



**Department of
Education**
David N. Ross
Executive Director
Contracts and Purchasing

Committee on Contracts Agenda

The Department of Education's (DOE) Chancellor's Committee on Contracts (COC) has been asked for approval to enter into contract negotiations with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Jay G. Miller at 65 Court Street, Room 1201, Brooklyn, NY, 11201. Responses should be received no later than 9:00 AM, Friday, March 2, 2012. Any COC approval will be contingent upon no expressions of interest in performing services by other parties.

Item for Consideration:

1. Emergency Skills, Inc.

Service(s): The Office of School Health seeks to extend Contract #9076090 with Emergency Skills, Inc., to continue management of the DOE's Public Access Defibrillation (PAD) Program. Emergency Skills will be responsible for inventory assessment and overall management of the PAD Program which includes assembly and installation of AED equipment, inspections, maintenance, drills, quality assurance, record keeping, reporting and training of approximately seventeen thousand (17,000) DOE staff members. In addition, Emergency Skills will ensure that DOE is in compliance with State Education Law Article 19, Section 917 regarding On-site Cardiac Automated External Defibrillators which requires school districts to provide and maintain at least one functional AED at each school site during school hours and all school sponsored events. The DOE currently has approximately four thousand (4,000) Philips model HeartStart FR2+ and FRX AEDs and accessories in approximately one thousand five hundred (1,500) NYC public school buildings throughout the five (5) boroughs.

This 3 month extension will serve as a bridge to Request for Proposals R0886 - Automated External Defibrillator Management Services, which was released on November 14, 2011. It is anticipated that a contract will be in place by September 1, 2012.

Term: 6/1/12 – 8/31/31/12

Estimated Contract Cost Not-to-Exceed: \$300,000