



**Department of
Education**

Joel I. Klein, Chancellor

2010-2011 CENTRAL CALENDAR

March 2, 2010

All central headquarters offices of the Department of Education will be closed on the eleven dates listed below. Except for "prevailing wage rate employees" subject to Section 220 of the New York State Labor Law, absence of per annum, per diem, hourly non-competitive employees, and monthly salaried employees of the administrative staff and headquarters' pedagogical personnel scheduled to work on these eleven days shall be excused without loss of pay and without charge to annual leave.

All central headquarters offices of the Department of Education will be open, and limited staff will be accessible on Thursday, September 9, Friday, September 10, 2010 (Rosh Hashanah) and Friday, April 22, 2011 (Good Friday). These three days will continue to be paid holidays for certain but not all employees, as indicated in the "Notes" below. As concerns Election Day, Lincoln's Birthday and Anniversary Day, please also refer to the "Notes" below.

2010

July	5,	Monday	Independence Day
September	6,	Monday	Labor Day
October	11,	Monday	Columbus Day Observed
November	11,	Thursday	Veterans Day
November	25,	Thursday	Thanksgiving Holiday
November	26,	Friday	
December	24,	Friday	Christmas Holiday
December	31,	Friday	New Year's Holiday

2011

January	17,	Monday	Dr. Martin Luther King, Jr. Day
February	21,	Monday	Washington Birthday Observed
May	30,	Monday	Memorial Day

THURSDAY, SEPTEMBER 9, FRIDAY, SEPTEMBER 10, 2010 (Rosh Hashanah), AND FRIDAY, APRIL 22, 2011 (Good Friday) ARE HOLIDAYS EXCEPT FOR "PREVAILING WAGE RATE EMPLOYEES" SUBJECT TO SECTION 220 OF THE NEW YORK STATE LABOR LAW AND MANAGERIAL/CONFIDENTIAL EMPLOYEES

These three days remain paid holidays for employees except for "prevailing wage rate employees" subject to Section 220 of the New York State Labor Law and managerial/confidential employees, i.e., Pedagogic managers not covered by a collective bargaining agreement (even when receiving benefits through the CSA), all administrative managers, and employees in Original Jurisdiction (OJ) titles receiving benefits through the City of New York Management Benefits Fund (MBF). When they fall on weekdays, these days are scheduled as regular workdays for these specifically identified groups of employees. Those employees who need time off should request annual leave.

NOTE ON YOM KIPPUR AND THE FIRST TWO DAYS OF PASSOVER

In accordance with longstanding past policy and practice, the day of Yom Kippur (Saturday, September 18, 2010) is not scheduled as a holiday because it falls on a weekend. The first two days of Passover (Tuesday, April 19 and Wednesday, April 20, 2011), are not scheduled as holidays since it has long been contrary to policy and practice to schedule holidays that would result in a workweek limited to two non-consecutive work days; most recently it occurred in 1990, 1993, 2004, 2007 and 2010.

In future years these days will remain paid holidays for employees (i.e., when scheduled on weekdays except when their scheduling results in a workweek limited to two non-consecutive workdays), except for "prevailing wage rate employees" subject to Section 220 of the New York State Labor Law and managerial/confidential employees, i.e., Pedagogic managers not covered by a collective bargaining agreement (even when receiving benefits through the CSA), all administrative managers, and employees in Original Jurisdiction (OJ) titles receiving benefits through the City of New York Management Benefits Fund (MBF). When they fall on weekdays, these days are scheduled as regular workdays for these specifically identified groups of employees. Those employees who need time off should request annual leave.

NOTE ON ELECTION DAY "FLOATING HOLIDAY" (Tuesday, November 2, 2010):

ALL SCHOOLS AND ALL OTHER DEPARTMENT OF EDUCATION FACILITIES WILL BE OPEN ON ELECTION DAY, TUESDAY, NOVEMBER 2, 2010.

But for the exceptions noted in the next paragraph, employees working on Election Day in the School Support Organizations, Integrated Service Centers, and central headquarters offices are entitled to be excused on another day, without charge to annual leave. The first personal business or annual leave (vacation) absence that an employee takes after Election Day will automatically be recorded as a "floating holiday." However, that day off must be taken on or before Wednesday, August 31, 2011 and must be selected in a manner that ensures the efficient operation of the office. Where feasible, employees may use the traditional date for Election Day as their "floating holiday."

Election Day is generally a holiday for "prevailing wage rate" employees (unless otherwise modified in their Consent Determination). Election Day is a regularly scheduled workday for Administrative employees covered by a collective bargaining agreement hired after June 30, 2004, and for the following managerial/confidential employees hired after December 31, 2004: Pedagogic managers not covered by a collective bargaining agreement (even when receiving benefits through the CSA), all administrative managers, and employees in Original Jurisdiction (OJ) titles receiving benefits through the City of New York Management Benefits Fund (MBF). In accordance with the collective bargaining agreement, Education Administrators represented by CSA no longer receive the Election Day floating holiday regardless of their hiring date.

NOTE ON LINCOLN'S BIRTHDAY (Saturday, February 12, 2011):

It has been longstanding past practice to schedule the succeeding Friday during Mid-Winter Recess as a regular workday for all employees when Lincoln's Birthday falls on a Saturday, as occurs in 2011. This occurred in 1994, 2000 and 2005.

NOTE ON ANNIVERSARY DAY (Thursday, June 9, 2011):

Anniversary Day is a regular workday for all staff, except for DC 37 school-based, Local 372 represented employees in Brooklyn and Queens. This day will be a holiday only for DC37 school-based, Local 372 represented employees in Brooklyn and Queens.

Questions should be directed to calendars@schools.nyc.gov