



**Department of
Education**
David N. Ross
Executive Director
Contracts and Purchasing

Committee on Contracts Agenda

The Department of Education's (DOE) Chancellor's Committee on Contracts (COC) has been asked for approval to enter into contract negotiations with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Jay G. Miller at 65 Court Street, Room 1201, Brooklyn, NY, 11201. Responses should be received no later than 10:00 AM, Monday, June 6, 2011. Any COC approval will be contingent upon no expressions of interest in performing services by other parties.

Items for Consideration:

1. Translation & Interpretation Services

Service(s): The Translation and Interpretation Unit seeks approval of a six-month contract extension with three vendors that were awarded competitive contracts through RFP 1C307, to continue to provide translation and interpretation services.

The vendors listed below have agreed to provide these services at the same prices, terms and conditions.

<i>Vendor</i>	<i>Contract Number</i>	<i>Service</i>	<i>Estimated Contract Amount Not-to-Exceed</i>
<i>Lingualinx, Inc.</i>	<i>9601942</i>	<i>Written Translation</i>	<i>\$330,000</i>
<i>Legal Interpreting Service</i>	<i>9601732</i>	<i>Onsite Interpretation</i>	<i>\$553,000</i>
<i>Language Line Service</i>	<i>9601961</i>	<i>Over-the-phone Interpretation</i>	<i>\$94,000</i>

Term: 9/1/11-2/29/12

Estimated Contract Cost Not-to-Exceed: \$977,000