

Application Evaluation Guide for First-Time DYO Applications

In order to help support first-time DYO applicants in the process of applying to design their own Periodic Assessments we have published the rubric below. The rubric outlines the expectations for each section of the first-time DYO application. Schools may also find the ‘Questions for Consideration,’ posted on the Periodic Assessment Web site, helpful in their application response as well as in planning the design and implementation of their 2009-10 DYO.

Reviewers will be using the rubric below to evaluate schools’ first-time DYO applications. The portions of the application that cover all three Periodic Assessment objectives, in addition to applicants’ plans to communicate assessment results with families, will be reviewed and considered ‘satisfactory’ or returned to applicants for revisions. These sections are highlighted in yellow in the rubric below.

The remainder of the application (those sections not highlighted in yellow) is weighted. Each weighted section will be evaluated using a scale from 0-100% depending on the quality of the applicant’s response. Please reference the ‘Evaluation Rating Key’ to view the exact scale that will be used in determining if an applicant has appropriately met application expectations.

For approval applicants must complete all sections of the application and:

- Earn a ‘satisfactory’ on all three of the shaded sections (or revisions will be required)

And

- Earn a combined score of 75% or higher on the weighted sections of the application.

Applicants that do not meet the approval criteria above will have a chance to revise their application and resubmit it for review. In such cases, applicants will be asked to submit their alternate Periodic Assessment selections should their DYO application not be approved by the final notification deadline. Please email dyo@schools.nyc.gov with any questions about the application process.

Evaluation Rubric for First-Time DYO Periodic Assessment Applications		
Application Criteria	Application Expectations	Weight
I. Design & Development A. Rationale	<i>Proposal demonstrates...</i> <ul style="list-style-type: none"> • A clear and thoughtful rationale for the decision to opt out of DOE-provided PAs OR • A clear and thoughtful rationale for the decision to combine DYO and DOE-provided PAs. 	5%
I. Design & Development B. Research	<i>Proposal demonstrates...</i> <ul style="list-style-type: none"> • That the assessment design draws on published educational and assessment theory. • A clear connection between the research cited and the assessment design plan. 	10%
I. Design & Development C. Design Plan	<i>Proposal demonstrates...</i> <ul style="list-style-type: none"> • A thoughtful and realistic plan to design and develop DYO Periodic Assessments (either as an individual school or as a cohort). • A realistic schedule for the DYO design and development process. 	15%

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Application Criteria	Application Expectations	Weight
I. Design & Development D. Early Indicator of Student Performance on NYS Standards, Including Those Assessed on State Tests	<p><i>Proposal demonstrates a clear, thoughtful, and realistic plan to...</i></p> <ul style="list-style-type: none"> Align DYO assessments with NYS standards and performance indicators, including those assessed on NYS tests. Ensure that DYO assessment tasks are accurately measuring the NYS performance indicators they are designed to measure. Compile sufficient feedback on student performance to assess progress toward reaching NYS standards. <p>NOTE: Schools using Acuity Predictives to meet this objective receive Full Credit.</p>	Satisfactory OR Revisions Required
I. Design & Development E. Providing Longitudinal Measures of Student Growth	<p><i>Proposal demonstrates a clear, thoughtful, and realistic plan to...</i></p> <ul style="list-style-type: none"> Define and assess students' growth in knowledge and skills across grade levels. Align this progression to critical knowledge and skills students will need for future success. Capture and save student data (quantitative or qualitative) so that it is available to other educators as a student travels from grade to grade. <p>NOTE: Schools using Predictives or Performance Series to meet this objective receive Full Credit.</p>	Satisfactory OR Revisions Required
II. Rollout and Implementation: A. Communication and Training B. Implementation	<p><i>Proposal demonstrates a clear, thoughtful, and realistic plan to...</i></p> <ul style="list-style-type: none"> Introduce DYO assessments to the school community (beyond the design team). Train all relevant educators to use the assessments effectively in their classrooms and in collaboration with others. Implement the assessments school-wide. <p><i>Proposal demonstrates...</i></p> <ul style="list-style-type: none"> Careful consideration of and plans to address anticipated implementation challenges. 	20%
II. Rollout and Implementation: C. Supporting Data-Informed Instruction D. Parent Communication	<p><i>Proposal demonstrates a clear, thoughtful, and realistic plan to...</i></p> <ul style="list-style-type: none"> Collect and analyze meaningful data on student learning that can be used to guide instruction, following the administration of each DYO assessment. Use this data to support educators in differentiating instruction. Use this data to help determine professional development needs and select instructional resources. Communicate the results of DYO assessments to families and caregivers throughout the school year. 	Satisfactory OR Revisions Required
III. Capacity: A. Partner	<p><i>Proposal demonstrates...</i></p> <ul style="list-style-type: none"> A clear rationale for the chosen vendor/partner/cohort OR clear explanation as to why vendor/partner/cohort is unnecessary for the school's DYO plan. A clear, thoughtful, and realistic plan for the partner's role in appropriate aspects of the DYO design, development, implementation, training, or professional development. 	10%
III. Capacity: B. Resources 1. Staff Time	<p><i>Proposal demonstrates...</i></p> <ul style="list-style-type: none"> An allocation of staff resources appropriately aligned to the scope of work proposed. A well-developed plan to engage staff in the DYO work (beyond the design team). 	15%
III. Capacity: B. Resources 2. Budget	<p><i>Proposal demonstrates...</i></p> <ul style="list-style-type: none"> An allocation of financial resources appropriately aligned to the scope of work proposed. 	10%

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Application Criteria	Application Expectations	Weight
III. Capacity: B. Resources 3. School Capacity IV. Integration into school improvement	<i>Proposal demonstrates...</i> <ul style="list-style-type: none"> • That the applicant has the capacity to do the work proposed throughout the application, referencing relevant school collaboration or other findings to support this conclusion. <i>Proposal demonstrates...</i> <ul style="list-style-type: none"> • For each individual school (including schools applying as part of a cohort) that received a C or below on the Progress Report and a Underdeveloped with Proficient Feature on the Quality Review (or a Proficient or below on the Quality Review for those not reviewed last year) : A clear, thoughtful, and convincing explanation of the vital role DYO Periodic Assessments will play in the school’s plans for building a culture of data-informed instruction and accelerating student achievement. 	15%

Evaluation Rating Key

EXCEEDS EXPECTATIONS (100%) = Applicant displays expert insight into Periodic Assessment objectives and DYO criteria; demonstrates clear, thoughtful, and realistic design and implementation plans in line with objectives, timeline, and resources; demonstrates capacity for proposed work; and anticipates and plans for challenges.

MEETS EXPECTATIONS (75%) = Applicant displays general understanding of Periodic Assessment objectives and DYO criteria; demonstrates clear design and implementation plans in line with objectives, timeline, and resources; and demonstrates capacity for proposed work.

UNDERDEVELOPED (50%) = Project design reflects some confusion around Periodic Assessment objectives and DYO criteria; lacks a clear design and implementation plan *or* fails to align design and implementation plans with objectives, timeline, and resources; and does not demonstrate capacity for proposed work.

NO RESPONSE (0%) = Applicant does not address criteria.