

What is a Building Council?

A council where NYCDOE principals, charter and D75 school leaders share administrative responsibility and accountability for building a safe, coherent campus culture for the students they serve. The [Campus Policy Memo](#) gives direction to BCs.

Building Council (BC) Overview:

The [Campus Policy Memo](#) defines the collective responsibilities of DOE principals, certain D75 campus leaders, and charter school leaders **who share a school building**. They must create and actively participate in a Building Council, a structure for administrative decision-making for issues impacting all schools in the building. The Building Council is responsible for resolving all issues related to the smooth daily operation of all schools in the building and the safety of the students they serve. BC agendas and minutes shall be shared with the Building Council and the Office of Campus Governance through the Principal Annual Space Survey (PASS).

Building Council members are equal partners in shaping the educational environment; they share responsibility and accountability for building administration, communication and culture. They must respect each other's unique culture and simultaneously make shared decisions that are good for all students and schools on the campus.

For further explanation on the purpose and functions of the Building Council refer to the [Campus Policy Memo](#). It also provides information on the dispute resolution process and mandate requirements.

Principal Annual Space Survey (PASS):

Beginning in the 2015-2016 school year, all Building Council (BC) meeting minutes should be uploaded to the [PASS](#) system. All Building Councils are also required to host 12 Building Council minutes between August and July of the following year and regularly upload their minutes to the PASS system. ([Chancellor's Regulation A-190](#))