



**Notice**  
September 13, 2013

**AMENDMENTS TO CHANCELLOR’S REGULATION C-30—REGULATION GOVERNING THE SELECTION, ASSIGNMENT AND APPOINTMENT OF PRINCIPALS AND ASSISTANT PRINCIPALS**

**I. Description of the subject and purpose of the proposed item under consideration.**

Chancellor’s Regulation C-30 governs the selection, assignment and appointment of principals and assistant principals. It is being amended as follows:

- References to the Division of Human Resources and to the Talent Office have been changed to the Division of Human Resources and Talent.
- References to the Chief Talent Officer have been changed to the Chief Executive Officer of the Division of Human Resources and Talent.
- Selection criteria for principals have been changed.
- There is a new evaluation process for admission into the Principal Candidate Pool which will be administered by the Office of Leadership. All candidates who complete the process will be admitted into the Pool. Candidates who were admitted to the Pool prior to the effective date of this regulation will not be required to undergo the new process. Evaluation results will be available to hiring managers, and hiring managers may consider these results in the selection process.
- Inquiries related to intermediary organizations will be directed to the Division of Portfolio Planning.
- The selection process for Executive Principals has been changed to enable candidates to be selected in certain instances where only one qualified person applies for the position.
- The School Leadership Team Agreement of Confidentiality Form has been included in an attachment.
- An exception has been created for candidates to be assigned as interim-acting principals prior to admission into the Principal Candidate Pool in emergency circumstances.
- Inquiries related to this regulation will be directed to the Office of Supervisory Support.

**II. Information regarding where the full text of the proposed item may be obtained.**

The full text of the amendments to the regulation, and the regulation in its entirety, can be found on the main page of the website of the Panel for Educational Policy:

<http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2013-2014/Oct30Regs>

**III. Name, office, address, email and telephone number of the city district representative, knowledgeable about the item under consideration, from whom information may be obtained concerning the item.**

Name: Kristen Lange  
Office: Office of Leadership  
Address: 52 Chambers St., Room 315, New York, NY 10007  
Email: [RegulationC-30@schools.nyc.gov](mailto:RegulationC-30@schools.nyc.gov)  
Phone: 212-346-5211

**IV. Date, time and place of the Panel for Educational Policy meeting at which the Panel will vote on the proposed item.**

October 30, 2013 at 6:00 p.m.  
Prospect Heights Campus  
883 Classon Ave., Brooklyn, NY 11225