

BUILDING UTILIZATION PLAN

INTRODUCTION

The New York City Department of Education (“DOE”) is proposing to re-site Stephen T. Mather Building Arts & Craftsmanship High School (02M139, “Mather”) to school building M625 (“M625”) beginning in the 2014-2015 school year. M625 is located at 439 West 49th Street, New York, NY 10019 within the geographical confines of Community School District 2 (“District 2”). Currently, Mather is housed in building M520 (“M520”), located at 411 Pearl Street, Manhattan, New York 10038, also within the geographical confines of District 2. A “re-siting” means students will attend classes in a different building than the one they attended the previous year. If this proposal is approved, beginning in the 2014-2015 school year, Mather students will no longer attend classes in M520. Instead, they will attend classes in M625, where Mather will be co-located with five other schools: High School of Graphic Communication Arts (02M625, “Graphics”), an existing high school that currently serves students in grades ten through twelve; Business of Sports School (02M393, “BOSS”) an existing high school that serves students in grades nine through twelve; Urban Assembly Gateway School for Technology (02M507, “Gateway”), an existing high school that serves students in grades nine through eleven and is phasing in to serve students in grades nine through twelve; and Success Academy Charter School – Hell’s Kitchen (84M170, “SA – Hell’s Kitchen”), an existing elementary charter school which is in the process of phasing in to serve students in grades kindergarten through four and which will serve students in kindergarten and first grade in the 2013-2014 school year.¹ Graphics is in the process of phasing out and will close at the end of the 2015-2016 school year. In addition, Success Academy Charter School – Manhattan Middle School (“SA - Manhattan MS”) will open in building M625 beginning in the 2015-2016 school year and will phase in to serve students in grades five through eight.² A “co-location” means that two or more school organizations are located in the same building and may share common spaces like auditoriums, gymnasiums, libraries, and cafeterias.

On March 11, 2013, the Panel for Educational Policy (“PEP”) approved a proposal to site and co-locate Mather in M520 with Murry Bergtraum High School for Business Careers (02M520, “Bergtraum”) beginning in the 2013-2014 school year.³ On March 11, 2013, the PEP also approved a proposal to site and co-locate The Urban Assembly School for Emergency Management (02M135, “UA-EM”) in M625 beginning in the 2013-2014 school year.⁴ As a result of facilities assessments that occurred after the PEP approved Mather’s siting in M520, the United States National Park Service (“NPS”), Mather’s industry partner, and the DOE determined that M520 is an inappropriate site for Mather because the building cannot accommodate the lab space that Mather’s specialized curriculum requires. Building M625, on the other hand, is able to offer Mather the required lab space. This determination came too late in the year to propose the re-siting of Mather for the 2013-2014 school year. The DOE is therefore proposing to re-site Mather to M625 and UA-EM to M520 for the 2014-2015 school year.⁵ UA – EM will receive its required standard lab space in M520. Re-siting UA-EM to M520 and re-siting Mather to M625 will ensure that both schools are located in facilities that can support their respective instructional needs.

If both this proposal and the related proposal to re-site UA – EM are approved, in the 2014-2015 school year, Mather and UA – EM will effectively swap spaces in their respective buildings. NPS has worked with Mather to modify the school’s curriculum for the 2013-2014 school year in M520 to place more emphasis on coursework that does not require lab space. Mather is a district high school currently sited in building M520. The school will offer a rigorous academic program with a Career and Technical Education (“CTE”) component that will prepare students for post-secondary education. CTE programs integrate rigorous academic study with workforce skills in specific career clusters. Students participate in programs that meet business and industry standards. Students receive instruction in an industry-related area and have the opportunity to graduate high school with industry-specific competencies and skills that lead to postsecondary education, further industry training and/or entry into the workforce. Mather admits students through the Citywide High School Admissions Process.

If this proposal is approved, Mather will move to M625 prior to the beginning of the 2014-2015 school year, when it will serve approximately 210-230 students in the ninth and tenth grades. Mather will gradually phase in by adding one grade per year. The school is expected to reach full scale in 2016-2017, when it will serve approximately 420-460 students in grades nine through twelve. If approved, this proposed re-siting will require students enrolled at Mather in the 2013-2014 school year to travel a potentially farther distance to a different school building in the 2014-2015 school year as M520 and M625 are located 4.3 miles apart. However, the DOE believes that the re-siting will not create significant travel hardships, since both buildings are located close to central public transportation hubs.

UA-EM is a district high school currently sited in building M625. UA-EM will serve ninth grade students beginning in September 2013 and will also offer CTE programming. UA-EM admits students through the Citywide High School Admissions Process and will serve students in grade nine during the 2013-2014 school year in M625. If the related proposal to re-site UA-EM

¹ The Panel for Educational Policy (“PEP”) approved proposals to phase out Graphics in M625 beginning in the 2013-2014 school year, to open and co-locate Mather in M520 beginning in the 2013-2014 school year, and to open and co-locate SA – Manhattan MS in M625 beginning in the 2015-2016 school year. Those proposals can all be found on the DOE’s Web site: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2012-2013/Mar112013Proposals.htm>.

² SA – Manhattan MS will serve fifth through eighth grade students from Success Academy Charter School – Union Square (84M174, “SA – Union Square”), Success Academy Charter School – Hell’s Kitchen (84M170, “SA – Hell’s Kitchen”) and Success Academy Charter School – Upper West (84M523, “SA – Upper West”). The proposal siting SA – Manhattan MS in M625 can be found at: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2012-2013/Mar112013Proposals.htm>

³ That proposal is available at: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2012-2013/Mar112013Proposals.htm>.

⁴ That proposal is available at: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2012-2013/Mar112013Proposals.htm>.

⁵ That proposal is available at: <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2013-2014/Oct15SchoolProposals>

is approved, UA-EM will be re-sited to M520 prior to the start of the 2014-2015 school year and will continue to add one grade level per year until it reaches full scale and serves students in grades nine through twelve in the 2016-2017 school year.

If the proposal to re-site UA – EM to M520 is not approved, the DOE will propose an alternate site for UA-EM, and will implement the re-siting of Mather from M520 to M625 subject to approval by the PEP.

M625 also houses two community-based organizations (“CBOs”), SPARK Drug Prevention and the Association of Progressive Dominicans. This proposal is not expected to impact the continued siting of the CBOs.

Pursuant to the New York Charter Schools Act of 1998 (as amended May 2010), the following plan outlines the allocation of classrooms and administrative space among Mather, Graphics, BOSS, Gateway, SA - Hell’s Kitchen, and SA – Manhattan MS. The following plan also includes a proposal for the collaborative usage of shared resources and spaces among Mather, Graphics, BOSS, Gateway, SA - Hell’s Kitchen and SA – Manhattan MS for the 2014-2015 and 2015-2016 school years, including but not limited to cafeterias, libraries, gymnasiums, and recreational areas, which assures equitable access to such facilities. If a school’s baseline allocation under the Citywide Instructional Footprint (“Footprint”) declines, those rooms may be re-allocated to another co-located school. Information about the impact on building safety and security, proposed strategies for communication and collaborative decision-making among the co-located schools, and a description of the shared space committee are also included. Please refer to the EIS to which this plan is attached for further information about the proposed co-location.

As described throughout this document, the final shared space schedule would be collaboratively finalized by the Building Council if the proposed co-location is approved by the Panel for Educational Policy.

METHODOLOGY

The DOE has applied the DOE Instructional Footprint (“Footprint”) to all schools and/or programs outlined in this plan to allocate rooms in an unbiased manner, and has divided the remaining space equitably based on the proportion of the total students in the building enrolled by each school and/or program, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.⁶

JUSTIFICATION OF FEASIBILITY AND EQUITABILITY OF CLASSROOM AND ADMINISTRATIVE SPACE ALLOCATION

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of sections per grade, assuming class size will remain constant. The Borough Director of Space Planning then confirms both the baseline and current space allocation totals during a walk-through of the building, where he/she is accompanied by a school’s representative. For elementary schools serving students in grades kindergarten through five and offering a pre-kindergarten section, the Footprint assumes that classes are Self-Contained, meaning that each class remains in its homeroom throughout the day except for when the class is scheduled for a cluster activity (e.g., art) or lunch, recess, etc. Further, the Footprint assumes that at those other scheduled times the homeroom classroom remains empty. Therefore, the Footprint allocates one full-size classroom for each general education (“GE”) or Integrated Co-Teaching (“ICT”) section and a full-size or half-size classroom to accommodate each Self-Contained (“SC”) special education section served by the school. In addition, schools serving students in grades kindergarten through five receive an allocation of cluster or specialty classrooms proportionate to the number of students enrolled. These classrooms can be used at the principal’s discretion for purposes such as art and/or music instruction, among other things.

⁶ The Footprint is a tool to be used by all stakeholders in the analysis and assessment of space usage in DOE buildings. Its purpose is to ensure that the space allocation plan for all schools is fair and equitable. In co-location agreements, the parameters outlined in the Footprint should serve as a guideline for making decisions about the allocation of space, while empowering building occupants to make decisions that best meet the needs of all students in the building. The DOE Footprint can be found at: http://schools.nyc.gov/NR/rdonlyres/78D715EA-EC50-4AD1-82D1-1CAC544F5D30/0/DOEFOOTPRINTSConsolidatedVersion2011_FINAL.pdf

At the elementary level, cluster classrooms are allocated as follows:

Enrollment	Number of Cluster Rooms
1,251 and up	5
751-1,250	4
251-750	3
151-250	2
0-150	1

The Footprint allocates the number of baseline full-size equivalent (“FSE”) classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale.

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day. The Footprint allocates the number of baseline classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale. Any space remaining beyond the baseline shall be allocated equitably among the co-located schools. In determining an equitable allocation, the DOE may consider factors such as the relative enrollments of the co-located schools, the instructional and programmatic needs of the co-located schools, and the physical location of the excess space within the building.

While the Footprint sets forth a baseline space allocation, school leaders are empowered to make decisions about how to utilize the space allocated to the school. Each principal, therefore, must make decisions about how and where students will be served within the space allocated to the school. The DOE, however, will provide support to the schools to ensure that the schools use the space efficiently in order to maximize capacity to support student needs and maintain appropriate delivery of special education and other related services to students. Where appropriate, school leaders will have an opportunity to draw upon the expertise and guidance of the Office of Special Education, which is dedicated to promoting positive educational outcomes for students with disabilities.

Allocation of Classrooms and Administrative Space

According to a building walk-through and survey performed on March 29, 2012 by James Dekeles, Director of Space Planning, building M625 has a total of 104 full-size (“FS”) classrooms/spaces,⁷ 22 half-size (“HS”) classrooms/spaces⁸ and 8.0 FSE rooms of designed administrative office/space (“DA”). M625 also contains one gymnasium, an auditorium, a cafeteria and a library. The below spaces are shared spaces or contain building services and will not be included in the allocation of space for any individual school:

- Three science labs occupy three full-size spaces.
- Six science demonstration rooms occupy six full-size spaces.
- A fitness center occupies one full-size space.
- A weight room occupies one full-size space.
- The teacher’s cafeteria occupies one full-size space.
- The ROTC program occupies two full-size rooms.
- Two community-based organizations (“CBOs”), SPARK Drug Prevention and the Association of Progressive Dominicans, occupy one half-size space each, for a total of two half-size spaces.
- The School Based Support Team (“SBST”) occupies one half-size space.
- The School Safety team occupies one half-size space.
- The nurse’s office occupies 1.0 FSE of designed administrative space.
- The custodian’s office occupies a 0.5 FSE of designed administrative space.
- High school shared spaces occupy 3.0 FSE of designed administrative space on the sixth floor.

⁷ Full-size classrooms have an area of 500 square feet or more.

⁸ Half-size classrooms have an area of less than 500 square feet but greater than 239 square feet.

Summary	FS	HS	DA (FSE)
Building Grand TOTAL	104	22	8.0
SHARED SPACES or Building Services	14	4	4.5
Remaining Total to Be Allocated	90	18	3.5

2013-2014 (CURRENT SCHOOL YEAR)

SA - Hell's Kitchen serves students in kindergarten and first grade in M625. UA-EM serves students in ninth grade. This is UA-EM's only year in M625. Graphics no longer accepts ninth grade students and serves students in grades ten through twelve. BOSS serves students in grades nine through twelve and Gateway serves students in grades nine through eleven.

The table below summarizes the total projected enrollment and projected number of sections that will be served at each school in 2013-2014.

2013-2014	Projected Enrollment ⁹	GE/ICT Sections	SC Sections
Graphics	713	27	3
BOSS	432	16	0
Gateway	353	14	0
SA - Hell's Kitchen	168	7	0
UA – EM	108	4	0

The table below summarizes the baseline Footprint allocations and total current space allocations, including allocations of excess space, for Graphics, BOSS, Gateway, SA - Hell's Kitchen and UA - EM. These allocations are based on the methodology described at the beginning of this document and the amount of space that each school is currently using. As demonstrated in the table below, Graphics has been allocated 7 full-size rooms of additional excess space. BOSS has been allocated 1 full-size space and 1 half-size space of additional excess space. Gateway has been allocated 1 full-size space and 1 half-size space of additional excess space. SA - Hell's Kitchen has been allocated 1 full-size room of additional excess space.

2013-2014	Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Grand Total Space Allocation		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Total Full Size Rooms	Total Half Size Rooms	Total Designed Admin (FSE)
Graphics Baseline Footprint Allocation	27	8	1.0	3	1	4.5	-	-	-
Graphics Adjusted Baseline Footprint Allocation	27	8	1.0	4	0	5.0	-	-	-
Graphics Current Allocation	34	8	1.0	4	0	5.0	38	8	1.0
BOSS Baseline Footprint Allocation	16	1	2.5	1	0	3.5	-	-	-
BOSS Current Allocation	17	2	2.5	1	0	3.5	18	2	2.5

⁹ Enrollment is based on 2013-2014 Budget Register Projections or charter projections as of June 2013. The DOE's enrollment figures are based on projections. Significant changes in enrollment could result in an amendment to this plan.

Gateway Baseline Footprint Allocation	14	1	0.0	2	2	3.0	-	-	-
Gateway Current Allocation	15	2	0.0	2	2	3.0	17	4	0.0
SA - Hell's Kitchen Baseline Footprint Allocation	9	1	0.0	1	2	2.0	-	-	-
SA - Hell's Kitchen Current Allocation	10	1	0.0	1	2	2.0	11	3	0.0
UA-EM Baseline Footprint Allocation	4	1	0.0	2	0	2.0	-	-	-
UA-EM Current Allocation	4	1	0.0	2	0	2.0	6	1	0.0

In total, Graphics will be allocated 38 full-size rooms, 8 half-size rooms and the full-size equivalent of 1.0 designed administrative space. BOSS will be allocated 18 full-size rooms, 2 half-size rooms and the full-size equivalent of 2.5 designed administrative rooms. Gateway will be allocated 17 full-size rooms and 4 half-size rooms. SA - Hell's Kitchen will be allocated 11 full-size rooms and 3 half-size rooms. UA-EM will be allocated 6 full-size rooms and 1 half-size room.

2014-2015 (FIRST YEAR OF PROPOSED IMPLEMENTATION)

SA - Hell's Kitchen will serve students in kindergarten through second grade in M625 in the 2014-2015 school year. If this proposal and the related proposal to re-site UA-EM to M520 are both approved, then UA-EM will be re-sited out of M625 and Mather will be re-sited to M625 and will serve students in ninth and tenth grade in M625. Graphics will continue to phase out, serving students in eleventh and twelfth grade. Gateway and BOSS will be at full scale and will serve students in grades nine through twelve. Construction over the summer is expected to convert several full-size rooms into CTE labs for Mather's use beginning in the 2014-2015 school year. These rooms are included as part of Mather's baseline for this year and all future years and are not anticipated to change the total number of spaces in the building.

The table below summarizes the total projected enrollment and projected number of sections that will be served at each school in 2014-2015, if this proposal is approved.

2014-2015	Projected Enrollment ¹⁰	GE/ICT Sections	SC Sections
Graphics	335-375	14	2
BOSS	420-460	16	0
Gateway	445-485	18	0
SA - Hell's Kitchen	195-250	9	0
Mather	210-230	8	0

After Graphics, BOSS, Gateway, SA - Hell's Kitchen, and Mather have received their respective baseline allocations of rooms, the following spaces will remain unallocated:

2014-2015	Full Size Rooms	Half Size Rooms	DA (FSE)
Space In Excess of Baseline Allocation	14	4	0.0

The excess space will be allocated among the schools based on the relative enrollments of each of those schools and the physical location of the excess space within the building.

¹⁰ The DOE's enrollment figures are based on projections. SA – Hell's Kitchen's projections are based on enrollment in its charter application. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2014-2015 room allocation plan for Graphics, BOSS, Gateway, SA - Hell's Kitchen and Mather based on their baseline Footprint plus excess space allocations.

2014-2015	Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Additional (Excess) Allocation			Grand Total Space Allocation		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Designed Admin (FSE)
Graphics Baseline Footprint Allocation	14	5	1.0	2	0	3.0	3	1	0.0	19	6	1.0
BOSS Baseline Footprint Allocation	16	1	2.5	1	0	3.5	4	0	0.0	21	1	2.5
Gateway Baseline Footprint Allocation	18	1	0.0	2	3	3.5	5	1	0.0	25	5	0.0
SA - Hell's Kitchen Baseline Footprint Allocation	11	1	0.0	2	1	2.5	1	1	0.0	14	3	0.0
Mather Baseline Footprint Allocation	8	1	0.0	2	1	2.5	1	1	0.0	11	3	0.0

In total, Graphics will be allocated 19 full-size spaces, 6 half-size spaces and 1.0 FSE designed administrative space. BOSS will be allocated 21 full-size spaces, 1 half-size space and 2.5 FSE designed administrative spaces. Gateway will be allocated 25 full-size spaces and 5 half-size spaces. SA - Hell's Kitchen will be allocated 14 full-size spaces and 3 half-size spaces. Mather will be allocated 11 full-size spaces and 3 half-size spaces, including the school's CTE labs.

The room change between the 2013-2014 school year and the 2014-2015 school year is reflected below.

ROOM CHANGE (+/-)	CURRENT 2013-2014 GRAND TOTAL SPACE ALLOCATIONS			PROPOSED 2014-2015 GRAND TOTAL SPACE ALLOCATIONS			YEAR-OVER-YEAR CHANGE (+/-)		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)
Graphics	38	8	1.0	19	6	1.0	-19	-2	0.0
BOSS	18	2	2.5	21	1	2.5	+3	-1	0.0
Gateway	17	4	0.0	25	5	0.0	+8	+1	0.0
SA - Hell's Kitchen	11	3	0.0	14	3	0.0	+3	0	0.0
Mather	0	0	0.0	11	3	0.0	+11	+3	0.0
UA - EM	6	1	0.0	0	0	0.0	-6	-1	0.0

2015-2016 (SECOND YEAR OF PROPOSED IMPLEMENTATION)

SA – Manhattan MS will open in the 2015-2016 school year, serving students in fifth grade in M625. SA - Hell’s Kitchen will serve students in kindergarten through third grade. Mather will serve students in ninth, tenth and eleventh grades. Graphics will serve twelfth grade students in its final year of phase-out. BOSS and Gateway will serve students in ninth through twelfth grade.

Construction projects converting 1.0 FSE designed administrative space into 4 full-size rooms are anticipated to be completed by school year 2015-2016, such that there will be 94 full-size rooms, 18 half-size rooms and 2.5 FSE designed administrative spaces to be allocated among Graphics, BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS.

Summary	FS	HS	DA (FSE)
Building Grand TOTAL	108	22	7.0
SHARED SPACES or Building Services	14	4	4.5
Remaining Total to be Allocated	94	18	2.5

The table below summarizes the total projected enrollment and projected number of sections that will be served at each school in 2015-2016.

2015-2016	Projected Enrollment ¹¹	GE/ICT Sections	SC Sections
Graphics	160-200	8	2
BOSS	420-460	16	0
Gateway	465-505	19	0
SA - Hell’s Kitchen	280-360	12	0
Mather	315-345	12	0
SA – Manhattan MS	75-90	3	0

After Graphics, BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS have received their respective baseline allocations of rooms, the following spaces will remain unallocated:

2015-2016	Full Size Rooms	Half Size Rooms	DA (FSE)
Space In Excess of Baseline Allocation	9	4	0.0

The excess space will be allocated among the schools based on the relative enrollments of each of those schools and the physical location of the excess space within the building.

The table below summarizes the full 2015-2016 room allocation plan for Graphics, BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS based on their baseline Footprint allocations plus excess space allocations.

¹¹ The DOE’s enrollment figures are based on projections. SA – Manhattan MS and SA – Hell’s Kitchen projections are based on enrollment in their charter applications. Significant changes in enrollment could result in an amendment to this plan.

2015-2016	Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Additional (Excess) Allocation			Grand Total Space Allocation		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Designed Admin (FSE)
Graphics Baseline Footprint Allocation	8	4	1.0	1	0	2.0	1	0	0.0	10	4	1.0
BOSS Baseline Footprint Allocation	16	1	1.5	2	0	3.5	2	1	0.0	20	2	1.5
Gateway Baseline Footprint Allocation	19	1	0.0	2	3	3.5	3	0	0.0	24	4	0.0
SA - Hell's Kitchen Baseline Footprint Allocation	15	2	0.0	3	0	3.0	2	0	0.0	20	2	0.0
Mather Baseline Footprint Allocation	12	1	0.0	3	0	3.0	1	2	0.0	16	3	0.0
SA Manhattan MS Baseline Footprint Allocation	3	1	0.0	1	1	1.5	0	1	0.0	4	3	0.0

In total, Graphics will be allocated 10 full-size spaces, 4 half-size spaces and 1.0 FSE designed administrative space. BOSS will be allocated 20 full-size spaces, 2 half-size spaces and 1.5 FSE designed administrative spaces. Gateway will be allocated 24 full-size spaces and 4 half-size spaces. SA - Hell's Kitchen will be allocated 20 full-size spaces and 2 half-size spaces. Mather will be allocated 16 full-size rooms and 3 half-size rooms. SA – Manhattan MS will be allocated 4 full-size rooms and 3 half-size rooms.

The room change between the 2014-2015 school year and the 2015-2016 school year is reflected below. As mentioned above, due to construction, more spaces are able to be allocated in M625.

ROOM CHANGE (+/-)	PROPOSED 2014-2015 GRAND TOTAL SPACE ALLOCATIONS			PROPOSED 2015-2016 GRAND TOTAL SPACE ALLOCATIONS			YEAR-OVER-YEAR CHANGE (+/-)		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)
Graphics	19	6	1.0	10	4	1.0	-9	-2	0.0
BOSS	21	1	2.5	20	2	1.5	-1	+1	-1.0
Gateway	25	5	0.0	24	4	0.0	-1	-1	0.0
SA - Hell's Kitchen	14	3	0.0	20	2	0.0	+6	-1	0.0
Mather	11	3	0.0	16	3	0.0	+5	0	0.0
SA - Manhattan MS	0	0	0.0	4	3	0.0	+4	+3	0.0

2016-2017 (THIRD YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA - Hell's Kitchen will serve students in kindergarten through fourth grade in M625 in 2016-2017. Mather will reach full scale, serving students in ninth through twelfth grade. SA- Manhattan MS will serve students in fifth and sixth grade. Graphics will have closed and will no longer serve students in M625. BOSS and Gateway will continue to serve students in ninth through twelfth grades.

Construction in the building is anticipated to yield an additional four full-size rooms and one half-size room to be allocated among the schools in M625. Additionally, one full-size equivalent designed administrative space will become a shared campus administrative space, reducing the number of designed administrative spaces to be allocated to the schools by one. There will be 98 full-size spaces, 19 half-size spaces and 1.5 FSE designed administrative spaces to be allocated among BOSS, Gateway, SA - Hell's Kitchen, Mather and SA – Manhattan MS.

Summary	FS	HS	DA (FSE)
Building Grand TOTAL	112	23	7.0
SHARED SPACES or Building Services	14	4	5.5
Remaining Total to be Allocated	98	19	1.5

The table below summarizes the total projected enrollment and projected number of sections that will be served at each school in 2016-2017, if this proposal is approved.

2016-2017	Projected Enrollment ¹²	GE/ICT Sections
BOSS	420-460	16
Gateway	435-475	18
SA - Hell's Kitchen	348-446	15
Mather	420-460	16
SA – Manhattan MS	175-210	7

After BOSS, Gateway, SA - Hell's Kitchen, Mather and SA – Manhattan MS have received their respective baseline allocations of rooms, the following spaces will remain unallocated:

2016-2017	Full Size Rooms	Half Size Rooms	DA (FSE)
Space In Excess of Baseline Allocation	10	8	0.0

The excess space will be allocated among the schools based on the relative enrollments of each of those schools.

The table below summarizes the full 2016-2017 room allocation plan for BOSS, Gateway, SA - Hell's Kitchen, Mather and SA – Manhattan MS based on their baseline Footprint plus excess space allocations.

¹² The DOE's enrollment figures are based on projections. SA – Manhattan MS and SA – Hell's Kitchen projections are based on enrollment in their charter applications. Significant changes in enrollment could result in an amendment to this plan.

2016-2017	Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Additional (Excess) Allocation			Grand Total Space Allocation		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Designed Admin (FSE)
BOSS Baseline Footprint Allocation	16	1	1.5	2	0	3.5	2	2	0.0	20	3	1.5
Gateway Baseline Footprint Allocation	18	1	0.0	2	3	3.5	3	1	0.0	23	5	0.0
SA - Hell's Kitchen Baseline Footprint Allocation	18	2	0.0	3	1	3.5	2	2	0.0	23	5	0.0
Mather Baseline Footprint Allocation	16	1	0.0	3	1	3.5	2	2	0.0	21	4	0.0
SA Manhattan MS Baseline Footprint Allocation	8	1	0.0	2	0	2.0	1	1	0.0	11	2	0.0

In total, BOSS will be allocated 20 full-size spaces, 3 half-size spaces and 1.5 FSE designed administrative spaces. Gateway will be allocated 23 full-size spaces and 5 half-size spaces. SA - Hell's Kitchen will be allocated 23 full-size spaces and 5 half-size spaces. Mather will be allocated 21 full-size spaces and 4 half-size spaces. SA – Manhattan MS will be allocated 11 full-size spaces and 2 half-size spaces.

The room change between the 2015-2016 school year and the 2016-2017 school year is reflected below.

ROOM CHANGE (+/-)	PROPOSED 2015-2016 GRAND TOTAL SPACE ALLOCATIONS			PROPOSED 2016-2017 GRAND TOTAL SPACE ALLOCATIONS			YEAR-OVER-YEAR CHANGE (+/-)		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)
Graphics	10	4	1.0	0	0	0.0	-10	-4	-1.0
BOSS	20	2	1.5	20	3	1.5	0	+1	0.0
Gateway	24	4	0.0	23	5	0.0	-1	+1	0.0
SA - Hell's Kitchen	20	2	0.0	23	5	0.0	+3	+3	0.0
Mather	16	3	0.0	21	4	0.0	+5	+1	0.0
SA - Manhattan MS	4	3	0.0	11	2	0.0	+7	-1	0.0

2017-2018 (FOURTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – Manhattan MS will serve students in fifth through seventh grade. SA - Hell’s Kitchen will serve students in grades kindergarten through four. Gateway, BOSS and Mather will serve students in grades nine through twelve.

There will continue to be 98 full-size spaces, 19 half-size spaces and 1.5 FSE designed administrative spaces to allocate among BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS.

The table below summarizes the total projected enrollment and projected number of sections that will be served at each school in 2017-2018, if this proposal is approved.

2017-2018	Projected Enrollment ¹³	GE/ICT Sections
BOSS	420-460	16
Gateway	420-460	16
SA - Hell’s Kitchen	348-446	15
Mather	420-460	16
SA – Manhattan MS	275-330	11

After BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS have received their respective baseline allocations of rooms, the following spaces will remain unallocated:

2017-2018	Full Size Rooms	Half Size Rooms	DA (FSE)
Space In Excess of Baseline Allocation	9	5	0.0

The excess space will be allocated among the schools based on the relative enrollments of each of those schools.

The table below summarizes the full 2017-2018 room allocation plan for BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS based on their baseline Footprint plus the excess space allocations.

2017-2018	Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Additional (Excess) Allocation			Grand Total Space Allocation		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Designed Admin (FSE)
BOSS Baseline Footprint Allocation	16	1	1.5	2	0	3.5	2	1	0.0	20	2	1.5
Gateway Baseline Footprint Allocation	16	1	0.0	2	3	3.5	2	1	0.0	20	5	0.0

¹³ The DOE’s enrollment figures are based on projections. SA – Manhattan MS and SA – Hell’s Kitchen projections are based on enrollment in their charter applications. Significant changes in enrollment could result in an amendment to this plan.

SA - Hell's Kitchen Baseline Footprint Allocation	18	2	0.0	2	3	3.5	2	1	0.0	22	6	0.0
Mather Baseline Footprint Allocation	16	1	0.0	3	1	3.5	1	2	0.0	20	4	0.0
SA Manhattan MS Baseline Footprint Allocation	12	1	0.0	2	1	2.5	2	0	0.0	16	2	0.0

In total, BOSS will be allocated 20 full-size spaces, 2 half-size spaces and 1.5 FSE designed administrative spaces. Gateway will be allocated 20 full-size spaces and 5 half-size spaces. SA - Hell's Kitchen will be allocated 22 full-size spaces and 6 half-size spaces. Mather will be allocated 20 full-size spaces and 4 half-size spaces. SA – Manhattan MS will be allocated 16 full-size spaces and 2 half-size spaces.

The room change between the 2016-2017 school year and the 2017-2018 school year is reflected below.

ROOM CHANGE (+/-)	PROPOSED 2016-2017 GRAND TOTAL SPACE ALLOCATIONS			PROPOSED 2017-2018 GRAND TOTAL SPACE ALLOCATIONS			YEAR-OVER-YEAR CHANGE (+/-)		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)
BOSS	20	3	1.5	20	2	1.5	0	-1	0.0
Gateway	23	5	0.0	20	5	0.0	-3	0	0.0
SA - Hell's Kitchen	23	5	0.0	22	6	0.0	-1	+1	0.0
Mather	21	4	0.0	20	4	0.0	-1	0	0.0
SA - Manhattan MS	11	2	0.0	16	2	0.0	+5	0	0.0

2018-2019 (FIFTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – Manhattan MS will reach its full grade span in the 2018-2019 school year, serving students in fifth through eighth grade. SA- Manhattan 2 will serve students in kindergarten through fourth grade. BOSS, Gateway and Mather will serve students in ninth through twelfth grades. In the 2018-2019 school year, all schools in M625 will be at full scale grade span. SA – Manhattan MS will not achieve full-scale enrollment until 2021-2022.

There will continue to be 98 full-size spaces, 19 half-size spaces and 1.5 FSE designed administrative spaces to allocate among BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS.

The table below summarizes the total projected enrollment and projected number of sections that will be served at each school in 2018-2019, if this proposal is approved.

2018-2019	Projected Enrollment ¹⁴	GE/ICT Sections
BOSS	420-460	16
Gateway	420-460	16
SA - Hell's Kitchen	348-446	15
Mather	420-460	16
SA – Manhattan MS	400-480	16

After BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS have received their respective baseline allocations of rooms, the following spaces will remain unallocated:

2018-2019	Full Size Rooms	Half Size Rooms	DA (FSE)
Space In Excess of Baseline Allocation	3	4	0.0

The excess space will be allocated among the schools based on the relative enrollments of each of those schools.

¹⁴ The DOE's enrollment figures are based on projections. SA – Manhattan MS and SA – Hell’s Kitchen projections are based on enrollment in their charter applications. Significant changes in enrollment could result in an amendment to this plan.

The table below summarizes the full 2018-2019 room allocation plan for BOSS, Gateway, SA - Hell's Kitchen, Mather and SA – Manhattan MS based on their baseline Footprint plus the excess space allocations.

2018-2019	Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Additional (Excess) Allocation			Grand Total Space Allocation		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Designed Admin (FSE)
BOSS Baseline Footprint Allocation	16	1	1.5	2	0	3.5	1	0	0.0	19	1	1.5
Gateway Baseline Footprint Allocation	16	1	0.0	2	3	3.5	1	0	0.0	19	4	0.0
SA - Hell's Kitchen Baseline Footprint Allocation	18	2	0.0	2	3	3.5	1	0	0.0	21	5	0.0
Mather Baseline Footprint Allocation	16	1	0.0	3	1	3.5	0	2	0.0	19	4	0.0
SA Manhattan MS Baseline Footprint Allocation	17	2	0.0	3	1	3.5	0	2	0.0	20	5	0.0

In total, BOSS will be allocated 19 full-size spaces, 1 half-size space and 1.5 FSE designed administrative spaces. Gateway will be allocated 19 full-size spaces and 4 half-size spaces. SA - Hell's Kitchen will be allocated 21 full-size spaces and 5 half-size spaces. Mather will be allocated 19 full-size spaces and 4 half-size spaces. SA – Manhattan MS will be allocated 20 full-size spaces and 5 half-size spaces.

The room change between the 2017-2018 school year and the 2018-2019 school year is reflected below.

ROOM CHANGE (+/-)	PROPOSED 2017-2018 GRAND TOTAL SPACE ALLOCATIONS			PROPOSED 2018-2019 GRAND TOTAL SPACE ALLOCATIONS			YEAR-OVER-YEAR CHANGE (+/-)		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)
BOSS	20	2	1.5	19	1	1.5	-1	-1	0.0
Gateway	20	5	0.0	19	4	0.0	-1	-1	0.0
SA - Hell's Kitchen	22	6	0.0	21	5	0.0	-1	-1	0.0
Mather	20	4	0.0	19	4	0.0	-1	0	0.0
SA - Manhattan MS	16	2	0.0	20	5	0.0	+4	+3	0.0

2019-2020 (SIXTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – Manhattan MS will serve students in fifth through eighth grades, continuing to grow to full-scale enrollment. SA - Hell’s Kitchen will serve students in kindergarten through fourth grade. BOSS, Gateway, and Mather will continue to serve students in ninth through twelfth grade.

There will continue to be 98 full-size spaces, 19 half-size spaces and 1.5 FSE designed administrative spaces to allocate among BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS.

The table below summarizes the total projected enrollment and projected number of sections that will be served at each school in 2019-2020, if this proposal is approved.

2019-2020	Projected Enrollment ¹⁵	GE/ICT Sections
BOSS	420-460	16
Gateway	420-460	16
SA - Hell’s Kitchen	348-446	15
Mather	420-460	16
SA – Manhattan MS	450-540	18

After BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS have received their respective baseline allocations of rooms, the following spaces will remain unallocated:

2019-2020	Full Size Rooms	Half Size Rooms	DA (FSE)
Space In Excess of Baseline Allocation	1	4	0.0

The excess space will be allocated among the schools based on the relative enrollments of each of those schools.

The table below summarizes the full 2019-2020 room allocation plan for BOSS, Gateway, SA- Manhattan 2, Mather and SA- Manhattan MS based on their baseline Footprint plus the excess space allocations.

2019-2020	Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Additional (Excess) Allocation			Grand Total Space Allocation		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Designed Admin (FSE)
BOSS Baseline Footprint Allocation	16	1	1.5	2	0	3.5	0	0	0.0	18	1	1.5

¹⁵ The DOE’s enrollment figures are based on projections. SA – Manhattan MS and SA – Hell’s Kitchen projections are based on enrollment in their charter applications. Significant changes in enrollment could result in an amendment to this plan.

Gateway Baseline Footprint Allocation	16	1	0.0	2	3	3.5	1	0	0.0	19	4	0.0
SA - Hell's Kitchen Baseline Footprint Allocation	18	2	0.0	2	3	3.5	0	1	0.0	20	6	0.0
Mather Baseline Footprint Allocation	16	1	0.0	3	1	3.5	0	1	0.0	19	3	0.0
SA Manhattan MS Baseline Footprint Allocation	19	2	0.0	3	1	3.5	0	2	0.0	22	5	0.0

In total, BOSS will be allocated 18 full-size spaces, 1 half-size space and 1.5 FSE designed administrative spaces. Gateway will be allocated 19 full-size spaces and 4 half-size spaces. SA - Hell's Kitchen will be allocated 20 full-size spaces and 6 half-size spaces. Mather will be allocated 19 full-size spaces and 3 half-size spaces. SA – Manhattan MS will be allocated 22 full-size spaces and 5 half-size spaces.

The room change between the 2018-2019 school year and the 2019-2020 school year is reflected below.

ROOM CHANGE (+/-)	PROPOSED 2018-2019 GRAND TOTAL SPACE ALLOCATIONS			PROPOSED 2019-2020 GRAND TOTAL SPACE ALLOCATIONS			YEAR-OVER-YEAR CHANGE (+/-)		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)
BOSS	19	1	1.5	18	1	1.5	-1	0	0.0
Gateway	19	4	0.0	19	4	0.0	0	0	0.0
SA - Hell's Kitchen	21	5	0.0	20	6	0.0	-1	+1	0.0
Mather	19	4	0.0	19	3	0.0	0	-1	0.0
SA - Manhattan MS	20	5	0.0	22	5	0.0	+2	0	0.0

2020-2021 (SEVENTH YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – Manhattan MS will serve students in fifth through eighth grades, continuing to grow to full-scale enrollment. SA - Hell’s Kitchen will serve students in kindergarten through fourth grade. BOSS, Gateway, and Mather would continue to serve students in ninth through twelfth grade.

There will continue to be 98 full-size spaces, 19 half-size spaces and 1.5 FSE designed administrative spaces to allocate among BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS.

The table below summarizes the total projected enrollment and projected number of sections that will be served at each school in 2020-2021, if this proposal is approved.

2020-2021	Projected Enrollment ¹⁶	GE/ICT Sections
BOSS	420-460	16
Gateway	420-460	16
SA - Hell’s Kitchen	348-446	15
Mather	420-460	16
SA – Manhattan MS	475-570	19

After BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS have received their respective baseline allocations of rooms, the following spaces will remain unallocated:

2020-2021	Full Size Rooms	Half Size Rooms	DA (FSE)
Space In Excess of Baseline Allocation	0	3	0.0

The excess space will be allocated among the schools based on the relative enrollments of each of those schools.

The table below summarizes the full 2020-2021 room allocation plan for BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS based on their baseline Footprint plus the excess space allocations.

2020-2021	Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Additional (Excess) Allocation			Grand Total Space Allocation		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Designed Admin (FSE)
BOSS Baseline Footprint Allocation	16	1	1.5	2	0	3.5	0	0	0.0	18	1	1.5
Gateway Baseline Footprint Allocation	16	1	0.0	2	3	3.5	0	0	0.0	18	4	0.0

¹⁶ The DOE’s enrollment figures are based on projections. SA – Manhattan MS and SA – Hell’s Kitchen projections are based on enrollment in their charter applications. Significant changes in enrollment could result in an amendment to this plan.

SA - Hell's Kitchen Baseline Footprint Allocation	18	2	0.0	2	3	3.5	0	0	0.0	20	5	0.0
Mather Baseline Footprint Allocation	16	1	0.0	3	1	3.5	0	1	0.0	19	3	0.0
SA Manhattan MS Baseline Footprint Allocation	20	2	0.0	3	2	4.0	0	2	0.0	23	6	0.0

In total, BOSS will be allocated 18 full-size spaces, 1 half-size space and 1.5 FSE designed administrative spaces. Gateway will be allocated 18 full-size spaces and 4 half-size spaces. SA - Hell's Kitchen will be allocated 20 full-size spaces and 5 half-size spaces. Mather will be allocated 19 full-size spaces and 3 half-size spaces. SA – Manhattan MS will be allocated 23 full-size spaces and 6 half-size spaces.

The room change between the 2019-2020 school year and the 2020-2021 school year is reflected below.

ROOM CHANGE (+/-)	PROPOSED 2019-2020 GRAND TOTAL SPACE ALLOCATIONS			PROPOSED 2020-2021 GRAND TOTAL SPACE ALLOCATIONS			YEAR-OVER-YEAR CHANGE (+/-)		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)
BOSS	18	1	1.5	18	1	1.5	0	0	0.0
Gateway	19	4	0.0	18	4	0.0	-1	0	0.0
SA - Hell's Kitchen	20	6	0.0	20	5	0.0	0	-1	0.0
Mather	19	3	0.0	19	3	0.0	0	0	0.0
SA - Manhattan MS	22	5	0.0	23	6	0.0	+1	+1	0.0

2021-2022 (EIGHTH AND FINAL YEAR OF PROPOSED IMPLEMENTATION)

If this proposal is approved, SA – Manhattan MS will serve students in fifth through eighth grades, and SA - Hell’s Kitchen will serve students in kindergarten through fourth grade. BOSS, Gateway, and Mather will continue to serve students in ninth through twelfth grade.

There will continue to be 98 full-size spaces, 19 half-size spaces and 1.5 FSE designed administrative spaces to allocate among BOSS, Gateway, SA - Hell’s Kitchen, Mather, and SA – Manhattan MS.

The table below summarizes the total projected enrollment and projected number of sections that will be served at each school in 2021-2022, if this proposal is approved.

2021-2022	Projected Enrollment ¹⁷	GE/ICT Sections
BOSS	420-460	16
Gateway	420-460	16
SA - Hell’s Kitchen	348-446	15
Mather	420-460	16
SA – Manhattan MS	500-600	20

After BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS have received their respective baseline allocations of rooms, the following spaces will remain unallocated:

2021-2022	Full Size Rooms	Half Size Rooms	DA (FSE)
Space In Excess of Baseline Allocation	0	1	0.0

The excess space will be allocated among the schools based on the relative enrollments of each of those schools.

The table below summarizes the full 2021-2022 room allocation plan for BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS based on their baseline Footprint plus the excess space allocations.

2021-2022	Non-Admin Spaces		Administrative Spaces			Total Admin (FSE)	Additional (Excess) Allocation			Grand Total Space Allocation		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms		Additional Full Size Rooms	Additional Half Size Rooms	Additional Designed Admin (FSE)	Total Full Size Rooms	Total Half Size Rooms	Total Designed Admin (FSE)
BOSS Baseline Footprint Allocation	16	1	1.5	2	0	3.5	0	0	0.0	18	1	1.5
Gateway Baseline Footprint Allocation	16	1	0.0	2	3	3.5	0	0	0.0	18	4	0.0

¹⁷ The DOE’s enrollment figures are based on projections. SA – Manhattan MS and SA – Hell’s Kitchen projections are based on enrollment in their charter application. Significant changes in enrollment could result in an amendment to this plan.

SA - Hell's Kitchen Baseline Footprint Allocation	18	2	0.0	2	3	3.5	0	0	0.0	20	5	0.0
Mather Baseline Footprint Allocation	16	1	0.0	3	1	3.5	0	1	0.0	19	3	0.0
SA Manhattan MS Baseline Footprint Allocation	21	2	0.0	2	4	4.0	0	0	0.0	23	6	0.0

In total, BOSS will be allocated 18 full-size spaces, 1 half-size space and 1.5 FSE designed administrative spaces. Gateway will be allocated 18 full-size spaces and 4 half-size spaces. SA - Hell's Kitchen will be allocated 20 full-size spaces and 5 half-size spaces. Mather will be allocated 19 full-size spaces and 3 half-size spaces. SA – Manhattan MS will be allocated 23 full-size spaces and 6 half-size spaces.

The room change between the 2020-2021 school year and the 2021-2022 school year is reflected below.

ROOM CHANGE (+/-)	PROPOSED 2020-2021 GRAND TOTAL SPACE ALLOCATIONS			PROPOSED 2021-2022 GRAND TOTAL SPACE ALLOCATIONS			YEAR-OVER-YEAR CHANGE (+/-)		
	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)	Full Size Rooms	Half Size Rooms	Designed Admin (FSE)
BOSS	18	1	1.5	18	1	1.5	0	0	0.0
Gateway	18	4	0.0	18	4	0.0	0	0	0.0
SA - Hell's Kitchen	20	5	0.0	20	5	0.0	0	0	0.0
Mather	19	3	0.0	19	3	0.0	0	0	0.0
SA - Manhattan MS	23	6	0.0	23	6	0.0	0	0	0.0

Shared Space Plans

Two proposed shared space plans for the 2014-2015 and 2015-2016 school years are below. A proposed shared space plan demonstrating the feasibility of the previously approved co-locations in the building can be found at <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2012-2013/Dec2012Proposals.htm> and at <http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2012-2013/Mar112013Proposals.htm>. The following plans are based on the estimated duration of time each of the co-located schools will have in each of the shared spaces in building M625. The final shared space schedules will be collaboratively drafted by the Building Council if this proposal is approved by the Panel for Educational Policy.

JUSTIFICATION OF FEASIBILITY AND EQUITY OF PROPOSED SHARED SPACE PLAN

These proposed Shared Space Plans are based upon the projected enrollments of and other relevant factors further described below for each co-located school. Although the DOE has proposed how the shared spaces in the building may be utilized, Building Councils are free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all special populations or groups within each school as is feasible and equitable, provided that the Building Council agrees on the final Shared Space Plans collaboratively. (NOTE: The Building Council will revisit the Shared Space Plan and its schedules on an annual basis to account for any changes in enrollment or programmatic needs. If conflicts emerge and progress is impaired, the Building Council will follow the dispute resolution procedures outlined in the Campus Policy Memo available at the following link: <http://schools.nyc.gov/community/campusgov>.)

The below proposed schedules are based on projected enrollments for each co-located school, current space allocation plans, current lunch schedules for the existing schools in the building as described on the DOE School Food Web site, the total capacity of each shared space, the grades served by each of the co-located schools, and the start and end times of each school's school day (based in part on the Office of Pupil Transportation's bus schedule for a regular school day).¹⁸ Where possible, the proposed schedules maintain schools' current allocation of time for each shared space and re-distribute remaining time for additional organizations. To the extent feasible, shared spaces are allocated in a manner that allows schools that have already been using the space this year to continue using it on a similar schedule next year, based on the 2012-2013 Campus Audit Template submitted by the Building Council.¹⁹

In planning how Graphics, BOSS, Gateway, SA - Hell's Kitchen, Mather and SA – Manhattan MS may use shared space, the DOE has applied some or all of the factors described above to develop a proposed plan that allocates time in each space equitably and in such a way that allows the existing schools in M625 to maintain the current timing of their use of shared spaces as much as possible. SA - Hell's Kitchen and SA – Manhattan MS will not be allocated time in the cafeteria, gymnasium, exercise room or weight room, as the schools will utilize their own multi-purpose room.

Cafeteria:

Cafeteria

- The total time allocated to each organization in the cafeteria is primarily based upon each organization's projected enrollment, capacity of the cafeteria, grade levels served, and the current shared space schedule, as outlined in the 2012-2013 Campus Audit. Each organization will be able to accommodate its students in the cafeteria within this proposed allocation of time.
- The capacity of the cafeteria is 387.
- As described above, there will be a smaller multi-purpose room which SA - Hell's Kitchen and, beginning in the 2015-2016 school year, SA – Manhattan MS will use as a cafeteria for their students. While the schedule does not propose use of the multi-purpose room by the high schools, nor of the large cafeteria by SA - Hell's Kitchen and SA – Manhattan MS, the DOE believes that the overall proposed allocation of meal time between SA - Hell's Kitchen, SA – Manhattan MS and the high schools is equitable because it provides for each student in each school with a lunch period of approximately equal length and preserves the use of the current cafeteria for high schools students.
 - In 2014-2015, SA - Hell's Kitchen will be the only school using the multi-purpose room, so this space is not mentioned as a shared space.
 - In 2015-2016, SA - Hell's Kitchen and SA – Manhattan MS will both be allocated 45 minutes in the multi-purpose room for breakfast. SA - Hell's Kitchen will receive 2 hours daily in the multi-purpose room for lunch, and SA – Manhattan MS will be allocated 30 minutes daily in the multi-purpose room for lunch.

¹⁸ See DOE's Office of Pupil Transportation Web site at: <https://www.opt-osfns.org/opt/Resources/SchoolRouteStSearch/SearchResult.aspx>.

¹⁹ Campus Audits are submitted by each Building Council on an annual basis to the Senior Supervising Superintendent's Office. The Campus Audit documents the collective planning and implementation of Building Council decisions such as shared space scheduling.

- In the proposed plan below for the 2014-2015 school year, Graphics receives 45 minutes daily in the cafeteria for breakfast and 1 hour daily in the cafeteria for lunch. BOSS receives 45 minutes daily in the cafeteria for breakfast and 1 hour daily in the cafeteria for lunch. Gateway receives 50 minutes daily in the cafeteria for breakfast and 1 hour daily in the cafeteria for lunch. Mather receives 45 minutes daily in the cafeteria for breakfast and 30 minutes daily in the cafeteria for lunch. With regard to breakfast, the DOE notes that traditionally not all students have opted to participate in the breakfast program at M625. With respect to lunch, the DOE believes that this allocation is equitable, since the proposed allocation of time allows all students to eat their lunch in the cafeteria for an equal amount of time.
- In the proposed plan below for the 2015-2016 school year, Graphics receives 30 minutes daily in the cafeteria for breakfast and 30 minutes daily in the cafeteria for lunch. BOSS receives 1 hour daily in the cafeteria for breakfast and 1 hour daily in the cafeteria for lunch. Gateway receives 1 hour daily in the cafeteria for breakfast and 1 hour daily in the cafeteria for lunch. Mather receives 45 minutes daily in the cafeteria for breakfast and 1 hour daily in the cafeteria for lunch. With regard to breakfast, the DOE notes that traditionally not all students have opted to participate in the breakfast program at M625. With respect to lunch, the DOE believes that this allocation is equitable, since the proposed allocation of time allows all students to eat their lunch in the cafeteria for an equal amount of time.
- According to the 2012-2013 Campus Audit, time in the cafeteria has been allotted to schools outside traditional lunch or breakfast hours for physical education programming.
- Though this proposed use of shared space allocates time outside of traditional lunch or breakfast hours, the Building Council is free to deviate from the proposed shared space plan and develop an alternative plan, provided that the Building Council comes to an agreement on a shared space plan collaboratively.

Gymnasium, Library, Auditorium, and Science Labs

Gymnasium

- M625 contains one gymnasium, a weight room and an exercise room. The DOE proposes that time in the gymnasium, weight room, and exercise room be allocated among all high schools based on the relative projected enrollment of each school and be loosely aligned with the current shared space schedule.
- The capacity of the gymnasium is 615.
- As described above, there is a smaller multi-purpose room which SA - Hell's Kitchen and SA – Manhattan MS will use as a gymnasium for their students.
 - In 2014-2015, SA - Hell's Kitchen will be the only school using the multi-purpose room, so this space is not mentioned as a shared space.
 - SA - Hell's Kitchen will be allocated 5 hours daily in the multi-purpose room for gym use, and SA – Manhattan MS will be allocated 1 hour and 15 minutes daily in the multi-purpose room for gym use.
- In the 2014-2015 school year, Graphics receives 1 hour and 45 minutes daily in the gymnasium, weight room and exercise rooms for a total of 315 minutes. BOSS receives 2 hours and 15 minutes daily in the gymnasium, weight room and exercise rooms for a total of 405 minutes. Gateway receives 2 hours and 30 minutes daily in the gymnasium, weight room and exercise rooms for a total of 450 minutes. Mather receives 1 hour daily in the gymnasium, weight room and exercise rooms for a total of 180 minutes.
- In the 2015-2016 school year, Graphics receives 1 hour daily in the gymnasium, weight room and exercise rooms for a total of 180 minutes. BOSS receives 2 hours and 15 minutes daily in the gymnasium, weight room and exercise rooms for a total of 405 minutes. Gateway receives 2 hours and 30 minutes daily in the gymnasium, weight room and exercise rooms for a total of 450 minutes. Mather receives 1 hour and 45 minutes daily in the gymnasium, weight room and exercise rooms for a total of 315 minutes.
- The Building Council is free to deviate from the proposed 2014-2015 and 2015-2016 Shared Space Plans and may develop an alternative plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final shared space plan collaboratively.

Library

- Time in the library is not currently allocated to all existing schools, according to the 2012-2013 Campus Audit document. The DOE proposes in the schedule below that time in the library should be allocated to all schools based on the relative projected enrollment for each school, taking into account the need to program in blocks of time corresponding to instructional periods.
- The allocations in the proposed schedule below are approximately proportional to school enrollment.
- In the proposed plan below for the 2014-2015 school year, Graphics receives 1 hour and 30 minutes each day, BOSS 1 hour and 45 minutes each day, Gateway 1 hour and 55 minutes each day, SA - Hell's Kitchen receives 1 hour and 5 minutes each day, and Mather 1 hour and 5 minutes each day.
- In the proposed plan below for the 2015-2016 school year, Graphics receives 45 minutes each day, BOSS 1 hour and 45 minutes each day, Gateway 1 hour and 50 minutes each day, SA - Hell's Kitchen receives 1 hour and 15 minutes each day, SA – Manhattan MS receives 25 minutes each day, and Mather 1 hour and 15 minutes each day.
- The Building Council is free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final shared space plan collaboratively.

Auditorium

- According to the 2012-2013 Campus Audit document, times in the auditorium are currently allocated to schools to meet specific programmatic needs of each school. The DOE proposes in the schedule below that time in the auditorium be allocated loosely based on the current shared space schedule, but also allocated to each school relative to the projected enrollment of each school.
- The capacity of the auditorium is 704.
- In the proposed plan below for the 2014-2015 school year, Graphics receives 7 hours weekly, allocated on the following days: 3 hours and 30 minutes on Mondays and Fridays. BOSS receives 8 hours and 20 minutes weekly, allocated on the following days: 7 hours and 5 minutes on Tuesdays and 1 hour and 15 minutes on Mondays. Gateway receives a total of 8 hours and 30 minutes weekly, allocated as follows: 4 hours and 15 minutes on Wednesdays and Thursdays. Mather receives 4 hours and 30 minutes weekly, allocated on the following days: 2 hours and 15 minutes on Wednesdays and Fridays. SA - Hell's Kitchen receives 45 minutes daily, resulting in 3 hours and 45 minutes in the auditorium every week.
- In the proposed plan below for the 2015-2016 school year, Graphics receives 3 hours and 45 minutes weekly, on Mondays. BOSS receives 8 hours and 15 minutes weekly, allocated on the following days: 6 hours on Tuesdays and 2 hours and 15 minutes on Mondays. Gateway receives a total of 9 hours weekly, allocated as follows: 4 hours and 30 minutes on both Wednesday and Thursday. Mather receives 6 hours and 15 minutes weekly, on Fridays. SA - Hell's Kitchen receives 1 hour and 15 minutes daily, resulting in 6 hours and 15 minutes in the auditorium every week. SA – Manhattan MS receives 20 minutes daily, resulting in 1 hour and 40 minutes in the auditorium every week.
- The Building Council is free to deviate from the proposed shared space plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final shared space plan collaboratively.

Science Labs

- The DOE proposes in the schedule below that time in the science labs be allocated loosely based on the projected enrollment of each high school organization.
- The allocations in the proposed schedule below are approximately proportional to the high schools' projected enrollments. SA - Hell's Kitchen and SA – Manhattan MS are not allocated time in the shared space lab, as they utilize other spaces for their science instruction.

- In the proposed plan below for the 2014-2015 school year, Graphics receives 1 hour and 45 minutes each day in each of the three science labs, BOSS 2 hours and 20 minutes in each of the three science labs, Gateway 2 hours and 25 minutes in each of the science labs, and Mather 1 hour and 5 minutes in each of the three science labs.
- In the proposed plan below for the 2015-2016 school year, Graphics receives 1 hour each day in each of the three science labs, BOSS 2 hours and 20 minutes in each of the three science labs, Gateway 2 hours and 30 minutes in each of the science labs, and Mather 1 hour and 45 minutes in each of the three science labs.
- The Building Council is free to deviate from the proposed Shared Space Plan to accommodate specific programmatic needs of all groups within each school as is feasible and equitable, provided that the Building Council comes to an agreement on the final shared space plan collaboratively.

After-School Programs

- The DOE notes that currently the shared spaces are allocated for after-school hours. The Building Council should allocate this space as needed for after-school programs. The Building Council is empowered to make additional and alternative allocations.
- The DOE notes that SA - Hell's Kitchen and SA – Manhattan MS offer extended school days during the week and some schools on the M625 campus offer or are expected to offer after-school academic intervention programs. Any school in M625 that chooses to offer extended day or after-school programming would have to manage scheduling of shared spaces. The Building Council will address any requests for the use of shared spaces after school hours and will resolve all conflicts using the dispute resolution procedures mentioned above.

Based on the Office of Pupil Transportation's bus schedules for the earliest start and latest end times of the school day, Graphics' regular school day will run from approximately 8:10 a.m. to 3:07 p.m.; Gateway's extended school day will run from 8:00 a.m. to 3:45 p.m.; SA - Hell's Kitchen and SA – Manhattan MS' school days will run from 7:45 a.m. to 4:30 p.m.; BOSS' school day will run from approximately 8:00 a.m. to 3:35 p.m.; and Mather's school day will run from approximately 9:00 a.m. to 3:15 p.m.

Based on the schedule below and the explanations provided above, the DOE believes that the proposed Shared Space Plan is feasible and that each school is being treated equitably and comparably in its ability to use all shared spaces in the building.

Proposed Shared Space Plan for the 2014-2015 School Year:

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Cafeteria (Capacity: 387)	<u>Breakfast</u> Graphics 7:15 a.m. – 8:00 a.m. BOSS 7:15 a.m. – 8:00 a.m. Gateway 7:10 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:45 a.m. BOSS 11:45 a.m. – 12:45 p.m. Gateway 12:45 p.m.- 1:45 p.m. Mather 1:45 p.m. – 2:15 p.m.	<u>Breakfast</u> Graphics 7:15 a.m. – 8:00 a.m. BOSS 7:15 a.m. – 8:00 a.m. Gateway 7:10 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:45 a.m. BOSS 11:45 a.m. – 12:45 p.m. Gateway 12:45 p.m.- 1:45 p.m. Mather 1:45 p.m. – 2:15 p.m.	<u>Breakfast</u> Graphics 7:15 a.m. – 8:00 a.m. BOSS 7:15 a.m. – 8:00 a.m. Gateway 7:10 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:45 a.m. BOSS 11:45 a.m. – 12:45 p.m. Gateway 12:45 p.m.- 1:45 p.m. Mather 1:45 p.m. – 2:15 p.m.	<u>Breakfast</u> Graphics 7:15 a.m. – 8:00 a.m. BOSS 7:15 a.m. – 8:00 a.m. Gateway 7:10 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:45 a.m. BOSS 11:45 a.m. – 12:45 p.m. Gateway 12:45 p.m.- 1:45 p.m. Mather 1:45 p.m. – 2:15 p.m.	<u>Breakfast</u> Graphics 7:15 a.m. – 8:00 a.m. BOSS 7:15 a.m. – 8:00 a.m. Gateway 7:10 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:45 a.m. BOSS 11:45 a.m. – 12:45 p.m. Gateway 12:45 p.m.- 1:45 p.m. Mather 1:45 p.m. – 2:15 p.m.
Gymnasium (Capacity: 615)	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.
Weight Room	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.
Exercise Room	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Auditorium (Capacity: 704)	SA - Hell's Kitchen 7:45 a.m. – 8:30 a.m. Graphics 9:00 a.m. – 12:30 p.m. BOSS: 12:45 p.m. – 2:00 p.m.	SA - Hell's Kitchen 7:45 a.m. – 8:30 a.m. BOSS 8:30 a.m. – 3:35 p.m.	SA - Hell's Kitchen 7:45 a.m. – 8:30 a.m. Gateway 8:30 a.m. – 12:45 p.m. Mather 12:45 p.m. – 3:00 p.m.	SA - Hell's Kitchen 7:45 a.m. – 8:30 a.m. Gateway 8:30 a.m. – 12:45 p.m.	SA - Hell's Kitchen 7:45 a.m. – 8:30 a.m. Graphics 9:00 a.m. – 12:30 p.m. Mather 12:30 p.m. – 2:45 p.m.
Library	Graphics 9:00 a.m. – 10:30 a.m. BOSS 10:30 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 2:10 p.m. Mather 2:10 p.m. – 3:15 p.m. SA - Hell's Kitchen 3:15 p.m. – 4:20 p.m.	Graphics 9:00 a.m. – 10:30 a.m. BOSS 10:30 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 2:10 p.m. Mather 2:10 p.m. – 3:15 p.m. SA - Hell's Kitchen 3:15 p.m. – 4:20 p.m.	Graphics 9:00 a.m. – 10:30 a.m. BOSS 10:30 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 2:10 p.m. Mather 2:10 p.m. – 3:15 p.m. SA - Hell's Kitchen 3:15 p.m. – 4:20 p.m.	Graphics 9:00 a.m. – 10:30 a.m. BOSS 10:30 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 2:10 p.m. Mather 2:10 p.m. – 3:15 p.m. SA - Hell's Kitchen 3:15 p.m. – 4:20 p.m.	Graphics 9:00 a.m. – 10:30 a.m. BOSS 10:30 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 2:10 p.m. Mather 2:10 p.m. – 3:15 p.m. SA - Hell's Kitchen 3:15 p.m. – 4:20 p.m.
Science Lab 1	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.
Science Lab 2	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.
Science Lab 3	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:45 a.m. Mather 9:45 a.m. – 10:50 a.m. Gateway 10:50 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.

Proposed Shared Space Plan for the 2015-2016 School Year:

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Cafeteria (Capacity: 387)	<u>Breakfast</u> Graphics 7:30 a.m. – 8:00 a.m. BOSS 7:00 a.m. – 8:00 a.m. Gateway 7:00 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:15 a.m. BOSS 11:15 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 1:15 p.m. Mather 1:15 p.m. – 2:15 p.m.	<u>Breakfast</u> Graphics 7:30 a.m. – 8:00 a.m. BOSS 7:00 a.m. – 8:00 a.m. Gateway 7:00 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:15 a.m. BOSS 11:15 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 1:15 p.m. Mather 1:15 p.m. – 2:15 p.m.	<u>Breakfast</u> Graphics 7:30 a.m. – 8:00 a.m. BOSS 7:00 a.m. – 8:00 a.m. Gateway 7:00 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:15 a.m. BOSS 11:15 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 1:15 p.m. Mather 1:15 p.m. – 2:15 p.m.	<u>Breakfast</u> Graphics 7:30 a.m. – 8:00 a.m. BOSS 7:00 a.m. – 8:00 a.m. Gateway 7:00 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:15 a.m. BOSS 11:15 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 1:15 p.m. Mather 1:15 p.m. – 2:15 p.m.	<u>Breakfast</u> Graphics 7:30 a.m. – 8:00 a.m. BOSS 7:00 a.m. – 8:00 a.m. Gateway 7:00 a.m. – 8:00 a.m. Mather 8:15 a.m. – 9:00 a.m. <u>Lunch</u> Graphics 10:45 a.m. – 11:15 a.m. BOSS 11:15 a.m. – 12:15 p.m. Gateway 12:15 p.m. – 1:15 p.m. Mather 1:15 p.m. – 2:15 p.m.
Gymnasium (Capacity: 615)	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.
Weight Room	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.
Exercise Room	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:30 p.m.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Auditorium (Capacity: 704)	SA – Manhattan MS 7:45 a.m. – 8:05 a.m. SA - Hell’s Kitchen 7:45 a.m. – 9:00 a.m. Graphics 10:45 a.m. – 12:45 p.m. BOSS 12:45 p.m. – 3:00 p.m.	SA – Manhattan MS 7:45 a.m. – 8:05 a.m. SA - Hell’s Kitchen 7:45 a.m. – 9:00 a.m. BOSS 9:00 a.m. – 3:00 p.m.	SA – Manhattan MS 7:45 a.m. – 8:05 a.m. SA - Hell’s Kitchen 7:45 a.m. – 9:00 a.m. Gateway 9:00 a.m. – 1:30 p.m.	SA – Manhattan MS 7:45 a.m. – 8:05 a.m. SA - Hell’s Kitchen 7:45 a.m. – 9:00 a.m. Gateway 9:00 a.m. – 1:30 p.m.	SA – Manhattan MS 7:45 a.m. – 8:05 a.m. SA - Hell’s Kitchen 7:45 a.m. – 9:00 a.m. Mather 9:00 a.m. – 3:15 p.m.
Library	Graphics 9:00 a.m.-9:45 a.m. BOSS 9:45 a.m. – 11:30 a.m. Gateway 11:30 a.m. – 1:20 p.m. Mather 1:20 p.m. – 2:35 p.m. SA - Hell’s Kitchen 2:35 p.m. – 3:50 p.m. SA – Manhattan MS 3:50 p.m. – 4:15 p.m.	Graphics 9:00 a.m.-9:45 a.m. BOSS 9:45 a.m. – 11:30 a.m. Gateway 11:30 a.m. – 1:20 p.m. Mather 1:20 p.m. – 2:35 p.m. SA - Hell’s Kitchen 2:35 p.m. – 3:50 p.m. SA – Manhattan MS 3:50 p.m. – 4:15 p.m.	Graphics 9:00 a.m.-9:45 a.m. BOSS 9:45 a.m. – 11:30 a.m. Gateway 11:30 a.m. – 1:20 p.m. Mather 1:20 p.m. – 2:35 p.m. SA - Hell’s Kitchen 2:35 p.m. – 3:50 p.m. SA – Manhattan MS 3:50 p.m. – 4:15 p.m.	Graphics 9:00 a.m.-9:45 a.m. BOSS 9:45 a.m. – 11:30 a.m. Gateway 11:30 a.m. – 1:20 p.m. Mather 1:20 p.m. – 2:35 p.m. SA - Hell’s Kitchen 2:35 p.m. – 3:50 p.m. SA – Manhattan MS 3:50 p.m. – 4:15 p.m.	Graphics 9:00 a.m.-9:45 a.m. BOSS 9:45 a.m. – 11:30 a.m. Gateway 11:30 a.m. – 1:20 p.m. Mather 1:20 p.m. – 2:35 p.m. SA - Hell’s Kitchen 2:35 p.m. – 3:50 p.m. SA – Manhattan MS 3:50 p.m. – 4:15 p.m.
Multi-purpose room	Breakfast SA - Hell’s Kitchen 7:00 a.m. – 7:45 a.m. SA – Manhattan MS 7:00 a.m. – 7:45 a.m. Lunch SA – Manhattan MS 11:00 a.m. – 11:30 a.m. SA - Hell’s Kitchen 11:30 a.m. – 1:30 p.m. Gym Time SA – Manhattan MS 7:45 a.m. – 9:00 a.m. SA - Hell’s Kitchen 9:00 a.m. – 11:00 a.m. 1:30 p.m. – 4:30 p.m.	Breakfast SA - Hell’s Kitchen 7:00 a.m. – 7:45 a.m. SA – Manhattan MS 7:00 a.m. – 7:45 a.m. Lunch SA – Manhattan MS 11:00 a.m. – 11:30 a.m. SA - Hell’s Kitchen 11:30 a.m. – 1:30 p.m. Gym Time SA – Manhattan MS 7:45 a.m. – 9:00 a.m. SA - Hell’s Kitchen 9:00 a.m. – 11:00 a.m. 1:30 p.m. – 4:30 p.m.	Breakfast SA - Hell’s Kitchen 7:00 a.m. – 7:45 a.m. SA – Manhattan MS 7:00 a.m. – 7:45 a.m. Lunch SA – Manhattan MS 11:00 a.m. – 11:30 a.m. SA - Hell’s Kitchen 11:30 a.m. – 1:30 p.m. Gym Time SA – Manhattan MS 7:45 a.m. – 9:00 a.m. SA - Hell’s Kitchen 9:00 a.m. – 11:00 a.m. 1:30 p.m. – 4:30 p.m.	Breakfast SA - Hell’s Kitchen 7:00 a.m. – 7:45 a.m. SA – Manhattan MS 7:00 a.m. – 7:45 a.m. Lunch SA – Manhattan MS 11:00 a.m. – 11:30 a.m. SA - Hell’s Kitchen 11:30 a.m. – 1:30 p.m. Gym Time SA – Manhattan MS 7:45 a.m. – 9:00 a.m. SA - Hell’s Kitchen 9:00 a.m. – 11:00 a.m. 1:30 p.m. – 4:30 p.m.	Breakfast SA - Hell’s Kitchen 7:00 a.m. – 7:45 a.m. SA – Manhattan MS 7:00 a.m. – 7:45 a.m. Lunch SA – Manhattan MS 11:00 a.m. – 11:30 a.m. SA - Hell’s Kitchen 11:30 a.m. – 1:30 p.m. Gym Time SA – Manhattan MS 7:45 a.m. – 9:00 a.m. SA - Hell’s Kitchen 9:00 a.m. – 11:00 a.m. 1:30 p.m. – 4:30 p.m.
Science Lab 1	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.

Space	Monday	Tuesday	Wednesday	Thursday	Friday
Science Lab 2	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.
Science Lab 3	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.	Graphics 8:00 a.m. – 9:00 a.m. Mather 9:00 a.m. – 10:45 a.m. Gateway 10:45 a.m. – 1:15 p.m. BOSS 1:15 p.m. – 3:35 p.m.

Building Safety and Security

Pursuant to Chancellor’s Regulation A-414, every school/campus must have a School Safety Committee. The committee plays an essential role in the establishment of safety procedures, the communication of expectations and responsibilities of students and staff, and the design of prevention and intervention strategies and programs specific to the needs of the school. The committee is comprised of various members of the school community, including principal(s); designees of all other programs operating within the building; United Federations of Teachers Chapter Leader; Custodial Engineer/designee; and In-house School Safety Agent Level III, among others. The committee is responsible for addressing safety matters on an ongoing basis and making appropriate recommendations to the principal(s) when it identifies the need for additional security measures, intervention, training, etc.

The Committee is also responsible for developing a comprehensive School Safety Plan which defines the normal operations of the site and what procedures are in place in the event of an emergency. The plan must be consistent with the Citywide prescribed safety plan shell. Each program operating within a school must enter program-specific information in the School Safety Plan. The School Safety Plan is updated annually by the School Safety Committee in order to meet changing security needs, changes in organization and building conditions, and other factors. In addition, the Committee recommends changes in the School Safety Plan at any other time when it is necessary to address security concerns.

Consistent with the process described above, the leaders/designees of Graphics, BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS will be part of the M625 School Safety Committee. As members of the School Safety Committee, the leaders/designees of Graphics, BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS will participate in the development of the building’s School Safety Plan and ensure that any security-related issues or needs that may arise with respect to the co-locations of Graphics, BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS will be addressed on an ongoing basis. Moreover, the School Safety Plan for the M625 school building will be modified as appropriate to meet any changing security needs associated with the co-location. The leaders/designees of Graphics, BOSS, Gateway, SA - Hell’s Kitchen, Mather and SA – Manhattan MS will enter information in the M625 schools’ overall School Safety Plan to ensure the safe operation of the school building.

Each school building must also establish a Building Response Team that will consist of trained staff members from each school in the building, which is activated when emergencies or large building-wide events occur. The members of this team must be identified and listed in the School Safety Plan.

The completed School Safety Plan for the M625 school building will be submitted to the Borough Safety Directors of the Office of School and Youth Development for approval. If changes or modifications are necessary, the School Safety Committee will be advised. Once the School Safety Plan is approved, it will be submitted to the New York City Police Department (“NYPD”) for final approval and certification by the NYPD.

Proposed Communications Strategy

As per the Campus Policy Memo 2011, co-located schools must actively participate in a Building Council (BC), which is a campus structure for administrative decision-making for issues impacting all schools in the building.²⁰ Only principals and charter school leaders serve on the BC. The BC shall meet at least once a month to discuss and resolve issues related to the smooth daily operation of all schools in the building and the safety of the students they serve. The BC principals and charter school leaders, where applicable, communicate their decisions campus-wide to staff, students, and parents, especially as related to issues of safety, shared space, campus schedules, split-staff agreements, and extended facility use.

A Shared Space Committee (SSC) shall be established by the principals of the schools at campuses where charter schools are co-located in a public school building with one or more non-charter schools or District 75 schools, as set forth in Chancellor's Regulation A-190. With respect to charter school co-locations approved after May 28, 2010, the effective date of the amended New York Charter Schools Act, the SSC is to review the implementation of the BUP once it has been approved by the Panel for Educational Policy. With respect to charter schools that were approved to be located or co-located in a public school building prior to the effective date of the amended New York Charter Schools Act, the SSC shall review implementation of the current building space plans in place at those buildings. The SSC will meet at minimum four times per year.

The SSC will be comprised of the principal/designee, a teacher/designee and a parent of each co-located school. With respect to a non-charter school's teacher and parent members, such SSC members shall be selected by the corresponding constituent member of the School Leadership Team of the school. Charter school leaders will work with their constituencies to select the parent and teacher/designee representing that school. SSC agendas and minutes shall be shared with the BC. SSC members may be asked to communicate with their constituencies about the BUP and its campus implementation.

²⁰ Campus Policy Memo 2011 is available at <http://schools.nyc.gov/community/campusgov>, under "Key Documents."