

## **EDUCATIONAL IMPACT STATEMENT: The Proposed Re-Siting and Co-Location of Success Academy Charter School – Crown Heights (84K741) with Existing School P.S. 161 The Crown (17K161) in Building K161 Beginning in 2014-2015**

### **I. Summary of Proposal**

The New York City Department of Education (“DOE”) is proposing to re-site and co-locate Success Academy Charter School – Crown Heights (84K741, “SA – Crown Heights”), an existing public charter school, to school building K161, located at 330 Crown Street, Brooklyn, NY 11225, in Community School District 17 (“District 17”), beginning in the 2014-2015 school year. SA – Crown Heights is a charter school that opened in the 2013-2014 school year and is currently serving kindergarten and first grade students in building K167 at 1025 Eastern Parkway, Brooklyn, NY 11213 in District 17.

SA – Crown Heights is co-located<sup>1</sup> in K167 with two schools: P.S. 167 The Parkway (17K167, “P.S. 167”), an existing zoned elementary school that is in the process of phasing out and is scheduled to close in June 2016, currently serving students in third through fifth grades, and P.S. 532 New Bridges Elementary School (17K532), an existing zoned elementary school that currently serves students in kindergarten through second grade and is phasing in to serve students in kindergarten through fifth grade.

Success Academy Charter Schools (“SACS”) is a charter management organization (“CMO”) that currently operates 18 public charter schools in New York City, including six new public elementary schools serving students for the first time in 2013-2014. The four SACS elementary schools that received a Progress Report for the 2011-2012 school year received an overall grade of A. Thus, the DOE supports the re-siting of this SACS operated public charter school in District 17 in order to continue providing educational opportunities for students and families. Success Academy strives to provide rigorous and well-rounded instruction in communities throughout New York City.

The State University of New York Trustees (“SUNY”) approved the opening of SA – Crown Heights in the 2013-2014 school year and authorized it to serve students in kindergarten through fifth grades. SA – Crown Heights currently serves students in kindergarten through first grade in K167. In an Educational Impact Statement (“EIS”) posted on March 1, 2013, the DOE noted that it would consider long-term options to accommodate the future siting of SA – Crown Heights, including split-siting the school over two sites or siting the school’s full offering of grades kindergarten through five in one building. That EIS can be accessed on the DOE’s Website at <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2012-2013/April2013Proposals.htm>.

If this proposal is approved by the Panel for Educational Policy (“PEP”), SA – Crown Heights will be re-sited from K167 to K161 beginning in the 2014-2015 school year. SA – Crown Heights will be co-located in building K161 with P.S. 161 The Crown (17K161, “P.S. 161”), an existing zoned district elementary school currently serving students in kindergarten through fifth grade as well as eighth grade. In February 2012, the PEP approved a “grade truncation” of P.S. 161, which means the school will no longer serve sixth- through eighth-grade students and will only serve kindergarten through fifth-grade students in the long term. After the last class of eighth-grade students graduates in June 2014, P.S. 161 will no longer offer any middle school grades. Thus, once SA – Crown Heights begins to phase into K161 in the 2014-2015

<sup>1</sup> A “co-location” means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, libraries, and cafeterias.

school year, P.S. 161 will no longer be serving middle school students. P.S. 161 admits students through its District 17 zone.

P.S. 161 also currently offers a Gifted and Talented program in first through fifth grades. Due to low demand, beginning in 2013-2014, P.S. 161 will no longer accept new incoming kindergarten students in its Gifted and Talented Program. Existing students in P.S. 161's Gifted and Talented program will continue to participate in the program until their graduation from the program in fifth grade. The DOE has identified another District 17 school, P.S. 316 Elijah Stroud (17K316, "P.S. 316") that will enroll new incoming kindergarten students in its Gifted and Talented program beginning in 2013-2014.

Building K161 has the capacity to serve 941 students.<sup>2</sup> Currently, the building serves approximately 533 students,<sup>3</sup> yielding a utilization rate of 57%. As noted above, P.S. 161 will no longer serve middle school grades in the future which may further increase the space available in the building. The DOE strives to ensure that all students in New York City have access to a diverse range of high-quality schools at every stage of their education. To this end, each year, the DOE evaluates public school buildings throughout the City that are "underutilized" or have extra space to accommodate additional students. Building K161 is currently "underutilized." Therefore, the DOE is proposing to co-locate SA – Crown Heights with P.S. 161 in K161. The re-siting and co-location of SA – Crown Heights in K161 is intended to support the long-term siting of an additional educational option for families in District 17.

If this proposal is approved, SA – Crown Heights will be re-sited and co-located with P.S. 161 beginning in the 2014-2015 school year. SA – Crown Heights will add one grade per year until it reaches full scale in K161 serving kindergarten through fifth grades in 2017-2018. In 2017-2018, when SA – Crown Heights is at full scale, there will be approximately 780-930 students served in the building by P.S. 161 and SA – Crown Heights, yielding a projected utilization rate of 83%-99%, which demonstrates that there is sufficient space for both schools.

## II. Proposed or Potential Use of Building

If this proposal is approved, SA – Crown Heights will be re-sited from K167 to K161 and co-located with P.S. 161 beginning in 2014-2015. SA – Crown Heights will grow to serve students in kindergarten through fifth grade in the K161 building. The proposed grade spans that SA – Crown Heights and P.S. 161 will serve at K161 over the course of five years are as follows:

**Proposed Grades Spans in Building K161**

DBN	School Name	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
17K161	P.S. 161	K-5, 8	K-5	K-5	K-5	K-5
84K741	SA – Crown Heights	-	K-2	K-3	K-4	K-5

K161 has the capacity to serve a total of 941 students. In 2013-2014, P.S. 161 is projected to serve 485 kindergarten through fifth-grade students and 48 eighth-grade students.<sup>4</sup> This yields a utilization rate of 57%. This is one indicator that the building is "underutilized" and has extra space to accommodate

<sup>2</sup> 2011-2012 Enrollment, Capacity, Utilization Report (the "Blue Book").

<sup>3</sup> 2013-2014 Budget Register Projections.

<sup>4</sup> Figures are from the 2013-2014 Budget Register Projections. Since P.S. 161 will no longer be offering a Gifted & Talented program, the enrollment projections for kindergarten have been adjusted to reflect this.

additional students.<sup>5</sup> (The concepts of “capacity” and “utilization rate” are described below.) In 2014-2015, SA – Crown Heights is projected to serve approximately 180-250 students, and P.S. 161 is projected to serve approximately 410-470 students, yielding a projected building utilization rate of approximately 63%-79%. Once SA – Crown Heights is at full scale in 2017-2018 and P.S. 161’s grade truncation is complete, both schools in the building are projected to serve a total of approximately 780-930 students, yielding a projected building utilization rate of 83%-99%. Therefore, there is sufficient space in K161 to co-locate SA – Crown Heights.

The table below demonstrates the projected enrollment of each school, as well as the building’s projected utilization rates:<sup>6</sup>

**Proposed Enrollment in Building K161**

DBN	School Name	2013-2014 Enrollment	2014-2015 Projected Enrollment	2015-2016 Projected Enrollment	2016-2017 Projected Enrollment	2017-2018 Projected Enrollment
17K161	P.S. 161	533	410 - 470	390 - 450	365 - 425	330 - 390
84K741	SA – Crown Heights	-	180 - 250	300 - 360	375 - 450	450 - 540
<b>Total Building Enrollment</b>		533	590-720	690-810	740-875	780-930
<b>Utilization<sup>7</sup></b>		57%	63%-77%	73% - 86%	79% - 93%	83% - 99%

As described in more detail in the Enrollment, Capacity, Utilization Report (the “Blue Book”), which is available at [http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2011-2012\\_Classic.pdf](http://www.nycsca.org/Community/CapitalPlanManagementReportsData/Enrollment/2011-2012_Classic.pdf), a building’s target utilization rate is calculated by dividing the aggregated enrollment of all school organizations in the building by the aggregated “target capacities” of those organizations. Each

<sup>5</sup> The most recent Under-Utilized Space Memorandum and List was updated on November 20, 2012, and can be accessed at: [http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/134525/UnderutilizedSpaceMemorandum112012\\_vFINALforprint.pdf](http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/134525/UnderutilizedSpaceMemorandum112012_vFINALforprint.pdf). The most recent Under-Utilized Space Memorandum Addendum was updated on August 28, 2013, and can be accessed at: [http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/149149/UUMemorandumAddendum\\_August2013vFINAL.pdf](http://schools.nyc.gov/NR/rdonlyres/6D8EA76A-82FA-4740-9ED1-66BCABEE8BFB/149149/UUMemorandumAddendum_August2013vFINAL.pdf).

<sup>6</sup> All projections referenced for P.S. 161 for the 2013-2014 school year and beyond reflect the forward promotion of cohorts by grade using the enrollment data from the 2013-2014 Budget Register Projections. As stated above, P.S. 161’s projections have been adjusted to reflect that P.S. 161 will no longer be offering a Gifted & Talented program for incoming kindergarten students. Enrollment projections for SA – Crown Heights are based on enrollment in the charter application.

<sup>7</sup> All references to building utilization rates in this document are based on target capacity data from the 2011-2012 Blue Book and enrollment data from the charter projections as of June 2013 or the 2013-2014 Budget Register Projections. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning will conduct a detailed site survey and space analysis of the building to assess the amount of space available in the building.

school organization's "target capacity" is calculated based upon the scheduled use of individual rooms as reported by principals during an annual facilities survey, the DOE's standards for goal classroom capacities (which are lower than the United Federation of Teachers ("UFT") contractual class sizes and differ depending on grade level), and the efficiency with which classrooms are programmed (i.e., the frequency with which classes are scheduled in a given classroom).

The most recent year for which target capacity has been calculated for buildings is 2011-2012. As described earlier in this EIS, the DOE's projected utilization rates for the 2013-2014 school year and beyond are based on the 2011-2012 target capacity, which assumes that the components underlying that target capacity (scheduled use of classrooms, goal classroom capacity, etc.) remain constant. Thus, projected utilization rates for 2013-2014 and beyond provide only an approximation of a building's usage because each of the factors underlying target capacity may be adjusted by principals from year to year to better accommodate students' needs. For example, changing the use of a room from an administrative room to a homeroom at the high school level will increase a building's overall target capacity because high school administrative rooms are not assigned a capacity. Holding enrollment constant, this change would result in a lower utilization rate. Similarly, if a room previously used as a kindergarten classroom is subsequently used as a fifth grade classroom, the building's target capacity would increase because we expect that a fifth grade class will have more students than a kindergarten class. This is reflected in the fact that the DOE's standard for maximum classroom capacity is higher for fifth grade classrooms than for kindergarten classrooms. In this example as well, assuming enrollment is constant, the utilization rate would decrease. Moreover, although a utilization rate in excess of 100% may suggest that a building will be over-utilized or over-crowded in a given year, this rate does not account for the fact that rooms may be programmed for more efficient or different uses than the standard assumption in the utilization calculation, as described above.

### III. Impact of the Proposal on Affected Students, Schools, and Community

#### A. Students

If this proposal is approved, SA – Crown Heights' kindergarten and first-grade classes will be re-sited to K161 in 2014-2015. In 2014-2015, SA – Crown Heights will serve kindergarten through second-grade students in the K161 building, and will continue to add one grade each year until it serves kindergarten through fifth-grade students at full scale in K161 in 2017-2018.

#### *Impact on Students Currently Attending P.S. 161*

P.S. 161 is an existing District 17 zoned elementary school that serves students in kindergarten through fifth grades. As mentioned earlier, P.S. 161 will also serve eighth grade in the 2013-2014 school year; at the conclusion of the 2013-2014 school year, P.S. 161's grade truncation will be complete and the school will no longer offer any middle school grade students. Beginning in September of 2014, P.S. 161 will only serve kindergarten through fifth grades. The proposed re-siting and co-location of SA – Crown Heights with P.S. 161 in building K161 is not expected to impact current or future student enrollment or instructional programming at P.S. 161.

P.S. 161 currently offers Integrated Co-Teaching ("ICT") classes, Self-Contained ("SC") special education classes, and Special Education Teacher Support Services ("SETSS"). The existing ICT, SC, and SETSS services will continue to be provided, and current and future students with disabilities will continue to receive mandated services in accordance with their individualized education programs ("IEP"). P.S. 161 also has an English as a Second Language ("ESL") program for English Language Learners ("ELL") students. P.S. 161's current and future ELL students will continue to receive mandated services.

P.S. 161 currently offers the following special programs and initiatives, extracurricular activities and partnerships:<sup>8</sup>

- **Academic:** Regents course in Living Environment, the Crown School for Law and Journalism
- **Artistic:** Art program, African dance, chorus, piano, steel pan orchestra
- **Clubs:** Chess club, school newspaper, yearbook club
- **Athletic:** CHAMPS program with flag football, dance, and track and field
- **Partnerships:** Medgar Evers College, Shubert Theater

If this proposal is approved, P.S. 161 will continue to offer extracurricular programs based on student interests, available resources, and staff support for those programs. The proposed co-location will not impact those opportunities. Students will continue to have the opportunity to participate in a variety of extracurricular programs though the specific programs offered at a given school are always subject to change. That is true for any City student as all schools modify extracurricular offerings annually based on student demand and available resources.

### *Impact on Students Currently Attending SA – Crown Heights at K167*

SA – Crown Heights is an existing charter school that currently serves students in kindergarten through first grade at K167. If this proposal is approved, beginning in August 2014, SA – Crown Heights' existing kindergarten through first grades will be re-sited to K161, also located in District 17. The distance between buildings K161 and K167 is approximately one mile.

SA – Crown Heights serves general education students and students requiring special education services. Current and future students with disabilities at SA – Crown Heights will continue to receive mandated services. SA – Crown Heights also serves ELL students and SA – Crown Heights' current and future ELL students will continue to receive the same academic program.

SA – Crown Heights currently has an extended school day and offers a variety of programs, special initiatives, and extracurricular activities during its regular school day.

The DOE does not anticipate that this proposal will impact the programs, special initiatives, or extracurricular programs or partnerships currently offered at SA – Crown Heights. The proposed co-location will not impact those opportunities. It is difficult to predict precisely how those changes might be implemented as decisions will rest with school administrators and will be made based on student interests and available resources. Again, that is true for any City school as all schools modify extracurricular offerings annually based on student demand and available resources.

### *Impact on Future Elementary School Students in District 17*

This proposal is not expected to impact the admissions process at P.S. 161. P.S. 161 will continue to give priority to students who live in its zone, as it has in the past and in accordance with Chancellor's Regulation A-101. The full details of Chancellor's Regulation A-101 can be found at: <http://schools.nyc.gov/RulesPolicies/ChancellorsRegulations/default.htm>.

Zoned schools are obligated to serve all students residing in their zone, space permitting, regardless of when families show up to register. Applicants must be admitted to zoned schools in the following order of priority:

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<sup>8</sup> Compiled from school-reported data.

- a) Zoned students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year in September; and,
- b) Zoned students other than those in (a) above applying to the zoned school.

If space allows, and if the Office of Student Enrollment deems appropriate based on district needs, offers may be authorized for the following priority groups, in the below order. Only the Office of Student Enrollment may authorize the placement of non-zoned students out of this priority order; for example, for students who cannot be accommodated at their zoned school, or for special programs such as dual language or inclusion classes for students with Autism Spectrum Disorders.

- c) Students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year in September who are not zoned to the school, but are residents of that district;
- d) Students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 at the start of the following school year in September who are residents of another district;
- e) Students currently attending the school's pre-kindergarten program who reside outside the school's zone but in the school's district, without a sibling who will be in grades K-5 at the school in the following school year;
- f) Students currently attending the school's pre-kindergarten program who reside outside the school's zone and district, without a sibling who will be in grades K-5 at the school in the following school year;
- g) Students other than those in (c) and (e) above who are residents of that district; and
- h) Students other than those in (d) and (f) who are residents of another district.

Elementary school students with IEPs, with the exception of those recommended for placement in a District 75 school,<sup>9</sup> are admitted to schools in the same manner as general education students. Schools will ensure that students with disabilities continue to receive mandated services in accordance with their IEPs while also ensuring such students have opportunities to learn alongside their non-disabled peers to the greatest extent possible.

In accordance with DOE policy, ELL students will also be admitted to elementary schools in the same manner as their peers who are not ELL students. Any students requiring ELL services will continue to receive appropriate services at P.S. 161.

All age- and grade- appropriate students residing in District 17 have the opportunity to enter the charter application lottery process to enroll in SA – Crown Heights. For the 2014-2015 school year, SA – Crown Heights anticipates providing a lottery preference to siblings of current or accepted students and to applicants who reside within District 17.<sup>10</sup>

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<sup>9</sup> District 75 provides citywide educational, vocational, and behavior support programs for students who are on the autism spectrum, have significant cognitive delays, are severely emotionally challenged, are sensory impaired and/or are multiply disabled. District 75 provides services to students in a variety of settings, including elementary, middle, and high schools, students' homes, hospitals, and agencies. These programs are located at more than 410 sites in the Bronx, Brooklyn, Manhattan, Queens, Staten Island, and Syosset, New York. Please visit the DOE website for additional information about District 75 programs at <http://schools.nyc.gov/Offices/District75/default.htm>.

<sup>10</sup> Under its current charter, SA – Crown Heights provides admission preference to (1) siblings of current or accepted students, (2) ELL students, and (3) applicants who reside within the Community School District ("CSD"). As directed by the United States Department of Education, SA – Crown Heights is currently seeking a revision of its charter to change its Admissions

## B. Schools

The proposed re-siting and co-location of SA – Crown Heights with P.S. 161 in K161 would provide SA – Crown Heights with sufficient space to expand to serve kindergarten through fifth grade students at full scale in K161. K161 has adequate capacity to accommodate SA – Crown Heights at full scale and P.S. 161. Collectively, the schools are projected to enroll an estimated 780-930 students in 2017-2018. At that point, SA – Crown Heights would be at full scale in K161 and the projected utilization for K161 would be 83%-99%.

The estimated enrollment for all organizations in K161 is outlined in Section IV.

As described in more detail in the attached Building Utilization Plan that accompanies this EIS, if this proposal is approved, pursuant to the Citywide Instructional Footprint (the “Footprint”), there will be sufficient space to accommodate SA – Crown Heights and P.S. 161 in K161. Please visit the DOE’s Web site to access the Footprint, which guides space allocation and use in City schools:  
<http://schools.nyc.gov/community/planning/default.htm>.

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of sections per grade, assuming class size would remain constant. The Borough Director of Space Planning then confirms both the baseline and current space allocation totals during a walk-through of the building, where he/she is accompanied by a school’s representative.

For elementary schools serving grades kindergarten through five (and for all pre-kindergarten programs), the Footprint assumes that classes are self-contained. Therefore, the Footprint allocates one full-size room for each general education or ICT section and a full-size or half-size room to accommodate each SC special education section served by the school. In addition to these rooms, schools serving grades kindergarten through five receive an allocation of cluster or specialty rooms proportionate to the number of students enrolled. These spaces can be used at the principal’s discretion for purposes such as art and/or music instruction, among other things.

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day. The Footprint allocates the number of baseline classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale. Any excess space will be allocated by the Building Council.

As in other situations where schools are co-located, the schools would need to share large common and specialty rooms in the building, such as the cafeteria, the gymnasium, and the library. Specific decisions regarding the allocation of the shared spaces will be made by the Building Council, consisting of principals from all co-located schools, in conjunction with the DOE’s Office of Space Planning.

## C. Community

The DOE supports parent choice and strives to ensure that families have access to high-quality schools that meet the needs of all children. The proposed re-siting and co-location of SA – Crown Heights to K161 is intended to meet those goals. The state Charter Schools Act requires that charter schools demonstrate good

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Policy, including the lottery preferences. The proposed new preferences are: (1) siblings of current or accepted students and (2) applicants who reside within the CSD.

faith efforts to attract and retain ELLs, students with disabilities, and students eligible for free or reduced lunch at rates comparable to those of the Community School District as determined by SED. Thus, the DOE believes that the proposed co-location of SA – Crown Heights will increase parent choice by creating access to additional elementary school options for students in District 17.

All four of the SACS schools that received a Progress Report in 2011-2012 earned an overall score of A. Furthermore, on the 2012-2013 New York State exams, SACS demonstrated strong results in ELA, math, and science. Compared to all New York City schools, the seven Success Academy schools with testing grades performed in the top 2% on the state math examination and in the top 7% on the state ELA examination. Additionally, 100% of SACS students who took the state science test passed the exam. The DOE believes in SACS’ record of success and supports the continued placement of this SACS charter school in District 17 in order to continue providing educational opportunities for students and families.

This proposal is not expected to impact the ability of community members and organizations to obtain school building use permits at K161. This proposal is not expected to impact the accessibility of the K161 building, which is currently not accessible.

There are no other proposed uses or plans for building K161.

## IV. Enrollment, Admissions and School Performance Information

### P.S. 161

#### Admissions Data

<b>Current Admissions</b>	<b>K-5:</b> Zoned. P.S. 161 no longer admits middle school students and will not offer grades six to eight as of 2014-2015.
<b>Future Admissions</b>	<b>K-5:</b> Zoned

#### Enrollment Data

	<b>Grade KG</b>	<b>Grade 1</b>	<b>Grade 2</b>	<b>Grade 3</b>	<b>Grade 4</b>	<b>Grade 5</b>	<b>Grade 8</b>	<b>Total Enrollment</b>
2013-2014 (projections) <sup>11</sup>	50	72	94	83	81	105	48	533
2014-2015 (projections)	45-55	55-65	65-75	90-100	80-90	75-85	-	410-470
2015-2016 (projections)	45-55	55-65	55-65	65-75	90-100	80-90	-	390-450
2016-2017 (projections)	45-55	55-65	55-65	55-65	65-75	90-100	-	365-425
2017-2018 (projections)	45-55	55-65	55-65	55-65	55-65	65-75	-	330-390

<sup>11</sup> P.S. 161’s first through eighth grade figures are from the 2013-2014 Budget Register Projections. Since P.S. 161 will no longer be offering a Gifted & Talented program, the enrollment projections for kindergarten have been adjusted to reflect two general education sections.

### Demographic Data<sup>12</sup>

Percentage of Students Receiving ICT or SC Services	5%
Percentage of Students with IEPs	11%
Percentage of ELLs	3%
Percentage of Students Eligible for Free or Reduced Lunch	85%

### School Performance Data

P.S. 161	2009-2010	2010-2011	2011-2012
<b>School Performance and Progress</b>			
Overall Progress Report Grade	C	D	F
Quality Review Score <sup>13</sup>	N/A <sup>14</sup>	D	D
<b>Performance Data</b>			
English Language Arts % Proficient (Levels 3 and 4)	37%	38%	37%
Math % Proficient (Levels 3 and 4)	43%	41%	40%
<b>Other Key Performance Indicators</b>			
Attendance Rate	94%	94%	93%
<b>2012-2013 State Accountability Status<sup>15</sup></b>		Focus School	

### SA – Crown Heights

### Admissions Data

<b>Current Admissions</b>	<b>K-1:</b> Charter lottery application (students admitted K-3)
<b>Future Admissions</b>	<b>K-5:</b> Charter lottery application (students admitted K-3)

### Enrollment Data<sup>16</sup>

<sup>12</sup> All figures are as a percentage of total students from the 2012-2013 Audited Register (as of October 26, 2012).

<sup>13</sup> For more information about Quality Reviews, please visit the DOE Web site at <http://schools.nyc.gov/Accountability/tools/review/default.htm>.

<sup>14</sup> Not all schools receive Quality Reviews every year, thus P.S. 161 does not have a Quality Review for the 2009-2010 school year.

<sup>15</sup> This status is determined by SED under the New York State waiver for the No Child Left Behind Act. For more information, please visit the SED Web site at: <http://www.p12.nysed.gov/accountability/ESEADesignations.html>.

<sup>16</sup> All figures represent charter projections as of June 2013.

	Grade KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total Enrollment
2013-2014 (projections) <sup>17</sup>	-	-	-	-	-	-	-
2014-2015 (projections)	60-85	60-85	60-80	-	-	-	180-250
2015-2016 (projections)	75-90	75-90	75-90	75-90	-	-	300-360
2016-2017 (projections)	75-90	75-90	75-90	75-90	75-90	-	375-450
2017-2018 (projections)	75-90	75-90	75-90	75-90	75-90	75-90	450-540

### Demographic Data

Because SA – Crown Heights is in its first year of operation, there is currently no demographic data available yet for the school.

### School Performance Data

SA – Crown Heights is in its first year of operation, and therefore, there is no school performance data available yet for the school.

## V. Initial Impact on Budget and Cost of Instruction

The proposal is not expected to impact initial costs or allocations at P.S. 161.

Please refer to the Fair Student Funding (“FSF”) Guide<sup>18</sup> and FY14 School Allocation Memoranda<sup>19</sup> for additional information on cost of instruction. Staffing changes are at the discretion of the school within the limits of contractual and mandated obligations.

The General Education Charter School per-pupil rate is determined by the SED and is based on a formula used for all traditional public school districts. The formula divides the district’s Approved Operating Expenditures by Total Allowable Pupil Units. Special Education funding is an allocation that charter schools may qualify for and receive for serving students that receive special education services for more than 20% of the week as mandated by an IEP.

In accordance with the New York State Charter Schools Act of 1998 (as amended), the Chancellor or his/her designee must first authorize in writing any proposed capital improvement or facility upgrade in excess of five thousand dollars, regardless of the source of funding, made to accommodate the co-location of a charter school within a public school building. For any such improvements or upgrades that have been approved by the Chancellor, capital improvements or facility upgrades shall be made in an amount equal to the expenditure of the charter school for each non-charter school within the public school building. The

<sup>17</sup> In the 2013-2014 school year, SA – Crown Heights is serving 150 students in kindergarten through first grade at building K167.

<sup>18</sup> The FSF Guide is available at:

[http://schools.nyc.gov/offices/d\\_chanc\\_oper/budget/dbor/allocationmemo/fy13\\_14/FY14\\_PDF/sam01\\_1c.pdf](http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam01_1c.pdf)

<sup>19</sup> The FY14 School Allocation Memoranda is available at:

[http://schools.nyc.gov/offices/d\\_chanc\\_oper/budget/dbor/allocationmemo/fy13\\_14/FY14\\_PDF/sam21.pdf](http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy13_14/FY14_PDF/sam21.pdf)

DOE has been informed by SACS that it may seek permission for certain capital improvements or facilities upgrades. These capital improvements or facilities upgrades would be subject to the New York State Charter School Act of 1998 (as amended May 2010).

The estimated cost to relocate SA – Crown Heights to K161 is \$29,295. This cost will include moving all existing materials and furniture from the current site.<sup>20</sup>

This proposal should not otherwise impact the operating budget or costs of instruction at SA – Crown Heights. Most funding in schools' budgets is allocated on a per pupil basis, based on current by the FSF per capita allocation levels. Schools receive additional funds for students with disabilities, ELLs, and those with other supplemental academic needs.

Please refer to the FSF Guide and FY14 School Allocation Memoranda for additional information on cost of instruction and how the changes to FSF funding and other school allocations will be impacted as a result of register changes at SA – Crown Heights. Staffing changes are at the discretion of the school within the limits of contractual and mandated obligations.

Should this proposal create a need for additional administrative space or function, the cost of voice and data lines will be fully covered by the DOE. This allocation is subject to approval by the Office of Space Planning.

This proposal is not expected to impact initial costs or allocations at P.S. 161 in building K161.

## VI. Effect on Personnel Needs, Administration, Transportation and Other Support Services

### A. Personnel Needs

The proposed co-location is not expected to change the number of personnel positions assigned to P.S. 161, nor is it expected to significantly alter the duties of current staff at P.S. 161.

New administrative staff and non-pedagogical positions may be created at SA – Crown Heights over the course of the school's phase-in. SA – Crown Heights may hire additional teachers as each new grade is added. The precise number of positions needed for the 2014-2015 school year (if any) would be determined once annual enrollment projections are released in the spring of 2014. Similarly, the number of new positions created to serve students in the new grades (if any) would be determined based on annual enrollment projections that become available as the school scales to serve those grades.

### B. Administration

No change in school supervisory or administrator positions at P.S. 161 are expected as a result of this proposal.

SA – Crown Heights may hire school supervisors and/or administrator personnel as needed throughout the course of the school's phase-in.

### C. Transportation

Transportation will be provided according to Chancellor's Regulation A-801:  
<http://schools.nyc.gov/NR/rdonlyres/21A1B11A-886B-4F74-9546-E875EE82A14C/40303/A801.pdf>.

This proposal is not expected to impact the transportation schedules of P.S. 161.

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<sup>20</sup> Based on average per pupil re-siting costs provided by the Office of Space Planning.

**D. Other Support Services**

The provision of certain support services is described above. Other support services would be provided consistent with Citywide policy.

**VII. Building Information**

<b>Building</b>		K161
<b>Type of Building</b>		PS
<b>Year Built</b>		1923
<b>Overall BCAS rating</b>		2.56
<b>2011-2012 Target Building Utilization</b>		87%
<b>2011-2012 Target Building Capacity</b>		941
<b>FY 2012 Maintenance Costs</b>	<b>Labor</b>	\$20,911
	<b>Materials</b>	\$11,499
	<b>Maintenance and repair contracts</b>	\$19,911
	<b>Service contracts</b>	\$614
	<b>Custodial operations costs— Materials</b>	\$5,455
	<b>Custodial operations costs— Custodial Allocation</b>	\$224,450
<b>FY 2012 Energy Costs</b>	<b>Electric</b>	\$81,238
	<b>Gas</b>	\$26,427
	<b>Steam</b>	\$0
	<b>Oil</b>	\$8,125
<b>Projects completed during the current or prior school year</b>		LL 41/16 Compliance
<b>Projects proposed in the capital plan</b>		Student Toilets
<b>Accessibility of the building</b>		Building is not Functionally Fully Programmatically Accessible
<b>Building attributes</b>		Art Rooms, Auditorium, Cafeteria, Computer Rooms, Library, Multi-purpose Room, Nurse's Office, Science Lab