

SOCIAL WORKER VACANCY CIRCULAR

School Name: P.S. 349

District: 28

School Site: P.S./I.S. 314 88-08 164 Street, Jamaica, New York 11432

Send Cover Letter and Resume to: ps349q@gmail.com

POSITIONS

Social Worker

DESCRIPTION

At PS 349 we will work to cultivate the future leaders of the world for the 21st century. In collaboration with all members of our diverse community, we will address the needs of the whole child, through rigorous academics, and project-based learning. Students will think critically, communicate effectively, and solve real-world problems. We believe that students thrive in a nurturing environment of trust, safety, and security to grow, both emotionally and academically.

A seven-day summer planning institute will offer an essential opportunity for staff to be involved in developing the school's culture and instructional program.

We believe that all staff members play an important role in the education of our students; the school will offer opportunities for social workers to support and participate in activities such as:

- After-school and/or Saturday tutoring programs, enrichment, sports, arts, and family programs
- In-house school committees and/or special programs
- Daytime professional development such as inquiry work and collaborative conversation among staff members

Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.

ELIGIBILITY REQUIREMENTS

Licensed New York State certified Social Worker bilingual Bengali or Spanish languages preferred, with satisfactory ratings and attendance.

DUTIES AND RESPONSIBILITIES

Because roles in small schools are varied and complex, serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to commit to the school's mission and core beliefs and to become involved in these essential aspects:

- Participating in regular faculty development, reflective practice, professional organizations, peer coaching and Critical Friends Group work
- Counseling students, individually and in groups, regarding discipline, social and emotional development, substance abuse, conflict mediation, and making appropriate referrals

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- Developing and maintaining partnerships with participating educational institutions, industry partners, and community-based organizations to support school initiatives including job shadowing, internships, and other academic opportunities
- Having an open door policy for all members of the school community
- Providing strategies and work with teachers to promote social and emotional competence in the classroom
- Providing support to teachers to assess and address students' social and emotional needs
- Participating in community outreach events that foster healthy family involvement
- Working collaboratively with staff and families to address attendance issues and help improve students' attendance
- Working collaboratively with staff to ensure services are most effectively organized for students
- Leading school's Pupil Personnel Team (PPT) and effectively create and implement plans of action for students whom the team identifies as those needing interventions

SELECTION CRITERIA

The successful candidate will demonstrate:

- Willingness to carry out the above duties and responsibilities
- Success in forming successful partnerships with community-based organizations and other organizations that offer social and emotional supports to students
- Evidence of successful counseling strategies with regard to discipline, social and emotional development, substance abuse, and conflict mediation
- Knowledge of NYCDOE systems
- Ability or willingness to develop conflict resolution programs including, but not limited to, restorative justice and peer mediation
- Ability to provide strategies to staff in promoting social and emotional competence throughout the school
- Evidence of success with students who exhibit academic, social, and/or emotional struggles, English Language Learners, students with special needs, and their families
- Ability to intervene in crisis situations with verbal de-escalation techniques
- Evidence of success leading workshops and discussions with/for parents
- Ability to effectively communicate orally and writing with colleagues, parents, students, and the community
- Commitment to continuous professional growth (e.g. professional development, formal education, professional literature)

In addition to the cover letter, resume, and interview, applicants must present three references including, if possible, one from a current supervisor. Other references might include a colleague with whom the applicant has collaborated, and/or a professional organization or staff development representative.

WORK SCHEDULE & SALARY

As per Collective Bargaining Agreement