



**Department of
Education**
David N. Ross
Executive Director
Contracts and Purchasing

Committee on Contracts Agenda

The Department of Education's (DOE) Chancellor's Committee on Contracts (COC) has been asked for approval to enter into contract negotiations with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Jay G. Miller at 65 Court Street, Room 1201, Brooklyn, NY, 11201. Responses should be received no later than 9:00 AM, Friday, March 30, 2012. Any COC approval will be contingent upon no expressions of interest in performing services by other parties.

Item for Consideration:

1. Targeted Business Solutions, Inc.

Service(s): The Office of the Chancellor is seeking an agreement with Targeted Business Solutions, Inc. (TBS) to provide managerial and leadership skills, strategic planning and intervention, tactical execution of strategic plans, decision making and cross-functional management to managers, administrators and staff at all levels in the Children First Networks (formerly known as the Integrated Service Centers), as well as central offices. An RFP for leadership and management services is under development and it is anticipated that a contract will be in place by May 2013.

Term: 7/1/12-4/30/13

Estimated Contract Cost Not-to-Exceed: \$197,250

2. Common Cents New York, Inc.

Service(s): The Office of School Programs and Partnerships (OSPP) is seeking an agreement with Common Cents New York, Inc. (Common Cents), a non-profit organization, to coordinate and administer community service and service-learning experiences for students, as well as professional development workshops for school-based staff as part of the FY12 Service in Schools (SIS) program. Common Cents will work directly with schools to develop and promote service and volunteerism.

Term: 7/1/11 – 6/30/12

Total Contract Cost Not-to-Exceed: \$203,625
