



65 Court Street, 12th Floor  
Brooklyn, New York 11201

Client Services: 718-935-4444  
Vendor Hotline: 718-935-2300  
<http://schools.nyc.gov/DCP>

## Committee on Contracts Agenda

David N. Ross  
Executive Director  
Contracts and Purchasing

The Department of Education’s (DOE) Chancellor’s Committee on Contracts (COC) has been asked for approval to enter into contract negotiations with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Jay G. Miller at 65 Court Street, Room 1201, Brooklyn, NY 11201. Responses should be received no later than 9:00 AM, Wednesday, April 24, 2013. Any COC approval will be contingent upon no expressions of interest in performing services by other parties.

### Item(s) for Consideration:

#### 1. MyLibraryNYC

**Service(s):** The Office of School Programs and Partnerships seeks approval to enter into an agreement with the New York Public Library (NYPL), Brooklyn Public Library (BPL), and Queens Library (QL) for the expanded roll out of the enhanced online catalog MyLibraryNYC. The enhanced catalog provides students with better access to an increased number and variety of resources including digital materials, virtual learning opportunities available 24/7, automated school library catalogs with web-based access, and improved school library instructional programs.

**Term: July 1, 2012 – June 30, 2013** **Estimated Contract Cost: \$426,198**  
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#### 2. Comprehensive Development, Inc.

**Service(s):** Manhattan Comprehensive Night and Day High School (MCNDHS) seeks approval to enter into an agreement with Comprehensive Development, Inc. (CDI) to provide student support services to MCNDHS students. Services include guidance counseling, tutoring, homework assistance, extra-curricular clubs, internship opportunities and placement, college and career services, and legal information.

**Term: July 1, 2012 – June 20, 2013** **Estimated Contract Cost: \$198,499.97**  
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#### 3. Comprehensive Development, Inc.

**Service(s):** City-As-Schools (CAS) High School, Fred Koury Campus, seeks approval to enter into an agreement with Comprehensive Development, Inc. (CDI) to provide student support services to CAS students. Services include guidance counseling, tutoring, homework assistance, extra-curricular clubs, internship opportunities and placement, college and career services, and legal information.

**Term: July 1, 2012 – June 30, 2013** **Estimated Contract Cost: \$125,000**  
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### 4. Good Shepherd Services

**Service(s):** Boys and Girls High School (BGHS) seeks approval to enter into an agreement with Good Shepherd Services (Good Shepherd) to provide student support services. Good Shepherd provides individual and group counseling to 9th and 10th grade over-age under-credited students to support their academic growth and help them prepare for college and/or their future careers. Services include planning field trips to various colleges, coordination and supervision of college events at BGHS and assistance with college applications. Good Shepherd counselors work with faculty and guidance staff to assess students' needs and provide updates of each student's academic progress and design strategies to assist them in achieving their goal of graduating.

**Term: July 1, 2012 – June 30, 2013**

**Estimated Contract Cost: \$247,671**

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### 5. Good Shepherd Services

**Service(s):** Bronx Bridges High School (Bronx Bridges) seeks approval to enter into an agreement with Good Shepherd Services (Good Shepherd) to provide student support services. Good Shepherd provides individual and group counseling, supports school attendance, monitors academic progress, and offers family involvement to help students to support their academic growth and prepare for college and/or their future careers. Good Shepherd counselors work with faculty and guidance staff to assess students' needs and design strategies to assist them in achieving their goals.

**Term: July 1, 2012 – June 30, 2013**

**Estimated Contract Cost: \$138,000**

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### 6. Good Shepherd Services

**Service(s):** West Brooklyn High School (West Brooklyn) seeks approval to enter into an agreement with Good Shepherd Services (Good Shepherd) to provide student support services. Good Shepherd provides individual and group counseling to help over age under-credited students to support their academic growth and prepare for college and/or their future careers. The Good Shepherd counselors work with faculty and guidance staff to assess students' needs and provide updates of each student's academic progress and design strategies to assist them in achieving their goal of graduating.

**Term: July 1, 2012 – June 30, 2013**

**Estimated Contract Cost: \$147,212**

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### 7. McCandlish-Holton

**Service(s):** The Division of Human Resources and Talent seeks approval to enter into an agreement with McCandlish-Holton to provide legal services. These services include securing H1B visas and green cards for internationally recruited teachers who came to the Department between 2001-2007, and for a limited number of foreign teachers hired at the request of principals in shortage areas after 2007.

**Term: November 1, 2013 – October 31, 2018**      **Estimated Contract Cost: \$1,284,980**  
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