

**NEW YORK DEPARTMENT OF EDUCATION  
DIVISION OF HUMAN RESOURCES  
65 COURT STREET  
BROOKLYN, NY 11201**

**POSTED DATE: May 12, 2015  
DEADLINE DATE: June 10, 2015**

**GUIDANCE COUNSELOR OR SOCIAL WORKER OR SCHOOL PSYCHOLOGIST  
ASSIGNED VACANCY CIRCULAR NO. 4, (2015-2016) SCHOOL YEAR**  
(SUBJECT TO BUDGET AVAILABILITY)

**POSITION:** Guidance Counselor or Social Worker or School Psychologist Assigned as  
(Counseling Support Services Liaison)- Peer Intervention Program (PIP)  
**(INTERNAL CANDIDATES ONLY)**

The Peer Intervention Program (Article 15.1, 2009-2018 Guidance Agreement) provides peer assistance on a voluntary, confidential basis to staff who believe that their teaching competence will benefit from such assistance. Staff members work individually on an ongoing basis for up to one year with participating teachers and guidance counselors, in and out of the classroom, to improve their teaching skills, professional responsibilities and effectiveness in the classroom. In some cases, PIP supports teachers' efforts to explore career transitions. Counseling services provide participants with additional help to enhance their professional and personal growth during the intervention period.

**MINIMUM ELIGIBILITY REQUIREMENT:**

New York City licensed, tenured Guidance Counselor, Social Worker or School Psychologist with a minimum of ten years satisfactory experience under regular appointment in the New York City school system. Satisfactory experience as a classroom teacher would be preferable. Candidates must hold a New York State license for mental health practice.

**SELECTION CRITERIA:**

- Experience in clinical assessment and short-term counseling intervention with adults.
- Experience in providing clinical advisement, consultation and supervision for other support staff.
- Experience in developing workshops and training modules for adults.
- Knowledge of New York City employees' health plans and mental health benefits as well as community mental health resources.
- Demonstrated ability in written and oral communication.
- Familiarity with educational and psychological outcome research.

**NOTE:** The following documents **must** be submitted with the letter of application and resume:

1. A letter of reference from the current building/program/principal or site supervisor.
2. A letter of reference from the current U.F.T. chapter leader (or district representative).
3. Letters of reference from two other current staff members who are knowledgeable about the applicant's counseling skills.
4. Copy of New York State license for mental health practice.

**DUTIES AND RESPONSIBILITIES:**

- Provide individual assessment and short-term counseling and/or intervention for participants in the Peer Intervention Program.
- Provide clinical advisement, consultation and supervision for intervenors and other support staff.

- Provide appropriate mental health referrals.
- Establish appropriate linkages with community mental health resources and mental health benefits personnel.
- Develop psychology-oriented, skills-based workshops and training modules for intervenors.
- Provide educationally and behaviorally-focused group counseling experiences for teachers and support staff.
- Help develop and implement research studies for investigation of effectiveness of peer intervention strategies and models.

**SALARY:**                   **As per UFT Collective Bargaining Agreement**

**WORK YEAR:**           **As per UFT Collective Bargaining Agreement**

**LOCATION:**                Guidance Counselor or Social Worker or Psychologist Assigned Position, based at UFT Headquarters, operates citywide with extensive daily travel between work sites (schools).

**HOURS:**                   **As per UFT Collective Bargaining Agreement**

**APPLICATION:**        Send **cover letter**, together with **current resume** (including home and work phone numbers), **letters of recommendation** and copy of New York State license for mental health practice to:

Lynne Ann Kilroy, Coordinator  
Peer Intervention Program  
52 Broadway  
New York, New York 10004  
(212) 844-0600

**LETTER OF APPLICATION WITH ACCOMPANYING RESUME AND DOCUMENTS  
MUST BE POSTMARKED NO LATER THAN JUNE 10, 2015,**

**EQUAL OPPORTUNITY EMPLOYER M/F/H**

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, national origin, alienage and citizenship status, age, marital status, disability, prior record of arrest or conviction (except as provided by law), sexual orientation, gender (sex), and to maintain an environment free of discriminatory harassment, including sexual harassment, or retaliation as required by civil rights law. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, New York 11201, or visit the OEO website at: <http://schools.nyc.gov/Administration/Offices/GeneralCounsel/OEO/default.htm>.

**APPROVED:   LAWRENCE E. BECKER, Chief Executive Officer  
                  HUMAN RESOURCES**