

**THE NEW YORK CITY DEPARTMENT OF EDUCATION  
DIVISION OF HUMAN RESOURCES  
65 COURT STREET  
BROOKLYN, NY 11201**

Posted Date: February 27, 2008  
Deadline: March 26, 2008

**Teacher Assigned A Vacancy Circular #16 2007-2008**

**POSITION: TEACHER ASSIGNED A - Technology Staff Developer**

**LOCATION: Empowerment Support Organization – Tweed, 52 Chambers Street**

**ELIGIBILITY REQUIREMENTS:** Licensed, Appointed and Tenured New York City Department of Education Teacher

**SELECTION CRITERIA:**

- Minimum of five (5) years of satisfactory teaching experience in Technology
- Demonstrated successful experience as a staff developer/teacher trainer in Technology
- Demonstrated skills as an effective classroom teacher who uses technology in the classroom
- Demonstrated ability to construct digital stories of promising practices from classroom/school settings; encourage adaptation by other interested schools
- Demonstrated ability to plan, design, deliver, implement and evaluate school, network and cross-network professional development initiatives/programs
- Ability to work directly with administrators, teachers and students to create technologically integrated class projects that are adaptable to other settings
- Demonstrated knowledge and application of technology as an instructional tool
- Demonstrated success in teaching based on student achievement
- Knowledge of citywide and state and national technology initiatives and programs
- Extensive knowledge of Macintosh and Windows operating systems
- Experience with writing Technology Plans, Grants and Integrated Technology Lessons
- Knowledge of tool software; e.g. Microsoft Office, Smart Board, Web Authoring Software, Google tools etc.
- Strong background in teaching strategies, best practices and instructional technology research
- Demonstrated ability to communicate in English, both (written and oral) effectively
- Excellent attendance and punctuality

**RESPONSIBILITIES:**

- Work with school teams to collect and display digitally selected promising practices from ESO classrooms/schools
- Collect classroom artifacts, interview lead teachers and arrange for videotaping for identified promising practices.
- Plan and implement professional development programs for selected ESO pilot schools related to promising instructional practices
- Serve as on-site staff developer who provides instructional support in selected schools to amplify promising practices
- Develop and support a culture of reflective practice among teachers
- Work closely with the ESO Leaders, Principals, Assistant Principals and Teachers to make promising practices web accessible to a wide ESO staff audience
- Differentiate support for ESO pilot teachers based upon demonstrated need and their promising projects
- Serve on ESO technology partner committees in support of ESO goals including technology planning, web development, technology courses, and other related items
- Interface with DOE technology staff on key instructional issues
- Assist teachers in embedding technology into daily instructional activities
- Prepares and reviews appropriate documents and project work in support of technology funded initiatives within the ESO
- Reviews and assures that all submitted promising project work meets ESO criteria.
- Assist in maintaining required records and reports to document professional development through promising practices throughout the school year

**WORKING YEAR:** March 2008- June 2009

**HOURS:** Teacher Assigned A. As per Collective Bargaining

**SALARY:** As per Collective Bargaining Agreement

**APPLICATION:** Send letter of application and resume via email to [jreyes17@schools.nyc.gov](mailto:jreyes17@schools.nyc.gov) no later than March 26, 2008 or by mail to the following address:

**Joanna Reyes  
Empowerment Support Organization  
52 Chambers Street Room 205  
New York, New York 10007  
212 374 4142**

**AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER M/F/H**

**APPROVED:** Gary Barton  
**Gary Barton**  
**Division of Human Resources**