Department of Education
Dennis M. Walcott, Chancellor

Enrollment Information
Manhattan Theatre Lab High School (03M283)
December 2011

Proposed Phase-out: Enrollment Information for High School Families

Overview

- The Department of Education has proposed to phase out Manhattan Theatre Lab High School ("Manhattan Theatre Lab"), beginning in September 2012. The school will not enroll incoming ninth grade students in 2012.
- Current students have the opportunity to continue attending Manhattan Theatre Lab until they graduate; students must earn the required number of credits each year so that they can graduate on schedule.
- Manhattan Theatre Lab will completely phase out in June 2015.

Options for Current Students

What are my options as a first-time ninth grade student?

- You can complete high school at Manhattan Theatre Lab if you continue to earn credits on schedule.
- You also have the option to apply to a different school for tenth grade through the second round of the High School Admissions Process.
- If you are interested in applying to another school for September 2012, please meet with your guidance counselor.
- To learn about schools that have tenth grade seats available through the High Schools Admissions Process, review the Directory of the New York City Public High Schools 2011-12. If you need a copy of the directory, ask your guidance counselor, visit an enrollment office or access the online version at www.nyc.gov/schools/ChoicesEnrollment/High/Directory.

What are my options as a repeating ninth grade student?

- You can complete high school at your current school as long as you earn credits on schedule and pass, at a minimum, your five Regents exams.
- Meet with your guidance counselor to review your progress towards graduation and to discuss options.
- Consider applying to a Transfer High School. For information about Transfer High Schools, speak with your guidance counselor or visit www.goingforme.org.

What are my options as a tenth, eleventh or twelfth grade student who is on track to graduate?

- If you are on track to graduate this year or next year, you should remain in your current school. As the school becomes smaller you will be able to receive more individualized attention so that you can achieve your graduation goals and prepare for post-secondary education and/or career plans.
- Meet with your guidance counselor to discuss your progress towards graduation.

What are my options as a tenth, eleventh or twelfth grade student who is not on track to graduate?

- If you are not on track to graduate on schedule, or if you are unsure if you are on track to graduate, meet with your guidance counselor to review your progress towards graduation.
- Make a plan to accumulate credits and pass your Regents.
- Consider applying to a Transfer High School. For information about these options, speak with your guidance counselor or visit www.goingforme.org.

If I am admitted and enroll in a different high school, will the new school accept my credits, class grades, and documented community service hours?

- Yes, your transcript follows you to your new school. Your transcript is a permanent record of your accomplishments.

If I leave my current school in September 2012, which school will issue my diploma?

- The new school that you attend in September 2012 will issue your diploma once you have earned the required number of credits and passed at a minimum, the five required Regents.

Since my current school will be phasing out, can I change schools now, before the end of the school year?

- No, you should remain in your current school until the end of the school year. If you are applying for a new high school placement for tenth grade, enrollment in the new school will begin in September 2012.

Am I entitled to stay in my current school even if the school is phasing-out?

- Yes, you are entitled to stay and complete your education at your current school. However, if you have not met graduation requirements by the school's closing date, you will attend a different high school the following year.

High School Athletics

If I am currently participating in a PSAL sport and I enroll in another school, do I keep my PSAL eligibility?

- Yes, you will keep your eligibility. However, you will have to try-out for the team in your new school and meet any additional school-based requirements for the sport.

Earning Credits for Graduation

What happens if I do not earn enough credits to move to the next grade level at the end of this school year?

- If you do not earn enough credits to go to the next grade level at the end of this school year, you will remain in the same grade and can stay in your current school building. Please refer to the "Options for Current Students" section for more information.

What happens if I stay in my current school and fail to meet high school graduation requirements by June 2015?

- If you are unable to meet graduation requirements by the phase-out date (June 2015), you will be able to earn the needed credits in another setting.
- Meet with your guidance counselor to develop an education plan and review your progress towards graduation.

Information for 8th grade students

If I listed this school on my high school application, what will happen?

- You will have an opportunity to submit a Round Two application with revised high school rankings. This application would replace the application that you previously submitted. New high schools opening in September 2012 will be included in the second round, as will many other New York City high schools.
- Meet with your guidance counselor if you are interested in submitting a Round Two High School Choice Form.
- If you do not submit a new application, Manhattan Theatre Lab programs will be removed from your existing ranking list. Any schools that you ranked lower than the programs at Manhattan Theatre Lab would move up in the order of preference that you listed.

Questions

- If you have questions, speak with your principal, guidance counselor or parent coordinator. If you are unable to reach a school staff member, call 311.
- For more information about New York City public high schools and the admissions process, visit www.nyc.gov/schools/choicesenrollment/high.