

LADDER OF REFERRAL

**Disruptive Student
– LEVEL I or II
No pattern of
behavior**

- Teacher uses appropriate intervention
- Teacher logs intervention
- Teacher refers student to Dean/Guidance personnel
- Teacher refers student to Dean/ Assistant Principal

➤ Dean/ Counselor/
Assistant Principal/
Principal will
intervene as needed

**Disruptive Student
LEVEL I or II
Pattern of Behavior**

- Teacher uses appropriate intervention
- Teacher logs intervention
- Teacher writes referral to Dean/ Assistant Principal
- Teacher submits Student Removal Request

➤ Dean/ Assistant
Principal/Principal will
determine possible
disciplinary measures;
resulting in temporary
removal of the student.
➤ Principal/Designee determines
length of removal
➤ Principal/Designee provides
notification to: Teacher, Dean,
Counselor, Parents

**Disruptive Student
Level III, IV, V**

- Teacher writes referral to Dean/
Assistant Principal
- Teacher provides a statement
- Teacher supplies log of guidance interventions

➤ Assistant Principal/
Principal will execute
disciplinary/ suspension
procedures as determined
in the Citywide Standards
of Intervention and
Discipline Measures