

EDUCATIONAL IMPACT STATEMENT:

The Temporary Co-location of the New York City Charter School of the Arts (84M263) with P.S. 111 Adolph S. Ochs (02M111) in Building M111 for One Year in the 2017-2018 School Year

I. Summary of Proposal

The New York City Department of Education (“DOE”) is proposing to temporarily co-locate¹ New York City Charter School of the Arts (84M263, “City School of the Arts”) for one year, the 2017-2018 school year, in building M111 (“M111”) with P.S. 111 Adolph S. Ochs (02M111, “P.S. 111”), an existing Community School District 2 (“District 2”) elementary school serving students in kindergarten through fifth grade and offering a pre-kindergarten program. City School of the Arts is an existing charter middle school authorized by the State University of New York (“SUNY”) to serve students in grades six through eight and encourages academic achievement through creative learning and the arts. City School of the Arts opened in the 2016-2017 school year serving sixth grade students; when City School of the Arts reaches full-scale in the 2018-2019 school year, it will serve students in grades six through eight. M111 is located at 440 West 53rd Street, New York, New York 10019 in District 2. M111 also houses a Community Based Organization (“CBO”), Read Ahead. If this proposal is approved, Read Ahead will continue to provide services and maintain space in M111.

City School of the Arts currently serves sixth grade students in building MBLE (“MBLE”), a private building located at 25 Pine Street, New York, New York 10005 in District 2. Beginning in the 2017-2018 school year, City School of the Arts will require a new space to serve its students because MBLE will no longer be available. Pursuant to recent amendments to the Education Law, which provide certain new and expanding charter schools with access to facilities, City School of the Arts made a request to the DOE for co-located space in Manhattan. City School of the Arts is concurrently looking for long-term private space to accommodate its students beginning in the 2018-2019 school year. In the event that the school does not find private space for the 2018-2019 school year, the DOE will assess other potential sites for the school. Although City School of the Arts currently serves four class sections per grade, due to space availability in M111, the school has agreed to serve three sections of sixth grade in the 2017-2018 school year, if this proposal is approved.

If this proposal is approved, City School of the Arts’ current sixth grade students would be re-sited² from MBLE to M111 in the 2017-2018 school year. M111 is located approximately 4.6 miles away from MBLE. In the 2017-2018 school year, City School of the Arts would be co-located in M111 with P.S. 111 and would serve students in sixth and seventh grades. Following the conclusion of the 2017-2018 school year, City School of the Arts would no longer be co-located in M111 with P.S. 111. Rather, City School of the Arts would be located in private space or a different space identified by the DOE.

¹ A “co-location” means that two or more school organizations are located in the same building and may share common spaces such as the auditorium, gymnasium, library and cafeteria.

² A “re-siting” means that part or all of a school will be located in different building than the building the school is currently located in.

Community Engagement

Engagement was conducted in the course of creating this proposal. This engagement includes the following:

- A walkthrough of M111 led by a Deputy Chancellor was held on March 7, 2017 and was attended by the District 2 Superintendent, the principal of P.S. 111, a representative from CEC 2, representatives from the SLT at P.S. 111, a representative from City School of the Arts, and representatives from the DOE's Office of District Planning and Office of Space Planning.
- Additionally, following the walkthrough on March 7, 2017, the Deputy Chancellor led a debrief meeting to discuss the walkthrough, answer questions, and obtain feedback about the proposal. This meeting was attended by the District 2 Superintendent, the principal of P.S. 111, a representative from CEC 2, representatives from the SLT of P.S. 111, a representative from City School of the Arts, and representatives from the DOE's Office of District Planning and Office of Space Planning.

The DOE will provide additional public engagement opportunities following this posting, including:

- Optional community meeting open to the public prior to the Joint Public Hearing for this proposal, where representatives from the DOE will meet with the school communities (upon their request) to discuss the proposal and take questions, comments, and feedback.
- A Joint Public Hearing to be held at M111. This meeting is open to the public and attendees are encouraged to provide comment on this proposal as part of the public comment portion of the hearing.
- Dedicated phone line and email address to accept public comment at any time following the posting of this proposal. Comments can be submitted in any language by calling 212-374-3466 or emailing D02Proposals@schools.nyc.gov.
- A PEP meeting at which PEP members are anticipated to vote on several proposals, including this one, prior to implementation of the proposal. This meeting is also open to the public and attendees are welcomed to provide comment on this proposal. All comments received before 6:00 p.m. on the day before the PEP meeting, at the above-noted hearing or through phone or email lines, will be addressed by the DOE in a public comment analysis which is made available to the public after 6:00 p.m. on the day before the PEP meeting.

More information about the upcoming Joint Public Hearing and PEP meeting can be found on the DOE website at:

<http://schools.nyc.gov/AboutUs/leadership/PEP/publicnotice/2016-2017/May172017SchoolProposals>

M111 has the capacity to serve a total of 637 students.³ Currently, P.S. 111 serves 334 students, yielding a building utilization rate of 52%.^{4,5} If this proposal is approved, in the 2017-2018 school year, P.S. 111 will serve a projected 299-359 students and City School of the Arts will serve a projected 170-190 students in

³ According to the 2015-2016 Enrollment, Capacity and Utilization Report (the "Blue Book") available online at <http://www.nycsca.org/Community/Capital-Plan-Reports-Data#Enrollment-Capacity-Utilization-69>.

⁴ All references to building utilization rates in 2016-2017 and beyond are based on target capacity data from the 2015-2016 Blue Book, the 2016-2017 Audited Register as of October 31, 2016 for district schools, and, for charter schools, the charter headcount as of October 1, 2016. This methodology is consistent with the manner in which the DOE conducts planning and calculates space allocations and funding for all schools. In determining the space allocation for co-located schools, the Office of Space Planning conducts a detailed site survey and/or space analysis of the building to assess the amount of space available in the building. The Blue Book is available at <http://www.nycsca.org/Community/Capital-Plan-Reports-Data#Enrollment-Capacity-Utilization-69>.

⁵ Current enrollment for P.S. 111 is based on the 2016-2017 Audited Register as of October 31, 2016.

sixth and seventh grades in M111.⁶ M111 will have a total projected building enrollment of 469-549 students, yielding a projected building utilization rate of 74%-86%.

II. Proposed or Potential Use of Building

As stated above, according to the Blue Book, M111 has a target capacity of 637 students. During the current 2016-2017 school year, there are a total of 334 students served in M111, yielding a building utilization rate of 52%. M111 is currently “under-utilized” and has space to accommodate additional students.⁷

If this proposal is approved, the grade spans for all current and future school organizations in M111 over a two year period are as follows:

DBN	School Name	2016-2017	2017-2018
02M111	P.S. 111 ⁸	K-5	K-5
84M263	City School of the Arts	- ⁹	6-7

The chart below shows the current and projected enrollment and utilization rates for M111 if this proposal is approved:

DBN	School Name	2016-2017 Enrollment	2017-2018 Projected Enrollment
02M111	P.S. 111	334 ¹⁰	299 - 359
84M263	City School of the Arts	- ¹¹	170 - 190
Total Building Enrollment		334	469 - 549
Utilization		52%	74% - 86%

⁶ Projected enrollment for P.S. 111 is based on 2016-2017 enrollment. Projected enrollment for City School of the Arts is based on 2016-2017 enrollment and the projected decrease in incoming sixth grade enrollment from four class sections to three class sections.

⁷ The most recent Under-Utilized Space Memorandum and List was published on the DOE’s website on April 13, 2016. The memo can be accessed at: <http://schools.nyc.gov/NR/rdonlyres/1F9EEB94-A7F6-461E-915F-6F6869825A14/0/UnderutilizedSpaceMemorandum20162017.pdf>.

⁸ P.S. 111 also serves students in a pre-kindergarten program in M111.

⁹ City School of the Arts currently serves students in sixth grade in MBLE.

¹⁰ Current enrollment for P.S. 111 is based on the 2016-2017 Audited Register as of October 31, 2016. Projected enrollment for P.S. 111 is based on 2016-2017 enrollment.

¹¹ City School of the Arts currently serves 104 students in four class sections in MBLE. If this proposal is approved, City School of the Arts will reduce incoming enrollment to three class sections, serving approximately 70-80 students in sixth grade in the 2017-2018 school year. Enrollment in the current school year is based on the 2016-2017 charter headcount as of October 1, 2016. Projected enrollment is based on 2016-2017 enrollment and the projected decrease in incoming sixth grade enrollment from four class sections to three class sections.

If this proposal is approved, in the 2017-2018 school year, P.S. 111 will serve a projected 299-359 students in kindergarten through fifth grade and in pre-kindergarten, and City School of the Arts will serve a projected 170-190 students in sixth and seventh grades in M111, yielding a projected building utilization rate of 74%-86%. Therefore, the DOE believes that there is sufficient instructional space in M111 to accommodate the temporary co-location of City School of the Arts. Furthermore, the Building Utilization Plan (“BUP”) that accompanies this proposal also shows that there is sufficient instructional space in the building to accommodate the co-location of City School of the Arts and P.S. 111 in M111. City School of the Arts will operate by 2.0 full-size equivalent rooms of administrative space below its instructional Footprint and has agreed that they can do so.

More details about space are available in Section III.B and Appendix A of this EIS as well as in the BUP that accompanies this EIS. The Footprint, which guides space allocation and use in city schools, can be found on the DOE website at: [http://schools.nyc.gov/Offices/OSP/KeyDocuments/Instructional Footprint](http://schools.nyc.gov/Offices/OSP/KeyDocuments/Instructional%20Footprint). More information about the Footprint can also be found in Appendix C of this EIS.

III. Impact of the Proposal on Students, Schools, and the Community

A. Students

Impact on Current and Future Students Attending P.S. 111

If this proposal is approved, in the 2017-2018 school year, P.S. 111 will be co-located with City School of the Arts for a period of one year. The proposal to co-locate City School of the Arts in M111 is not expected to impact current or future enrollment, academic, or extra-curricular programming at P.S. 111. P.S. 111 currently admits elementary students through the kindergarten admissions process for zoned schools, giving priority to students residing in its zone. P.S. 111 also admits students through the New York City Gifted and Talented (“G&T”) admissions process. If this proposal is approved, P.S. 111 will continue to admit students through the same admissions processes that it currently utilizes.

P.S. 111 serves general education students and students requiring special education services, including students currently enrolled in Integrated Co-Teaching (“ICT”), Self-Contained (“SC”) special education classes, and students receiving Special Education Teacher Support Services (“SETSS”) and related services. Students with disabilities will continue to receive services in accordance with their Individualized Education Programs (“IEPs”) if this proposal is approved. Services are tailored to meet the individual needs of the students with disabilities currently enrolled and, as such, may vary from year to year. All current and any future students enrolled at P.S. 111 will continue to receive all mandated special education services if this proposal is approved.

In addition, English Language Learner (“ELL”) students currently enrolled at P.S. 111 receive English as a New Language (“ENL”) services. If this proposal is approved, these services will continue to be provided, and all students will continue to receive their mandated services.

P.S. 111 currently offers the following programs:¹²

- **Programs:** Read Ahead, Young Story Tellers, Mentoring USA, Impact Coaching Network, Marquis Studios, Orchestra at St. Luke’s, Roads to Success, Alvin Ailey Dance, Book Pals, and Spoons Across America

The DOE does not anticipate that this proposal will impact the programs or extra-curricular activities offered to students at P.S. 111. P.S. 111 will continue to offer extra-curricular programs based on student interests, available resources, and staff support for those programs, though the specific programs offered at a given school are always subject to change. That is true for all schools, which annually modify extra-

¹² Information is from P.S. 111’s website as of March 6, 2017 and confirmed by the school as of March 6, 2017.

curricular offerings based on student demand and available resources.

Impact on Current and Future Students Attending City School of the Arts

If this proposal is approved, City School of the Arts will no longer serve students in MBLE beginning in the 2017-2018 school year. Instead, City School of the Arts will be temporarily co-located in M111 with P.S. 111 for the 2017-2018 school year. In M111, City School of the Arts will serve students in grades six and seven. City School of the Arts is currently looking for long-term private space for the 2018-2019 school year. In the event that the school does not find private space for the 2018-2019 school year, the DOE will assess other potential sites for the school.

All current City School of the Arts students will remain enrolled at the school and will be served in its new location in the 2017-2018 school year, if this proposal is approved. This proposal is not expected to impact current or future academic or extra-curricular programming at City School of the Arts. The proposal to co-locate City School of the Arts is not expected to impact current enrollment at the school for the remainder of the 2016-2017 school year. City School of the Arts' total enrollment is expected to increase in the 2017-2018 school year as the school is phasing in. However, although City School of the Arts currently serves four class sections per grade, due to space availability in M111, the school has agreed to serve three sections of sixth grade in the 2017-2018 school year, if this proposal is approved.

City School of the Arts currently serves general education students and students requiring special education services, including students currently receiving SETSS. Students with disabilities will continue to receive services in accordance with their IEPs. IEP services may vary from year to year as they are tailored to meet the individual needs of the students with disabilities currently enrolled in a school. In addition, ELL students who are enrolled at City School of the Arts receive ENL services. All current and future students enrolled at City School of the Arts will continue to receive all mandated special education and/or ELL services if this proposal is approved.

City School of the Arts currently offers the following activities:¹³

- **Activities:** piano, visual arts survey, winds, strings, percussion, dance, theater, and visual art.

If this proposal is approved, City School of the Arts students will continue to have the opportunity to participate in a variety of extra-curricular activities, sports, special programming, and partnerships, though the specific programs offered are always subject to change. That is true for any City student as all schools modify specific offerings annually based on student demand and available resources.

As stated above, M111 is 4.6 miles from MBLE. If this proposal is approved, some current City School of the Arts students who will attend school in M111 will have longer travel distances to school, while others will have shorter travel distances. This may result in a change in eligibility for transportation services for some City School of the Arts students. All City School of the Arts students will continue to be provided with transportation in accordance with Chancellor's Regulation A-801, which can be accessed by visiting: <http://docs.nycenet.edu/docushare/dsweb/Get/Document-39/A-801.pdf>.

Impact on Future Middle School Students in District 2

City School of the Arts currently admits students via a lottery with admissions priority to residents of District 2. If this proposal is approved, City School of the Arts will continue to give admissions priority to District 2. This proposal will allow City School of the Arts to continue serving District 2 middle school students in District 2 while the school looks for a long-term site.

More information on charter school admissions is available at <http://schools.nyc.gov/community/charters/default.htm>.

¹³ School-reported data as of February 24, 2017.

This proposal is not expected to impact the admissions process for district middle schools in District 2. District schools will continue to give priority to students as they have in the past and in accordance with Chancellor's Regulation A-101.

See Appendix B of this EIS for more information on middle school enrollment.

Impact on CBO

As stated above, M111 houses the CBO, Read Ahead, which currently serves students from P.S. 111 and provides reading-based mentoring sessions. Read Ahead is not expected to lose any space or reduce its services as a result of this proposal.

B. Schools

If this proposal is approved, there will be sufficient space to accommodate P.S. 111 and City School of the Arts.¹⁴ Please see Appendix C of this EIS for more information on the Footprint, which guides space allocation and use in City schools, and visit the DOE's website to access the Footprint: http://schools.nyc.gov/Offices/OSP/KeyDocuments/Instructional_Footprint.

As described in more detail in the attached BUP that accompanies this EIS, there will be sufficient instructional space in M111 for the co-location of City School of the Arts and P.S. 111 if this proposal is approved. As in other situations where schools are co-located, the schools will share large common and specialty rooms in the building, namely the cafeteria, library, gymnasium, and auditorium. Specific decisions regarding the use of shared spaces will be made by the Building Council, consisting of principals from the co-located schools, in conjunction with the DOE's Office of Space Planning. A Shared Space Committee meets a minimum of four times a year and reports back to the Building Council regarding shared space questions.

C. Community

The proposed co-location of City School of the Arts in M111 is expected to have a positive impact on the City School of the Arts school community. If this proposal is approved, City School of the Arts will continue being able to phase in its middle school grades in the district in which it is currently serving students. City School of the Arts engages students in creative, interdisciplinary learning through the arts.

This proposal is not anticipated to have an impact on the broad range of existing options available to middle school students in District 2. The District 2 community will also continue to have access to and maintain a lottery preference for City School of the Arts.

This proposal is not expected to impact the ability of community members and organizations to obtain school building use permits at M111. This proposal is not expected to impact the accessibility of M111, which is currently not accessible.

There are no other proposed uses for M111 at this time.

IV. Enrollment, Admissions and School Performance Information

¹⁴ As described in the attached BUP, City School of the Arts will be under Footprint by 2.0 full-size equivalent rooms for administrative use. The school has agreed that they are able to operate without these rooms.

P.S 111

Admissions Data

Current Admissions	<p>Pre-Kindergarten: Standard universal pre-kindergarten admissions process</p> <p>Grades K-5: Kindergarten Admissions Process, Citywide G&T process¹⁵</p> <p>Admissions Methods: Zoned, G&T</p>
Admissions if This Proposal Is Approved	<p>Pre-Kindergarten: Standard universal pre-kindergarten admissions process</p> <p>Grades K-5: Kindergarten Admissions Process, Citywide G&T process</p> <p>Admissions Methods: Zoned, G&T</p>

Enrollment Data¹⁶

	PK	Grade KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Total Enrollment
2016-2017	43	42	57	48	45	47	52	334
2017-2018 (projected)	54	35-45	35-45	50-60	45-55	40-50	40-50	299-359

Demographic Data¹⁷

% Students with Disabilities (any student receiving an IEP)	28%
% English Language Learners	12%
% Students qualifying for free or reduced price lunch or eligible for Human Resources Administration (HRA) benefits	100%

School Performance Data

	2013-2014	2014-2015	2015-2016
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¹⁵ More information about the G&T admissions process is available on the DOE website at:

<http://schools.nyc.gov/ChoicesEnrollment/GiftedandTalented/default.htm>.

¹⁶ Enrollment for 2016-2017 is based on the 2016-2017 Audited Register as of October 31, 2016. Projected enrollment is based on 2016-2017 enrollment.

¹⁷ Based on the 2015-2016 Audited Register as of October 31, 2015, as reported in the citywide Demographic Snapshot, which is available at: <http://schools.nyc.gov/AboutUs/schools/data/default.htm>.

School Quality Indicators¹⁸			
1.1 Curriculum	Developing	Developing	N/A
1.2 Pedagogy	Developing	Developing	N/A
2.2 Assessment	Developing	Developing	N/A
3.4 High Expectations	Developing	Developing	N/A
4.2 Teacher Teams and Leadership Development	Developing	Proficient	N/A
Performance Data¹⁹			
English Language Arts % Proficient (Levels 3 and 4)	17%	18%	37%
Math % Proficient (Levels 3 and 4)	25%	23%	36%
Other Key Performance Indicators			
Attendance Rate	93%	92%	93%
2016-2017 State Accountability Status²⁰	Good Standing		

City School of the Arts

Admissions Data

Current Admissions	Grades 6-8: Charter Lottery
Admissions if This Proposal Is Approved	Grades 6-8: Charter Lottery

Enrollment Data²¹

	Grade 6	Grade 7	Grade 8	Total Enrollment
2016-2017	104	-	-	104
2017-2018 (projected)	70-80	100-110	-	170-190

¹⁸ The 2015-2016 Quality Review Report formally reports on these five Quality Indicators. Full descriptions of these Quality Indicators can be found in the 2016-2017 Quality Review Rubric, which is available at: <http://schools.nyc.gov/NR/rdonlyres/8C11A001-7E78-469D-996F-B0C3703CEA81/0/201617QualityReviewRubric.pdf>. Not all schools receive Quality Reviews every year. P.S. 111 did not have a Quality Review for the 2015-2016 school year.

¹⁹ Performance data is from the School Quality Reports available at: <http://schools.nyc.gov/Accountability/tools/report/default.htm>.

²⁰ This status is determined by State Education Department (“SED”) under the New York State waiver for the No Child Left Behind Act. For more information, please visit the SED website at: <http://www.p12.nysed.gov/accountability/ESEADesignations.html>.

²¹ Enrollment for 2016-2017 is based on the 2016-2017 charter headcount as of October 1, 2016. Projected enrollment is based on 2016-2017 enrollment and the projected decrease in incoming sixth grade enrollment from four class sections to three class sections.

Demographic Data

There is no demographic data available for City School of the Arts because it is a new school that opened in the 2016-2017 school year and demographic information is based on the 2015-2016 school year.

School Performance Data

There is no performance data available for City School of the Arts because it is a new school that opened in the 2016-2017 school year and performance information is based on the 2015-2016 school year.

V. Initial Impact on Budget and Costs of Instruction

The cost to re-site City School of the Arts from MBL to M111 will be paid for by City School of the Arts.

Most funding in schools' budgets is allocated on a per pupil basis, based on current Fair Student Funding ("FSF") per capita allocation levels. Schools receive additional funds for students with disabilities, ELLs, and those with other supplemental academic needs. If this proposal is approved, as the school phases in and enrollment increases, City School of the Arts' budget will increase as well.

Please refer to the FSF Guide²² and FY17 School Allocation Memoranda²³ for additional information on cost of instruction.

This proposal, if approved, is not expected to impact the budget or costs of instruction at P.S. 111.

The General Education Charter School per-pupil rate is determined by SED, and is based on a formula used for all traditional public school districts. The formula divides the district's Approved Operating Expenditures by Total Allowable Pupil Units. Special Education funding is an allocation that charter schools may qualify for and receive for serving students that receive special education services for more than 20% of the week as mandated by an IEP.

In accordance with the New York State Charter Schools Act of 1998 (as amended), the Chancellor or his/her designee must first authorize in writing any proposed capital improvement or facility upgrade in excess of five thousand dollars, regardless of the source of funding, made to accommodate the co-location of a charter school within a public school building. For any such improvements or upgrades that have been approved by the Chancellor, capital improvements or facility upgrades shall be made in an amount equal to the expenditure of the charter school for each non-charter school within the public school building.

VI. Effect on Personnel Needs, Administration, Transportation, and Other Support Services

A. Personnel Needs

This proposal, if approved, is not expected to impact the current or future number of personnel positions assigned to P.S. 111, nor is it expected to alter the current or future duties of P.S. 111 personnel.

New administrative staff and non-pedagogical positions may be created at City School of the Arts over the course of the school's phase in. City School of the Arts is expected to hire additional teachers as

²² Available at the DOE website at: http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy16_17/fy17_pdf/fsf_guide.pdf.

²³ Available at the DOE website at: http://schools.nyc.gov/offices/d_chanc_oper/budget/dbor/allocationmemo/fy16_17/AM_FY17_pg1.html.

each new grade is added and as the total number of students increases. The precise number of positions needed for the 2017-2018 school year and subsequent school years will be determined by the charter school. Those decisions will be made at the school level, based on need and budgetary considerations. If this proposal is approved, City School of the Arts personnel will report to M111 instead of MBLE in the 2017-2018 school year.

B. Administration

This proposal, if approved, is not expected to impact current or future supervisory or administrator positions at P.S 111.

City School of the Arts may hire additional supervisors and/or administrator personnel on an as-needed basis throughout the course of the school's phase in. If this proposal is approved, City School of the Arts administration will report to M111 instead of MBLE in the 2017-2018 school year.

C. Transportation

There will be no change to existing transportation practices at P.S 111 during the current school year (2016-2017). This proposal is not expected to affect transportation practices at P.S 111 for the 2017-2018 school year or in future school years.

There will be no change to existing transportation practices at City School of the Arts during the current school year (2016-2017). If this proposal is approved, in the 2017-2018 school year, students at City School of the Arts will attend school in M111 instead of MBLE. M111 is 4.6 miles from MBLE. Some current City School of the Arts students who will attend school in M111 will have longer travel distances to school, while others will have shorter travel distances. This proposal may result in a change in eligibility for transportation services for some City School of the Arts students.

If this proposal is approved, transportation will continue to be provided to students attending P.S. 111 and City School of the Arts according to Chancellor's Regulation A-801: <http://docs.nycenet.edu/docushare/dsweb/Get/Document-39/A-801.pdf>.

D. Other Support Services

The provision of certain support services is described above. Other support services will continue to be provided consistent with citywide policy.

VII. Building Information

Building		M111
Type of Building		PS
Year Built		1958
Overall BCAS rating		2.44
2015-2016 Blue Book Target Building Utilization*		62%
2015-2016 Blue Book Target Building Capacity*		637
FY 2016 Maintenance Costs	Labor	\$14,754
	Materials	\$8,075
	Maintenance, repair, and service contracts	\$13,743
	Custodial operations costs—Materials	\$6,296
	Custodial operations costs—Custodial Allocation	\$291,963
FY 2016 Energy Costs	Electric	\$64,620
	Gas	\$104,539
	Steam	N/A
	Oil	\$0
Projects completed during the current or prior school year		State of Good Repair - Building Upgrade - Low-Voltage Electrical Systems AUXILIARY SIGNAL/BELL SYSTEM FIRE ALARM SYSTEM PUBLIC ADDRESS SYSTEM SPRINKLERS, STANDPIPE, FIRE SYSTEM:SPRINKLER ALARM VALVE ASSEMBLY State of Good Repair - System Replacements - Electrical Systems
Projects proposed in the capital plan		None
Accessibility of the building		No Accessibility
Building attributes		NURSE/MEDICAL SUITE ART ROOM MUSIC ROOM LIBRARY COMPUTER LAB SCIENCE DEMO ROOM AUDITORIUM GYMNASIUM

Appendix A: Target Capacity and Utilization

As described in more detail in the Blue Book, available online at: <http://www.nycsca.org/Community/Capital-Plan-Reports-Data#Enrollment-Capacity-Utilization-69>, a building's target utilization rate is calculated by dividing the aggregated enrollment of all the school organizations in the building by the aggregated "target capacities" of those organizations. Each school organization's "target capacity" is calculated based upon the scheduled use of individual rooms as reported by principals during an annual facilities survey, the DOE's goals for maximum classroom capacities (which are lower than the United Federation of Teachers ("UFT") contractual class sizes and differ depending on grade level), and the efficiency with which classrooms are programmed (i.e., the frequency with which classes are scheduled in a given classroom). The target capacity assumes that the components underlying that target capacity (scheduled use of classrooms, goal maximum classroom capacity, etc.) remain constant.

The most recent year for which target capacity has been calculated for buildings is 2015-2016. As described above, the DOE's projected utilization rates for the 2016-2017 school year and beyond are based on the 2015-2016 target capacity, which assumes that the components underlying that target capacity (scheduled use of classrooms, maximum classroom capacity, etc.) remain constant. Thus, projected utilization rates for 2016-2017 and beyond provide only an approximation of a building's usage because each of the factors underlying target capacity may be adjusted by principals from year to year to better accommodate students' needs. For example, changing the use of a room from an administrative room to a homeroom at the high school level will increase a building's overall target capacity because for high schools, administrative rooms are not assigned a capacity. Holding enrollment constant, this change will result in a lower utilization rate. Similarly, if a room previously used as a kindergarten classroom is subsequently used as a fifth-grade classroom, the building's target capacity will increase because we expect that a fifth-grade class will have more students than a kindergarten class. This is reflected in the fact that the DOE's goal for maximum classroom capacity is higher for fifth-grade classrooms than for kindergarten classrooms. In this example, as well, assuming enrollment is constant, the utilization rate will decrease.

Appendix B: School Admissions

Elementary School Admissions

The DOE offers zoned, non-zoned and choice elementary schools.²⁴ A student's zoned school is determined by his or her home address in accordance with Chancellor's Regulation A-101. The full details of A-101 can be found at: <http://schools.nyc.gov/RulesPolicies/ChancellorsRegulations/default.htm>.

Zoned schools are obligated to serve all students residing in their zone, space permitting, regardless of when families show up to register. Applicants must be admitted to kindergarten at zoned schools in the following order of priority:

- a. Zoned students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year;
- b. Zoned students other than those in (a) above applying to the zoned school

If space allows, and as the Office of Student Enrollment deems appropriate based on district needs, additional offers may be authorized for the following priority groups, in the below order. Only the Office of Student Enrollment may authorize the placement of non-zoned students out of this priority order; for example, for students who cannot be accommodated at their zoned school or for special programs such as dual language or inclusion classes for students with Autism Spectrum Disorders.

- c. Students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year who are not zoned to the school, but are residents of that district;

²⁴ District 1 (Lower East Side, Manhattan), District 7 (South Bronx) and District 23 (Brownsville, Brooklyn) are choice districts, which means they do not have any zoned schools.

- d. Students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 at the start of the following school year who are residents of another district;
- e. Students currently attending the school's pre-kindergarten program who reside outside the school's zone but in the school's district, without a sibling who will be in grades K-5 at the school in the following school year;
- f. Students currently attending the school's pre-kindergarten program who reside outside the school's zone and district, without a sibling who will be in grades K-5 at the school in the following school year;
- g. Students other than those in (c) and (e) above who are residents of that district;
- h. Students other than those in (d) and (f) above who are residents of another district.

Applicants are admitted to kindergarten at non-zoned schools in the following order of priority:

- a. Students who reside in the school's district whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year;
- b. Students who reside outside the school's district whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following school year;
- c. students currently attending the school's pre-kindergarten program who reside in the school's district, without a sibling who will be in grades K-5 at the school in the following school year;
- d. students currently attending the school's pre-kindergarten program who reside outside the school's district, without a sibling who will be in grades K-5 at the school in the following school year;
- e. Students other than those in (a) and (c) above who are residents of that district;
- f. Students other than those in (b) and (d) above who are residents of another district.

Elementary school students with IEPs, with the exception of those recommended for placement in a District 75 school,²⁵ a Non-Public School Placement, or specialized programs,²⁶ are admitted to schools in the same manner as general education students. Schools ensure that students with disabilities receive mandated programs and services in accordance with their IEPs while also ensuring such students have opportunities to learn alongside their non-disabled peers to the greatest extent possible. In accordance with DOE policy, ELL students are also admitted to elementary schools in the same manner as their non-ELL peers. Any students requiring ELL services will receive appropriate services in accordance with DOE policy.

Pre-kindergarten applicants are considered for placement in schools based on standard admissions priorities, as outlined below and in accordance with Chancellor's Regulation A-101:

- a. Zoned students whose verified siblings are pre-registered or enrolled at the time of applications submission and will be in grades K-5 in the school at the start of the following September;

²⁵ District 75 provides citywide educational, vocational, and behavior support programs for students who are on the autism spectrum, have significant cognitive delays, are severely emotionally challenged, are sensory impaired and/or are multiply disabled. District 75 provides services to students in a variety of settings, including elementary, middle, and high schools, students' homes, hospitals, and agencies. These programs are located at more than 349 sites in the Bronx, Brooklyn, Manhattan, Queens, Staten Island, and Syosset, New York. Please visit the DOE website for additional information about District 75 programs at: <http://schools.nyc.gov/Offices/District75/default.htm>.

²⁶ Specialized programs refer to a set of programs that are not in every district school. These programs include bilingual special education programs and programs for students with Autism Spectrum Disorder. If a student is identified as requiring a specialized program, s/he may be offered a program as an alternative to the placement offered through the admissions and enrollment processes. For more information please visit <http://schools.nyc.gov/Academics/SpecialEducation/enrolling/specializedprograms/default.htm> or email specializedprograms@schools.nyc.gov.

In some cases, dependent upon the timing of the approval of a rezoning plan, a student's zoned district school may change during the application period. In such cases, the student continues to have priority to the original zoned school.

- b. Zoned students other than those in (a);
- c. Students whose verified siblings are pre-registered or enrolled at the time of application submission and will be enrolled in grades K-5 in the school at the start of the following September who are residents of that district;
- d. Out-of-district students whose verified siblings will be enrolled in grades K-5 at the start of the following September;
- e. In-district students;
- f. Out-of-district students

For both kindergarten and pre-kindergarten, if there are more applicants than available seats within a priority group, seats will be assigned by random selection to members of that group.

Middle School Admissions

Through the middle school admissions process, students are offered the opportunity to apply to a range of middle schools within their district, as well as to schools with borough-wide or citywide eligibility. Students may also choose to apply to a number of schools that manage their own admission processes. Information about all of these options is printed in each district's Middle School Directory, which can be found at: <http://schools.nyc.gov/ChoicesEnrollment/Middle/Publications/default.htm>. Please note that these directories are updated yearly. General information about the middle school admissions process can be found on the DOE's website at: <http://schools.nyc.gov/ChoicesEnrollment/Middle/default.htm>.

With the middle school admissions process, students rank their preferences from among their eligible choices, which are pre-populated on each student's customized middle school application. These options may include:

- Middle schools or programs with a screened admissions method (admission is based on criteria designated by the school) or composite score admissions method (a combination of factors are used to create one score for each applicant);
- Middle schools or programs with an unscreened or limited unscreened admissions method (limited unscreened schools admit students on the same basis as unscreened schools except that they give preference to students who have attended a school information session);
- Zoned middle schools;
- K-8 schools with a zoned, screened, limited unscreened or unscreened admissions method for the middle school grades that have available seats for middle school students;
- 6-12 schools with an unscreened, limited unscreened, or screened admissions method for middle school students;
- Schools with borough-wide or citywide eligibility with unscreened, limited unscreened, or screened admissions methods.

The Citywide deadline for fifth-grade students to submit middle school applications for the 2017-2018 school year was in December 2016. Additionally, new middle schools designated to open throughout the city for the 2016-2017 school year will be available for students to consider in early 2016, and eligible students will have the opportunity to submit a "new schools" application at that time. Information about middle school application deadlines is available at the following link: <http://schools.nyc.gov/ChoicesEnrollment/Calendar>.

In accordance with DOE policy, ELL students are admitted to middle school in the same manner as their peers who are not ELL students. Any students requiring ELL services receives appropriate services in accordance with DOE policy.

Also in accordance with DOE policy, all current and any future students enrolled will continue to receive all mandated special education services if this proposal is approved.

Appendix C: Instructional Footprint

The Footprint sets forth the baseline number of rooms that should be allocated to a school based on the grade levels served by the school and number of classes per grade. For existing schools, the Footprint is applied to the current number of classes and class size a school has programmed and is confirmed by a walk-through of the building by the Borough Director of Space Planning and a school's representative.

For elementary schools serving grades kindergarten through five (and for all pre-kindergarten programs), the Footprint assumes that classes are self-contained. Therefore, the Footprint allocates one full-size room for each general education or ICT section and a full-size or half-size room to accommodate each SC special education section served by the school. In addition to these rooms, schools serving grades kindergarten through five receive an allocation of cluster or specialty rooms proportionate to the number of students enrolled. These spaces can be used at the principal's discretion for purposes such as art and/or music instruction, among other things.

For grades six through twelve, the Footprint assumes that students move from class to class and that classrooms should be programmed at maximum efficiency. The Footprint does not require that every teacher have his or her own designated classroom. Principals are asked to program their schools efficiently so that classrooms can be used for multiple purposes throughout the course of the school day.

The Footprint allocates the number of baseline classrooms for student support services, resource rooms, and administrative space based on the grades a school serves and its enrollment at scale.