



**Department of
Education**

David N. Ross
Executive Director
Contracts and Purchasing

Committee on Contracts Agenda

The Department of Education's (DOE) Chancellor's Committee on Contracts (COC) has been asked for approval to enter into contract negotiations with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Jay G. Miller at 65 Court Street, Room 1201, Brooklyn, NY 11201. Responses should be received no later than 9:00 AM, Friday, March 15, 2013. Any COC approval will be contingent upon no expressions of interest in performing services by other parties.

Item(s) for Consideration:

1. Teachstone

Service(s): The Office of Early Childhood seeks approval to enter into an agreement with Teachstone. Teachstone will utilize its Classroom Assessment Scoring System (CLASS) tool, which is incorporated into the NYS Quality Rating and Improvement System, to administer classroom observations at Community Based Organizations that provide universal prekindergarten services.

Teachstone evaluates teaching quality teaching across a variety of areas, including emotional support, classroom organization, and instructional support. The CLASS observational tool provides feedback to teachers on effective teaching, helps teachers recognize and understand the impact of their interactions with students.

Term: April 1, 2013 – June 30, 2013

Estimated Contract Cost: \$329,555

2. American Museum of Natural History

Service(s): The Office of School Programs and Partnerships seeks approval to enter into an agreement with the American Museum of Natural History (AMNH), which serves as the lead coordinator for the Urban Advantage (UA) middle school science initiative. UA aims to develop school capacity to provide resources for students and teachers to implement science investigations and increase retention of scientific knowledge. It collaborates with DOE and the AMNH, Brooklyn Botanic Garden, New York Botanical Garden, the New York Hall of Science, Queens Botanical Garden, Wildlife Conservation Society's Bronx Zoo, New York Aquarium and Staten Island Zoo. Through these partnerships, and by involving students and their families, the DOE seeks to improve student's understanding of scientific inquiry.

New York City Council Allocation: \$2.0M

Tax Levy: \$877,803

Term: July 1, 2012 – June 30, 2013

Estimated Contract Cost: \$2,877,803

3. Targeted Business Solutions, Inc.

Service(s): The Office of the Chancellor is seeking to extend an agreement with Targeted Business Solutions, Inc. (TBS) for training and the development of curricula to support ongoing professional development of core skills and competencies of DOE central personnel. Multiple Task Award Contract R0980 for Leadership Development and Professional Services is under development and it is anticipated that new contracts will be in place by January 2014.

Term: May 1, 2013 – December 31, 2013 **Estimated Contract Cost: \$153,611**

4. TALX Corporation

Service(s): The Division of Financial Operations is seeking to extend an agreement with TALX Corporation to provide unemployment insurance services. The DOE is required to provide unemployment insurance under New York State Unemployment Insurance Law. TALX assists the DOE in reducing the payment of unemployment insurance benefits by reviewing unemployment insurance claims for determination of eligibility and verification of liability, auditing and verifying benefit charges, providing on-site training and education sessions to improve procedural compliance and representing the DOE at unemployment insurance hearings. Request for Proposal R0949 for Unemployment Insurance Processing was released on January 11, 2013 and a contract is expected to be in place by the expiration of this extension.

Term: July 1, 2013 – June 29, 2014 **Estimated Contract Cost: \$317,145**
