

Gifted & Talented Test View Requests

To request an appointment to view your child's Gifted & Talented test, click here

(<https://survey.vovici.com/se.ashx?s=705E3ED038BD5A23>)

Please note that the test view is solely an opportunity to view your child's test and see the answers that she/he selected during the test administration. **This is not an appeals process.**

You may also make the test view request in writing by sending a **certified letter** postmarked no later than **April 25, 2014** to:

The Division of Teaching and Learning
Office of Assessment
52 Chambers Street
New York, NY 10007

The written request must include:

1. Child's first and last name
2. Child's date of birth
3. Parent/Guardian first and last name
4. Current home address
5. Home, work, and mobile phone number (if available)
6. Name, address, and phone number of the school your child currently attends
7. Date, borough, and site where your child was tested

Once the request is received, you will receive confirmation of receipt and communication about scheduling your appointment. You should expect to receive confirmation from the Office of Assessment by May 2, 2014. If you make the request online, you will receive all communications to the email address you provide. If you mail the request you will be notified by regular mail.

Please note the following about the G&T test view appointment:

- Test views will take place during the month of June for pre-K through grade 2 students who took the test in the winter of 2014.
- This is not an appeals process, but an opportunity for you to view your child's test.
- The G&T test view is a 20-minute appointment. It will not be possible to reschedule an appointment to accommodate parents who show up late.
- Parents will independently view a copy of their child's test booklet that includes their answers.
- A Department of Education (DOE) employee will be present to facilitate the process.
- Test materials are secure and must remain with the DOE at the conclusion of the meeting.