



Carmen Fariña  
Chancellor

David N. Ross  
Executive Director  
Contracts and Purchasing

**Committee on Contracts  
Agenda**

The Department of Education's (DOE) Chancellor's Committee on Contracts (COC) has been asked for approval to enter into contract negotiations with the following organization(s) for the services described below. Other organizations interested in providing these services to the DOE are invited to indicate their ability to do so in writing to Tara Ellis at 65 Court Street, Room 1201, Brooklyn, NY 11201. Responses should be received no later than 9:00 AM, Monday, March 24, 2014. Any COC approval will be contingent upon no expressions of interest in performing services by other parties.

**Item(s) for Consideration:**

**1. SCO Family of Services**

Service(s): The Office of Early Childhood Education is seeking approval to contract with SCO Family of Services to direct, coordinate and administer the FirstStepNYC Early Education Leadership Institute. The Institute is a collaborative effort with the Administration for Children's Services (ACS). The FirstStepNYC Leadership Institute will provide approximately 1,000 Early Childhood professionals at various stages of their careers practical, targeted training in essential leadership skills, coaching and support to become effective Early Childhood Directors of Pre-K programs that prepare children for kindergarten and beyond. The Leadership Institute will operate out of PS/IS 41 in District 23.

**Term: 2/1/14 -6/30/18**

**Annual Cost: \$250,000**

**Total Contract Cost: \$1,250,000**

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**2. New York State Department Universal Pre-Kindergarten Grant-Contract Amendments**

Service(s): The Office of Early Childhood Education (OECE) is seeking approval to amend contracts with 68 Universal Pre-Kindergarten (UPK) providers. The NYCDOE applied for and was awarded a grant from the NYS Education Department (NYSED) to create or expand full-day Pre-K seats in the State. NYSED full-day is defined as 5 hours. Given the constraints of implementing the grant midway through School Year '14, and the existing breakdown of full-day seats being heavily tilted on the public school side, OECE decided to use these funds to expand half-day UPK programs provided by contracted Community Based Organizations.

65 Court Street, 12th Floor  
Brooklyn, New York 11201

Client Services: 718-935-4444  
Vendor Hotline: 718-935-2300  
<http://schools.nyc.gov/DCP>

**Term: 1/31/14 -6/30/16**

**Annual Cost: \$7,979,752**  
**Total Contract Cost: \$12,033,070**

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3. **New York State Department Universal Pre-Kindergarten Grant-Friends of Crown Heights**

Service(s): The Office of Early Childhood Education (OECE) is seeking approval to contract with Friends of Crown Heights to deliver Universal Pre-Kindergarten services (UPK) in Community School District 18.

The NYCDOE applied for and was awarded a grant from the NYS Education Department (NYSED) to create or expand full-day Pre-K seats in the State. NYSED full-day is defined as 5 hours. Given the constraints of implementing the grant midway through School Year '14, and the existing breakdown of full-day seats being heavily tilted on the public school side, OECE decided to use these funds to expand half-day UPK programs provided by contracted Community Based Organizations.

Friends of Crown Heights is not a contracted provider, but they passed OECE's quality thresholds when they proposed to RFP R0968 for Universal Pre-Kindergarten services. Funding was not available at the time of contract award. Friends of Crown Heights will provide 36 seats under the grant.

**Term: 1/31/14 – 6/30/16**

**Annual Cost: \$252,180**  
**Total Contract Cost: \$630,450**

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