

**THE NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF HUMAN RESOURCES
65 COURT STREET
BROOKLYN, NEW YORK 11201**

**Posted Date: May 13, 2014
Deadline Date: June 10, 2014**

**Teacher Assigned Vacancy Circular No. 8 2014-2015
(SUBJECT TO FUNDING AVAILABILITY)**

POSITION: Bilingual Education Special Education Specialist
(Teacher Assigned A)
(INTERNAL CANDIDATES ONLY)

LOCATION: TBA

ELIGIBILITY: New York City licensed, appointed, bilingual tenured Special Education teacher, Speech Teacher or School Psychologist

SELECTION CRITERIA:

- Master's Degree in special education, speech and language, school psychology, psychology, or reading.
- NYS certification in special education, speech and language disabilities, school psychology or reading.
- NYS bilingual education extension or certification in Teaching English to Speakers of Other Languages.
- Minimum of three (3) years satisfactory experience teaching or providing related services to students with disabilities.
- Experience researching, organizing and conducting professional development on topics related to the education of limited English proficient students, and English monolingual and limited English proficient students with disabilities.
- Builds strong relationships with professional peers, families, and community members.
- Collaborative approach to managing projects and activities.
- Knowledge of New York State laws and regulations relating to the provision of instruction and services to general and special education students.

DUTIES AND RESPONSIBILITIES:

Under the direct supervision of the Regional Special Education - Technical Support Center (RSE-TASC) Coordinator, as part of the Division of Specialized Instruction and Student Support (DSSIS), the Bilingual Special Education Specialist will:

- Provide information, professional development, and technical assistance on the referral, assessment, and provision of instruction to culturally and linguistically diverse students with suspected and/or identified disabilities.
- Offer professional development and technical assistance to schools that have completed or will be engaging in a self-review monitoring process required by specific indicators of the State Performance Plan relating to disproportionality and/or other schools identified through the planning process by NYC DOE and NYSED.
- Develop and distribute informational materials that offer guidance on the effective practices for English Language Learners (ELLs) with suspected and/or identified disabilities.
- Participate in meetings with the NYSED Bilingual Special Education Network (BETACs) and other organizations as appropriate.
- Work collaboratively with other members of the DSSIS and other DOE offices as appropriate and as needed in order to ensure a cohesive message and accurate information is being disseminated to schools and school support organizations.
- Complete NYSED-mandated data reports; gather data and draft required reports and/or correspondence.
- Attend all mandatory NYSED/RSE-TASC conferences, workshops and professional development, including statewide network conferences.

SALARY: As per UFT Collective Bargaining Agreement

WORK SCHEDULE: As per UFT Collective Bargaining Agreement
Monday – Friday; 8:00 AM to 4:00 PM

APPLICATION: Please apply in writing expressing your interest and qualifications including copies of your teaching credential, resume, and file number by **June 10, 2014**, to:

Teacher Assigned Vacancy Circular No. 8 2014-2015

Cathy Oliver at

COliver@schools.nyc.gov

AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (sex), military status, prior record of arrest or conviction (except as permitted by law), predisposing genetic characteristics, or status as a victim of domestic violence, sexual offenses and stalking, and to maintain an environment free of harassment on any of the above-noted grounds, including sexual harassment or retaliation. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, New York 11201, or visit the OEO website at <http://schools.nyc.gov/OEO>



APPROVED: _____

Charles Peeples, Executive Director
Office of Field Services & Information, Division of Human Resources