Item: 1

Description:

Arts education services (RA#17)

REQUEST FOR AUTHORIZATION (RA#17) FOR ARTS EDUCATION SERVICES (MTAC R0891)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$140,000 / $700,000	Various	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Name & Address	Components*
Neighborhood Music & Arts 107-14 Queens Boulevard #19 Forest Hills, NY 11375	1-Dance 2-Music 3-Theater 6-Parent Engagement

Service Requestor / Contract Manager	Division of Contracts & Purchasing Contact
Paul King Executive Director Office of Arts & Special Projects	Aldrina Hazell Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Office of Arts and Special Projects (OASP) to contract with Neighborhood Music & Arts (NMA) to provide Arts Education Services. The awarded vendor will offer direct services to students with optional related professional development and parent engagement services in dance, music, and theater. These services will be provided at the discretion of each participating school or central office operating on behalf of a school or consortium of schools.

DISCUSSION

NMA will deliver services that support and advance teaching and learning by building on the *Blueprint for Teaching & Learning in the Arts* and the New York State Learning Standards (NYSLS) for the Arts. The *Blueprint* forms the basis for instructional programs in dance, music, theater, visual arts, and the moving image and is built upon five strands of Arts Learning: Arts Making; Literacy in the Arts; Making Connections; Community and Cultural Resources; and Careers and Life-long Learning. Services provided by awarded vendors will incorporate the guidelines established in the *Blueprint* while enhancing studies in other areas.

Proposals were distributed to an evaluation committee that included Arts Coordinators and Directors from OASP, all of whom are knowledgeable about the *Blueprint* and the NYSLS for the Arts. They have participated in developing the *Blueprint*, are currently implementing arts programming, and possess years of experience within the New York City public schools or DOE central offices. To ensure scoring consistency, a training session was conducted for all committee members, in which they received an overview of the process and a scoring rubric. Proposals were evaluated using the following criteria: program plan (25 points), organizational capacity (25 points), demonstrated effectiveness (25 points), and price (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Contract award has previously been made to 108 proposers and one is recommended in this RA.

NMA offers custom-designed programs that include choral and instrumental music, dance or creative movement, and theater. Students will recognize simple music symbols; play and perform for class or school audiences; learn musical vocabulary and pitch; learn and practice choreography, ballroom, modern, jazz, and hip-hop dance and dance vocabulary; and learn and practice theater vocabulary, diction, acting techniques, vocal projection, and character development. NMA staff will collaborate with school representatives in designing a program that best meet the needs of the school.

The negotiated hourly rate of $157 has been determined fair and reasonable based on comparison with hourly rates for similar services provided by vendors contracted under this solicitation.

The estimated annual contract amount is based on expenditures under a previous contract for similar services.

A background check on NMA, including VENDEX, VCIP, System for Award Management, and the Uniform Commercial Code, found no significant adverse information. This vendor provided satisfactory service under previous contracts. NMA has therefore been determined to be responsible.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via a purchase order. This process is to ensure competition among the large number of vendors, who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

***Component Services:**

1. Dance – ballet, modern, hip-hop, ballroom, African, Caribbean, dances of other countries & cultures, choreography.
2. Music – hip hop, jazz, classical, instrumental, vocal, choral, composing.
3. Theater – playwriting, storytelling, performing, playmaking, auditions, assemblies.
4. Visual Arts – museum tours, paintings, murals, drawing, architecture, collages.
5. Moving Image, New Media – film making, videography, photography.
6. Parent Engagement – all of the above subjects in concert with direct student services.

Item: 2

Description:

Literacy professional development services. (RA #7)

REQUEST FOR AUTHORIZATION (RA#7) FOR LITERACY PROFESSIONAL DEVELOPMENT (MTAC R0996)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$2,705,000 / $13,525,000	Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	See Table B below.

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Curriculum, Instruction & Professional Learning Division of Teaching and Learning	Joy Gentolia, Director Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning to contract with the vendors listed below to provide systemwide literacy professional development services. These services will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

DISCUSSION

To help ensure that its students achieve the higher standards in literacy that adoption of Common Core Learning Standards (CCLS) requires, the DOE must acquire professional development services for its teachers, leaders, coaches, administrators, and support staff. These services will increase literacy content and pedagogical knowledge, support the implementation of CCLS, and align resources to improve student achievement. These services will also support schools and learning communities as they plan and conduct effective instruction and professional development in literacy.

Contracted vendors will provide high-quality, needs-based, and CCLS-aligned professional development and support instruction for teachers and other staff covering kindergarten through 12th grade. Services will focus on literacy content, pedagogy, citywide core curriculum programs, research, and best practices and will include institutes, workshops, seminars, coursework, conferences, walk-throughs, and intervisitations.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

In response to the solicitation, vendors proposed for one or both of these focus areas: 1) Literacy Professional Development and 2) Literacy Consultants/Coaches.

Proposals were evaluated by a minimum of three evaluators. The evaluation committees included a principal, a teacher, senior instructional coaches, and program directors. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Seventeen vendors were recommended for contract awards under previous RAs and three are recommended here.

The recommended vendors' services introduce shifts in pedagogy and provide direction on efficient and effective ways to use student data to inform instructional practices and improve student achievement. Professional development offerings will provide specific support to schools and teachers for implementing all or some components of reading and other components of literacy instruction in ELA and content area classrooms, including foundational literacy skills. Program delivery methods include customized workshops, support, and coaching.

Table A shows the proposed and negotiated average hourly rates for each vendor recommended here for award. The negotiated rates range from $218 for Literacy Support Systems professional learning and coaching, which focuses on integrating literacy instruction into other core curriculum areas, building content and/or academic vocabulary, and embedding grammar instruction in writing workshops, to $283 for NCS Pearson's face-to-face, online personalized professional development and job-embedded coaching. Pearson offers literacy programs that have been developed in collaboration with authors of the Common Core State Standards (CCSS) and offers participants an opportunity to learn about the instructional shifts that are outlined in CCSS.

Negotiations resulted in an average cost savings of approximately 25 percent in program hourly rates. The prices offered by all three vendors have been determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under this solicitation.

TABLE A. HOURLY RATES FOR RECOMMENDED VENDORS

Awarded Vendor	Original Average Hourly Rate	Negotiated Average Hourly Rate
Literacy Support Systems, Inc.	$229	$218
Litlife, Inc.	$339	$279
NCS Pearson, Inc.	$583	$283

The estimated annual contract amounts for Literacy Support Systems and Litlife were derived from their previous contract expenditures for these types of services. NCS Pearson's estimated contract amount is based on the minimum amount for new vendors for Literacy Professional Development requirements contracts of $30,000.

Background checks for all three vendors included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the System for Award Management identified the following noteworthy information for NCS Pearson, Inc.

There are three cautions in VENDEX:

- The EEOC conducted 35 investigations of NCS Pearson since 2010. Seventeen are currently pending and 18 have been dismissed without the imposition of any penalties, fines or damages, or any further action.

- In December 2011 and February 2012, Pearson Charitable Foundation (Foundation) and Pearson Education received subpoenas from the Charities Bureau of the New York Attorney General's office requesting documents and information related to the Foundation and various Pearson businesses including NCS Pearson. This matter was resolved by an agreement between the Attorney General and the Foundation on December 12, 2013, in which the Foundation agreed to pay $7.7 million, add

three independent directors to its board, not feature Pearson products at events funded by the Foundation, and pay $200,000 for the costs of the investigation.

- On April 19, 2013, the DOE released findings that Pearson had discovered errors in the scoring of the most recent Gifted and Talented exam. The errors affected 4,735 students, 2,698 of whom were told they did not qualify for the Gifted and Talented program when, in fact, they did. 2,037 of the students who previously qualified for district programs were subsequently found to be qualified for citywide programs. Pearson has submitted a satisfactory corrective action plan that includes process improvement, the expansion of the administrative advisory committee, and a change in subcontractors, which the DOE believes adequately addresses the issues. In addition, Pearson did not charge the DOE for the first year of services provided under the current contract. Since this incident, Pearson's s performance under the current contract has been satisfactory.

Previously, VENDEX contained a caution indicating that several Federal agencies investigated claims that NCS Pearson overcharged the Transportation Security Administration (TSA) for recruitment and hiring services. The matter was settled in 2008 with no finding of wrongdoing when NCS Pearson agreed to pay $5.6 million. In July 2012, the TSA sought an additional $232,328 in 2010 to resolve unallowable cost provisions in the settlement agreement.

News reports indicate that on March 15, 2012, the U.S. Department of Labor's Office of Federal Contract Compliance Programs (OFCCP) announced that Pearson had settled a hiring discrimination lawsuit. During a scheduled compliance review, OFCCP determined that, in 2009, NCS Pearson violated an Executive Order that prohibits federal contractors from practicing job discrimination on the basis of race, color, religion, sex, or national origin, and provides for affirmative action to ensure equal employment opportunity. NCS Pearson entered a conciliation agreement with OFCCP to pay $100,000 in back wages and interest to the 67 affected job seekers and offer associate software developer positions and retroactive seniority to at least four class members as positions became available. Additionally, the company will revise its selection policies and procedures to ensure equal employment opportunities for future applicants.

In light of the size of the vendor, which generated just over $1.5 billion in revenue in 2014 and almost $2.5 billion in 2013, and its recent performance for the DOE, we do not believe any of these matters preclude a determination that the vendor is responsible.

All three vendors have therefore been determined to be responsible to provide approved services.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B. ESTIMATED CONTRACT AMOUNTS FOR RECOMMENDED VENDORS		
VENDOR NAME & ADDRESS	**FOCUS AREA(S)**	**ESTIMATED ANNUAL / TOTAL AMOUNT**
Literacy Support Systems Inc. 70 Parkside Drive Point Lookout, NY 11569	1, 2	$2,300,000 / $11,500,000
Litlife, Inc. 315 West 57th Street #9H New York, NY 10019	1	$375,000 / $1,875,000
NCS Pearson, Inc. 5601 Green Valley Drive Bloomington, MN 55437	1, 2	$30,000 / $150,000

Item: 3

Description:

Math professional development services for teachers, leaders, coaches, administrators and support staff (RA#7).

REQUEST FOR AUTHORIZATION (RA#7) FOR MATH-RELATED SERVICES AND PROFESSIONAL DEVELOPMENT (MTAC R1026)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$30,000 / $150,000	Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component(s)
NCS Pearson, Inc. 5601 Green Valley Drive Bloomington, MN 55437	1, 2

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Jessica Kaplan Deputy Executive Director Office of Curriculum, Instruction & Professional Learning Division of Teaching and Learning	Bryan E Hester Procurement Analyst Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning to contract with NCS Pearson, Inc. ("Pearson") to provide systemwide mathematics-related professional development services. These services will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

DISCUSSION

To help ensure that its students achieve the higher standards in mathematics that adoption of Common Core Learning Standards (CCLS) requires, the DOE must acquire professional development services for its teachers, leaders, coaches, administrators, and support staff. These services will increase math content and pedagogical knowledge, support the implementation of CCLS, and align resources to improve student achievement. These services will also support schools and learning communities as they plan and conduct effective instruction and professional development in math.

Vendors will provide high-quality, needs-based, and CCLS-aligned professional development and support instruction for teachers and other staff covering prekindergarten through 12th grade. Services will focus on math content, pedagogy, Citywide core curriculum programs, cognitive development, research, and best practices, and will include institutes, workshops, seminars, coursework, conferences, walk-throughs, and inter-visitations.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

Vendors proposed for one or more of the following components: 1) Mathematics Professional Development and 2) Mathematics Consultants/Coaches.

Proposals were evaluated by a minimum of three evaluators. The evaluation committees included a principal, a teacher, senior instructional coaches, achievement coaches, and program directors. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing

(25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Fifteen vendors were recommended for contract awards under six previous RAs and one is recommended here.

NCS Pearson, Inc. offers a variety of customizable on-site and online K-12 PD, coaching, curriculum, and assessment tools designed to assist teachers and administrators in making instructional decisions that result in improved student achievement in mathematics. Programs are aligned to the Common Core State Standards for Mathematics (CCSS-M) and are delivered using a blend of grade-level workshops, small-group and individual coaching, planning sessions, lesson modeling, and online resources. Services are tailored to the experience levels of participants, and target the differentiated needs of diverse learners, in particular English Language Learners (ELLs). Pearson's roster of workshop topics ranges from content literacy, course-specific instructional strategies, and college readiness, to technology integration, math coaching methodologies, and the measurement of student understanding.

NCS Pearson's average hourly pricing was negotiated from $583 per hour to $275 per hour for a 53 percent price improvement. Pricing was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under this solicitation.

The estimated contract amount is based on the minimum amount for new vendors for Mathematics Related Services and Professional Development requirements contracts of $30,000.

Background checks including VENDEX, the Vendor CIP Report, the Uniform Commercial Code, the Federal Tax Lien, and the System for Award Management, identified the following noteworthy information for prime vendor NCS Pearson, Inc.

There are three cautions in VENDEX:

- The EEOC conducted 35 investigations of NCS Pearson since 2010. Seventeen are currently pending and 18 have been dismissed without the imposition of any penalties, fines, or damages, or any further action.
- In December 2011 and February 2012, Pearson Charitable Foundation (Foundation) and Pearson Education received subpoenas from the Charities Bureau of the New York Attorney General's office requesting documents and information related to the Foundation and various Pearson businesses including NCS Pearson. This matter was resolved by an agreement between the Attorney General and the Foundation on December 12, 2013, in which the Foundation agreed to pay $7.7 million, add three independent directors to its board, not feature Pearson products at events funded by the Foundation, and pay $200,000 for the costs of the investigation.
- On April 19, 2013, the DOE released findings that Pearson had discovered errors in the scoring of the most recent Gifted and Talented exam. The errors affected 4,735 students, 2,698 of whom were told they did not qualify for the Gifted and Talented program when, in fact, they did. 2,037 of the students who previously qualified for district programs were subsequently found to be qualified for citywide programs. Pearson has submitted a satisfactory corrective action plan that includes process improvement, the expansion of the administrative advisory committee, and a change in subcontractors, which the DOE believes adequately addresses the issues. In addition, Pearson did not charge the DOE for the first year of services provided under the current contract. Since this incident, Pearson's performance under the current contract has been satisfactory.

Previously, VENDEX contained a caution indicating that several Federal agencies investigated claims that NCS Pearson overcharged the Transportation Security Administration (TSA) for recruitment and hiring services. The matter was settled in 2008 with no finding of wrongdoing when NCS Pearson agreed to pay $5.6 million. In July 2012, the TSA sought an additional $232,328 in 2010 to resolve unallowable cost provisions in the settlement agreement.

News reports indicate that on March 15, 2012, the U.S. Department of Labor's Office of Federal Contract Compliance Programs (OFCCP) announced that Pearson had settled a hiring discrimination lawsuit. During a scheduled compliance review, OFCCP determined that, in 2009, NCS Pearson violated an Executive Order that prohibits federal contractors from practicing job discrimination on the basis of race, color, religion, sex, or national origin, and provides for affirmative action to ensure equal employment opportunity. NCS Pearson entered a conciliation agreement with OFCCP to pay $100,000 in back wages and interest to the 67 affected job seekers and offer associate software developer positions and retroactive seniority to at least four class members as positions became available. Additionally, the company will revise its selection policies and procedures to ensure equal employment opportunities for future applicants.

In light of the size of the vendor, which generated just over $1.5 billion in revenue in 2014 and almost $2.5 billion in 2013, and its recent performance for the DOE, we do not believe any of these matters preclude a determination of vendor responsibility. Therefore, NCS Pearson, Inc. has been determined to be responsible to provide approved services.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process ensures competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award.

Item: 4

Description:

Professional development for instructional technology services to assist with integrating computer technology into the instructional program (RA#3).

REQUEST FOR AUTHORIZATION (RA#3) FOR PROFESSIONAL DEVELOPMENT SERVICES IN INSTRUCTIONAL TECHNOLOGY (MTAC R1077)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,864,000 / $9,320,000	Tax Levy & Reimbursable Funds	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor Names & Addresses	See Table B below.

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Celine Lewin-Azoulay Executive Director, Office of Innovation Division of Instructional and Information Technology	Joy Gentolia Director, Instructional Service Procurement Division of Contracts and Purchasing

PURPOSE

Authorization is requested on behalf of the Office of Innovation to contract with the vendors listed below to provide professional development services in instructional technology for educators and administrators in Pre-K through 12th grade. These services will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

DISCUSSION

To increase the integration of technology across the Common Core curriculum and help ensure that educators and their students are equipped with appropriate leading-edge technology and support, the DOE must acquire professional development services for its teachers, leaders, coaches, and administrators. These services will focus on improving student performance, enhance and support instruction, and increase schools' capacity to independently expand the instructional use of computer technology.

Awarded vendors provide PD services in instructional technology and assist with integrating computer technology into instructional programs so that educators and administrators can make appropriate use of computers and other technologies in classrooms. PD program delivery methods include presentations, lectures, workshops, and courses.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

Vendors proposed for one or more of the following components:

1) Professional development workshops that will increase teachers' and administrators' ability to make effective and appropriate use of computers, telecommunications, the Internet, and related technologies.
2) Professional development through curriculum enrichment services, through which organizations will develop model lessons and co-teaching archetypes in collaboration with school-based staff.

3) Professional development through mentoring, through which organizations will provide one-on-one partnerships with classroom teachers. This PD can include a combination of services from Components 1 and 2, and one-on-one services such as observations, experiences, and studies for teaching improvement.

Proposals were evaluated by a minimum of three evaluators. The evaluation committees included a principal, a teacher, senior instructional coaches, and program directors. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Ten vendors were recommended for contract awards under previous RAs and three are recommended here.

Table A shows the proposed and negotiated average hourly rates for each vendor recommended here for award. The negotiated rates range from $122 for NYIT's workshops that examine current research on the way students in the digital age learn and how this translates into teaching practices, to $275 for NCS Pearson's professional development workshops designed to improve rigor through technology-based strategies. Negotiations resulted in an average cost savings to the DOE of approximately 21 percent in program hourly rates. Pricing for all three vendors was determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under similar solicitations.

TABLE A. HOURLY RATES FOR RECOMMENDED VENDORS

Awarded Vendor	Original Average Hourly Rate	Negotiated Average Hourly Rate
NCS Pearson, Inc.	$319	$275
Teaching Matters, Inc.	$323	$273
New York Institute of Technology (NYIT)	$186	$122

The estimated annual contract amounts for all three vendors were derived from their respective previous contracts' expenditures for these types of services.

Background checks for all three vendors included VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the System for Award Management. The following are noteworthy findings for NCS Pearson and NYIT:

NCS Pearson

There are three cautions in VENDEX:

- The EEOC conducted 35 investigations of NCS Pearson since 2010. Seventeen are currently pending and 18 have been dismissed without the imposition of any penalties, fines, or damages, or any further action.
- In December 2011 and February 2012, Pearson Charitable Foundation (Foundation) and Pearson Education received subpoenas from the Charities Bureau of the New York Attorney General's office requesting documents and information related to the Foundation and various Pearson businesses including NCS Pearson. This matter was resolved by an agreement between the Attorney General and the Foundation on December 12, 2013, in which the Foundation agreed to pay $7.7 million, add three independent directors to its board, not feature Pearson products at events funded by the Foundation, and pay $200,000 for the costs of the investigation.

- On April 19, 2013, the DOE released findings that Pearson had discovered errors in the scoring of the most recent Gifted and Talented exam. The errors affected 4,735 students, 2,698 of whom were told they did not qualify for the Gifted and Talented program when, in fact, they did. 2,037 of the students who previously qualified for district programs were subsequently found to be qualified for citywide programs. Pearson has submitted a satisfactory corrective action plan that includes process improvement, the expansion of the administrative advisory committee, and a change in subcontractors, which the DOE believes adequately addresses the issues. In addition, Pearson did not charge the DOE for the first year of services provided under the current contract. Since this incident, Pearson's performance under the current contract has been satisfactory.

Previously, VENDEX contained a caution indicating that several Federal agencies investigated claims that NCS Pearson overcharged the Transportation Security Administration (TSA) for recruitment and hiring services. The matter was settled in 2008 with no finding of wrongdoing when NCS Pearson agreed to pay $5.6 million. In July 2012, the TSA sought an additional $232,328 in 2010 to resolve unallowable cost provisions in the settlement agreement.

News reports indicate that on March 15, 2012, the U.S. Department of Labor's Office of Federal Contract Compliance Programs (OFCCP) announced that Pearson had settled a hiring discrimination lawsuit. During a scheduled compliance review, OFCCP determined that, in 2009, NCS Pearson violated an Executive Order that prohibits federal contractors from practicing job discrimination on the basis of race, color, religion, sex, or national origin, and provides for affirmative action to ensure equal employment opportunity. NCS Pearson entered a conciliation agreement with OFCCP to pay $100,000 in back wages and interest to the 67 affected job seekers and offer associate software developer positions and retroactive seniority to at least four class members as positions became available. Additionally, the company will revise its selection policies and procedures to ensure equal employment opportunities for future applicants.

In light of the size of the vendor, which generated just over $1.5 billion in revenue in 2014 and almost $2.5 billion in 2013, and its recent performance for the DOE, we do not believe any of these matters preclude a determination of vendor responsibility. Therefore, NCS Pearson, Inc. has been determined to be responsible to provide approved services.

New York Institute of Technology

VENDEX reports that in 2009, NYIT's recruiter compensation practices were investigated by the United States Department of Education. In October 2011, the United States Department of Justice (USDOJ) began negotiations with NYIT regarding potential False Claims Act claims arising out of past violation of the incentive compensation regulations. December 18, 2012, NYIT settled with the USDOJ and the New York State Attorney General's Office (NYS AG), with the vendor and its co-defendant, Cardean, paying a fine of $2.5 million, after which they were released from any civil or administrative claims.

Though no longer reportable on VENDEX, NYIT informed the DOE that in 2007 they entered into an Agreement on Code of Conduct with the NYS AG, without admitting any wrongdoing, regarding a nationwide and industry-wide student loan investigation and NYIT's student loan practices.

In addition, a review of public campaign finance records on October 10, 2009 conducted by the NYS AG showed that NYIT inadvertently made payments to the Long Island Association Action Committee while paying their membership dues. Upon being informed by the NYS AG, NYIT promptly requested and received a refund check from the Long Island Association. NYIT has instituted measures to ensure that Long Island Association invoices are carefully scrutinized before payments are made.

In light of the satisfactory resolution of the above matters, the DOE does not believe they preclude a determination that NYIT is responsible.

All three vendors have therefore been determined to be responsible to provide approved services.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process is to ensure competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

TABLE B. ESTIMATED CONTRACT AMOUNTS FOR RECOMMENDED VENDORS		
Vendor Name & Address	**Component(s)**	**Estimated Annual / Total Amount**
NCS Pearson, Inc. 5601 Green Valley Drive Bloomington, MN 55437	1, 2	$94,000 / $470,000
New York Institute of Technology Northern Boulevard, P.O. Box 8000 Old Westbury, NY 11568	1, 2	$230,000 / $1,150,000
Teaching Matters, Inc. 475 Riverside Drive, Suite 1270 New York, NY 10115	1, 2, 3	$1,540,000 / $7,700,000

Item: 5

Description:

Professional development for school leaders and teachers in instructional strategies, student-center academic counseling services, sustainable leadership, quality teaching, and student achievement. (RA #14)

REQUEST FOR AUTHORIZATION (RA #14) FOR PROFESSIONAL DEVELOPMENT FOR SCHOOL LEADERS AND TEACHERS (MTAC R0929)

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$30,000/ $150,000	Various, including Tax Levy & Reimbursable	Five Years	None	Multiple Task Award Contract (MTAC)	No	Requirements

Vendor's Name & Address	Component(s)
Center for Educational Innovation (CEI) 28 West 44th Street, Suite 300 New York, NY 10036	1,2,5

Service Requestor / Contract Manager	Division of Contracts and Purchasing Contact
Morayo Oyemade Director, Contracts & Operations Division of Teaching and Learning	Joy Gentolia Director, Instructional Service Procurement

PURPOSE

Authorization is requested on behalf of the Division of Teaching and Learning (DTL) to contract with Center for Educational Innovation (CEI) for professional development for school leaders and teachers. These programs will be provided at the discretion of participating schools, central offices operating on behalf of schools, or consortiums of schools.

DISCUSSION

Professional development (PD) for school leaders and teachers is necessary to support instructional strategies that are designed to increase students' learning and academic success. These PD services include developing educators' expertise in integrating process and content for academic counseling services, sustainable leadership, postsecondary readiness, and improved teaching practices. The awarded vendors will provide professional development to school leadership and instructional staff across content areas, with an overall focus on improving the classroom environment for learning and leadership development, while providing best practices to prepare students for the challenges of postsecondary education and work. Awarded vendors will also assist administrators in understanding the concepts of sustainable leadership, particularly in an environment where principals have discretion in decision-making, and are accountable for student success.

Vendors proposed for one or more of the following focus areas: 1) Leadership Development, 2) Curriculum Development, 3) Postsecondary Readiness, 4) Classroom Management and Youth Development Principles, and 5) Shifting Pedagogical Practice: Data-Driven Decision-Making and Teacher Accountability.

Proposals were distributed to an evaluation committee that included former teachers, former principals, literacy coaches, math coaches, program directors, or operations staff from DOE central offices. Proposals were scored based on program plan (25 points), organizational capacity (25 points), pricing (25 points), and demonstrated effectiveness (25 points). Successful vendors were required to achieve a minimum score of 80 points.

Thirty-eight vendors were recommended for contract awards under previous RAs and one is recommended here.

Recommended vendors offer instructional programs and job-embedded professional development, including teacher and leader effectiveness training. These services help schools improve classroom instruction through focused conversations and data-driven inquiry and decision making. Program delivery methods include à la carte service packages, workshops, and coaching.

CEI's services will be provided via in-school support, workshops, seminars, conference facilities, online learning, and professional learning communities. CEI offers professional development programs that support educators in customizing curriculum and instruction to meet the unique needs, interests, and learning styles of their students. After identifying Essential Learning Outcomes, representing instructional goals for grade and content area teaching and learning, CEI determines each child's needs and strengths to provide the data for teacher planning. Instruction, assessment, classroom management, school management and professional development are then aligned to meet students' differentiated needs.

CEI's hourly rate of $143 has been determined to be fair and reasonable based on a comparison with hourly rates for like services by vendors contracted under this solicitation.

The estimated contract amount is based on the minimum amount for new vendors for Professional Development for School Leaders and Teachers requirements contracts of $30,000.

Background checks, including VENDEX, the Uniform Commercial Code, the Federal Tax Lien, and the System for Award Management, found no significant adverse information. CEI has therefore been determined to be responsible to provide approved services.

It is necessary to contract for these services because the DOE does not possess the expertise necessary to meet the objectives of this program.

The MTAC process is the preferred procurement method as this process allows the DOE to award contracts for similar services to multiple vendors in order to meet demand for such services and to offer a choice among vendors.

As a part of the MTAC process, all service requests over $25,000 must go through a competitive process for procurement of services. Users will be required to create a scope of services and conduct a mini-solicitation process among the awarded vendors in their component areas. Vendors will be required to provide a statement of work and pricing based on their contracted services, which will be evaluated and scored by the user. Upon completion of this mini-solicitation process, schools will be able to secure services via purchase order. This process ensures competition among the large number of vendors who have been awarded contracts as a result of this procurement. Future RAs for these services will be submitted in batches as new providers are presented for award of contracts.

Item: 6

Description:

Labor and materials required to perform electrical work in school cafeterias.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH GEMINI ELECTRIC CO. AND CHARAN ELECTRICAL ENTERPRISES TO SERVICE JOB ORDER CONTRACTS FOR ELECTRICAL FEEDERS TO KITCHEN EQUIPMENT IN SCHOOL CAFETERIAS

Estimated Annual / Total Contracts Amount	Funding Source	Contract Term	Options	Estimated Options Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$2,340,000 / $11,700,000	Tax Levy	Five Years	270-Day Extension	$1,755,000	Request for Bids	No	Requirements

Vendor	Address	Estimated Annual Amount	Estimated Total Contract Amount	Estimated Option Amount
Gemini Electric Co., Inc.	3605 Sedgwick Ave., Ste. 3 Bronx, NY 10463	$400,000	$2,000,000	$330,000
Charan Electrical Enterprises Inc.	27-14 39th Avenue Long Island City, NY 11101	$1,940,000	$9,700,000	$1,455,000

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Janice Zapinsky Deputy Director Contracts Management Unit Office of School Support Services	Lisa D'Amato Director Contracts Management Unit Office of School Support Services	Robin Greene Procurement Analyst

PURPOSE

Authorization is requested on behalf of the Office of School Support Services (OSSS) to contract with Gemini Electric Co., Inc. (Gemini) and Charan Electrical Enterprises Inc. (Charan) for labor, material, and supervision necessary for electrical work in school cafeterias.

DISCUSSION

The contracts awarded pursuant to the predecessor Request for Bids (RFBs) for these services are set to expire on June 30, 2016 but expenditures have already surpassed 90 percent of the contract estimates. Hence, the DOE intends to cancel those contracts upon registration of these new contracts.

Through these job order contracts, each task has a pre-set unit price listed in a construction task catalog. Technical specifications are included for all tasks. Bidders were required to submit four multipliers which were weighed equally (adjustment factors), which are used to calculate prices for work done during normal hours and for work done after hours. Estimated quantities are based on prior usage and were shared with all bidders.

This successor RFB was advertised for seven days in the City Record and on DOE's web site. It consisted of five aggregate classes, as follows: Aggregate Class 1 – Manhattan, Aggregate Class 2 – Bronx, Aggregate Class 3 – Queens, Aggregate Class 4 – Brooklyn North, and Aggregate Class 5 – Brooklyn South/Staten Island. Six bids were received for each class.

Gemini, the low bidder for Aggregate Class 1, and Charan, the low bidder for Aggregate Classes 2, 3, 4, and 5, each met the bid requirements and are recommended for award of these classes, respectively. A qualification meeting was held with the companies and it was determined they had the organizational capacity to service these areas. Each vendor has held previous contracts with the DOE and has provided satisfactory service. OSSS is confident they will each continue to provide satisfactory service.

A review of financial statements did not reveal any risks associated with doing business with the two companies. A comprehensive background check on Gemini Electric Co., Inc. found no significant adverse information. Gemini has therefore been determined to be responsible.

A background check on Charan Electrical Enterprises (Charan) revealed a VENDEX caution regarding a non-responsibility finding by the New York State Office of General Services (OGS) from 2013. However, the vendor provided the DOE with documents it received from OGS showing that Charan was in fact determined to be non-responsive. While Charan has had no new contracts with OGS since 2010, OGS rated Charan's overall performance "good" in 2009 and "fair" in 2010. Charan's prior work for the DOE was satisfactory and several vendors have confirmed in references that they are satisfied with the company's work. Therefore, we do not believe these matters should preclude a determination that the vendor is responsible.

The contract estimate is based on previous expenditures. On average, the prices on this contract are approximately eight percent lower than those under the previous contract, which was bid in 2011. Because of the competitive nature of this procurement, all prices have been determined to be fair and reasonable.

TABLE OF BIDS - JOCs FOR ELECTRICAL FEEDERS TO KITCHEN EQUIPMENT

Aggregate Class 1 – Manhattan

Contractor Name	Award Criteria Figure	Annual Contract Value	Total Contract Value / 5 Years
Gemini Electric Co., Inc.	**0.7950**	**$400,000**	**$2,000,000**
Laser Electrical Contracting Inc.	0.8978		
Charan Electrical Enterprises Inc.	0.9800		
Prince Electric Corp.	1.1500		
MSR Electrical Construction Corp.	1.2100		
A & S Electric, Inc.	2.0500		

Aggregate Class 2 – Bronx

Contractor Name	Award Criteria Figure	Annual Contract Value	Total Contract Value / 5 Years
Charan Electrical Enterprises Inc.	**0.7166**	**$510,000**	**$2,550,000**
Gemini Electric Co., Inc.	0.7450		
Laser Electrical Contracting Inc.	0.8333		
Prince Electric Corp.	1.1500		
MSR Electrical Construction Corp.	1.2100		
A & S Electric, Inc.	2.2000		

TABLE OF BIDS - JOCs FOR ELECTRICAL FEEDERS TO KITCHEN EQUIPMENT (cont.)

Aggregate Class 3 – Queens

Contractor Name	Award Criteria Figure	Annual Contract Value	Total Contract Value / 5 Years
Charan Electrical Enterprises Inc.	**0.7316**	**$300,000**	**$1,500,000**
Gemini Electric Co., Inc.	0.8200		
Laser Electrical Contracting Inc.	0.8330		
MSR Electrical Construction Corp.	1.1050		
Prince Electric Corp.	1.1500		
A & S Electric, Inc.	1.9500		

Aggregate Class 4 – Brooklyn North

Contractor Name	Award Criteria Figure	Annual Contract Value	Total Contract Value / 5 Years
Charan Electrical Enterprises Inc.	**0.7316**	**$290,000**	**$1,450,000**
Gemini Electric Co., Inc.	0.7950		
Laser Electrical Contracting Inc.	0.8333		
MSR Electrical Construction Corp.	1.0850		
Prince Electric Corp.	1.1500		
A & S Electric, Inc.	1.9500		

Aggregate Class 5 – Brooklyn South / Staten Island

Contractor Name	Award Criteria Figure	Annual Contract Value	Total Contract Value / 5 Years
Charan Electrical Enterprises Inc.	**0.7316**	**$840,000**	**$4,200,000**
Gemini Electric Co., Inc.	0.7625		
Laser Electrical Contracting Inc.	0.9300		
MSR Electrical Construction Corp.	1.1300		
Prince Electric Corp.	1.5000		
A & S Electric, Inc.	1.9500		

Item: 7

Description:

Labor and materials required to repair and service security systems.

REQUEST FOR AUTHORIZATION
FOR REPAIR AND SERVICING OF SECURITY SYSTEMS

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Estimated Option Amount	Procurement Method	Is Contract Retroactive?	Contract Type
$304,014 / $1,520,070	Tax Levy	Five Years	270-Day Extension	$228,070	Request for Bids (RFB)	No	Requirements

Vendor Name & Address	A-1 Security Masters, Inc. 891 Carol Court Woodmere, NY 11598

Contract Manager / Lead Contracting Officer	Division of Contracts & Purchasing Contact
Volkert Braren Director, Program Management Division of School Facilities	Marissa Procope Director

PURPOSE

Authorization is requested to contract with A-1 Security Masters, Inc. to provide the labor, material, and supervision necessary to repair and service security systems in DOE schools and administrative buildings.

DISCUSSION

This Request for Bids (RFB) was advertised for seven days in the City Record and on the DCP web site. The RFB consisted of the following three geographically defined aggregate classes: Classes 1 and 2 – South Brooklyn and Class 3 - Staten Island. At least seven bids were received for each class.

Megamax Voice and Data Inc, the low bidder for all three classes, and Protection Systems Inc, the second low bidder for Classes 1 and 2, were determined to be non-responsive because both submitted bid factors below the prevailing wage rate for their working staff. Megamax protested but the assigned protest officer upheld the non-responsive finding.

United Burglar Alarm Inc., the third low bidder for Classes 1 and 2 and the second low bidder for Class 3, was determined to be non-responsive because United did not produce financial statements, the required OSHA certificates for staff, or proof of the required insurance. No protest was received.

A-1 Security Master, the fourth low bidder for Classes 1 and 2 and third low bidder for Class 3, is recommended for award of all three classes. A-1 has had prior contracts with the DOE and has provided satisfactory service. DSF is confident that the vendor will continue to provide satisfactory service.

A review of financial statements did not reveal any risk associated with doing business with A-1. A background check on A-1 identified no significant adverse information. A-1 has therefore been determined to be responsible.

Contract estimates are based on previous usage. Unit prices on this contract are approximately seven percent higher than under previous competitively awarded previous contracts, which were bid in 2011. The increases can be attributed to an increase of approximately eight percent in the prevailing wage rates for these services. Based on the receipt of several bids and the competitive nature of this procurement, these prices have been determined to be fair and reasonable.

REPAIR AND SERVICING OF SECURITY SYSTEMS (B2632)

AGGREGATE CLASS 1 – SOUTH BROOKLYN (DISTRICTS 17, 18, AND 22)

Contractor Name	Annual Contract Value	Total Contract Value / 5 Years
Megamax Voice & Data Inc. (rejected)	$91,287	
Protection Systems Inc. (rejected)	$104,678	
United Burglar Alarm Inc. (rejected)	$106,648	
A-1 Security Masters Inc.	**$110,888**	**$554,440**
Symbrant Technologies Inc.	$113,232	
American Integrated Security Group	$144,352	
NYMP Acquisition LLC	$175,187	
Maximum Security Group Inc.	$179,434	

AGGREGATE CLASS 2 – SOUTH BROOKLYN (DISTRICTS 20 AND 21)

Contractor Name	Annual Contract Value	Total Contract Value / 5 Years
Megamax Voice & Data Inc. (rejected)	$82,715	
Protection Systems Inc. (rejected)	$94,552	
United Burglar Alarm Inc. (rejected)	$96,247	
A-1 Security Masters Inc.	**$100,331**	**$501,655**
Symbrant Technologies Inc.	$102,431	
American Integrated Security Group	$131,000	
NYMP Acquisition LLC	$159,083	
Maximum Security Group Inc.	$163,040	

AGGREGATE CLASS 3 – STATEN ISLAND (DISTRICT 31)

Contractor Name	Annual Contract Value	Total Contract Value / 5 Years
Megamax Voice & Data Inc. (rejected)	$77,110	
United Burglar Alarm Inc. (rejected)	$89,139	
A-1 Security Masters Inc.	**$92,795**	**$463,975**
Protection Systems Inc.	$96,213	
Symbrant Technologies Inc.	$105,930	
American Integrated Security Group	$120,944	
Maximum Security Group Inc.	$151,276	

Item: 8

Description:

EngageNY ELA professional development to all Renewal High Schools and Receivership Schools.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH PUBLIC CONSULTING GROUP, INC. TO PROVIDE PROFESSIONAL DEVELOPMENT AT UNDERPERFORMING HIGH SCHOOLS

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$89,000	Tax Levy	Ten Months (9/01/15 – 6/30/16)	None	Negotiated Service	Yes	Full Value

Vendor Name & Address	Public Consulting Group, Inc. 140 Broadway, Suite 4607 New York, NY 10005

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Daphne Franklin Director of Operations & Human Resources Office of Renewal Schools	Aimee Horowitz Executive Superintendent Office of Renewal Schools	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested on behalf of the Office of Renewal Schools (ORS) to contract with Public Consulting Group, Inc. (PCG) to provide professional development (PD) related to the implementation of the EngageNY English Language Arts (ELA) curriculum and the Common Core State Standards (CCSS) for ELA/Literacy at NYCDOE Renewal High Schools. PCG will provide these services in all Renewal High Schools and Receivership Schools.

DISCUSSION

In order to fully align the ELA curriculum at the Renewal High Schools with the Common Core State Standards (CCSS), the Office of Renewal Schools directed the Renewal High Schools to work with Houghton Mifflin Harcourt's (HMH) Collections and/or EngageNY to provide support in developing their ELA curriculum and aligning it to CCSS in grades 9-12. While the DOE currently offers PD in support of the HMH Collections, similar support for schools using EngageNY ELA has not yet been made available.

PCG's sessions are designed in collaboration with DOE staff to ensure that teachers are offered the opportunity to more fully understand the EngageNY curriculum's content and design and that professional development meets the needs of the Renewal Schools. Moreover, by designing its sessions to shift learning to the school level while building site-based capacity, PCG helps schools plan for and roll out the EngageNY ELA curriculum while ensuring the long-term sustainability of standards-aligned curriculum implementation.

PCG is not included in any current Multiple Task Award Contract (MTAC); however, the vendor intends to submit a proposal for an MTAC for these services so that services rendered subsequent to the expiration of this Negotiation Services contract will be covered by PCG or other vendors with the applicable MTAC. ORS selected PCG to pilot this program on the basis of the vendor's extensive experience and unique expertise in the implementation of the EngageNY curriculum and its intersection with *Writing Is Thinking through Strategic Inquiry (WITsi)*, an expository writing program that targets students' deficiencies and improves reading comprehension, for which a PD services contract has been previously awarded

PCG offers EngageNY workshops at a full-day rate of $6,250 for up to 80 participants per session, or $78.13 per day per participant, which in turn equates to an hourly rate of $11.16 per participant. This rate compares favorably to the rates currently contracted through a current Multiple Task Award Contract (MTAC) for Professional Development for School Leaders and Teachers, which range from $11.43 to $57.14 per hour per participant. Other services that PCG provides include site visits, project management, meetings with the district leadership, and mentoring for all participants. As a result of negotiations, PCG's originally proposed overall price for all of these services was reduced by $16,000 or 15 percent. On this basis, these rates have been determined to be fair and reasonable.

This contract is retroactive because it was necessary to begin providing these services at individual Renewal Schools at the start of the 2015-2016 academic year, making procurement via an RFP impractical.

A review of Public Consulting Group, Inc.'s background in VENDEX, DCP's own procurement files, and federal debarment databases found no significant adverse information. This vendor has therefore been determined to be responsible with respect to this contract.

Item: 9

Description:

Math Solutions services will be administered to the Renewal Schools.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH SCHOLASTIC, INC. TO PROVIDE TRAINING TO SCHOOL LEADERS OF RENEWAL SCHOOLS

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,091,074	Tax Levy	13 Months (12/01/15 – 12/31/16)	None	Negotiated Services	Yes	Full Value

Vendor Name & Address	Scholastic, Inc. 557 Broadway, 6th Floor New York, NY 10012

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Daphne Franklin Director of Operations & Human Resources Office of Renewal Schools	Aimee Horowitz Executive Superintendent Office of Renewal Schools	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Scholastic, Inc. to provide its *Math Solutions* professional learning program to DOE Renewal Schools and Receivership Schools.

DISCUSSION

Scholastic will collaborate with the DOE to implement a comprehensive mathematics professional learning program across 61 underperforming K-8 schools and 35 high schools, as part of a rigorous school turnaround model. Professional development (PD) sessions will be provided to 94 renewal schools, as well as two receivership schools. Teams of two to three teachers per school will attend these PD sessions as well as receive job-embedded coaching. Training will be centered on *Math Solutions,* a professional learning service designed to complement programs by providing cohesive implementation support to improve math instruction through a combination of in-person professional learning, in-classroom support for coaches, and a wide range of foundational courses.

Each cohort of up to 40 participants is required to attend workshops over the span of the 13 months, starting in December 2015 with the initial walk-throughs and terminating at the end of December 2016. The program consists of the following components:

Phase 1

- Component 1 – Initial Walk-Throughs
- Component 2 – Foundational Professional Learning for Building Leaders and Lead Teachers
- Component 3 – On-Site Job-Embedded Coaching for Lead Teachers, Teachers, and Building Leaders

Phase 2

- Component 1 – Foundational Professional Learning for Teachers in K-8 Renewal Schools
- Component 2 – On-Site Job-Embedded Coaching for Lead Teachers, Teachers and Building Leaders in K-8 Renewal Schools

Scholastic will provide administrative support for implementing and managing the initial launch, collaborate with DOE leadership to create clearly defined benchmarks and evaluation tools, provide technical support for event implementation, and document best practices utilized during the process.

This contract is retroactive because it was necessary to begin providing these services at individual Renewal Schools at the start of the 2015-2016 academic year, making their procurement via an RFP impractical. As the vendor has proposed for inclusion in the current Math Professional Development Multiple Task Award Contract (MTAC), services rendered subsequent to the expiration of this Negotiation Services contract will be covered by Teachers College or other vendors with the applicable MTAC. ORS selected the *Math Solutions* program on the basis of the vendor's extensive experience and unique expertise in the field of mathematics professional learning.

Math Solutions' initial pricing for these services was determined to be outside the range of previously approved pricing for competitively procured, comparable services offered via the Math Professional Development Services MTAC. After negotiation, pricing was reduced to $1,091,074. With the exception of one service, Math Solutions' pricing after negotiation compares favorably with competitively procured professional development services. In addition, this pricing can be justified by Math Solutions' position as a leading authority in this field, in part due to the reputation of its founder, Marilyn Burns, who has for several decades been a leader in this field. On this basis, Teachers College's pricing for this contract has been determined to be fair and reasonable.

A review of Scholastic, Inc.'s background in the City's VENDEX files, DCP's own procurement files, and federal debarment databases found no significant adverse information. The vendor has therefore been determined to be responsible with respect to this contract.

The Chancellor's Committee on Contracts (COC) approved this contract on January 15, 2016.

Item: 10

Description:

On-site staff development at 18 Renewal Schools implementing the Readers and Writers Project.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH TEACHERS COLLEGE TO PROVIDE ON-SITE PROFESSIONAL DEVELOPMENT TO RENEWAL SCHOOLS

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$97,200	Tax Levy	Ten Months (9/01/15 – 6/30/16)	None	Negotiated Services	Yes	Full Value

Vendor Name & Address	Teachers College 525 West 120th Street, Box 77 New York, NY 10027

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Daphne Franklin Director of Operations & Human Resources Office of Renewal Schools	Aimee Horowitz Executive Superintendent Office of Renewal Schools	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Teachers College to provide 18 DOE Renewal Schools with the Reading and Writing Project's on-site staff development.

DISCUSSION

Teachers College, through its Reading and Writing Project (TCRWP), is providing four days of on-site staff development for 18 Renewal Schools. All staff developers, including directors of TCRWP, continue to provide direct work in schools; TCRWP assigns a staff developer, lead staff developer, or director to meet each participating school's needs. Content experts support specific grade bands (K-2, 3-5, 6-8, or a combination of these) at each school. Staff developers meet with the administration to develop an action plan based on the school's data and the principal's vision for teachers development.

Staff developers visit each participating school for a cycle of support, working with three groups in a day for about two class periods each. These groups may consist of grade teams, to support specific units of study in-depth, or cross-grade groups, to improve methods of addressing more universal topics, such as the use of mentor texts in teaching writing. Staff developers demonstrate, scaffold, and develop best practices, with instruction differentiated in response to student needs. Study groups often take place in three lab-site classrooms, providing teachers with opportunities to examine student work, study data patterns, and co-author methods and curricula.

This contract is retroactive because it was necessary to begin providing these services at individual Renewal Schools at the start of the 2015-2016 academic year, making their procurement via an RFP impractical. TCRWP is not included in any current Multiple Task Award Contract (MTAC); however, the vendor intends to submit a proposal for an MTAC for these services so that services rendered subsequent to the expiration of this Negotiation Services contract will be covered by Teachers College or other vendors with the applicable MTAC. ORS selected the *Teachers College Reading and Writing Project* on the basis of the vendor's extensive experience and unique expertise providing PD to New York City teachers and instructional leaders.

Teachers College's proposed pricing for these services compares favorably to previously approved pricing for competitively procured, comparable services offered via the Literacy Professional Development Services MTAC. On this basis, Teachers College's pricing for this contract has been determined to be fair and reasonable.

A review of Teachers College's background in the City's VENDEX files, DCP's own procurement files, and federal debarment databases found no significant adverse information. The vendor has therefore been determined to be responsible with respect to this contract.

Item: 11

Description:

Professional development to staff at the Renewal Schools - Principal Conferences.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH TEACHERS COLLEGE TO PROVIDE TRAINING TO SCHOOL PRINCIPALS OF RENEWAL SCHOOLS

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$59,400	Tax Levy	Ten Months (9/01/15 – 6/30/16)	None	Negotiated Services	Yes	Full Value

Vendor Name & Address	Teachers College 525 West 120th Street, Box 77 New York, NY 10027

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Daphne Franklin Director of Operations & Human Resources Office of Renewal Schools	Aimee Horowitz Executive Superintendent Office of Renewal Schools	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Teachers College to provide 62 DOE Renewal Schools with the Reading and Writing Project via Principals Conferences.

DISCUSSION

Teachers College, through its Reading and Writing Project (TCRWP), is collaborating with the DOE to provide the principals of 62 Renewal Schools with three conferences designed specifically to present an overview of methods and curriculum in writing, especially as they pertain to supporting schoolwide reform in writing instruction.

These conferences typically begin with a 45-minute keynote address by a TCRWP leader, which provides insight into the foundational principles and expectations of writing workshop implementation. The keynote address is followed by smaller study groups of approximately 20-25 participants each, led by TCRWP leaders and staff developers. These study groups provide school leaders with a fast-paced overview of the information their teachers have learned during their grade-level courses, in order to develop knowledge of workshop teaching for supervision purposes and to allow participants to ask questions and engage in conversations with their peers.

After the keynote address and the study groups, principals may choose from a variety of 45-minute workshops whose sessions are more specific to particular aspects of workshop teaching, curriculum, or supervision. For example, a workshop about classroom management might be offered alongside one devoted to studying student growth in information writing. Two rounds of such workshops are generally offered during a principals' conference.

This contract is retroactive because it was necessary to begin providing these services at individual Renewal Schools at the start of the 2015-2016 academic year, making their procurement via an RFP impractical. TCRWP is not included in any current Multiple Task Award Contract (MTAC); however, the vendor intends to submit a proposal for an MTAC for these services so that services rendered subsequent to the expiration of this Negotiation Services contract will be covered by Teachers College

or other vendors with the applicable MTAC. ORS selected the *Teachers College Reading and Writing Project* on the basis of the vendor's extensive experience and unique expertise providing PD to New York City teachers and instructional leaders.

Teachers College's proposed pricing for these services compares favorably to previously approved pricing for competitively procured, comparable services offered via the Literacy Professional Development Services MTAC. On this basis, Teachers College's pricing for this contract has been determined to be fair and reasonable.

A review of Teachers College's background in the City's VENDEX files, DCP's own procurement files, and federal debarment databases found no significant adverse information. The vendor has therefore been determined to be responsible with respect to this contract.

Item: 12

Description:

Professional Development to staff at the Renewal Schools - Teacher Courses.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH TEACHERS COLLEGE TO PROVIDE TRAINING TO LEAD TEACHERS OF RENEWAL SCHOOLS

Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$87,450	Tax Levy	Ten Months (9/01/15 – 6/30/16)	None	Negotiated Service	Yes	Full Value

Vendor Name & Address	Teachers College 525 West 120th Street, Box 77 New York, NY 10027

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Daphne Franklin Director of Operations & Human Resources Office of Renewal Schools	Aimee Horowitz Executive Superintendent Office of Renewal Schools	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with Teachers College to provide 62 DOE Renewal Schools with the Reading and Writing Project via courses for teachers of students in Kindergarten through grade 8.

DISCUSSION

Teachers College, through its Reading and Writing Project (TCRWP), is collaborating with the DOE to provide the lead teachers of 62 Renewal Schools with 10 four- to five-day courses designed specifically for each grade level from K through 8.

In this program, one or two teachers who have been designated as teacher leaders on their grade level, are invited to attend year-long study groups led by TCRWP staff developers. These study groups meet five times a year and focus on the implementation of writing workshop curriculum and instructional practices for each grade level, with grades 7 and 8 combined in one session. Sessions are aligned to a suggested sequence of units of study for the grade level.

Each study group consists of a predictable sequence of work. To begin, teachers are immersed in an upcoming unit of study. After sharing the overall plan of the unit of study, TCRWP staff developers help the teachers to understand the objectives of each unit and the sequence of work the teachers will lead students through. Teachers then learn to identify and study the key tools, such as mentor texts and assessment tools, that they will use with students during the course of the unit. Frequently, teacher leaders will practice key strategies that they will in turn teach their students, as a way to become more expert in the unit and the skills and strategies they are teaching.

Teachers in grades 6-8 are afforded additional opportunities to work collaboratively in mixed sessions for the following two workshops:

- Writing Across the Curriculum, Grades 6-8: In this five-day course, social studies and science teachers work in teams drawn from Renewal Middle Schools, work with English Language Arts skills and strategies that can be applied to social studies and science.

- Supporting English Language Learners and Students with IEPs in Writing Instruction in Grades 6-8: This study group on supporting students who are learning English and students with IEPs in writing instruction is offered four times per school year at Teachers College.

This contract is retroactive because it was necessary to begin providing these services at individual Renewal Schools at the start of the 2015-2016 academic year, making their procurement via an RFP impractical. TCRWP is not included in any current Multiple Task Award Contract (MTAC); however, the vendor intends to submit a proposal for an MTAC for these services so that services rendered subsequent to the expiration of this Negotiation Services contract will be covered by Teachers College or other vendors with the applicable MTAC. ORS selected the *Teachers College Reading and Writing Project* on the basis of the vendor's extensive experience and unique expertise providing PD to New York City teachers and instructional leaders.

Teachers College's proposed pricing for these services compares favorably to previously approved pricing for competitively procured, comparable services offered via the Literacy Professional Development Services MTAC. On this basis, Teachers College's pricing for this contract has been determined to be fair and reasonable.

A review of Teachers College's background in the City's VENDEX files, DCP's own procurement files, and federal debarment databases found no significant adverse information. The vendor has therefore been determined to be responsible with respect to this contract.

Item: 13

Description:

Textbooks and ancillary materials

REQUEST FOR AUTHORIZATION TO CONTRACT WITH ATTAINMENT COMPANY TO PROVIDE TEXTBOOKS AND ANCILLARY MATERIALS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$1,000,000 / $7,000,000	Reimbursable, Tax Levy	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Attainment Company, Inc. 504 Commerce Parkway Verona, WI 53593

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Matthew M. Coffey Director Textbooks and Ancillary Materials Division of Contracts and Purchasing	James J. McBride Chief Administrator Technology & Instructional Materials Procurement Division of Contracts and Purchasing	Tobey Hartman Procurement Analyst Instructional Materials

PURPOSE

Authorization is requested to contract with Attainment Company to provide textbooks and ancillary materials to public and participating nonpublic schools.

DISCUSSION

Attainment Company is a DOE Core Curriculum vendor that provides textbooks that teach reading, writing, mathematics, safety, social skills, self-determination, communication, and work/life skills to students with special needs. Attainment's product line places an emphasis on mathematics instruction. Attainment's educational programs combine instructive lessons with games designed to engage and challenge.

Attainment is the sole provider of the materials they publish. Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical.

For the Attainment textbooks currently listed on SHOPDOE, the prices will remain the same (7% off list) with no delivery charge. The total savings off list prices are 11.4% based on a weighted average of product and delivery. All 277 new listings in the new contract will also follow these delivery pricing terms. Attainment's prices remaining the same compares favorably with the CPI for Educational Books and Supplies (CPI Series Id: CUSR000SEEA) which increased by 5.1% for the same period. Attainment also agreed to include a "Most Favored Customer" price certification contract provision. As a result of the above, pricing can be considered fair and reasonable.

A comprehensive background check of Attainment yielded no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 14

Description:

Textbooks, workbooks, and teacher guides

REQUEST FOR AUTHORIZATION TO CONTRACT WITH FROG STREET PRESS TO PROVIDE TEXTBOOKS AND ANCILLARY MATERIALS

Estimated Annual / Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$200,000 / $1,400,000	Reimbursable, Tax Levy	Seven Years	None	Listing Application	No	Requirements

Vendor Name & Address	Frog Street Press 800 Industrial Avenue, Suite 100 Grapevine, TX 76051

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Matthew Coffey Director Textbooks and Ancillary Materials Division of Contracts and Purchasing	James J. McBride Chief Administrator Technology & Instructional Materials Procurement Division of Contracts and Purchasing	Tobey Hartman Procurement Analyst Instructional Materials

PURPOSE

Authorization is requested to contract with Frog Street Press to provide textbooks, ancillary materials, and teacher resources to public and participating nonpublic schools.

DISCUSSION

Frog Street Press offers comprehensive, research-based curricula and programs aimed at fostering the academic, social, and emotional growth of children in Pre-K and Kindergarten by using lessons and materials that intentionally produce a positive outcome. These materials offer instruction with teacher dialogue in both English and Spanish for use in bilingual classrooms. Frog Street offers training both on site and at their annual Splash conference to help educators hone their skills at providing differentiated instruction and a joyful approach to learning.

Frog Street Press is the sole provider of the materials they publish. Because these materials cannot be purchased in the open market, a competitive sealed bid process is impractical. The proposed contract requires that the prices the DOE pays be the lowest offered to any client. As such, pricing for these materials has been determined to be fair and reasonable.

A comprehensive background check conducted on Frog Street Press, including CTS, VENDEX, the Federal Debarred List, the New York State Department of Labor Debarred List, and the New York State Standard Debt Search, yielded no significant adverse information. The vendor has therefore been determined to be responsible.

Item: 15

Description:

Half Day universal pre-kindergarten Services

Item: 16

Description:

Head Start Full Day Services for Universal Pre-Kindergarten

Item: 17

Description:

Universal Prekindergarten programs in NYC Early Childhood Centers

Item: 18

Description:

Universal pre-kindergatern full day services

Item: 19

Description:

Four forklifts for the Office of School Food warehouse through DCAS contract

REQUEST FOR AUTHORIZATION TO PURCHASE FORKLIFTS VIA A DCAS CONTRACT WITH CROWN EQUIPMENT CORP. D/B/A CROWN LIFT TRUCKS

Total Contract Amount	Funding Source	Contract Term	Option	Procurement Method	Is Contract Retroactive?	Contract Type
$116,709	Tax Levy / Capital Purchase	DCAS Expires 6/30/18	None	New York City Department of Citywide Services (DCAS) Contract per Section 3-11 of DOE Procurement Policy & Procedures	No	Full Value

Vendor Name & Address	Crown Equipment Corporation D/B/A Crown Lift Trucks 5 Charlotte Avenue, Suite 1 Hicksville, NY 11801

Contract Manager	Lead Contracting Officer	Division of Contracts and Purchasing Contact
Janice Zapinsky Deputy Director Office of School Support Services	Lisa D'Amato Director Office of School Support Services	Sande Pisik Procurement Analyst

PURPOSE

Authorization is requested on behalf of Office of School Support Services (OSSS) to utilize a New York Department of Citywide Administrative Services (DCAS) contract with Crown Lift Trucks to purchase four electric forklifts for use in the DOE's OSSS warehouse. The DCAS contract has a term of approximately two and a half years and expires on June 30, 2018. The contract is limited to this purchase only.

DISCUSSION

Various items, such as paper goods, custodial supplies, and equipment are received, stored, and distributed at the OSSS warehouse. The use of forklifts is necessary to these operations. These items are delivered to schools citywide and various offices within the OSSS administrative building. The new forklifts will replace aging equipment.

Due to the immediate need for new equipment, the small number of forklifts needed, and the time that would be required for the DOE to process its own bid, the DOE determined that using the DCAS contract is the most efficient method of procuring these products.

Item 11 of the DCAS forklift contract, awarded to Crown Lift Truck, meets the specifications for use in the OSSS warehouse. The DCAS contract, which allows units to be customized and ordered with optional equipment, stipulates that all original equipment manufacturer (OEM) options are to be made available at dealer cost and non-OEM options ordered with the unit are at 10 percent above dealer cost. DCAS has approved the dealer price quotes.

OSSS requires additional equipment on its forklifts, including:

- Batteries and chargers for continued operation;
- Side shifters to move pallets in tight places and to unload trucks loaded in a pinwheel fashion (i.e., by alternating the orientation of pallets); and
- Alarms, lights, seat belts, and fire extinguishers for safety purposes.

The specifications and itemized costs for custom forklifts are as follows:

ITEM 11

Crown FC4510-50 5000# Capacity, 4-Wheel, Sit-Down Counterbalanced Truck	$17,901.00
Deka Battery	6,388.29
V-Force SCR Charger	2,194.68
Side Shifter Cascade - 55F-SSS-A060	390.00
Auxiliary Hydraulics - 1 Function	666.00
Front Work Lights LED Work Lights	267.00
Travel Alarm Smart Alarm - Reverse (Power Unit First)	186.00
Warning Device Light LED Strobe - Amber	189.00
Mirrors Rear View - Plastic	114.00
Fire Extinguisher	69.00
Clipboard	100.00
Rear Post Handle with Horn Button	136.00
Storage Tray	72.00
Seat Belt Interlock	72.00
Watering System	360.00
Keyless On/Off	72.00
Emergency Brake Handle	0.00
Total per Forklift	**$29,176.97**
Total Expenditure for Four Units	**$116,707.88**

DCAS procured the forklifts using a competitive sealed bid process. Six vendors bid on Item 11; Crown Lift was the lowest responsive bidder and, as such, its prices were determined to be fair and reasonable.

A background check performed by DCAS found no significant adverse information. A background check by the DOE, including VENDEX, VCIP, and the Federal Debarment EPLS site, also revealed no significant adverse information for Crown Equipment Corp. d/b/a/Crown Lift trucks. The vendor has therefore been determined to be responsible.

Item: 20

Description:

Custom-designed, hands-on science and engineering labs for students in grades PreK through 12 at 10 schools in Districts 7, 8 & 12.

REQUEST FOR AUTHORIZATION TO CONTRACT WITH OMNILEARN CORPORATION TO PROVIDE SERVICES TO STUDENTS UNDER THE 21ST CENTURY COMMUNITY LEARNING CENTER GRANT

Estimated Annual / Total Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$383,943	New York State Education Department (NYSED)	One Year (7/01/15 - 6/30/16)	None	Vendor Named in Grant per Section 1-03(b) of DOE Procurement Policy & Procedures	Yes	Full Value

Vendor Name & Address	OmniLearn Corporation 90 Williams Street, #15A New York, NY 10038

Contract Manager	Lead Contracting Officer	Division of Contracts & Purchasing Contact
Zach Ott Senior Operations Analyst Office of Community Schools	Toby Reyes Senior Program Manager Office of Community Schools	Denesia Stroom-Blair Procurement Analyst Central Office Procurement

PURPOSE

Authorization is requested to contract with OmniLearn Corporation to provide services under a 21st Century Community Learning Center grant to 10 schools located in Districts 7, 8, and 12, in the Bronx.

DISCUSSION

OmniLearn provides custom-designed hands-on science and engineering labs for students in PreK through grade 12. Each lab is directly correlated to the topics outlined in the DOE Science Scope and Sequence and the performance indicators in the Next Generation Science Standards, with topics that include Life Science, Physical Science, Earth & Space Science and Engineering, and Applications of Science. OmniLearn also provides pre- and post-assessment resources for the teachers, in addition to all equipment and supplies necessary to perform the labs.

The contract is retroactive because the vendor was late in submitting requested work plans and budget documents, which required multiple rounds of revisions.

A review of the vendor's background in DOE's files and VENDEX systems found no significant adverse information. The vendor has therefore been determined to be responsible.

A competitive sealed bid was not conducted for this procurement and a contract for these services is necessary because the 21st Century Community Learning Centers Grant specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant. Pricing for the contracted services was established as part of the grant submission and award.