4.1 of Section 1, permitting bus routes to exceed a total one way route length of five miles through all stop points; Paragraph 4.2.3 of Section 1, permitting bus routes to operate across borough or county lines; and Paragraph 4.2.4 of Section 1, permitting pupils that have a MetroCard for public transportation to be eligible to ride a contracted bus.

Vehicles were required to comply with the DOE's security and safety requirements and drivers were to be duly licensed and qualified to operate the contractor's vehicles. Vendors with pricing that exceeded $1,100 per bus per day were turned away except for We Transport, which was contracted at $1,400 per day for five days (5-10 buses per day).

Prices under the emergency are either within the range of the competitively bid Coach Bus contract ($700/day) or higher for reasons that are understandable in view of the timing and circumstances. As such, prices have been determined to be fair and reasonable.

Due to the time constraints associated with the emergency procurement, comprehensive vendor background checks were not feasible. Instead, DCP performed abridged background checks. While adverse information was identified for a few of the vendors, the DOE does not believe awards to those vendors present any risk to students and believes all vendors may be found responsible for these purposes.

LIST OF EMERGENCY SHUTTLE BUS SERVICE VENDORS

VENDOR NAME	ADDRESS	NUMBER OF BUSES PER DAY	DAILY COST / NUMBER OF SERVICE DAYS	ESTIMATED AMOUNT
Atlantic Express Transportation, Corp. (Atlantic Coach)	7 North Street Staten Island, NY 10302	4-25	$700 / 20 days	$482,300
MCIZ Corp. (Mazel Bus Co.)	15 2nd Avenue Brooklyn, NY 11215	9 - 50	$800 / 32 days	$825,600
Monroe Bus	60 Nostrand Ave. Brooklyn, NY 11205	2 - 5	$795 / 5 days	$19,875
Monsey New Square Trails (Monsey Tours)	8 Washington Ave. Spring Valley, NY 10977	4-10	$950 / 40 days	$38,000
Nason Partners d/b/a Kelley Transit Company	P.O. Box 237 Torrington, CT 06790	4	$1,000 / 4 days	$8,000
Peter Pan Bus Lines, Inc.	1776 Main St. Springfield, MA 01102	15	$1,025 / 15 days	$46,125
Royal Coach Lines	1010 Nepperhan Ave. Yonkers, NY 10703	10	$750 / 1 day	$7,500
Safe Coach, Inc.	1040 Rockaway Ave. Brooklyn, NY 11236	1-10	$600 (bus) + $235 (matron) / 54 days	$49,906
Starr Transit Co., Inc (Starr Tour)	2531 East State St. Trenton, NJ 08619	2-5	$1,000 / 3 days	$3,000
Vallo Transportation, Ltd.	151-17 6th Road Whitestone, NY 11357	5	$650 / 1 day	$3,250

Item: 4

Description:

Two graduate students to develop an algorithm to determine the most cost effective contract award method for school bus transportation.

REQUEST FOR AUTHORIZATION TO ENGAGE THE SERVICES OF NEW YORK UNIVERSITY COURANT INSTITUTE OF MATHEMATICS TO DEVELOP AN ALGORITHM TO IDENTIFY THE MOST COST EFFECTIVE CONTRACTS AWARD METHOD FOR K-12 SPECIAL EDUCATION TRANSPORTATION (B2192)

Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$50,420	Tax Levy	February – May 2013	None	Negotiated Service	No	Full Value

Vendor Name & Address	New York University Washington Square New York, NY 10012	Billing Address: 400 East 34th Street RR506 New York, NY 10016 Attn: EFT

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Linda Rodriguez Director	Olga Nieves Chief Administrator	David N. Ross Executive Director

PURPOSE

Authorization is requested to engage the services of New York University (NYU) Courant Institute of Mathematics and two of its doctoral candidates to develop an algorithm that will determine the most cost effective contracts award method pursuant to Request for Bids (RFB) B2192, K-12 Special Education Transportation Services. In exchange for these services, the DOE will pay the students' tuition for one semester.

DISCUSSION

The aforementioned Request for Bids (RFB) for the transportation of K-12 Special Education Students (B2192) was the first in a series of RFBs that will be released until the current non-competitive contracts for these and similar services are replaced. The RFB included 34 classes determined by a number of parameters, including routes of varying distances, transportation both within and between boroughs, and seven types of vehicles. The DOE received over 60 responses to the solicitation.

In order to award contracts pursuant to this solicitation at the lowest cost, the DOE will need to determine each bidder's maximum service capacity and then award each class based on the combination of awards that yields the overall lowest cost to the DOE.

The award process requires an optimization solution that is extremely complex because of the large number of bidders, classes, and different types of vehicles and would be unmanageable without a computational algorithm. The DOE does not have personnel with the expertise to develop such an algorithm. NYU's Courant Institute of Mathematics is a world renowned, top-ranked math department and has the expertise in applied mathematics to provide this service and, in fact, did so successfully for an earlier set of prekindergarten bus contracts. Due to time constraints it is necessary to obtain NYU services using the Negotiated Services procurement process.

These services will be provided under the direction of NYU's Mathematics Department chair, who will oversee the work at no charge. The doctoral candidates will develop the computational algorithm.

In exchange for these services, the DOE will pay the students' tuition for the Spring 2013 semester. The present bid constitutes an even greater challenge than the PreKindergarten Transportation bid last year because it involves seven types of buses and requires an expedited solution. The cost has therefore been determined to be fair and reasonable.

The following is a breakdown of costs for the semester from February through May 2013:

NYU Direct Costs (Entire Project for Two Students)	$35,606
NYU Indirect Costs	$14,814
TOTAL	**$50,420**

Item: 5

Description:

Master's degree and certification services for alternate route teachers.

REQUEST FOR AUTHORIZATION TO PROVIDE SERVICES TO ALTERNATE-ROUTE TEACHERS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Options Amounts	Procurement Method	Is Contract Retroactive?	Contract Type
$8,091,120 / $24,273,360	Federal Reimbursable Funds & Tax Levy	Three Years (6/1/13-5/31/16)	Two 1-Year Options to Extend	$25,200,000	Request for Proposals (RFP)	No	Requirements

Vendor Names & Addresses	See Table B below.

Service Requestor / Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Shuvi Santo Director, Teacher Recruitment Programs Office of Teacher Recruitment and Quality	Vicki Bernstein Executive Director Office of Teacher Recruitment and Quality	Marissa L. Procope Procurement Analyst

PURPOSE

Authorization is requested to contract with the institutions named in Table A below to provide master's degree and certification services for alternate-route teachers to staff the City's most challenging public schools.

DISCUSSION

Since 2000, the Department of Education (DOE) has collaborated with universities and educational institutions to prepare and certify alternate-route teacher candidates for placement in public schools throughout the City. To satisfy New York State Education Department (NYSED) regulations, higher learning institutions must have an approved education program in place to qualify participants for the New York State Transitional B certificate or master's degrees required to teach in high-needs geographical areas in Manhattan, Brooklyn, Queens, and the Bronx, and in high-needs subjects such as mathematics, English, and special education. The DOE subsidizes the program to attract high-quality recent college graduates and career changers.

The DOE hires between 500 and 1,500 alternate-route teachers annually to properly staff the public schools. Under the current Chancellor's extension, two of the institutions named in this RA (Pace University and LIU) provide alternate-route teacher candidates with master's degrees. The program includes a field consultation component whereby candidates are observed in a classroom setting. Candidates are expected to complete the program within two-and-a-half years; upon successful completion, they will obtain master's degrees in education with a recommendation for provisional, permanent, initial, or professional certification.

Teaching candidates will be assigned to participating institutions that meet the needs of the DOE based on documented prior usage, proximity to candidates' schools or residences, and program capacity. Enrollment will be determined by the number of applications that the DOE accepts.

A contract for these services is necessary because the DOE is not a certifying body and must partner with institutions of higher education that have the authority to recommend teachers to the New York State Education Department for certification.

The RFP was advertised in the City Record and posted on the DCP website. A total of four proposals were received: Pace University, Long Island University (LIU), the Relay Graduate School of Education, and the City University of New York (CUNY). The evaluation committee included personnel from the Division of Human Resources and Talent. Proposals were evaluated using the following criteria: price (25 points); program design (20 points); program delivery and oversight (20 points); program outcomes (15 points); demonstrated effectiveness (10 points); use of video (5 points); and DOE partnership (5 points).

Upon review of the proposals, the committee determined that it is advantageous to the DOE to award contracts to the four institutions based on the estimated number of applicants and the need for geographical proximity to candidates' residences or schools. However, negotiations are ongoing with CUNY. Pace, LIU and Relay's pricing at the start of the new contract falls well below the projected pricing if the Cost Price Index (CPI) for the US City Average for College Tuition and Fees were to be applied to their prior DOE contracted rates. Relay's pricing incorporates tuition discounts ranging from 64% to 71% compared to its published rates and falls within the competitive range of Pace and LIU's pricing. Pace, LIU and Relay offered the Department substantial discounts in tuition ranging from 54% to 61% for Pace, 69% to 72% for LIU, and up to 71% for Relay. Therefore pricing is determined to be fair and reasonable.

DCP's Vendor Research and Price Analysis Unit (VRPA) conducted background checks on all 3 of the institutions. No significant adverse findings were identified for Relay Graduate School and Long Island University. In 2007 Pace was asked to provide the NY State Attorney General (AG) with information as part of the AG's investigation into higher education lending practices. Pace has indicated that, without acknowledging any wrongdoing and without making any restitution, it agreed to accept a Code of Conduct promulgated by the AG's office. In light of the corrective actions taken by Pace and the size of the university, which has an enrollment of more than 12,000 students, the DOE does not believe this matter precludes a determination that the vendor is responsible. Therefore, the 3 institutions are determined to be responsible.

Table A. Price Per Cohort

Institution	Cohort 1-3 (Contract) Entering 2013-2016	Cohort 3-4(Options) Entering 2016-2018
Pace University Single Certificate	$12,630	$12,630
Single Certificate+Math Immersion	$13,650	$13,650
Dual Certificate	$15,018	$15,018
Long Island University Single Certificate	$14,500	$14,500
Relay Graduate School of Education Single Certificate	$11,700	$11,700
Single Certificate Plus Immersion	$12,700	$12,700

Table B. Vendor names & addresses with estimated annual cost over the 3-year contract

Vendors and Addresses	Total Estimated Contract Price
Pace University (200 students) 861 Bedford Road Lienhard Hall 28 Pleasantville, NY 10570	8,253,360
Long Island University (120 students) 700 Northern Boulevard Greenvale, NY 11548	8,700,000
Relay Graduate School of Education (200 students) 40 West 20th Street, 6th Floor New York, NY 10011	7,320,000
Total	**24,273,360**

Item: 6

Description:

Support, coaching and guidance in school program management, planning and enhancement.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PARTNERSHIP SUPPORT ORGANIZATIONS (PSOs) (R0957)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$16,980,000 / $84,900,000	Tax Levy & Reimbursable Funds	Five Years	Five 1-Year Renewals	Request For Proposals (RFP)	No	Requirements

Vendor Names & Addresses	See Table C below.

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Debra Maldonado Cluster Leader Partnership Support Organizations	Shael Suransky Chief Academic Officer / Senior Deputy Chancellor Division of Academics, Performance and Support	Xavier Cerda Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Partnership Support Office to contract with the seven vendors listed below to provide support, coaching and guidance in school program management, planning, and enhancement to more than 300 schools. These contracts will replace expiring contracts from a 2007 solicitation for similar services. Of the nine vendors contracted pursuant to that solicitation, only five provided services during Fiscal Years 2010-13.

DISCUSSION

The Partnership Support model is designed to promote student achievement by providing schools access to alternative models for support and to empower school leaders by giving them a choice among models of support.

A Request for Proposals (RFP) was released asking proposers to present their program of support services in each of the following five service categories:

1) accountability and instruction;
2) special needs services coordination;
3) youth development;
4) organizational and staff development; and
5) additional support services that will improve school operation and student performance.

Providers will not perform direct instructional or educational services, nor will they be responsible for performing statutory duties that may not be delegated by the DOE. The DOE will retain ultimate decisional authority and control over all services called for in this RFP. Schools and school leaders will remain responsible for fulfilling the DOE's accountability goals and conforming school operations with both law and relevant DOE directives. School principals will direct educational and provider services as they deem necessary to improve student performance and achieve school-level accountability goals.

The DOE will facilitate the school selection of PSO providers, taking into account the schools' rankings of providers, the providers' capacity, and any other limiting parameters. It is anticipated that vendors will be required to support approximately 25 schools or more. The number of schools is contingent upon how many are interested in receiving a provider's support model and vendor capacity.

It is intended that services will commence at the beginning of Fiscal Year 2014. The term of the contracts will be five years, with options to renew for up to an additional five years. The length of the individual agreements between providers and individual schools, however, may vary.

Twenty-three proposals were received and first-round evaluations were performed by four cross-functional committees of three people each, representing the following DOE offices: the Division of Academics, Performance and Support; the Office of the Chancellor; the Impartial Hearing Office (District 75); the Office of Research, Accountability, and Data; the Office of Partnership School Support; and the Office of Finance and Administration. The committee included individuals with school-based experience, such as former principals, former teachers, former math and reading coaches, as well as members with experience in DOE School Support Organizations and central school support. The Division of Contracts and Purchasing (DCP) held training for all members of the evaluation committee on the proposal evaluation criteria established in Section 5 of the RFP to ensure consistency among evaluations. Each committee member used a scoring rubric to guide the scoring and evaluation process for each proposal.

Proposals were scored based on the following criteria: program plan (40 points), organizational capacity (35 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points before being invited to oral presentations.

Of the 23 proposals submitted, nine were selected for negotiations and eight were selected for award. These providers were found to have offered clear, detailed, rational, and concise descriptions of the supports they will provide; to have shown evidence of adequate human, organizational, technical, and professional resources and abilities; and to have demonstrated prior experience providing comparable services in or to public schools in New York City and/or other large urban school districts. The eighth vendor's background check is pending. While the ninth vendor was originally recommended for award, further review advised by senior management revealed weaknesses in the vendor's demonstrated effectiveness in providing school management in large urban school districts and instructional support.

Of these seven PSOs, five have been contracted previously by the DOE and two are new.

Previously Contracted PSOs	New PSOs
• CEI-PEA • CUNY SSO • FHI 360 • Fordham • New Visions	• Diploma Plus • Teaching Matters

The RFP required vendors to complete a Pricing Template showing the prices for supporting schools with varying population sizes and allowing for cost efficiencies that might be achieved through serving additional schools. Vendors also were required to complete a Cost Breakdown Worksheet showing the component costs of their support services based on serving an average of 35 schools. Both forms were used to evaluate vendor pricing.

Minimum contact hours per school were negotiated for each vendor and the department pays on a per school and register basis. Based on these figures the average contact hourly rate comes to about $140. Final per school rates on the vendor's pricing schedule will remain constant throughout the term of the contract as no price escalations were included in this contract.

Table A shows sample PSO prices using 35 schools as a baseline. New Visions' pricing model did not permit for servicing less than 45 schools with competitive pricing; the data for this vendor reflects the price for servicing this larger number.

	Table A						
	Pricing Based on 35 Schools						
No. of Students	CEI-PEA	CUNY	Diploma Plus	FHI 360	Fordham University	New Visions[1]	Teaching Matters
<500	$ 45,621	$ 41,695	$ 62,492	$ 48,886	$ 40,579	$ 68,056	$ 51,500
501-1000	$ 56,671	$ 41,695	NA	$ 48,886	$ 40,679	$ 68,056	$ 55,000
1001-1500	$ 67,720	$ 41,695	NA	$ 48,886	$ 40,781	$ 68,056	$ 55,000
1501-2000	$ 78,903	$ 45,695	NA	$ 48,886	$ 40,781	$ 68,056	NA
2001-2500	$ 79,827	$ 45,695	NA	$ 48,886	$ 40,781	$ 68,056	NA
2500>	$ 80,751	$ 45,695	NA	$ 48,886	$ 40,781	$ 68,056	NA

[1] Pricing provided is for 45 schools.

A review of all providers' prices by DCP's Cost Price Analysis Unit determined them to be fair and reasonable based on a comparison to prices for similar in-school support services such as professional development offered by vendors previously awarded contracts through the Multiple Task Award Contract (MTAC) process.

The labor rates range from as little as $29 an hour (Fordham University) to about $190 per hour (Teaching Matters). These rates fall within the range of the hourly rates for similar titles and services charged by vendors that were awarded contracts for similar services (Whole School Reform), whose hourly labor rates range from $19 to $180. Moreover, all proposers indicated that full-time staff whose full salaries are charged to the PSO contract will be fully dedicated to the PSO contract and will work full-time in PSO schools. Pricing for each of these vendors has therefore been determined to be fair and reasonable.

Pricing among vendors varies according to the breadth of supports offered, Vendors offering program plans with more centralized support tended to have lower costs than those offering more direct in-school support. Additionally, some intervention plans provide more intensive support, including on-site support and staffing at schools.

The estimated annual contract amounts for current vendors are based on FYI 13 spend. New vendor estimates were based on the combined average of current vendors, limited in some cases by their expressed capacity.

The total cost for these contracts may increase in the upcoming five years as more schools choose to affiliate with a PSO. Over the past five years for the number of schools affiliating with a PSO has increased 16 percent annually. Amendments to the contract amounts may therefore be requested by the program office as more schools opt to partner with a PSO.

Table B illustrates the trend in PSO affiliation by schools since the 2007.

Table B							
Fiscal Year	PSO Total	AED/FHI 360	CUNY	Replications*	CEI-PEA	Fordham	New Visions
2012-2013	321	22	18	0	173	35	73

2011-2012	287	14	19	0	148	31	75
2010-2011	263	12	18	14	118	25	76
2009-2010	210	10	18	13	77	16	76
2008-2009	187	9	13	11	69	10	75
2007-2008	160	10	13	9	55	10	63

* Replications withdrew from a PSO contract in 2011 by mutual agreement with the DOE.

Background checks were completed for CEI-PEA, CUNY SSO, FHI 360, New Visions, Diploma Plus, Teaching Matters and Fordham University. Said background checks included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, and, as required, comprehensive background checks were performed by DCP's Vendor Research & Price Analysis (VRPA) unit on these vendors. No adverse information was revealed for these vendors except Fordham University disclosed VENDEX judgments, injunctions, or liens connected to violations regarding the fire code, inspection stickers, no standing zones, and dirty sidewalks that have been filed by the Environmental Control Board (nine totaling $43,000) and the New York State Department of Environmental Conservation (one totaling $22,500). Fordham provided documentation showing that all matters, except one, have been resolved. There also is a caution attached to the VENDEX indicating "multiple investigations by various government entities during the time period 2007-11, including the New York State Division of Human Rights, EEOC, Office of Civil Rights, and the NLRB regarding Sex, Race, Religion and Disability Discriminations." The DOE has received information indicating that only one of the 19 matters that are the subject of this caution remains pending. On the basis of Fordham's record of addressing these matters, it has been determined to be responsible.

Although there have been press reports critical of some of the these vendors for a variety of reasons, none of these reports appear extraordinary or warrants a non-responsibility determination and therefore these vendors have been determined to be responsible. We have not completed the responsibility review for the eighth vendor and if approved, this vendor will be submitted in a future request.

Table C		
Vendor's Name & Address	Estimated Annual Amount	Estimated Total Amount
Center for Educational Innovation – Public Education Association (CEI-PEA) 28 West 44th Street, Suite 300, New York, NY 10036	$8,500,000	$42,500,000
City University of New York 535 East 80th Street, New York, NY 10021	$800,000	$4,000,000
Diploma Plus 90 John Street, Suite 308, New York, NY 10038	$480,000	$2,400,000
Family Health International (FHI360) 2224 E NC Hwy 54,Durham, NC 27713	$1,000,000	$5,000,000
Fordham University 441 E. Fordham Road, Bronx, NY 10458	$1,700,000	$8,500,000
New Visions for Public Schools 320 West 13th Street, 6th Floor, New York, NY 10014	$4,000,000	$20,000,000
Teaching Matters 475 Riverside Drive, 1270, New York, NY 10115	$500,000	$2,500,000

Item: 7

Description:

Calculators and related supplies for schools.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH D&H DISTRIBUTING COMPANY TO PROVIDE CALCULATORS AND RELATED SUPPLIES (B2164)

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,953,343 / $9,766,715	Tax Levy	Five Years	None	Competitive Sealed Bid	No	Requirement

Vendor's Name & Address	D&H Distributing Company 2525 North Seventh Street Harrisburg, PA 17110

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Denise McNamara Science Instructional Specialist Department of Science, Technology, Engineering & Mathematics	Greg Betheil Executive Director Office of School Programs and Partnerships	Marc Eiselman Procurement Analyst

PURPOSE

Authorization is requested to contract with D&H Distributing Company (D&H) to provide calculators and related supplies for use in New York City schools. Related supplies include USB cables, view screens, and presentation adapters. This contract will be utilized on an as-needed basis and funded by individual schools.

DISCUSSION

A Request for Bids (RFB) was released consisting of two aggregate classes. Aggregate Class 1 contains the historically most popular items offered by Texas Instruments; Aggregate Class 2 contains those offered by Casio. These brands have historically accounted for approximately 95 percent of the calculators that schools have purchased.

Bidders were directed to offer prices for the specific brand's models listed in each aggregate class. Each class is composed of line items that together represent approximately 80 percent of historical spending. Bidders were required to provide a price for each line item within an aggregate class and offer a percentage discount off the manufacturer's catalog price for the remaining items that were not listed on the bid blank.

Two bids were received, one from each of two vendors for both aggregate classes. Vendors in the industry responded to DCP outreach regarding their non-participation by explaining that they could not guarantee that they would be able to provide all of the models indicated or guarantee delivery in the timeframe specified.

An evaluation of the bids determined that D&H was the lowest responsive, responsible bidder in each class. The total bid amounts for each aggregate class are shown in the table at the end of this RA.

D&H's average discount off the MSRP is 30.6 percent for Texas Instruments and 22.7 percent for Casio. When compared to prices under the previous contract, the prices offered by D&H are two percent lower for Texas Instruments and two percent higher for Casio. Since 85 percent of the

calculators purchased are by Texas Instruments, the new prices represent approximately $22,000 in overall yearly savings based on the prior year's usage. DCP has received written confirmation from the vendor attesting that the prices offered to the DOE are equal to or better than those offered to any other customer nationwide. These prices have therefore been determined to be fair and reasonable.

Comprehensive background reviews were performed by DCP's Vendor Research & Price Analysis (VRPA) unit and no adverse information was revealed for any of the vendors.

D&H Company has performed satisfactorily under previous contracts with the DOE for these items; the vendor has thus been determined to be responsible.

TABLE OF BIDS

AGGREGATE CLASS 1: TEXAS INSTRUMENTS		
BIDDER NAME	ANNUAL BID AMOUNT	TOTAL 5-YEAR BID AMOUNT
D&H Distributing Company	**$1,659,801**	**$8,299,005**
Diamond Power Consultant Group	$2,615,150	$13,075,750

AGGREGATE CLASS 2: CASIO		
BIDDER NAME	ANNUAL BID AMOUNT	TOTAL 5-YEAR BID AMOUNT
D&H Distributing Company	**$293,542**	**$1,467,710**
Diamond Power Consultant Group	$384,440	$1,922,200

Item: 8

Description:

Professional development for teachers and administrators who provide services to English Language Learners. (RA #5)

REQUEST FOR AUTHORIZATION FOR ENGLISH LANGUAGE LEARNERS PROFESSIONAL DEVELOPMENT (MTAC#1C617) RA #5

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$125,000 / $625,000	Various, including Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	See Table B.

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Angelica Infante Executive Director, Office of English Language Learners Division of Students with Disabilities & ELLs	Joy Gentolia Director, Instructional Service Procurement

PURPOSE

Authorization is requested to contract with the vendors named below to provide professional development services for teachers and administrators working with English Language Learners in the development of skills in language appropriate to the classroom context. These services will be provided at the discretion of each participating school.

DISCUSSION

This is the fifth request for authorization (RA) for comprehensive professional development services for ELL programs.

Vendors were asked submit proposals for one or more of the following components:

- Component 1 - Professional development services in Spanish;
- Component 2 - Professional development services in one or more languages such as Arabic, Bengali, Chinese, Haitian Creole, Korean, Russian, or Urdu;
- Component 3 - Professional development services in academic language development;
- Component 4 - Professional development services in mathematics, science, social studies, English, and/or foreign language instruction.

An evaluation committee consisting of three former teachers who are now school administrators within the Office of English Language Learners was established to ensure that the selected vendors meet schools' needs. Proposals were scored using the following criteria: program plan (25 points), demonstrated effectiveness (25 points), organizational capacity (25 points), and price (25 points).

Six vendors have been awarded contracts for these services pursuant to four previous RAs.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the four components listed above. The negotiated average hourly rates for the contracts proposed here range from $180 to $314.

Benchmark Education Company (BEC) offers face-to-face and online professional development based on best practices and research for up to 50 participants at $180 per hour. The workshops include hands-on experience with reading research, response to intervention strategies, language acquisition, and assessments. Coaching, demonstration lessons, and follow-up are provided to support implementation of strategies to assist ELL, ESL, and bilingual students. These sessions offer opportunities for data-driven instruction (e.g., informal and formal assessments, student work samples, and rubrics). Additional support (teacher resources, blogging, and video demonstrations) is provided via BEC's website.

Education Development Center (EDC) offers a three-day seminar on evidence-based practices in literacy and mathematics, including examination and implementation types of interventions for ELLs in the English language arts and mathematics classroom. A Classroom Inquiry Cycle (CIC) takes place after the seminar to assist teachers in lesson planning, integrating mathematics content with language development, and addressing special needs. The EDC coach will facilitate the CIC pre-lesson conference, classroom observation, and post-lesson conference. EDC's hourly rate is $314 for seminars hosting up to 80 participants with three instructors.

TABLE A			
Awarded Vendor		Proposed Average Hourly Rate	Negotiated Average Hourly Rate
1	Benchmark Education Company	$250	$180
2	Education Development Center, Inc.	$474	$314

Both vendors' hourly rates for professional development services are below the average rates charged by other awardees from the same solicitation, which averaged $633 per hour. Based on this comparison, BEC and EDC's rates have been determined to be fair and reasonable. The estimated annual amounts for both vendors were based on previous contracts' expenditures for similar services.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information. Both vendors have therefore been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B			
Vendor's Name & Address		Component*	Estimated Annual / Total Amount
1	**Benchmark Education Company** 629 Fifth Ave. New York, NY 10803	1, 3, 4	$50,000 / $150,000
2	**Education Development Center, Inc.** 43 Foundry Ave. Waltham, MA 02453	3, 4	$75,000 / $375,000

***Component Services:**

1 - PD services in Spanish.
2 - PD services in one or more languages such as Arabic, Bengali, Chinese, Haitian Creole, Korean, Russian, or Urdu.
3 - PD services in academic language development.
4 - PD services in mathematics, science, social studies, English, and/or foreign language instruction.

Item: 9

Description:

Professional development and support for comprehensive standards-based mathematics instruction for K-12 teachers, teacher leaders, coaches, school leaders/administrators and school support organization administrators. (RA #6)

REQUEST FOR AUTHORIZATION (RA# 6) FOR PROFESSIONAL DEVELOPMENT IN MATH (MTAC #R0727)

Estimated Annual / Total Contract(s) Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$100,000 / $500,000	Various, including Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract	No	Requirements

Vendor Name & Address	See Table B below.

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Gregg Betheil Executive Director, Office of School Programs & Partnerships Division of Academics, Performance & Support	Joy Gentolia Director, Instructional Service Procurement

PURPOSE

Authorization is requested to contract with Mercy College and K-5 Math Teaching Resources to provide systemwide professional development for math and related services. These services will be provided at the discretion of each participating school.

DISCUSSION

This is the sixth RA for math professional development services programs for schools, central offices, and school support organizations throughout the city.

Vendors were asked to submit proposals for one or more of the following components:

- Component 1 – Professional Development Services in Mathematics;
- Component 2 – Math Coaches;
- Component 3 – Math Consultants.

Proposals were scored using the following criteria: program plan (25 points), demonstrated effectiveness (25 points), organizational capacity (25 points), and price (25 points). An evaluation committee consisting of three school administrators selected through the Division of Academics, Performance and Support was established to ensure that the selected vendors meet schools' needs. Awardees must demonstrate a strong capacity to provide services to schools and a clear understanding of how their services would be implemented.

Of 32 proposing vendors, 16 vendors are currently contracted under this solicitation. Two are recommended in this RA.

Mercy College's (MC) professional development will be provided in the form of workshops, seminars, and study groups for middle and high school teachers, coaches, and supervisors. Workshops can be customized and provided on-site or at one of the five campuses of MC. Professional development

topics include: questioning skills, problem solving, technology applications, developing approaches for teaching probability and statistics, integrated study of geometry and algebra, and developing connections within the mathematics curriculum. In addition, MC's consultants will provide support focused on teaching content, core curriculum programs, cognitive development, and best practices. They will facilitate focus groups to analyze and discuss student work and encourage reflective practices.

K-5 Math Teaching Resources (K-5 Math) offers professional development workshops designed to empower new teachers to improve classroom instruction. The workshops will emphasize the development of mathematics content via investigations, problem solving, and small-group activities. Teachers will be engaged in hands-on experiences, collaborative planning, and differentiated lessons. K-5 Math will provide on-site support to help participants develop key concepts they are required to teach, gain insight into how children learn, and develop strategies to engage and motivate learners.

Table A shows the proposed and negotiated average hourly rates for each vendor. MC and K-5 Math's hourly rates for professional development services are below the average rates charged by other awardees from the same solicitation. Based on this comparison, pricing for both vendors has been determined to be fair and reasonable.

TABLE A			
Awarded Vendor		Proposed Average Hourly Rate	Negotiated Average Hourly Rate
1	Mercy College	$231	$204
2	K-5 Math Teaching Resources LLC	$212	$194

The estimated annual amounts for both vendors were based on previous expenditures for similar services.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information. Both vendors have therefore been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B		
Vendor Name & Address	**Awarded Component(s)***	**Annual / Total Contract Amount**
Mercy College 555 Broadway Dobbs Ferry, NY 10522	1, 3	$50,000 / $250,000
K-5 Math Teaching Resources LLC 455 Main St, 3B New York, NY 10044	1, 3	$50,000 / $250,000

*Component Services:

1 – Professional Development Services in Mathematics.
2 – Math Coaches.
3 – Math Consultants.

Item: 10

Description:

Whole school reform services for transitional plans that ultimately help schools continue reform efforts on their own. (RA #5)

REQUEST FOR AUTHORIZATION (RA #5) FOR WHOLE SCHOOL REFORM SERVICES (MTAC R0895)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$550,000 / $2,700,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component	Estimated Annual Amount	Estimated Total Amount
Center for Educational Innovation—Public Education Association (CEI-PEA) 28 West 44th Street, Suite 300, New York, NY 10036	A, B, C	$400,000	$2,000,000
The Big Picture Company 325 Public Street, Providence, RI 02905	B, C	$150,000	$750,000

Service Requestor/Contract Manager	Division of Contracts and Purchasing Contact
Eduardo Contreras Chief Operating Officer Division of Portfolio and Planning	Xavier Cerda Procurement Analyst, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Portfolio and Planning (DPP) to contract with the above-named vendors for Whole School Reform (WSR) services. WSR services are necessary to support the New York State Education Department (NYSED) initiative to provide services in schools it has identified as in need of improvement (i.e., SINI, corrective action, restructuring, PLA, or SURR). These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

The awarded vendors will provide services to support central offices, cluster/network teams, and school staff in the planning and development of comprehensive whole school restructuring and sustainability programs. The ultimate goal is for program designs to function as transitional plans that ultimately lead schools to continue reform efforts on their own.

Vendors proposed for one or more of the following: Component A – Elementary School (Prek-Grade 5); Component B – Middle School (Grades 6-8); Component C – High School (Grades 9-12).

Twenty-eight proposals have been received and evaluated by a minimum of three members drawn from a pool of nine evaluators. These proposals were evaluated by a former math teacher, now Chief of Staff of New School Development, the Director of School Improvement Grant Fiscal Management, and the Director of Title I Program Reporting and Fiscal Management. Proposals were scored based on the following criteria: program plan (30 points), organizational capacity (15 points), pricing (25 points), and demonstrated effectiveness (30 points). Successful vendors were required to achieve a minimum score of 80 points.

The committee has recommended a total of 13 proposals for award; eight were named in the prior four requests for authorization and two are named in this request. Three have opted not to continue with the contracting process.

CEI-PEA provides services that increase student achievement by implementing reform strategies in schools. A precursory school needs assessment identifies deficient areas of each school, whose staff then uses the results of the assessment to construct and infuse its comprehensive educational plan (CEP) with growth targets and goals. Supervisory support for the principal and assistant principals is organized into five phases of implementation: Planning and Data Analysis, Curriculum Instruction, Community Engagement, Leadership Development, and Instructional Technology. PD programs are offered throughout the year to teach staff how to use and review student data to discover where students need help and to monitor progress towards meeting CEP goals. Full school reform includes ongoing assessment and corrective action recommendations when necessary. Customized reform programs can be implemented for elementary school (Component A), middle school (Component B), and high school (Component C).

Big Picture Company (BPC) will assist school staff in creating and implementing Personalized Learning Plans (PLP), which individual plans that help students and staff to define a plan of action to guide instruction and support for students. PLP serve as curriculum and instruction tool for teachers. To support the implementation of PLPs, BPC offers education, training, and support through PD workshops, coaching, and weekly on-site and virtual consultations for teachers and school leadership. The model promotes systemic improvement to achievement for students of grades 6-12 (Components B and C) by strengthening students' academic and social skills. Programs are offered throughout the school year, the format for PLP plans can vary by school/context.

Negotiations resulted in a 45 percent drop in BPC's pricing, from an average of $333 to $185 per hour. CEI-PEA's pricing was reviewed and approved at $143 per hour. Pricing for both vendors was evaluated by the Cost Price Analysis (CPA) unit and has been determined to be fair and reasonable based on a comparison with the hourly rates for like services of vendors contracted under this solicitation.

The estimated annual contract amount for each vendor was derived from expenditures under their previous contract.

A comprehensive background check by DCP's Vendor Research & Price Analysis (VRPA), including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, revealed no significant adverse information. These vendors have therefore been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 11

Description:

Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #5)

REQUEST FOR AUTHORIZATION (RA #5) FOR STUDENT SUPPORT SERVICES (MTAC R0898)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$4,080,000/ $20,400,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	See Table B.

Service Requestor	Division of Contracts and Purchasing Contact
Robert Weiner Chief Operating Officer Office of Safety & Youth Development	Joy Gentolia Director Instructional Services Procurement

PURPOSE

Authorization is requested on behalf of the Office of Safety and Youth Development (OSYD) to contract with the vendors named in Table B below to provide direct student support services and to increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Student support services sought through this MTAC fall within 19 components as follows:

1) leadership development and civic engagement
2) individual counseling
3) group counseling
4) mentoring
5) recreation/sports
6) college/post-secondary planning
7) career awareness and the world of work
8) conflict resolution/peer mediation
9) violence prevention/student safety
10) bullying prevention
11) substance abuse and problem gambling prevention and intervention
12) Internet safety
13) school attendance improvement
14) family support services
15) tutoring/homework assistance
16) study/test-taking skills
17) academic skills enhancement
18) thematic projects
19) family literacy

These services may take place inside or outside of school during the school day, after school, or on non-school days.

Proposals were distributed to an evaluation committee that included former principals, assistant principals, teachers, guidance counselors, instructional specialists, operations analysts, grant managers, and directors from OSYD. To ensure scoring consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (35 points), organizational capacity (20 points), pricing (25 points), and demonstrated effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

One hundred twelve (112) proposals have been received in response to this solicitation. Sixty-two (62) vendors were recommended for contract awards under previous RAs and 20 are recommended in this RA.

A vendor can offer a single workshop for a component or offer an à la carte menu of services covering the 19 components listed above. Table A shows the proposed and negotiated average hourly rates for each vendor. The negotiated average hourly rates range from $45 (College of Staten Island) for tutoring and homework assistance using best practices drawn from reading, math, writing and other academic areas to $250 (The Alliance of Guardian Angels) for violence prevention, anti-bullying, and gang awareness and prevention workshops and assemblies. The Alliance of Guardian Angels' programs are designed to coach youth to develop leadership and life skills, embrace and respect the diverse cultures, health and self care with access to law enforcement and healthcare professionals. Variations in the hourly rates resulted from differing participant capacity, numbers of instructors, levels of instructors, and numbers of components/programs offered.

TABLE A			
	Awarded Vendor	Proposed Average Hourly Rate	Negotiated Average Hourly Rate
1	Asphalt Green	$187	$153
2	Bronx River Art Center	$231	$213
3	BronxWorks	$137	$123
4	Comprehensive Development, Inc.	$54	$54
5	Creative Response to Conflict, Inc.	$250	$234
6	Forever Loved Entertainment, Inc.	$166	$163
7	Full Circle Life Enrichment Center	$666	$181
8	iMentor	$52	$52
9	Innovative Educational Programs, LLC	$60	$57
10	Learning Through An Expanded Arts Program, Inc. (LEAP)	$130	$130
11	Long Island Professional Education Network (LIPEN)	$250	$125
12	New York Cares, Inc.	$188	$188

13	Oasis Children's Services, LLC	$188	$172
14	Research Foundation/CUNY on behalf of College of Staten Island	$59	$45
15	School Professionals, Division of TemPositions, Inc	$306	$238
16	Smarties Tutoring Services	$587	$140
17	The Alliance of Guardian Angels, Inc.	$1,000	$250
18	The Children's Aid Society	$255	$92
19	The Reciprocity Foundation	$200	$186
20	Vision Education & Media	$221	$201

Hourly rates were found to be comparable to those charged by similar providers under previous contracts and were therefore determined to be fair and reasonable.

The estimated annual contract amounts were based on previous contracts' average expenditures. Background checks included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System. As required, comprehensive background checks were performed by DCP's Vendor Research & Price Analysis (VRPA) unit on five vendors (The Children's Aid Society, Comprehensive Development Inc., Oasis Children's Services, Smarties Tutoring, and Vision Education & Media), with the following noteworthy results:

Smarties Tutoring:
The vendor is currently on the Workers Compensation Debarred List for a period of one year (7/26/12-7/26/13), which precludes it from receiving public work (construction) contract awards for not having disability benefits coverage for the period of 6/27/11-7/26/12. Smarties has been assessed a penalty in the amount of $1,184. As the debarment applies only to projects covered by Article 8 of the New York State Labor Law regarding construction and therefore does not apply to this contract award, and as the vendor has current insurance coverage and has received satisfactory performance evaluations from the DOE on prior contracts, Smarties has been determined to be responsible with regard to this contract.

Oasis Children's Services:
Two investigations by SCI in 2006 & 2007 both relate to investigations of the Princeton Review, which owned a minority interest in Oasis at that time. Princeton no longer has any affiliation or relationship with Oasis.

All vendors in this RA have performed services satisfactorily for the past five years under previous contracts and therefore have been determined to be responsible to provide approved services.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B			
	Vendor's Name & Address	**Component**	**Estimated Annual / Total Amount**
1	**Asphalt Green** 555 East 90th Street New York, NY 10128	5, 9	$30,000 / $150,000
2	**Bronx River Art Center** 2064 Boston Rd. East Wing, 1st Floor Bronx, NY 10469	1, 6, 7, 17, 18	$30,000 / $150,000
3	**BronxWorks** 60 East Tremont Avenue Bronx, NY 10453	1, 2, 3, 5, 6, 7, 13, 15, 16, 17, 18	$150,000 / $750,000
4	**Comprehensive Development, Inc.** 240 Second Avenue New York, NY 10003	1, 2, 4, 6, 7, 13, 15	$300,000 / $1,500,000
5	**Creative Response to Conflict, Inc.** 521 Broadway, P.O. Box 271 Nyack, NY 10960	8, 9, 10, 12	$30,000 / $150,000
6	**Forever Loved Entertainment, Inc.** 545 8th Avenue New York, NY 11008	1, 4, 6, 7, 10, 13, 14, 16, 17, 18, 19	$30,000 / $150,000
7	**Full Circle Enrichment** 2429 East Tremont Ave 1st Floor Bronx, NY 10461	1, 2, 3, 9, 10	$30,000 / $150,000
8	**iMentor** 30 Broad Street, 9th Floor New York, NY 10004	4, 6, 7, 13, 17	$30,000 / $150,000
9	**Innovative Educational Programs, LLC** 287 Childs Road Basking Ridge, NJ 07920	15	$30,000 / $150,000

10	**Learning Through An Expanded Arts Program, Inc. (LEAP)** 441 West End Avenue, Suite 2G New York, NY 10024	5, 8, 9, 10, 15, 17, 18, 19	$60,000 / $300,000
11	**Long Island Professional Education Network (LIPEN)** P.O. Box 888 Plainview, NY 11803	10	$30,000 / $150,000
12	**New York Cares, Inc.** 214 West 29th Street, 5th Floor New York, NY 10001	1	$30,000 / $150,000
13	**Oasis Children's Services, LLC** 20 Jay Street, Rm. 802 Brooklyn, NY 11201	5, 17	$580,000 / $2,900,000
14	**Research Foundation/CUNY on behalf of College of Staten Island** 230 W. 41st Street New York, NY 10036	1, 15	$30,000 / $150,000
15	**School Professionals, Division of TemPositions, Inc.** 420 Lexington Avenue, Suite 2100 New York, NY 10170	17	$1,500,000 / $7,500,000
16	**Smarties Tutoring Services** 59 Elm Street, Suite 330A New Haven, CT 06510	15	$300,000 / $1,500,000
17	**The Alliance of Guardian Angels, Inc.** 982 East 89th Street Brooklyn, NY 11236	1, 9, 10	$30,000 / $150,000
18	**The Children's Aid Society** 105 E. 22nd Street, 1st Floor New York, NY 10010	1, 5, 6, 9, 14, 15, 17	$600,000 / $3,000,000
19	**The Reciprocity Foundation** 255 West 36th Street, Suite 1204 New York, NY 10018	6, 7, 13	$30,000 / $150,000
20	**Vision Education & Media** 2672 Broadway, Loft A New York, NY 10025	17	$230,000 / $1,380,000

Item: 12

Description:

Services to promote safe and supportive school communities that include social emotional learning, behavior management, respect for diversity, facilitation skills, integrated service programs and restorative approaches. (RA #3)

REQUEST FOR AUTHORIZATION FOR SERVICES TO PROMOTE SAFE AND SUPPORTIVE SCHOOL COMMUNITIES (MTAC #R0920) (RA #3)

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$220,000 / $1,100,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	**Anti-Defamation League** 605 3rd Avenue New York, NY 10158
	Learning for Life 1329 West Walnut Hill Lane Irving, TX 75038
	Ohel Children's Home and Family Services 4510 16th Avenue, 4th Floor New York, NY 11204
	Sadie Nash Leadership Project 157 Montague Street, 4th Floor Brooklyn, NY 11201

Service Requestor / Contract Manager	Division of Contracts & Purchasing Contact
Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Aldrina Hazell Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Safety and Youth Development (OSYD) to contract with the vendors named above to provide services that promote safe, inclusive, and supportive school communities. These services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Research has demonstrated a clear correlation between students' academic achievement and their social and emotional development. Accordingly, the services sought through this MTAC include professional development, family workshops, and curriculum-based lessons for students in behavior management, respect for diversity, social emotional learning, team building, and school culture. Services are organized into seven components: 1) Social Emotional Learning, 2) Behavior Management, 3) Promoting Respect for Diversity, 4) Facilitation Skills and/or Team Building, 5) Integrated Services Program, 6) Restorative Approaches/Use of Positive, Progressive Discipline, and 7) School Culture/Approach to Establishing and Sustaining a Positive School Culture.

All organizations that provide direct student services must have capacity to provide related research-based professional development to staff. Services may include full-day, half-day, or multiple-day workshops; individual or group coaching sessions; individual and/or ongoing curriculum-based lessons

for students; individual or group counseling sessions on specific topics; short- or long-term student projects; and group facilitation services.

Proposals were distributed to an evaluation committee that included former principals, assistant principals, teachers, guidance counselors, instructional specialists, operations analysts, grant managers, and directors from OSYD. To ensure scoring consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (35 points), organizational capacity (20 points), pricing (25 points), and demonstrated effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

Thirty-four proposals have been received in response to this solicitation. Twenty had prior approval. Four are recommended for award in this RA.

Table A shows the proposed and negotiated average hourly rates for each vendor. The negotiated hourly rates range from $125 (Ohel Children's Home & Family Services) for workshops in their Project TAPESTRY (Teacher Abuse Prevention, Education and Sexual Trauma Response) to $208 (Sadie Nash Leadership Project) for respect for diversity and behavior management residencies. Sadie Nash is unique in that in addition to the class residencies, they offer a rigorous after-school institute for high school students that integrates college readiness, college prep, health, and self care. Variations in the hourly rates resulted from differing participant capacity, numbers of instructors, levels of instructors, and numbers of components or programs offered.

Negotiated rates resulted in an average cost savings of approximately 16 percent to the DOE.

TABLE A		
Awarded Vendor	**Proposed Average Hourly Rate**	**Negotiated Average Hourly Rate**
Anti-Defamation League	$193	$138
Learning for Life	$156	$144
Ohel Children's Home & Family Services	$125	$125
Sadie Nash Leadership Project	$281	$208

Hourly rates were determined to be fair and reasonable based on comparisons with rates charged by similar providers under previous contracts. The vendors' estimated annual contract amounts were derived from previous expenditures.

Background checks, including VENDEX, the Excluded Parties List and the Uniform Commercial Code, were performed for all vendors and found no significant adverse information. The vendors have all therefore been determined responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B			
	Vendor's Name and Address	**Component Services**	**Estimated Annual / Total Amount**
1	**Anti-Defamation League** 605 3rd Avenue New York, NY 10158	3 - Promoting Respect for Diversity	$100,000 / $500,000
2	**Learning for Life** 1329 West Walnut Hill Lane Irving, TX 75038	1 - Social Emotional Learning 2 - Behavior Management 4 - Facilitation/Services / Team Building	$50,000 / $250,000
3	**Ohel Children's Home and Family Services** 4510 16th Avenue, 4th Floor New York, NY 11204	5 - Integrated Services Program	$40,000 / $200,000
4	**Sadie Nash Leadership Project** 157 Montague Street, 4th Floor Brooklyn, NY 11201	2 - Behavior Management 3 - Promoting Respect for Diversity	$30,000 / $150,000

Item: 13

Description:

Music education programs.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH MIDORI & FRIENDS TO PROVIDE MUSIC EDUCATION SERVICES

Estimated Annual/Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$52,750	City Council	One Year	None	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Midori & Friends Alliance Corporation 2 Kingsland Avenue Brooklyn, NY 11211

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Cheryl Kaplan Director, Vendor Services	Ray Burke Chief Administrator Division of Contracts and Purchasing	Maxine Needle Director of Grants

PURPOSE

Authorization is requested to contract with Midori & Friends Alliance Corporation to provide music education programs for students and their families in underserved New York City public schools.

DISCUSSION

Midori & Friends programs focus on children with little or no access to the arts and are offered at no cost to children regardless of their musical ability, education, or economic background. All programs operate from October to June during school hours. Three programs are offered:

Adventures in Music Making at PS 180 in Manhattan. Children receive professional musical instruction on their choice of the following instruments: violin, cello, guitar, flute, clarinet, or percussion. In addition, First Adventures in Sound is offered to PreK and kindergarten students to teach youngsters and their families the basic elements of music.

Adventure Concerts at PS 194 (Grades PreK-5) and PS 203 (Grades PreK-5). The program presents the music of Africa and Spain in concerts by professional ensembles. Interactive workshops are offered to teachers and provide ideas that can be integrated across the curriculum. Parents are invited to a culminating concert in which students perform.

Adventures in Music Making at PS 102(K) and PS 1170(K). Students receive professional musical instruction on the violin. In addition, the program offers concerts by professional ensembles and represents music of carried nations.

This contract is retroactive because the budget plan required extensive updating and revision.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX system and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 14

Description:

Dropout prevention and intervention services to students and their families.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH EL PUENTE DE WILLIAMSBURG TO PROVIDE DROPOUT PREVENTION AND INTERVENTION SERVICES

Estimated Annual/Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$33,000	City Council	One Year	None	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	El Puente de Williamsburg (El Puente) 211 South 4th Street Brooklyn, NY 11211

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Maxine Needle Director of Grants

PURPOSE

Authorization is requested to contract with El Puente de Williamsburg ("El Puente") to provide dropout prevention services for 40 students ages 13-21 and their families from EBC High School for Public Service (K545), El Puente Academy for Peace and Justice (K685) and Lyons Community School (K586).

DISCUSSION

El Puente provides services to students who have been identified as having one or more of the following high-risk characteristics: ESL students and/or new immigrants, students with low credit accumulations, students with low attendance rates, pregnant students, and/or teen parents.

Components of the dropout prevention program include academic support services, college prep, mentoring, art activities, leadership development, and job skills training. Services will be provided in two nearby off-site locations, both of which have dedicated classroom spaces, computer access, visual/performing arts spaces, and community meeting spaces. Additionally, El Puente has dedicated office space in EBC High School (K545) and El Puente Academy (K685), where they can provide direct services and outreach to students and parents. At both schools, El Puente staff members will provide in-school activities during the school day in classrooms and other school spaces.

This contract is retroactive because the work plan and budget underwent multiple revisions.

DCP's review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 15

Description:

Digital learning program for high poverty middle school students and their families.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH COMPUTERS FOR YOUTH TO PROVIDE ITS DIGITAL LEARNING PROGRAM

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$104,000	City Council	One Year	None	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Computers For Youth 520 Eighth Avenue, Floor 25 New York, NY 10018

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of School Programs and Partnerships	Gregg Betheil Executive Director Office of School Programs and Partnerships	Sophia Hargraves Procurement Analyst

PURPOSE

Authorization is requested to contract with Computers for Youth (CFY) to provide its Digital Learning Program on behalf of families in New York City middle schools with high rates of student poverty.

DISCUSSION

As part of the NYC Connected Learning Program, an initiative led by the DOE and the NYC Department of Information Technology and Telecommunications, CFY will implement its Digital Learning Program. To be eligible for the program, middle schools are required to have at least 75 percent of their students enrolled in a free or reduced lunch program. The selected schools partner with CFY to conduct outreach to families of sixth graders. Families are encouraged to attend Saturday family learning workshops, which provide training on creating a strong home learning environment, as well as basic computer skills, Internet safety, and the use of educational software.

Each family receives a "home learning center," consisting of a refurbished desktop computer, a set of educational software, and free subscriptions to fee-based online subscription products. CFY also conducts pre- and post-participation surveys of all participating families to measure key program areas such as family demographic information, family Internet adoption rates, parental aspirations for their children's academic success, and parental confidence in improving the home learning environment.

This contract is retroactive due to changes in the City Council budget allocations and the subsequent revision in the plan for the delivery of services. The amended budget was released on November 14, 2012.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 16

Description:

After school programming in science technology, engineering and math.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH VISION EDUCATION & MEDIA TO PROVIDE 21st CENTURY GRANT SERVICES IN DISTRICTS 5 AND 7

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$35,422	New York State Education Department (NYSED)	One Year	None	Vendor Named in Grant Per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Vision Education & Media (VEMNY) 2672 Broadway, Loft A New York, NY 10025

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Toby Reyes Senior Operations Analyst Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves Procurement Analyst

PURPOSE

Authorization is requested to contract with Vision Education & Media (VEMNY) to provide science, technology, engineering, and math (STEM) focused after-school programming for 108 elementary and middle school students in Manhattan and the Bronx.

DISCUSSION

VEMNY uses project-based curriculum to strengthen student's academic, social, and creative problem-solving skills, while building awareness and career/college readiness in the STEM subjects. VEMNY engages students through its STEM-themed Video Game Design & Animation and Lego Robotics programs. Video Game Design & Animation allows students to create original animations, video games, and multimedia projects. Students engage in active problem solving and critical thinking to synthesize all areas of projects into fully functioning interactive games or animations. Lego Robotics allows students to combine art and science skills to build and program interactive robots. Students program their robots to move, respond to the environment, and complete various mechanical tasks.

This contract is retroactive due to changes with the New York State Education Department's (NYSED) 21st Century Round 5 Grant. NYSED extended the grant for an additional year (July 1, 2012 – June 30, 2013) with a 40 percent reduction in the overall budget. Thus the work plan required additional time as the NYSED, VEMNY, and the schools (05M046, 05M133 and 07X005) determined how the reduced services would be delivered.

DCP reviewed information regarding the vendor's background in the VCIP and VENDEX system and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the NYSED 21st Century Grant allocation specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

Item: 17

Description:

Afterschool services to students in temporary housing.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH OASIS CHILDREN'S SERVICES TO PROVIDE AFTER SCHOOL PROGRAMS TO STUDENTS IN TEMPORARY HOUSING (STH)

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$100,000	New York State Education Department (NYSED)	One Year (7/1/2012 - 6/30/2013)	None	Vendor Named in Grant per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Oasis Children's Services 20 Jay Street, Suite 802 Brooklyn, NY 11201

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves

PURPOSE

Authorization is requested to contract with Oasis Children's Services to provide after-school services to Students in Temporary Housing (STH).

DISCUSSION

Oasis Children's Services will provide after-school services to students who reside at two participating shelters, HELP I and BRIDGES II, located in Brooklyn. The services are designed for 25 students in grades 3-8.

Oasis's shelter-based after-school program is designed to encourage academic success by

- creating a learning community where students feel they belong;
- prioritizing students' attendance at school and after-school programs;
- assessing academic strengths and challenges;
- providing homework support;
- creating learning opportunities through science, ELA, and Math projects;
- building partnerships with families to increase students' academic success; and
- providing school visits and teacher consultation.

This contract is retroactive because the work plan and budget underwent multiple revisions.

DCP's review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the federal grant under the McKinney-Vento Homeless Assistance Act specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the grant.

Item: 18

Description:

Mentoring services for students and their families in temporary housing.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE LEADERSHIP PROGRAM TO PROVIDE MENTORING SERVICES FOR STUDENTS AND THEIR FAMILIES IN TEMPORARY HOUSING

Estimated Annual/Total Amount	Funding Source	Contract Term	Options	Procurement Method	Contract Retroactive	Contract Type
$129,000	New York State Education Department (NYSED)	One Year	None	Vendor Named in Grant, Per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	The Leadership Program 598 Broadway, 5th Floor New York, NY 10012

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Sophia Hargraves Procurement Analyst

PURPOSE

Authorization is requested to contract with The Leadership Program (TLP) to provide mentoring services to students and their families in the Bronx who are living in temporary housing.

DISCUSSION

TLP will engage the students in youth development, teamwork, and conflict resolution, with the aim of developing students' personal and social responsibility, positive and pro-social behaviors and social-emotional skills, while reducing negative behaviors and improving academic performance. TLP will also provide family workshops in the mornings, evenings, and Saturdays at school sites.

This contract is retroactive because the work plan and budget underwent multiple revisions.

DCP reviewed the vendor's background in the VCIP and VENDEX systems and found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the federal grant under the McKinney-Vento Homeless Assistance Act specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the grant.

Item: 19

Description:

Pedagogical videos for improving teacher effectiveness

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE NEW TEACHER CENTER TO PROVIDE TEACHING METHODS VIDEOS

Annual / Total Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$43,100 / $123,100	Tax Lexy / Reimbursable	Three Years	None	Listing Application	No	Requirements

Vendor Name & Address	The New Teacher Center 725 Front Street, Suite 400 Santa Cruz, CA 95060

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Elena Chon Director of Operations Teacher Effectiveness	Dominique West Deputy Strategic Officer Teacher Effectiveness	James McBride Chief Administrator

PURPOSE

Authorization is requested to contract with the New Teacher Center to provide their entire line of teaching methods videos on a requirements basis.

DISCUSSION

Acquiring the New Teacher Center's video product line will give the DOE access to a catalog of approximately 30 videos on topics related to teaching methods. A typical video is 10 to 35 minutes long and will be used both on a stand-alone basis and edited and embedded in DOE web-based training. The purchase includes a 10,000-seat license for the materials, which is more than the DOE requires. The cost is $40,000 each year, plus $3,100 for technical fees in the first year to cover preparing and uploading videos to a secure server.

The vendor is granting the DOE permission to use select videos over ARIS and to edit videos and create mini-observation excerpts for OTE-led web-based and in-person professional development sessions with school leaders and teachers.

A listing application was completed for this procurement because the New Teacher Center is the sole provider of the materials. This is a new program and as such there are no historical usage figures. The contract estimate is based on programmatic plans for these materials. The New Teacher Center has guaranteed that no other customer will receive better pricing than the DOE; additionally, the DOE's price represents a discount of 36 percent off NTC's typical pricing for 10,000 users. The prices have therefore been determined to be fair and reasonable.

Background checks performed on the New Teacher Center, including VENDEX, FAMIS, CTS, and the Federal Debarment List, identified no significant adverse information. Accordingly, the New Teacher Center has been determined to be a responsible vendor.

Item: 20

Description:

Pedagogical videos for improving teacher effectiveness.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE TEACHING CHANNEL TO PROVIDE TEACHING METHODS VIDEOS

Annual / Total Estimated Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$40,000 / $120,000	Tax Lexy / Reimbursable	Three Years	None	Listing Application	No	Requirements

Vendor Name & Address	The Teaching Channel 930 Montgomery Street San Francisco, CA 94133

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Elena Chon Director of Operations Teacher Effectiveness	Dominique West Deputy Strategic Officer Teacher Effectiveness	James McBride Chief Administrator

PURPOSE

Authorization is requested to contract with the Teaching Channel to provide access to a selection of teaching methods videos.

DISCUSSION

This contract will give the DOE access to a selection of teaching methods videos produced by the Teaching Channel that are similar to those currently available on their website. A typical video is 10 to 35 minutes long and will be used both on a stand-alone basis and edited and embedded in DOE web-based training. The purchase includes a 10,000-seat license for the materials, which is believed to be more than the DOE requires. This is a new program and, as such, there are no historical usage figures. The cost for streaming access over the three-year contract period is $4,000 per video. It is expected that 30 videos will be included in the selection.

The vendor is granting the DOE permission to use select videos over ARIS and to edit videos and create mini-observation excerpts for OTE-led web-based and in-person professional development sessions with school leaders and teachers.

A listing application was completed for this procurement because the Teaching Channel is the sole provider of the materials. The contract estimate is based on programmatic plans for these materials. The Teaching Channel's pricing model is based on a three-year subscription plan at $50 per user for access to 400 videos, or $0.125 per user per video. The DOE will have access to up to 100 videos for 10,000 users for three years for $120,000, or $0.120 per user per video. The Teaching Channel has guaranteed that no other customer will receive better pricing than the DOE. The prices have therefore been determined to be fair and reasonable.

Background checks performed on the Teaching Channel, including VENDEX, FAMIS, CTS, and the Federal Debarment List, identified no significant adverse information. Accordingly, the New Teacher Center has been determined to be a responsible vendor.

Item: 21

Description:

EasyTrac software, a web-based system, will assist in collecting data from schools about clinical services provided to Medicaid- eligible special education students.

REQUEST FOR AUTHORIZATION TO USE HRA'S CONTRACT WITH PUBLIC CONSULTING GROUP FOR MEDICAID PROCESSING SYSTEM

High Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,247,600/ 2,877,900	Tax Levy	Three Years	None	New York City Human Resources Administration (Section 3-11 of DOE's Procurement Policy and Procedures)	No	Requirements

Vendor Name & Address	Public Consulting Group, Inc 148 State Street Boston, Massachusetts 02109

Service Requestor / Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Andrew Hollander Executive Director, Medicaid Reimbursement	Andrew Hollander Executive Director, Medicaid Reimbursement	James McBride Chief Administrator Division of Contracts and Purchasing (DCP)

PURPOSE

Authorization is requested on behalf of the Office of Medicaid Reimbursement to use a New York City Human Resources Administration (HRA) contract with Public Consulting Group, Inc. (PCG) to purchase EasyTrac software.

DISCUSSION

EasyTrac will assist in collecting data from schools about clinical services provided to Medicaid eligible special education students. This is a multi-year contract that was originally procured by the State of Wisconsin and subsequently implemented by the Human Resources Administration. School districts in New York State that provide certain health related services to Medicaid eligible special education students are allowed, under a program administered by the NYS Department of Health and NYS Education Department, to submit claims and receive federal Medicaid revenue to help cover the cost of providing these services. PCG's EasyTrac software will assist the DOE in correctly claiming Medicaid reimbursement.

EasyTrac, a web application used in about 1,800 school districts nation-wide, streamlines the data collection and processing burdens associated with fee for service participation. In New York City, EasyTrac will track Medicaid eligible services provided to approximately 31,000 students in about 375 schools/sites, allowing the DOE to recover approximately $2,000,000 per month for services provided. EasyTrac stores the required service levels, frequency of services and other pertinent information, operating as a "real-time" service documentation and tracking tool that enables the efficient processing of claims.

Schools will be able to recover some of the costs for mandated services through Federal Medicaid revenue. Some Medicaid-covered school-based health services include:

- Evaluation services to determine a student's health care needs;
- Physical therapy;
- Occupational therapy;
- Speech therapy;
- Psychological counseling;
- Nursing services; and

- Specialized transportation services

The HRA contract allows for a rate of up to 5.5% of revenue from the contract, our cost on that basis would be $3,960,000, 38% higher than the agreed fixed fee. Separately, other governments have paid 3.5% of revenue, slightly lower than our engagement, which would be equivalent to 3.9% of revenue, however, those engagements are similar, but not directly comparable. Specifically, while other governments use the EasyTrac software in a way similar to our use, DOE will be processing and submitting our own claims and requires a substantial degree of customization and configuration to the EasyTrac software. Accordingly, the pricing is fair and reasonable.

The Division of Contracts & Purchasing has reviewed Public Consulting Group's background in the City's VENDEX, Vendor CIP Report, and EPLS – Fed Debar List. No significant adverse information was revealed, therefore, Public Consulting Group Inc is determined to be responsible.