Panel for Educational Policy
Contract Agenda
April 9, 2014

Item: 1 **Description:** Installation, configuration, data migration and maintenance of software required for the DOE fingerprinting system.

Term: 1 year **Options:** None **Funding:** Tax Levy

Division: Division of Human Resources **Contract Type:** Full Value

Vendor Name	Annual Amount
Aware, Inc.	$164,570

Item: 2 **Description:** Extension of food distribution contracts.

Term: 4 months **Options:** None **Funding:** Reimbusable

Division: Office of School Food **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Chef's Choice Cash and Carry Food Dist.	$1,664,000
Maramont Corporation	$6,346,000
Metropolitan Food Services Inc DBA Driscoll Foods	$14,289,000
Teri Nichols Institutional Food Merchants	$9,491,000

Item: 3 **Description:** Replacement of bankrupt contractors for school age general and special education bus transportation.

Term: 1 month **Options:** 1 month option **Funding:** Tax Levy

Division: Office of Pupil Transportation **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
All American School Bus Corp.	$2,957,984
Allied Transit Corp.	$1,182,222
Gotham Transportation	$2,465,880
Grandpa's Bus Co., Inc.	$3,620,804
Jofaz Transportation Inc	$2,086,268
L & M Bus Corp	$752,700
Logan Bus Co., Inc.	$823,346
Lorissa Bus Service Inc	$2,079,904
Mountainside Trans Co., Inc.	$666,326
Pioneer Transportation Corp	$1,989,216
Pride Transportation	$1,493,524
Quality Transportation Corp.	$5,204,776
SNT Bus Inc.	$12,218,742
Third Avenue Transit	$1,090,320

Item: 4 WITHDRAWN

Item: 5 **Description:** Direct, coordinate and administer the FirstStepNYC Early Education Leadership Institute.

Term: 3 years **Options:** 2 year option **Funding:** Tax Levy

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
SCO Family of Services	$250,000

Item: 6 **Description:** Repair and installation of doors and related hardware in schools and administrative buildings.

Term: 5 years **Options:** 270 day option **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Pro Con Group Inc	$4,476,500

Item: 7 **Description:** Trade book materials for public and participating non-public schools.

Term: 5 years **Options:** 2 one year options **Funding:** Reimbursable & Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Classroom Library Co.	$1,500,000
GL Group	$3,500,000
Lectorum Publications Inc.	$3,500,000
Perfection Learning Corp.	$3,500,000
Schoolwide, Inc.	$1,500,000
Steps to Literacy LLC	$1,500,000

Item: 8 **Description:** New York State Education Department (NYSED) Grant for Expanded UPK Full-Day seats in High-Need Districts.

Term: 2 years 6 **Options:** None **Funding:** Reimbursable

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
82nd Street Academics	$139,900
A to Z Center Too, Inc.	$138,000
Afro American Parents Educational Center, Inc. - Withdrawn	$377,730
All Children's Child Care Center of Queens	$560,000
Bais Sarah School	$523,944
Beth Jacob Day Care Center - Withdrawn	$384,065
Bright Beginnings in Queens Village Inc.	$126,792
Brite Adventure Center Inc.	$126,180
Brooklyn Chinese-American Association	$243,072
Bumblebees-R-Us Inc	$133,760
Catholic School Region of Staten Island - Our Lady Queen of Peace	$129,330
Committee for Early Childhood Development Day Care Center Inc. - Withdrawn	$749,000
Congregation Darchei Torah	$283,920
Daywatch Day Care Inc.	$252,000
Evbo, Inc.	$126,000
Footsteps Child Care Inc	$102,480
Friends of Crown Heights - Withdrawn	$252,180
Greater Ridgewood Youth Council	$280,240

Item: 8 **Description:** New York State Education Department (NYSED) Grant for Expanded UPK Full-Day seats in High-Need Districts.

Term: 2 years 6 **Options:** None **Funding:** Reimbursable

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
Hanson Place Child Development Center	$134,117
Happy Dragon of New York	$215,822
Happy Dragon of USA, INC.	$278,400
Happy Dragon of USA, INC.	$250,632
Heartshare	$206,780
Home Sweet Home Children's School, Inc.	$255,060
HoneyPot DayCare Center, Inc.	$200,200
Howard Beach Judea Center d/b/a Howard Beach Center Pre-Kindergarten	$126,450
Immanuel Genius, Inc. d/b/a Immanuel Creative	$255,855
Incarnation School	$248,500
Jackson Children's Services	$166,200
Kissena Cherry Daycare	$139,300
Kreative Kare Day Care Center, Inc.	$265,430
LaGuardia Community College	$244,800
Little Friends School Sunnyside, Inc.	$98,000
Little Tots Red Wagon	$264,852
Lolly's Early Childhood Center Inc. d/b/a Lolly's Learning Center	$63,225
LYNBO, Inc.	$257,760
Most Precious Blood School - Withdrawn	$281,800
New Convenant Christian Church	$504,000
New Pride Day Care Center	$56,160
New York League for Early Learning	$124,560
Our Lady Queens of Angels School	$252,000
Police Athletic League	$197,600
Precious Moments Nursery School	$140,800
Puerto Rican Family Institute, Inc	$171,234
Queens Herald Community Corp.	$126,000
Rainbowland Nursery School	$111,872
Sacred Heart School	$127,910
Saint Ann Parochial Elementary School	$127,806
Saints Joachim and Anne School	$126,468
Samuel Field	$143,200
Spuyten Duyil Preschool, Inc.	$127,500
St. Anselm School	$126,000
St. Athanasius School	$252,000
St. Bartholomew Elem School	$126,756
St. Dominic's Torch	$57,934
St. Francis of Assisi School - Withdrawn	$375,300
St. John Chrysostom School	$518,400
St. Joseph School	$249,840
St. Kevins School	$252,900
Sunshine Center of Coney Island	$113,597

Item: 8 **Description:** New York State Education Department (NYSED) Grant for Expanded UPK Full-Day seats in High-Need Districts.

Term: 2 years 6 **Options:** None **Funding:** Reimbursable

Division: Division of Portfolio Planning **Contract Type:** Full Value

Vendor Name	Annual Amount
Sweet Angel 88, Inc. d/b/a Little Sweet Angels Child Care Center	$125,910
The Learning Tree - Withdrawn	$540,000
Tutor Time at Tremont	$383,400
United Cerebral Palsey of Queens	$125,820
United Church of Jesus Christ.	$262,800
West End Temple - Sini Congregration	$211,560
YAI-New York League for Early Learning, Inc.	$112,067
Yeled V'Yalda Early Childhood Center, Inc.	$252,072
YMCA of Greater New York	$140,220

Item: 9 **Description:** Arts education services in the disciplines of dance, music, theater, visual arts and the moving image. (RA#10)

Term: 5 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Teaching and Learning **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Alvin Ailey Dance Foundation, Inc.	$300,000
Children's Museum of the Arts	$60,000
Sundog Theatre, Inc.	$60,000

Item: 10 **Description:** Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #11)

Term: 5 years **Options:** none **Funding:** Tax Levy & Reimbursable

Division: Office of Safety and Youth Development **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Make the Road New York	$30,000

Item: 11 WITHDRAWN

Item: 12 **Description:** Conflict resolution and peer mediation services for students in M.S. 72 and August Martin HS.

Term: 1 year **Options:** None **Funding:** City Council

Division: Community School District 28 **Contract Type:** Full Value

Vendor Name	Annual Amount
Life Camp Inc.	$96,400

Item: 13 **Description:** Digital learning program for high poverty middle school students and their families.

Term: 1 year **Options:** None **Funding:** City Council

Division: Teaching and Learning **Contract Type:** Full Value

Vendor Name	Annual Amount
Computers for Youth	$37,000

Item: 14 **Description:** Art and academic support for students at JHS 291 in Brooklyn.

Term: 1 year **Options:** 2 one year options **Funding:** NYSED Grant

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Research Foundation of CUNY Brooklyn College- CUNY Center for Educational	$40,998

Item: 15 **Description:** Evaluation services for after school and youth development programs awarded through the 21st Century Community Learning Centers Grant.

Term: 1 year **Options:** 2 one year options **Funding:** NYSED Grant

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Youth Studies, Inc.	$252,000

Item: 16 **Description:** Instructional, academic, social, personal development and literacy tutoring for middle school students.

Term: 1 year **Options:** 2 one year options **Funding:** NYSED Grant

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
The After School Corporation	$72,000

Item: 17 **Description:** Parent engagement workshops for four schools in the Bronx as part of the 21st Century Community Learning Centers Grant.

Term: 1 year **Options:** 2 one year options **Funding:** NYSED Grant

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
SOBRO	$76,000

Item: 18 **Description:** Evaluation services for after school and youth development programs awarded through the 21st Century Community Learning Centers Grant.

Term: 1 year **Options:** 2 one year options **Funding:** NYSED Grant

Division: Office of Safety and Youth Development **Contract Type:** Full Value

Vendor Name	Annual Amount
Laurus Grant-Writing & Evaluation	$84,000

Item: 19 **Description:** Exemplars' educational software product line.

Term: 7 years **Options:** None **Funding:** Tax Levy & Reimmbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Exemplars, Inc.	$83,000

Item: 20 **Description:** Published and copyrighted assessments and testing materials for public and non-public schools.

Term: 3 years **Options:** None **Funding:** Reimbursable & Tax Levy

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Riverside Publishing	$81,262

Item: 21 **Description:** Rosen Publishing's educational software product line.

Term: 7 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Rosen Publishing Group, Inc.	$77,000

Item: 22 **Description:** Voyager's educational software product line.

Term: 7 years **Options:** None **Funding:** Tax Levy & Reimbursable

Division: Division of Contracts and Purchasing **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Voyager Sopris Learning, Inc.	$25,000

Item: 1

Description:

Installation, configuration, data migration and maintenance of software required for the DOE fingerprinting system.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH AWARE, INC. TO PROVIDE CLIENT-SIDE SOFTWARE APPLICATION, INSTALLATION, DATA MIGRATION, AND MAINTENANCE FOR THE DOE FINGERPRINTING SYSTEM

Estimated Annual / Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$164,570	Tax Levy	One Year	None	Emergency Purchase Per Section 3-09 of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor's Name & Address	Aware, Inc. 40 Middlesex Turnpike Bedford, MA 01730

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Edwin Ortiz Director Internal Technology Division of Human Resources and Talent	Charles Peeples Executive Director Division of Human Resources and Talent	Xavier Cerda Director

PURPOSE

Authorization is requested to contract with Aware, Inc. for the installation and configuration of the BioSP and URC software applications and user licenses, for the maintenance for those licenses, and for the migration of legacy data from the legacy system to the new database.

DISCUSSION

The Office of Field and Information Services (OFIS) at the Division of Human Resources and Talent (DHRT) administers the Certified Applicant Processing System (CAPS) and LiveScan hardware used for the collection and maintenance of fingerprinting records of current and new employees. DHRT processes fingerprints of new employees and transmits and receives results of fingerprinting information from the New York State Department of Criminal Justice Services (DCJS). This system is critical for DOE personnel security operations and is relied upon for obtaining clearances for new hires and notifications in case of arrest of employees.

The State's DCJS recently directed DHRT to update the method of data transmission from a dedicated trunk line to the web. The data will now be transmitted using a cryptographic system that uses two keys to encrypt data so that the transmitted data is not compromised.

Currently, the CAPS and LiveScan systems run on Microsoft Windows XP and the DOE is in the process of upgrading the Operating Systems (OS) of machines running Microsoft Windows XP to Windows 7. If the OS for CAPS systems were not upgraded by April 8, 2014, sensitive data could be prone to security breaches from hackers because Microsoft has announced it will end security updates and technical support for XP after this date.

Seventeen New York State Office of General Services (OGS) Biometric contracted vendors were contacted to provide a possible solution for DHRT and the solutions offered by these vendors included redesigning the current configuration, replacing current hardware, building a new application that would require beta testing, changing maintenance plans, and using vendor off-site servers for data

warehousing and processing. None of these offerings allowed DHRT to convert all existing fingerprinting stations to Windows 7 as is required to prevent any potential security risks. That being so, DHRT sought vendors outside of the OGS list.

DHRT found that only Aware, Inc. offered a solution that will allow the conversion of all existing fingerprinting stations to Windows 7. As such, the Executive Director of the Division of Contracts and Purchasing issued a Declaration of Emergency, effective March 24, 2014, pursuant to New York State Education Law and General Municipal Law and to the DOE's Procurement Policy and Procedures, by which the DOE will purchase application and support and data migration services from Aware, Inc. The vendor will begin the project as soon as the budget is acquired.

Aware, Inc.'s solution is compatible with current hardware configurations and applications and therefore entails a lower cost than the more extensive solutions offered by the other biometric vendors. Moreover, Aware's modular application will allow simpler and lower-cost modifications going forward. On this basis, pricing has been determined to be fair and reasonable.

The cost breakdown is as follows:

COMPONENT	COST
Software (BioSP and URC)	$66,147
Installation and Configuration	$57,000
Maintenance	$9,923
Data Migration	$31,500
TOTAL	**$164,570**

A background check, including a review of VENDEX, the federal debarment list, and the Division of Contracts & Purchasing's own internal records, found no significant adverse information. Accordingly, Aware, Inc. has been determined to be responsible.

Item: 2

Description:

Extension of food distribution contracts.

REQUEST FOR AUTHORIZATION TO EXTEND FOOD SERVICES DISTRIBUTION EMERGENCY CONTRACTS TO 10-31-2014

Total Contract Amount	Funding Source	Contract Extension Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$31,790,000	Reimbursable	Four Months	None	Emergency	No	Requirements

Vendor Names & Addresses	Chef's Choice Cash and Carry Food Distributor Inc. 1051 Utica Ave. Brooklyn, NY 11203
	The Maramont Corporation 5600 First Avenue Brooklyn, NY 11220
	Metropolitan Foods DBA Driscoll Foods 174 Delawanna Ave. Clifton, NJ 07014
	Teri Nichols Institutional Food Merchants LLC 10101-C Avenue D Brooklyn, NY 11236

Contract Manager / Lead Contracting Officer	Division of Contracts and Purchasing Contact
Janice Zapinsky Office of School Support Services (OSSS)	Fior Castellon Procurement Analyst

PURPOSE

Authorization is requested on behalf of the Office of School Food (OSF) to extend the Department's food services distribution contracts in accordance with the Department's Procurement Policy and Procedures, Section 3-09 – Emergency Purchases. These emergency extensions will be in effect for four months and will ensure continuity of food distribution services for approximately 1,215 OSF-operated kitchens citywide until replacement contracts are in place.

DISCUSSION

These contracts were competitively bid and awarded in August 2004 and May 2006 and were set to expire on February 28, 2013. However, award of the replacement contracts pursuant to a competitive sealed bid has been delayed due to complex qualification and various responsibility determination issues. OSF received Panel on Educational Policy approval to extend the original contract on three separate occasions for a combined term of 480 days. The last extension expires June 30, 2014.

Over the course of the extension periods, the Division of Contract and Purchasing (DCP) released RFB # B2147 with the intention of awarding the lowest bidders of four aggregate classes. OSF and DCP recommended awards for Aggregate Classes #1 and #4 to Metropolitan Foods and The Maramont Corporation, the lowest bidders in said classes respectively. Those same two bidders were the lowest two bidders in the other two aggregate classes as well, but the RFP limited awards to one aggregate class per vendor.

The Department then elected to re-solicit bids for Classes 2 and 3 via RFB#B2442. Subsequently to which DCP was forced to amend the bid to include Aggregate Class #4 because Maramont elected to not hold their bid prices from the RFB# B2147, as was their right. The new bid also restructures the aggregate classes to smaller geographical areas that are expected to lead to better opportunities for smaller, local, minority, and women-owned businesses without significant compromise to pricing and/or overall value. It is anticipated that awards will be finalized by October 31, 2014.

Vendor Research and Price Analysis conducted comprehensive background checks on the four food distributors. No significant adverse information was uncovered for Driscoll Foods.

Noteworthy information for Teri Nichols Institutional Food Merchants. A self-reported caution in VENDEX refers to an investigation by the Special Commissioner of Investigation related to one of the firm's delivery assistants caught stealing $52.00 from a school cafeteria. His employment was immediately terminated and the investigation is now closed. As a result of this investigation, Teri Nichols has implemented the following practices to prevent such events from reoccurring:

- Third party background checks on individuals hired
- New employee orientation process
- Installation of audio/video surveillance in delivery vehicles
- Random field inspections of personnel
- Addressing problems immediately by taking the truck and employees out of service and contacting SCI

In 2001, FHR and its owner Frank Russo, who previously owned Chef's Choice, pled guilty to antitrust conspiracy and mail fraud charges in connection with a bid-rigging scheme involving DOE food contracts and contracts with Odyssey House, a substance abuse treatment organization that received significant funding from New York State. Mr. Russo, along with his company FHR, were ordered to pay at least $2.12 million to the DOE as part of a $12,327,500 total restitution order against all the defendants. According to the Assistant United States Attorney assigned to the case, Mr. Russo and his company paid an additional 166K in 2006 (unpaid costs spread among all defendants in the aftermath of the case). Mr. Russo also was sentenced to 21 months in prison and 36 months of supervised release. Frank Russo's son, Pasquale Russo, took over Chef's Choice in August 2000. The Special Commissioner of Investigation for the New York City School District thanked the vendor for their "substantial assistance" during the investigation. The company's more recent record of satisfactory performance and the passing of Frank Russo in 2008 lead the DOE to conclude these matters should not preclude a finding that Chef's Choice is a responsible vendor.

Prior to the renewal of this contract in 2009, the DOE learned about an investigation by the Securities Exchange Commission (SEC) and United States Department of Justice involving Maramont's current CFO who, while working as a manager for another company, American Italian Pasta Company (AIPC), pled guilty to conspiring to engage in various fraudulent accounting practices which overstated earnings and concealed AIPC's actual financial condition from stockholders from 2002 to 2004. AIPC paid a $7.5 million penalty and the current CFO of Maramont pled guilty to conspiring to engage in various fraudulent accounting practices that concealed the entity's true financial condition in order to deprive holders of the stock their right to honest services. (The SEC also filed a civil suit against the entity resulting in an approximately $100k penalty). The DOE advised Maramont to self-report this matter in its VENDEX Vendor Questionnaire, which it did. Moreover, the CEO of Maramont has attested that the company was aware of the pending investigation when the CFO was hired in 2005 and has not found any inaccuracies related to the CFO's work at Maramont. Maramont currently has a contract of over $20 million per annum with the City of Philadelphia servicing 250 schools. It also has smaller contracts with Jersey City and the NYC Housing Authority. In 2013, a report by an inspector general for Chicago's public school system (CPS) found that Preferred Meals Systems, an affiliate of Maramont, provided perks to government employees for preferential treatment. Reports indicate that CPS

continues to work with Preferred Meal Systems and the company took action regarding the employees implicated in the matter. In light of the size of the company, which generated more than $80 million in revenue in 2012, and Maramont's history of satisfactory performance on contracts with the DOE and the Department of Homeless Services, the DOE does not believe these matters preclude a determination that the vendor is responsible.

OSF has confirmed that all these vendors have been providing satisfactory service; they have therefore been determined to be responsible.

Pricing will remain the same during the extension period and has therefore been determined to be fair and reasonable. Estimated costs are based on past usage.

Vendors – RFB 1C373	**Area**	**Est. Total Contract Value / Four Months**
Chef's Choice Food Dist	Staten Island	$1,664,000
The Maramont Corporation	Brooklyn 2	$6,346,000
Metropolitan Foods DBA Driscoll Foods	Queens	$7,483,000
Teri Nichols Institutional	Manhattan/Brooklyn 1	$9,491,000
RFB 1C373 Totals		**$24,984,000**

Vendor – RFB 1C168	**Area**	**Est. Total Contract Value / 120 Days**
Metropolitan Foods DBA Driscoll Foods	Bronx	$6,806,000

Grand Totals		**$31,790,000**

Item: 3

Description:

Replacement of bankrupt contractors for school age general and special education bus transportation.

REQUEST FOR AUTHORIZATION
CHANCELLOR'S EMERGENCY DECLARATION FOR STUDENT BUS TRANSPORTATION

Estimated Total Implementation Amount for March 2014	Funding Source	Emergency Term	Option	Option Amount for April 2014	Applicable Rule	Is Implementation Retroactive?
$19,316,006	Tax Levy	30 days	30 days	$19,316,006	Emergency purchases per Section 3-09 of DOE Procurement Policy and Procedures	Yes

Vendor Names & Addresses	See list below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Lisa D'Amato Director, Contracts Management Unit Office of School Support Services	Eric Goldstein Chief Executive Office of School Support Services	David Ross Executive Director Division of Contracts & Purchasing

PURPOSE

Authorization is requested from the Panel for Educational Policy for the Emergency Declarations by the Chancellor for the continued immediate implementation of the contracts set forth below to provide student bus transportation. This emergency declaration will be in effect from March 1, 2014 until March 31, 2014 with an option to renew for an additional 30 days, or until all contracts below are registered with the New York City Comptroller's Office, whichever comes first.

DISCUSSION

A previous emergency declaration by the Chancellor's predecessor, dated December 19, 2013, was approved by the Panel for Educational Policy allowing for the implementation of contingent buy against agreements as a result of the announcement by Amboy Bus Company, Inc., Staten Island Bus, Inc., and Atlantic Queens Bus Corporation of their inability to perform any and all of their obligations under the school bus pupil transportation contracts. The aforementioned emergency declaration was valid until February 28, 2014. However, the process of contract registration of the PEP approved buy against agreements was not completed by February 28 due to various delays in obtaining the appropriate approvals. Therefore, the Panel is asked to approve the new Emergency Declaration to ensure the continued provision of school bus service to students.

The Office of Pupil Transportation (OPT) has paid the various buy-against contractors $47,944,353 over the term of the previous emergency declaration. It is anticipated OPT will pay the $38,632,012 during term covered under the new emergency declaration.

Background checks were completed ahead of the first declaration of emergency and information related to same was provided in the predecessor request for authorization. Based on that same information, the all of these vendors are considered responsible.

Estimated implementation amounts are the following:

VENDOR	ADDRESS	MARCH AMOUNT	OPTION AMOUNT	TOTAL
All American Bus Co.	P.O. Box 2099 Long Island City, NY 11102	$1,478,992	$1,478,992	$2,957,984
Allied Transit Corp.	148 Snediker Avenue Brooklyn, NY 11207	$591,111	$591,111	$1,182,222
Gotham Transportation Corp.	2847 West 21st Street Brooklyn, NY 11224	$1,232,940	$1,232,940	$2,465,880
Grandpa's Bus Company Inc.	97-14 Atlantic Avenue Ozone Park, NY 11416	$1,810,402	$1,810,402	$3,620,804
Jofaz Transportation Inc.	1 Coffey Street Brooklyn, NY 11231	$1,043,134	$1,043,134	$2,086,268
L & M Bus Corp.	3167 Atlantic Avenue Brooklyn, NY 11208	$376,350	$376,350	$752,700
Logan Transportation	97-14 Atlantic Avenue Ozone Park, NY 11416	$411,673	$411,673	$823,346
Lorissa Bus Service, Inc.	97-14 Atlantic Avenue Ozone Park, NY 11416	$1,039,952	$1,039,952	$2,079,904
Mountainside Transportation	841 Essex Street Brooklyn, NY 11208	$333,163	$333,163	$666,326
Pioneer Transportation Co.	2890 Arthur Kill Road Staten Island, NY 10309	$994,608	$994,608	$1,989,216
Pride Transportation SVCS	231 Malta Street Brooklyn, NY 11207	$746,762	$746,762	$1,493,524
Quality Transportation Corp.	3167 Atlantic Avenue Brooklyn, NY 11208	$2,602,388	$2,602,388	$5,204,776
SNT Bus	50 Snediker Avenue Brooklyn, NY 11207	$6,109,371	$6,109,371	$12,218,742
Third Avenue Transit, Inc.	1 Coffey Street Brooklyn, NY 11231	$545,160	$545,160	$1,090,320
GRAND TOTAL		**$19,316,006**	**$19,316,006**	**$38,632,012**

Item: 4

Description:

Withdrawn

Item: 5

Description:

Direct, coordinate and administer the FirstStepNYC Early Education Leadership Institute.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH SCO FAMILY OF SERVICES TO DIRECT, COORDINATE, AND ADMINISTER THE FIRSTSTEPNYC EARLY EDUCATION LEADERSHIP INSTITUTE

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
ACS: $50,000 / $250,000 DOE: $200,000 / $1,000,000 Total: $250,000 / $1,250,000	Tax Levy	Three Years	Two Year Renewal Option	Negotiated Service	Yes	Full Value

Vendor Name & Address	SCO Family of Services 1 Alexander Place Glen Cove, NY 11542

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Danielle Kolker Director of Operations Office of Early Childhood Education	Sophia Pappas Executive Director Office of Early Childhood Education	Toby Reyes Director, UPK Procurement

PURPOSE

Authorization is requested to contract with SCO Family of Services to direct, coordinate, and administer the FirstStepNYC (FSNYC) Early Education Leadership Institute. The Institute is a collaborative effort between SCO and the NYC Administration for Children's Services (ACS) to provide professional development services to approximately 1,000 early childhood educators.

DISCUSSION

FSNYC is a mayoral initiative to implement a new model of early childhood education that recognizes the value of investing in a child's first five years, with the goal of ensuring that vulnerable and at-risk children are ready to start school and remain on a path toward college and career readiness. The student services component of the program offers a full-day, full-year, center-based program located at P.S./I.S. 41 in Brownsville, Brooklyn, that focuses on the social-emotional, literacy and language, physical, and cognitive development of 116 children. This component, a public-private partnership among the DOE's Office of Early Childhood Education, ACS, and SCO, was approved for contract by the Panel for Education Policy on August 21, 2013.

Another key component of the FSNYC initiative, the Early Education Leadership Institute, will provide professional development services to approximately 1,000 Early Childhood educators. By linking the Leadership Institute to the student services component, which shares the same location, a unique opportunity is established for early childhood professionals to receive targeted training and support to equip them with the skills and knowledge needed to be effective directors of early childhood programs. This training and support will advance the DOE's larger priority of creating a continuum of high-quality education that prepares all children for college or careers by the time they graduate from high school.

A combination of public and private funds will support the FSNYC Early Education Leadership Institute. ACS and the DOE will make annual commitments of $50,000 and $200,000 respectively and SCO will raise additional funds privately in order to support their annual budget of $1.6 million to

manage the Leadership Institute. In total, the DOE is only contributing 12.5 percent of the Leadership Institute's annual program budget. As such, these rates are determined to be fair and reasonable.

A background check revealed the following noteworthy information for prime vendor SCO Family of Services (SCO). A 2014 audit by the New York State Comptroller's Office of grant payments made to SCO for the Extended School Day Program (ESD) for the period 7/1/2011 - 6/30/2012 found that SCO "submitted $194,320 in reimbursement claims that were necessary, not allowable or unrelated to its programs." SCO, in its response to the audit, dated March 13, 2014, sent to the New York State Education Department (NYSED), SCO challenged the findings asserting that the correct amount of overpayment it received was $6,537 because the audit applied erroneous assumptions. The DOE does not believe this matter should preclude a determination that the vendor is responsible at this time.

While VENDEX shows that SCO has received one unsatisfactory evaluation from the Department of Health and Mental Hygiene, subsequently it received "fair" or "good" evaluations from the same agency. SCO has performed satisfactorily on previous NYCDOE contracts. Considering the above, the DOE has determined that the vendor is responsible.

Item: 6

Description:

Repair and installation of doors and related hardware in schools and administrative buildings.

REQUEST FOR AUTHORIZATION
INTERIOR AND EXTERIOR STEEL AND WOOD DOOR REPLACEMENT- B2309

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$4,476,500 / $22,382,500	Tax Levy	Five Years	One 270-Day Extension	$3,311,384	Request for Bids (RFB)	No	Requirement

Vendor Name & Address	Pro Con Group, Inc. 2351 Hylan Boulevard, Suite 2A Staten Island, NY 10306

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Volkert Braren Director, Program Management Division of School Facilities	Mai Mikhaeil Procurement Analyst

PURPOSE

Authorization is requested to contract with Pro Con Group, Inc. for the repair and installation of doors and related hardware in schools and administrative buildings. The work includes labor, material, and supervision necessary to remove, repair, and/or install interior and exterior steel and wood doors, door frames, and door hardware. Estimated quantities are based on prior usage.

DISCUSSION

A Request for Bids (RFB) was advertised in the City Record and on the DCP web site. The RFB included six aggregate classes: Aggregate Class 1 – The Bronx, Aggregate Class 2 – Queens, Aggregate Class 3 – Manhattan, Aggregate Class 4 – North Brooklyn, Aggregate Class 5 – South Brooklyn, and Aggregate Class 6 - Staten Island. Three vendors bid in total. Two bids were received for Aggregate Class 1, three for Aggregate Class 2, and two each for Aggregate Classes 3-6. The DOE reached out to other vendors who had previously expressed interest in bidding and learned that they lacked the capacity to perform the required services. A table of bids appears on the following page.

Pro Con Group, the low bidder for all six aggregate classes, is recommended for award. The vendor provided satisfactory service on previous contracts and the Division of School Facilities (DSF) is confident that the vendor will continue to do so. At the qualification meeting, DSF determined that Pro Con has the organizational capacity to service the six aggregate classes.

A review of Pro Con Group's financial statements did not reveal any risk associated with doing business with the company. A background check found no significant adverse information. As such, Pro Con Group has been determined to be responsible.

Pro Con's bid was between 4 to 19 percent less expensive than the prior contract for the same services, for which the DOE received four competitive bids. Pro Con additionally offered voluntary price reductions (VPRs), which result in estimated annual savings of $101,230 to the DOE.

In light of the competitive nature of this procurement, Pro Con's low bid, and the voluntary price concessions listed above, pricing has been determined to be fair and reasonable.

INTERIOR AND EXTERIOR STEEL AND WOOD DOOR REPLACEMENT – B2309

Vendor	Annual Contract Value	After VPR	Total Contract Value / 5 Years
AGGREGATE CLASS 1 – THE BRONX			
Pro Con Group, Inc.	**$869,448**	**$860,048**	**$4,300,242**
Strong Steel Door Corp.	$2,788,856		
AGGREGATE CLASS 2 – QUEENS			
Pro Con Group, Inc.	**$936,244**	**$925,194**	**$4,625,970**
MIT Bros. Construction Inc.	$2,417,538		
Strong Steel Door Corp.	$2,786,519		
AGGREGATE CLASS 3 – MANHATTAN			
Pro Con Group, Inc.	**$392,223**	**$388,543**	**$1,942,715**
Strong Steel Door Corp.	$1,288,514		
AGGREGATE CLASS 4 – NORTH BROOKLYN			
Pro Con Group, Inc.	**$845,757**	**$837,067**	**$4,185,334**
Strong Steel Door Corp.	$2,592,336		
AGGREGATE CLASS 5 – SOUTH BROOKLYN			
Pro Con Group, Inc.	**$1,287,914**	**$1,230,614**	**$6,153,069**
Strong Steel Door Corp.	$3,806,800		
AGGREGATE CLASS 6 – STATEN ISLAND			
Pro Con Group, Inc.	**$246,144**	**$235,034**	**$1,175,172**
Strong Steel Door Corp.	$779,810		

Item: 7

Description:

Trade book materials for public and participating non-public schools.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH VARIOUS VENDORS TO PROVIDE TRADE BOOK MATERIALS CLASS B "Prebound" and C "COLLECTIONS"

Estimated Annual / Total Contact Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$15M Annual/ $105M for 7 Years	Reimbursable, Tax Levy	Five Years	Two 1-Year Extensions	Request for Bids (RFB)	No	Requirements

Vendor Name & Address	See table below.

Contract Manager	Lead Contracting Officer
Jennifer Davilla Director, Instructional Materials Procurement Division of Contracts and Purchasing	James J. McBride Chief Administrator Technology and Instructional Material Procurement Division of Contracts and Purchasing

PURPOSE

Authorization is requested to contract with the vendors detailed below to provide trade book materials to public and participating non-public schools. These contracts were competitively bid and are for a period of five years, with two optional one year extensions. The bid will result in the award of two aggregate classes to be awarded to multiple vendors in each class. The classes are Class B, "Prebound Single Titles & Prebound Collections" and Class C, "Collections". Class A, "Single Titles", was approved by the Panel for Education Policy on February 12th.

DISCUSSION

A Request for Bids (RFB) was issued seeking bids from vendors who could supply the DOE with trade book materials within the three unique classes identified above. The RFB strategically aggregated the DOE's buying power to: (1) secure the absolute lowest cost and best value for trade books; (2) increase school user satisfaction; (3) expand the use of tools that support electronic ordering, invoicing, and payment; and (4) build and improve supplier relationships.

The publishers listed on the bid blanks represent 80 percent of the DOE's annual trade book purchases. Vendors' bids provided a percentage discount off the publisher's list price or the school library price, whichever is lower. For publishers not represented on the bid blanks, vendors were required to provide a list of "additional all other publishers" offered and a single percentage discount off those publishers' list prices or the school library price, whichever is lower. The estimated contract amounts are based on prior expenditures and contract usage by public and non-public schools combined.

The RFB stated the Department would award at least three (3) vendors for class B and more if necessary to cover at least 95% of the top fifteen (15) publishers. That was achieved with three (3) bidders. The same 95% criteria applied for Class C, except the RFB stated the Department would award at least five (5) vendors, as noted in the Pricing Analysis,(below) there was little difference in price, between vendors 5 and 6, hence the proposed award to all six vendors.

The proposed awards in Class B and C, vendors demonstrated experience with literacy and content collection development expertise in identifying, vetting, and developing high-quality trade book collections. The DOE performed a post-bid organizational audit of the vendors and reviewed their collection development expertise.

Titles and collections available from multiple vendors will be flagged in the DOE FAMIS Portal and ShopDOE to indicate the lowest price offered and schools are permitted to purchase from a vendor other than the one offering the lowest price only if there is reason to consider the higher-priced product as offering better value. Such reasons might include binding type, lack of availability with the lowest priced vendor; or the necessity to consolidate an order to meet minimum order quantities. Following the determination of award for Class C, selected vendors offered voluntary price reductions for various publisher lines, further lowering the overall cost for trade books. Schools will be directed to select the lowest priced items available, except as noted above. Pricing analysis for each class is attached to this RA, and based on those analyses, the pricing is determined to be fair and reasonable.

Comprehensive background checks included Lexis/Nexis, VENDEX, financial statements, and criminal records reports; no significant adverse information was revealed for any of the vendors listed below.

Vendors (Class B) Prebound Single Titles & Prebound Collections	Estimated Annual Amount	Total Contract Amount
Booksource/GL Group	$2M	$14M
Lectorum Publishing	$2M	$14M
Perfection Learning	$2M	$14M

Vendors (Class C) Collections	Estimated Annual Amount	Total Contract Amount
Classroom Library Co.	$1.5M	$10.5M
Steps to Literacy LLC	$1.5M	$10.5M
GL Group	$1.5M	$10.5M
Schoolwide, Inc.	$1.5M	$10.5M
Lectorum Publications, Inc.	$1.5M	$10.5M
Perfection Learning Corp.	$1.5M	$10.5M

Pricing Analysis Class B

"Prebound Single Titles and Prebound Collections"

For Class B, an award is made to the top three vendors. Each vendor's bid cover 70% of the publishers.

The purchases to be made under Class B include individual titles as well as collections. Collections involve purchasing from more than one publisher line potentially obviating the benefits of the best value analysis where vendors are awarded based on the highest discount per publisher line. We reviewed purchase data for 2011, 2012 and 2013 which showed that over the three year period, the percentage of dollar purchases that were individual titles ranged between 92% and 95% of total dollar purchases. Therefore, given the DOE's predominant purchases of single titles in Class B, the methodology that results in the greatest savings is awarding individual publisher lines to the vendor with the highest discount.

Aggregate Discount By Vendor*						
Class B						
	GL Group		Lectorum Publishing**		Perfection Learning***	
Publisher	% Discount	Discount	% Discount	Discount	% Discount	Discount
Barrons			68.80%	$275,800		
Coughlan Companies-Capstone Publishing & Imprints					53.65%	$21,460
Hachette Book Group			42.80%	$107,000		
Harper Collins Publishers			48.00%	$192,000		
Houghton Mifflin Company			48.00%	$72,000		
Federal Street Press			58.40%	$17,520		
Candlewick Press			42.80%	$21,400		
Merriam-Webster, Inc.			58.40%	$32,120		
Macmillan Publishers			48.00%	$84,000		
Oxford University Press			58.40%	$17,520		
Penguin Group, Inc.	41.50%	$394,250				
Random House, Inc.	41.50%	$456,500				
Hippocrene Books, Inc.					53.65%	$10,730
Scholastic, Inc.			48.00%	$84,000		
Simon and Schuster, Inc.			48.00%	$120,000		
All Other Publishers (avg. % disc)	41.50%	$830,000				
Total		**$1,680,750**		**$1,023,360**		**$32,190**

Pricing Analysis Class C

"Collections"

Class C purchases are made in the form of collections so award determinations are based on the weighted average discount across all publishers. While the bid indicated that awards will be made to a minimum of five vendors, in light of the diminimus variation in the weighted average discount rate between vendor five (Lectorum Publishing) and vendor six (Perfection Learning), the Department determined that it would add Perfection Learning as the sixth awardee.

The Class C vendors ranked according to weighted average discount are:

Vendor	Weighted Average Discount Rate
Classroom Library	**41.92%**
Steps to Literacy	**41.51%**
GL Group	**41.50%**
Schoolwide, Inc.	**36.75%**
Lectorum Publishing	**34.29%**
Perfection Learning	**33.70%**
Scholastic	29.73%
BMI	28.00%
Saddleback	22.00%
Follett	21.62%
Permabound	20.00%
American Reading	18.33%

Item: 8

Description:

New York State Education Department (NYSED) Grant for Expanded UPK Full-Day seats in High-Need Districts.

REQUEST FOR AUTHORIZATION TO AMEND CONTRACTS PURSUANT TO A NYSED GRANT FOR EXPANDED UNIVERSAL PREKINDERGARTEN SERVICES IN HIGH-NEED SCHOOL DISTRICTS WITHIN NEW YORK STATE

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$7,979,752 / $25,000,000	New York State Education Department (NYSED)	2.5 Years	None	Contract Amendment via Negotiated Service per Section 3-08 (b) of DOE Procurement Policy & Procedures	Yes	Full-Value

Vendor Names & Addresses	See table below.

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Danielle Kolker Director of Operations Office of Early Childhood Education	Sophia Pappas Executive Director Office of Early Childhood Education	Toby Reyes Director, UPK Procurement

PURPOSE

Authorization is requested to amend half-day Universal Prekindergarten (UPK) contracts with the 69 vendors listed in the chart below to provide full-day services. The overall term of the contracts remain unchanged.

DISCUSSION

In September 2013, the New York State Education Department (NYSED) announced a request for proposals (RFP) for a grant to create or expand full-day Prekindergarten (UPK) seats in high-need school districts. The State defines full-day UPK services as five hours.

The Office of Early Childhood Education (OECE) submitted a proposal on behalf of the New York City Department of Education (NYCDOE) and was notified of a grant award from NYSED in January 2014. The grant allocated funds for services to start in fiscal year 2014; however, at least 90 days of instruction must be provided in FY 2014 to be eligible for the funding. It was therefore prudent to initiate the delivery of services upon notice of award, hence these contracts are retroactive.

Given the time constraints of implementing these services mid-year in FY 2014, OECE determined to use the grant funds exclusively for Community Based Organization (CBO) UPK programs.

OECE began the process of selecting CBOs by identifying CBOs who submitted a proposal to the most recent RFP (R0968), which was released in December 2012, for services in FY 2013. At the time of the solicitation, the NYCDOE had 4,000 full-day seats to distribute among public schools and CBOs in high-need communities. Many existing half-day CBO providers submitted proposals for full-day services and passed OECE's quality threshold, but were not in the highest-need areas and so were not awarded full-day seats pursuant to R0968. In response to the State's announcement of the new grant program in September 2013, OECE selected those half-day CBO providers in neighborhoods at the next level of need to see if they could offer full-day services to their current families without displacing any children. Once this list had been exhausted, OECE reached out to half-day providers in high-need areas who had not submitted a proposal for full-day services pursuant to R0968 but who could accommodate the NYSED grant requirements for the full-day program.

Sixty-two UPK providers are recommended for award pursuant to the grant requirements. All of the providers have a current half-day contract pursuant to previous Request for Proposals that will be amended to accommodate full-day programming.

The grant authorized a per annum amount of $7,005 for full-day services. Half-day providers were offered half of the NYSED full-day rate ($3,500) in addition to their contracted half-day rate to bring their programs up to full-day.

All vendors recommended for award have performed satisfactorily on their current contracts.

B	C	D	E	F	G	H	I	J
Boro	CSD	Vendor Name	Seats Converted	Original Per Seat Cost (HD)	New Per Seat Cost (SED - FD)	New Annual Amount (E*G)	Years left on Contract (not including renewal options)	Total Contract Increase Amount (H*I)-(E*F*I)
K	23	New Pride Day Care Center	8	$3,520	$7,020	$56,160	0.5	$14,000
K	32	Footsteps Child Care Inc.	15	$3,332	$6,832	$102,480	1.5	$78,750
Q	24	Happy Dragon of USA, INC.	40	$3,460	$6,960	$278,400	1.5	$210,000
Q	24	Little Friends School Sunnyside, Inc.	14	$3,500	$7,000	$98,000	1.5	$73,500
Q	25	Evbo, Inc.	18	$3,500	$7,000	$126,000	1.5	$94,500
Q	25	Happy Dragon of New York	31	$3,462	$6,962	$215,822	1.5	$162,750
Q	25	Happy Dragon of USA, INC.	36	$3,462	$6,962	$250,632	1.5	$189,000
Q	25	HoneyPot DayCare Center, Inc.	28	$3,650	$7,150	$200,200	1.5	$147,000
Q	25	Immanuel Genius, Inc. d/b/a Immanuel Creative	37	$3,415	$6,915	$255,855	1.5	$194,250
Q	25	Kissena Cherry Daycare	20	$3,465	$6,965	$139,300	1.5	$105,000
Q	25	Precious Moments Nursery School	20	$3,540	$7,040	$140,800	1.5	$105,000
Q	25	Queens Herald Community Corp.	18	$3,500	$7,000	$126,000	1.5	$94,500
Q	25	Samuel Field	20	$3,660	$7,160	$143,200	1.5	$105,000
Q	25	Sweet Angel 88, Inc. d/b/a Little Sweet Angels Child Care Center	18	$3,495	$6,995	$125,910	1.5	$94,500
Q	26	Bright Beginnings in Queens Village Inc.	18	$3,544	$7,044	$126,792	1.5	$94,500
Q	26	Home Sweet Home Children's School, Inc.	36	$3,585	$7,085	$255,060	1.5	$189,000
Q	26	LYNBO, Inc.	36	$3,660	$7,160	$257,760	1.5	$189,000
Q	27	Heartshare	28	$3,885	$7,385	$206,780	1.5	$147,000
Q	27	Howard Beach Judea Center d/b/a Howard Beach Center Pre-Kindergarten	18	$3,525	$7,025	$126,450	1.5	$94,500
Q	27	Little Tots Red Wagon	36	$3,857	$7,357	$264,852	1.5	$189,000
Q	27	West End Temple - Sini	30	$3,552	$7,052	$211,560	1.5	$157,500

B	C	D	E	F	G	H	I	J
Boro	CSD	Vendor Name	Seats Converted	Original Per Seat Cost (HD)	New Per Seat Cost (SED - FD)	New Annual Amount (E*G)	Years left on Contract (not including renewal options)	Total Contract Increase Amount (H*I)-(E*F*I)
		Congregation						
Q	28	United Cerebral Palsy of Queens	18	$3,490	$6,990	$125,820	1.5	$94,500
Q	29	A to Z Center Too, Inc.	20	$3,400	$6,900	$138,000	2.5	$175,000
Q	30	82nd Street Academics	20	$3,495	$6,995	$139,900	1.5	$105,000
Q	30	All Children's Child Care Center of Queens	80	$3,500	$7,000	$560,000	2.5	$700,000
Q	30	Brite Adventure Center Inc.	18	$3,510	$7,010	$126,180	2.5	$157,500
Q	30	Rainbowland Nursery School	16	$3,492	$6,992	$111,872	1.5	$84,000
K	15	Brooklyn Chinese-American Association	36	$3,250	$6,752	$243,072	0.5	$63,036
K	15	Hanson Place Child Development Center	20	$3,204	$6,706	$134,117	1.5	$105,060
K	20	Bais Sarah School	72	$3,775	$7,277	$523,944	1.5	$378,216
R	31	Sacred Heart School	18	$3,604	$7,106	$127,910	1.5	$94,554
R	31	Yeled V'Yalda Early Childhood Center, Inc.	36	$3,500	$7,002	$252,072	1.5	$189,108
M	4	Our Lady Queens of Angels School	36	$3,457	$7,000	$252,000	0.5	$63,769
M	6	Incarnation School	35	$3,600	$7,100	$248,500	0.5	$61,250
X	7	St. Anselm School	18	$3,479	$7,000	$126,000	0.5	$31,692
X	8	St. Athanasius School	36	$3,500	$7,000	$252,000	1.5	$189,000
X	8	Tutor Time at Tremont	54	$3,600	$7,100	$383,400	0.5	$94,500
X	10	Saint Ann Parochial Elementary School	18	$3,600	$7,100	$127,806	0.5	$31,500
X	10	Spuyten Duyil Preschool, Inc.	17	$4,000	$7,500	$127,500	0.5	$29,750
X	10	St. Dominic's Torch	8	$3,742	$7,242	$57,934	1.5	$42,000
X	11	YAI-New York League for Early Learning, Inc.	16	$3,504	$7,004	$112,067	1.5	$84,000

B	C	D	E	F	G	H	I	J
Boro	CSD	Vendor Name	Seats Converted	Original Per Seat Cost (HD)	New Per Seat Cost (SED - FD)	New Annual Amount (E*G)	Years left on Contract (not including renewal options)	Total Contract Increase Amount (H*I)-(E*F*I)
X	11	New Convenant Christian Church	72	$3,500	$7,000	$504,000	0.5	$126,000
X	11	United Church of Jesus Christ.	36	$3,800	$7,300	$262,800	1.5	$189,000
X	12	St. John Chrysostom School	72	$3,700	$7,200	$518,400	0.5	$126,000
Q	24	Greater Ridgewood Youth Council	40	$3,506	$7,006	$280,240	1.5	$210,000
Q	24	Daywatch Day Care Inc.	36	$3,500	$7,000	$252,000	1.5	$189,000
Q	24	St. Bartholomew Elem School	18	$3,542	$7,042	$126,756	1.5	$94,500
Q	24	YMCA of Greater New York	20	$3,511	$7,011	$140,220	2.5	$175,000
Q	25	St. Kevins School	36	$3,525	$7,025	$252,900	2.5	$315,000
Q	25	New York League for Early Learning	18	$3,420	$6,920	$124,560	1.5	$94,500
Q	27	Congregation Darchei Torah	40	$3,598	$7,098	$283,920	2.5	$350,000
Q	29	Saints Joachim and Anne School	18	$3,526	$7,026	$126,468	1.5	$94,500
Q	30	Lolly's Early Childhood Center Inc. d/b/a Lolly's Learning Center	9	$3,525	$7,025	$63,225	1.5	$47,250
Q	30	LaGuardia Community College	36	$3,300	$6,800	$244,800	1.5	$189,000
Q	30	Police Athletic League	28	$3,560	$7,060	$197,680	2.5	$245,000
Q	30	St. Joseph School	36	$3,440	$6,940	$249,840	1.5	$189,000
Q	30	Jackson Children's Services	24	$3,425	$6,925	$166,200	1.5	$126,000
K	32	Kreative Kare Day Care Center, Inc.	38	$3,485	$6,985	$265,430	1.5	$199,500
K	14	Puerto Rican Family Institute, Inc.	25	$3,347	$6,849	$171,234	2.5	$218,875
K	21	Sunshine Center of Coney Island	16	$3,598	$7,100	$113,597	2.5	$140,080
R	31	Bumblebees-R-Us Inc.	18	$3,929	$7,431	$133,760	2.5	$157,590
R	31	Catholic School Region of S.I. - Our Lady Queen of Peace	18	$3,683	$7,185	$129,330	2.5	$157,590

B	C	D	E	F	G	H	I	J
Boro	CSD	Vendor Name	Seats Converted	Original Per Seat Cost (HD)	New Per Seat Cost (SED - FD)	New Annual Amount (E*G)	Years left on Contract (not including renewal options)	Total Contract Increase Amount (H*I)-(E*F*I)
62 total providers			Total Seats: 1,807	Avg. $3,487	Avg. $7,044			

Item: 9

Description:

Arts education services in the disciplines of dance, music, theater, visual arts and the moving image. (RA#10)

REQUEST FOR AUTHORIZATION (RA #10) FOR ARTS EDUCATION SERVICE (MTAC R0891)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$420,000 / $2,100,000	Tax Levy & Reimbursable	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	See Table B below.

Service Requestor / Contract Manager	Division of Contracts & Purchasing Contact
Paul King Executive Director Office of Arts & Special Projects	Aldrina Hazell Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Arts and Special Projects (OASP) to contract with the vendors named below to provide Arts Education Services. Awarded vendors will offer direct services to students with optional related professional development and parent engagement in the areas of dance, music, theater, visual arts, and the moving image. These services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools. Arts services contracts are used by nearly all public and non-public schools.

DISCUSSION

Selected vendors will deliver high-quality arts services that support and advance teaching and learning by building on the *Blueprint for the Arts* and the New York State Learning Standards (NYSLS) for the Arts. The *Blueprint* forms the basis for instructional programs in dance, music, theater, visual arts, and the moving image and is built upon five strands of Arts Learning: Arts Making; Literacy in the Arts; Making Connections; Community and Cultural Resources; and Careers and Life-long Learning. Exemplary services will incorporate the guidelines established in the *Blueprint* while enhancing studies in other areas.

To date, 123 proposals have been received, 92 have been approved for contract award, and three are recommended in this RA.

Proposals were distributed to an evaluation committee that includes Arts Coordinators and Directors from OASP, all of whom are knowledgeable about the *Blueprint* and the NYSLS for the Arts. They have participated in developing the *Blueprint*, are currently implementing quality arts programming, and possess years of experience within the NYC public schools or DOE central offices. To ensure scoring consistency, a training session was conducted for all committee members, in which they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: program plan (25 points), organizational capacity (25 points), demonstrated effectiveness (25 points) and price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Negotiations resulted in eight percent savings to the DOE when compared to the originally proposed rates. Table A below shows the proposed and negotiated average hourly rates for the vendors included in this RA. The negotiated hourly rates range from $96 (Children's Museum of the Arts) for visual arts and parent engagement workshops to $154 (Alvin Ailey Dance Foundation) for residencies or workshops facilitated by professional dancers or performers, lecture/demonstration, and a matinee performance of the Alvin Ailey American Dance Theater.

TABLE A		
Awarded Vendor	**Original Average Hourly Rate**	**Negotiated Average Hourly Rate**
Alvin Ailey Dance Foundation	$159	$154
Children's Museum of the Arts	$114	$96
Sundog Theatre	$144	$138

Variations in the hourly rates resulted from differing participant capacity, numbers of instructors, level of instructors, and numbers of components/programs offered. Pricing for these vendors has been determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors recommended for award under this solicitation.

The estimated annual contract amounts were based on expenditures under previous contracts for similar services.

A comprehensive background check that included VENDEX, VCIP, System for Award Management, and the Uniform Commercial Code found no liens, warrants, or other tax matters. All performed services satisfactorily under prior contracts and have been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B			
	Vendor's Name and Address	**Component(s)***	**Estimated Annual / Total Amount**
1	**Alvin Ailey Dance Foundation** The Joan Weill Center for Dance 405 West 55th Street New York, NY 10019	1 - Dance 6 - Parent Engagement	$300,000 / $1,500,000
2	**Children's Museum of the Arts** 103 Charlton Street New York, NY 10014	4 - Visual Arts 6 - Parent Engagement	$60,000 / $300,000
3	**Sundog Theatre** Box 10183 Staten Island, NY 10301	1 - Dance 2 - Music 3 - Theater 4 - Visual Arts	$60,000 / $300,000

***Component Services:**

1. Dance – ballet, modern dance, hip-hop, ballroom, African, Caribbean, choreography.
2. Music – hip-hop, jazz, classical, instrumental, vocal, choral, composing.
3. Theater – playwriting, storytelling, performing, playmaking, auditions, assemblies.
4. Visual Arts – museum tours, paintings, murals, drawing, architecture, collages.
5. Moving Image, New Media – film making, videography, photography.
6. Parent Engagement – all of the above subjects in concert with direct student services.

Item: 10

Description:

Student support services including academic enrichment activities, leadership development, tutoring and homework assistance, parent development, individual, group, and family counseling. (RA #11)

REQUEST FOR AUTHORIZATION (RA #11) FOR STUDENT SUPPORT SERVICES (MTAC R0898)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$30,000 / $150,000	Various – Tax Levy & Reimbursable	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component(s)	Estimated Annual / Total Amount
Make the Road, New York 301 Grove Street Brooklyn, NY 11237	6	$30,000/ $150,000

Service Requestor	Division of Contracts and Purchasing Contact
Robert Weiner Chief Operating Officer Office of Safety & Youth Development	Joy Gentolia Director Instructional Services Procurement

PURPOSE

Authorization is requested on behalf of the Office of Safety and Youth Development (OSYD) to contract Make the Road, New York (MRNY) to provide direct student support services and to increase opportunities for educational enrichment. These programs will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

Student support services sought through this MTAC fall within 19 components as follows:

1) leadership development and civic engagement
2) individual counseling
3) group counseling
4) mentoring
5) recreation/sports
6) college/post-secondary planning
7) career awareness and the world of work
8) conflict resolution/peer mediation
9) violence prevention/student safety
10) bullying prevention
11) substance abuse and problem gambling prevention and intervention
12) Internet safety
13) school attendance improvement
14) family support services
15) tutoring/homework assistance
16) study/test-taking skills
17) academic skills enhancement
18) thematic projects
19) family literacy

These services may take place inside or outside of school during the school day, after school, or on non-school days.

Proposals were distributed to an evaluation committee that included instructional specialists, operations analysts, grant managers, and directors from OSYD. To ensure scoring consistency, a training session was conducted for all committee members in which they received an overview of the process and a scoring rubric. Proposals were scored based on the following criteria: program plan (35 points), organizational capacity (20 points), pricing (25 points), and demonstrated effectiveness (20 points). Successful vendors were required to achieve a minimum score of 80 points.

Ninety-seven (97) vendors were recommended for contract awards under previous RAs and one is recommended in this RA.

A vendor can offer single workshops for a component or offer an à la carte menu of services covering the 19 components listed above. MRNY's program offers individualized support to students who need help with the college exploration and application process, essay writing, interviews, research, and financial aid. MRNY's workshops support students in developing leadership, literacy, group work, and community organizing skills.

MRNY's average hourly pricing was negotiated from $100 per hour to $75 per hour. Pricing has been determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under the same solicitation.

The estimated annual contract amount for MRNY was based on previous contracts' expenditures for similar services.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the Federal Excluded Parties List System, found no significant adverse information. Therefore, this vendor has been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 11

Description:

Withdrawn

Item: 12

Description:

Conflict resolution and peer mediation services for students in M.S. 72 and August Martin HS.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH LIFE CAMP, INC. TO PROVIDE CONFLICT RESOLUTION AND PEER MEDIATION SERVICES

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$96,400	City Council	One Year (7/1/13 – 6/30/14)	None	City Council Allocation, per Section 1-03(c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Life Camp, Inc. 111-12 Sutphin Blvd Jamaica, NY 11435

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Life Camp, Inc. to provide conflict resolution and peer mediation services to students in MS 72 (District 28) and August Martin High School (District 27) in Queens.

DISCUSSION

Life Camp, Inc. will provide over 60 students with conflict mediation, health and wellness workshops, and an overnight retreat. Through a rotating series of programs themed in individual and group instruction, spoken word, music, nutrition, and physical fitness, these workshops will help students identify and create constructive responses to conflict. The programs are offered four days a week for a minimum of two hours a day. A 1:10 staff-to-student ratio will be maintained for all programs, ensuring that students receive the focus and proper supervision that they need.

The contract is retroactive because personnel changes in the program office delayed implementation of the work plan and budget, which required multiple revisions.

The Office of School Safety and Youth Development has experience with the vendor providing these services and confirms that they have performed satisfactorily. A review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council allocation process.

Item: 13

Description:

Digital learning program for high poverty middle school students and their families.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH COMPUTERS FOR YOUTH TO PROVIDE ITS DIGITAL LEARNING PROGRAM

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$37,000	City Council	One Year (7/1/13 – 6/30/14)	None	City Council Allocation per Section 1-03 (c) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Computers For Youth 520 Eighth Avenue, Floor 25 New York, NY 10018

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Curriculum, Instruction and Professional Development	Anna Commitante Senior Executive Director Office of Curriculum, Instruction and Professional Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Computers for Youth (CFY) to provide its Digital Learning Program on behalf of families in New York City middle schools with high rates of student poverty.

DISCUSSION

As part of the NYC Connected Learning Program, an initiative led by the DOE and the New York City Department of Information Technology and Telecommunications, CFY will implement its Digital Learning Program. To be eligible for the program, middle schools are required to have at least 75 percent of their students enrolled in a free or reduced lunch program. The schools partner with CFY to conduct outreach to families of sixth graders. Families are encouraged to attend Saturday family learning workshops, which provide training on creating a strong home learning environment, as well as basic computer skills, Internet safety, and the use of educational software.

Each family receives a "home learning center," consisting of a refurbished desktop computer, a set of educational software, and free subscriptions to fee-based online subscription products. CFY also conducts pre- and post-participation surveys of all participating families to measure key program areas such as family demographic information, family Internet adoption rates, parental aspirations for their children's academic success, and parental confidence in improving the home learning environment.

This contract is retroactive due to changes in the City Council budget allocations and the subsequent revision in the plan for the delivery of services.

The Office of Curriculum, Instruction and Professional Development has experience with the vendor providing these services and confirms that they have performed satisfactorily. A review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the City Council discretionary allocation specifically names this vendor for the amount stated above. To have these services provided by another party would be contrary to the City Council allocation process.

Item: 14

Description:

Art and academic support for students at JHS 291 in Brooklyn.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH BROOKLYN COLLEGE COMMUNITY PARTNERSHIP / RESEARCH FOUNDATION CUNY

Estimated Annual	Funding Source	Contract Term	Options	Estimated Annual / Total Options Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$40,998	New York State Education Department (NYSED)	One Year (7/1/13 – 6/30/14)	Two 1-Year Options to Renew	$40,998 / $81,996	Vendor named in Grant per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Brooklyn College Community Partnership / Research Foundation City University of New York 2900 Bedford Avenue, 5405 James Hall Brooklyn, NY 11210

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Brooklyn College Community Partnership / Research Foundation City University of New York (BCCP) to provide academic support to 30-40 middle school students at JHS 291 in District 32 (Brooklyn).

DISCUSSION

BCCP has provided academic support services at JHS 291 since 2008 under the 21st Century Community Learning Centers Program. BCCP will continue to provide services to students five days a week for two hours each day over the period of 30 weeks. These services include academic support in English language arts, mathematics, art, and college awareness. Each student will participate for at least 15-20 minutes at the beginning of each assigned lunch period. Work performed by BCCP staff is coordinated with classroom teachers to accommodate the needs of the individual students.

The contract is retroactive because personnel changes in the program office delayed implementation of the work plan and budget, which required multiple revisions.

The Office of Safety and Youth Development has experience with the vendor providing these services and confirms that they have performed satisfactorily. A review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the NYSED grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 15

Description:

Evaluation services for after school and youth development programs awarded through the 21st Century Community Learning Centers Grant.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH YOUTH STUDIES, INC. TO PROVIDE PROFESSIONAL EVALUATION SERVICES TO THE 21ST CCLC SITES

Estimated Annual Amount	Funding Source	Contract Term	Options	Estimated Annual / Total Options Amounts	Procurement Method	Is Contract Retroactive?	Contract Type
$252,000	New York State Education Department (NYSED)	One Year (7/1/13 – 6/30/14)	Two 1-Year Options to Renew	$252,000 / $504,000	Vendor named in Grant per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name, Address & Amount	Youth Studies, Inc. 155 Water Street Brooklyn, NY 11201

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Youth Studies, Inc. (Youth Studies) to provide evaluation services for after-school and youth development programs competitively awarded through the 21st Century Community Learning Centers (21st CCLC) Grant.

DISCUSSION

Youth Studies will provide program evaluation services to 16 schools in the District 14-15 Consortium, District 23, and District 32. These schools serve over 2,000 students in grades 3-12 at Title 1 schools where there is an urgent need to improve academic achievement. Youth Studies will follow guidelines set forth in the New York State Education Department Manual and will comply with all New York State and federal reporting and accountability mandates for the 21st CCLC programs. The process will include a review of the program records; administration of participant surveys; and site visits to observe program activities, provide informal feedback to the service provider, and to discuss student progress, report findings, and offer feedback. Youth Studies will also issue annual performance and evaluation reports.

The contract is retroactive because personnel changes in the program office delayed implementation of the work plan and budget, which required multiple revisions.

A review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the 21st Century Community Learning Centers Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 16

Description:

Instructional, academic, social, personal development and literacy tutoring for middle school students.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH THE AFTER SCHOOL CORPORATION TO PROVIDE PROFESSIONAL EVALUATION SERVICES TO THE 21ST CCLC SITES

Estimated Annual	Funding Source	Contract Term	Options	Options Estimated Annual/ Total Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$72,000	New York State Education Department (NYSED)	One Year (7/1/13 – 6/30/14)	Two 1-year Options to Renew	$72,000 / $144,000	Vendor named in Grant per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name, Address & Amount	**The After School Corporation (TASC)** 1440 Broadway, 16th Floor New York, NY 10018

Contract Manager:	Lead Contracting Officer:	Division of Contracts & Purchasing Contact:
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to enter into an agreement with The After-School Corporation (TASC) to provide evaluation services for after school and youth development programs awarded through the 21st Century Community Learning Centers (21st CCLC) Grant.

DISCUSSION

TASC will provide program evaluation services to four schools in District 6 in Manhattan. These services will follow guidelines set forth in the NYSED Evaluation Manual and will comply with all New York State and federal reporting and accountability mandates for the 21st CCLC programs. TASC will assist program staff at schools in collecting required student and grant-level information, thereby reducing the burden of data collection on program staff. Information provided to TASC includes students' test performance, demographic information, attendance, and other information for students whose parents have provided consent. TASC uses site visits, quarterly advisory meetings, and mid-year and final evaluations to document each organization's gains and areas in need of improvement. At the end of each school year, TASC will complete and submit an Annual Performance Report.

The contract is retroactive because personnel changes in the program office delayed implementation of the work plan and budget, which required multiple revisions.

Division of Contract and Purchasing conducted a review of information regarding the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the 21st Century Community Learning Centers Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 17

Description:

Parent engagement workshops for four schools in the Bronx as part of the 21st Century Community Learning Centers Grant.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH SOUTH BRONX OVERALL ECONOMIC DEVELOPMENT CORPORATION (SOBRO) TO PROVIDE PARENT ENGAGEMENT WORKSHOPS

Estimated Annual	Funding Source	Contract Term	Options	Options Estimated Annual / Total Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$76,000	New York State Education Department (NYSED)	One Year (7/1/13 – 6/30/14)	Two 1-Year Options to Renew	$76,000 / $152,000	Vendor named in Grant per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	South Bronx Overall Economic Development Corporation (SoBro) 555 Bergen Avenue Bronx, NY 10455

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with South Bronx Overall Economic Development Corporation (SoBro) to provide parent engagement workshops for four schools in the Bronx as part of the 21st Century Community Learning Centers (21st CCLC) Grant.

DISCUSSION

SoBro will serve approximately 20 parents per session and provide no less than 19 parent workshops to the following four schools: the Herman Ridder Intermediate School, the Monroe Academy for Visual Arts and Design, the High School of World Cultures, and the School of Performing Arts.

The goal of the SoBro organization is to instill in parents a sense of empowerment for continued personal and economic growth. Parents will gain the necessary skills to attain self-sustainability and support their children emotionally, economically, and academically. Services will include classes in English as a Second Language (ESL), Introduction to Computers, Job Readiness, and Employment Skills. In addition, SchoolConnect, an opt-in program offered to all schools, teaches problem-solving strategies and accommodates 10 to 15 students per class; however, Herman Ridder Intermediate School is the only participant.

This contract is retroactive because personnel changes in the program office delayed implementation of the work plan and budget, which required multiple revisions.

A review of SoBro's background information revealed one caution in VENDEX that refers to an investigation conducted in 2010 by the New York State Division of Human Rights. This investigation stemmed from a complaint filed by a former SoBro employee who alleged unlawful discriminatory practices related to employment. After a hearing, the matter was settled by both parties in April 2013.

There are no other adverse findings that should preclude SoBro from moving forward in the contracting process. SoBro has provided satisfactory services to the DOE and as such has been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the 21st Century Community Learning Centers Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 18

Description:

Evaluation services for after school and youth development programs awarded through the 21st Century Community Learning Centers Grant.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH LAURUS GRANT-WRITING AND EVALUATION SERVICES TO PROVIDE PROFESSIONAL EVALUATION SERVICES TO THE 21ST CCLC SITES

Estimated Annual Amount	Funding Source	Contract Term	Options	Estimated Annual / Total Options Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$84,000	New York State Education Department (NYSED)	One Year (7/1/13 – 6/30/14)	Two 1-Year Options to Renew	$84,000 / $168,000	Vendor named in Grant per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	Laurus Grant-Writing & Evaluation Services 37 Kings Road Madison, NJ 07940

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Angie Guo Senior Operations Manager Office of Safety and Youth Development	Robert Weiner Chief Operating Officer Office of Safety and Youth Development	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Laurus Grant-Writing and Evaluation Services (Laurus) to provide evaluation services for after-school and youth development programs competitively awarded through the 21st Century Community Learning Centers (21st CCLC) Grant by district or, in some cases in which the DOE works with priority schools across more than one district, a consortium of districts.

DISCUSSION

Laurus will provide program evaluation services to four schools in District 12 in the Bronx. These services will follow guidelines set forth in the New York State Education Department Evaluation Manual and will comply with all New York State and federal reporting and accountability mandates for the 21st CCLC programs. The process will include project planning review and development of start-up materials, quarterly meetings with program stakeholders, site visits during the academic year, an interim evaluation report documenting the program's strengths and weakness, fidelity to program design, and implementation plan. At the end of the year, a final evaluation report will be provided, as well as an annual performance report.

The contract is retroactive because personnel changes in the program office delayed implementation of the work plan and budget, which required multiple revisions.

A review of the vendor's background in the VCIP and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not done for this procurement and a contract for these services is necessary because the 21st Century Community Learning Centers Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.

Item: 19

Description:

Exemplars' educational software product line.

REQUEST FOR AUTHORIZATION
TO PURCHASE EXEMPLARS EDUCATIONAL SOFTWARE

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$83,000 / $581,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Exemplars Inc. 271 Poker Hill Road Underhill, VT 05489

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Central Procurements Division of Contracts and Purchasing	Rachel Feinberg Chief Operating Officer Division of Teaching and Learning	Kay Robbins Procurement Analyst

PURPOSE

Authorization is requested to contract with Exemplars, Inc. for the entire Exemplars Software educational software product line on a requirements basis.

DISCUSSION

Exemplars educational software provides standards-based performance tasks for schools, districts, and teachers in math, science, and writing. The material is classroom-tested and can be used for assessment, instruction, and professional development to engage students and promote reasoning and communications.

A Request for Bids is not practical because Exemplars is the sole provider of the software.

Exemplars is offering the DOE a 10-21 percent discount off their software list price and has guaranteed that no customer will receive better pricing than the DOE; the prices have therefore been determined to be fair and reasonable.

The estimated contract amount is based on prior usage.

Background checks performed on Exemplars Inc. included a review of VENDEX, CTS, the New York State Department of Labor, and the Federal Debarment List. No significant adverse information was identified. Accordingly, the vendor has been determined to be responsible.

Item: 20

Description:

Published and copyrighted assessments and testing materials for public and non-public schools.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH RIVERSIDE PUBLISHING TO PROVIDE ASSESSMENT AND TESTING MATERIALS

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$81,262 / $243,785	Reimbursable, Tax Levy, City Council	Three Years (5/1/14-4/30/17)	None	Listing Application	No	Requirements

Vendor Name & Address	Riverside Publishing 3800 Golf Road, Suite 200 Rolling Meadows, IL 60008

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Jennifer Davilla Director Division of Contracts and Purchasing	James McBride Chief Administrator Technology & Instructional Procurement

PURPOSE

Authorization is requested to contract with Riverside Publishing to provide published and copyrighted assessment and testing materials to all public and participating non-public schools.

DISCUSSION

Riverside Publishing is the exclusive seller of a line of various assessments and testing products that measure cognitive abilities, adaptive behavior, and reading and writing skills. They also provide functional score reports and scoring services.

Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The proposed contract requires that the prices the DOE pays will be the lowest offered to any client; as such, the pricing for these materials are considered fair and reasonable.

A background check conducted on Riverside, including the Uniform Commercial Code, Excluded Parties List, and VENDEX, found no significant adverse information. This vendor has therefore been determined to be responsible.

The contract amount is based on prior expenditures.

Item: 21

Description:

Rosen Publishing's educational software product line.

REQUEST FOR AUTHORIZATION
TO PURCHASE ROSEN PUBLISHING EDUCATIONAL SOFTWARE

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$77,000 / $539,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Rosen Publishing 29 East 21st Street New York, NY 10010

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Central Procurements Division of Contracts and Purchasing	Rachel Feinberg Chief Operating Officer Division of Teaching and Learning	Kay Robbins Procurement Analyst

PURPOSE

Authorization is requested to contract with Rosen Publishing for the entire Rosen Publishing educational software product line on a requirements basis.

DISCUSSION

Rosen Publishing is an independent educational publishing house that provides grades PreK-12 with reference materials in social studies, history, science, and mathematics, as well as general high-interest topics for children and young adults.

A Request for Bids is not practical because Rosen Publishing is the sole provider of the software.

Rosen Publishing is offering the DOE a 15 percent discount off their software list price and has guaranteed that no customer will receive better pricing than the DOE; the prices have therefore been determined to be fair and reasonable.

The estimated contract amount is based on prior usage.

Background checks performed on Rosen Publishing included a review of VENDEX, CTS, the New York State Department of Labor, and the Federal Debarment List. No significant adverse information was identified. Accordingly, the vendor has been determined to be responsible.

Item: 22

Description:

Voyager's educational software product line.

REQUEST FOR AUTHORIZATION
TO PURCHASE VOYAGER SOPRIS LEARNING EDUCATIONAL SOFTWARE

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$25,000 / $175,000	Tax Levy / Reimbursable	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Voyager Sopris Learning, Inc. 17855 Dallas Parkway, Suite 400 Dallas, TX 75287

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
James McBride Chief Administrator Central Procurements Division of Contracts and Purchasing	Rachel Feinberg Chief Operating Officer Division of Teaching and Learning	Kay Robbins Procurement Analyst

PURPOSE

Authorization is requested to contract with Voyager Sopris Learning Inc. for the entire Voyager Sopris Learning educational software product line on a requirements basis.

DISCUSSION

Voyager Sopris Learning provides the following online software programs:

- Ticket to Read, a self-paced reading program with games;
- VmathLive, which helps students learn, play with, and master skills in counting, numbers and operations, data, geometry, and algebra; and
- VocabJourney, a game in which students learn, play with, and master words.

Using each of these programs, students can set and attain goals while competing with peers for spots on the leader board.

Voyager Sopris Learning Inc. is the sole provider of its software, so a Request for Bids was not practical. The vendor does not offer a single purchase discount but offers a discount range of 20 to 50 percent, depending on volume, and has guaranteed that no other school district will receive better pricing than the DOE; the prices have therefore been determined to be fair and reasonable.

The estimated contract amount is based on prior usage.

A background check performed on Voyager Sopris, including a review of VENDEX, CTS, the New York State Department of Labor, and the Federal Debarment List, identified no significant adverse information. Accordingly, the vendor has been determined to be responsible.