

**NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES
65 Court Street • Brooklyn, NY 11201**

Posted Date: February 1, 2011
Deadline: June 28, 2011

TEACHER VACANCY CIRCULAR No. 14 2010 - 2011

These positions are contingent on funding.

POSITION: TEACHERS TO STAFF UFT TEACHER CENTER PROFESSIONAL DEVELOPMENT PROGRAM SITES

The UFT Teacher Center Professional Development Program is a collaborative program of the New York State Education Department, United Federation of Teachers and the New York City Department of Education. The program engages in a wide variety of staff development and school renewal activities, i.e., individual professional development, courses and workshops, and provides technical assistance to other staff development units.

LOCATION: UFT Teacher Center Sites (citywide)

ELIGIBILITY REQUIREMENTS: New York City licensed, tenured teacher in any of the following areas:
Early Childhood, Special Education, Elementary, Junior High and High Schools

SELECTION CRITERIA:

- Minimum of eight (8) years of teaching experience as a regularly appointed teacher in a variety of school settings.
- Preference will be given to candidates with prior demonstrated expertise in any of the following areas:
 - Literacy
 - Math
 - English as a Second Language
 - Bilingual Education
 - Technology
 - Special Education
- Ability in oral and written communication will be considered a significant asset.
- Extensive knowledge of the new State and City standards and new assessments.
- Demonstrated expertise in designing and implementing standards-based instruction.
- Exemplary knowledge about content, materials and methods that support high standards in various curriculum areas.
- Knowledge of staff development practices, in-service education and alternative assessment.
- Demonstrated capacity to serve as a catalyst for implementing instructional change in the classroom.
- Record of engaging in cooperative and collaborative projects with staff/adults/administration.
- Demonstrated skill in communication, team building, group dynamics, and in analyzing/interpreting school profile data.
- Experience in relating to adult learners.
- Successful completion of an assessment battery.

SELECTION CRITERIA (cont'd):

- Willingness to undergo additional training during the summer and throughout the year, as well as to travel among field locations.
- Recommendations from peers.

DUTIES AND RESPONSIBILITIES:

Include the following:

- Assists teachers in using collected data to work on the design and implementation of a comprehensive educational plan that focuses on high standards and achievement for all students including those who are ELL and/or receive special education services.
- Consults with individuals and groups of teachers regarding their requests for meeting the specific needs of students.
- Models appropriate and innovative teaching methodologies through techniques such as team teaching, demonstrations, simulations and consultations.
- Offers technical assistance, training and support to schoolwide restructuring efforts.
- Promotes collegiality through fostering an atmosphere of cooperation and communication among school personnel at participating sites.
- Organizes a schedule of services which best serves the learning needs of teachers using the site.
- Collaborates with other Teacher Center staff, consultants, agencies, other resource personnel in order to construct, implement and disseminate curriculum, teaching strategies, research findings and classroom practices.
- Establishes and maintains Teacher Center Resource Room.
- Provides on-site assistance/mentoring and networking opportunities for teachers.
- Coordinates and/or conducts after-school professional development.
- Maintains records of project services.

SALARY/HOURS/WORK YEAR: As per Collective Bargaining Agreement.

APPLICATION: Send letter of application and resume to:

Aminda Gentile, Director
UFT Teacher Center
52 Broadway – 18th Floor
New York, NY 10004

DEADLINE: June 28, 2011

APPROVED: _____
Gary Barton
Division of Human Resources

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER M/F/D