

754X Work Study Program



Daniel Hoehn, Principal

Welcome to the JM Rapport Work Study Program!

Dear Parents/ Guardians and Students,

Welcome to the Jeffrey M Rapport School for Career Development Work Study Program. It is our pleasure to be able to offer students the opportunity to gain “real-world” work experience as they continue to pursue their academic goals. Our program provides students with the opportunity to learn skills that will support them in obtaining and maintaining employment as they transition into adulthood.

District 75 students attending the Jeffrey M Rapport School have more options available for work study and subsequent employment options than most general education students. For example: During 2014-15, nearly 33% of the graduating class of 2015 became employed either as a direct or indirect result of their work site experiences.

We have multiple choices available for our students – food service, education, healthcare – hospitals and nursing homes. Each worksite has a number of options and our students are supported each step of the way by an experienced and well-trained staff member.

Understandably, parents/ guardians and students may have additional questions about The Jeffrey M. Rapport School for Career Development’s Work Study Program. If you have any questions or concerns do not hesitate to contact Assistant Principal Elizabeth Rivera at 718-696-3867, or Job Developer, David Kilgannon, at 718-993-5581 x 1340.

And remember: **Work Study Works!**

Sincerely,

D. Hoehn

Daniel Hoehn
Principal



Contact Information

Address: 113 West 60 Street
New York NY 10023

Phone: (718) 993-5581 x 1340 or 1343

Site Staff: Sheryl Hart, Monica Sanchez

Building Information

Subway: 1, D to 59 Street Columbus Circle

Bus: M5, M7, M11, M31, M57

Total Students in program: 12

Student Supports

JM Rapport School Staff: One teacher, one paraprofessional, counselor visits one day each week

Site Accessibility: Americans with Disabilities Act Compliant

Special Education Services: All District 75 students have an IEP and services are provided accordingly

Related Services: Counseling, Bilingual Counseling

Things To Know

- Standard schedule is 8AM – 2:50PM
- School Bus Available: No

Program Overview

Students perform a variety of tasks in support of the daily operation of a fast-paced food service and catering operation. Students wear uniforms similar to employees and play a vital role in the smooth operation of the college's food service program. This is a fast-paced site that requires a high level of maturity and independence. For this reason it would not typically be a site for students new to our work study program, although each case is examined on its own merits. Support is provided by a full-time teacher and paraprofessional, with a weekly visit by a school counselor to provided services mandated by the student's IEP. Students develop skills in food handling and presentation.

Academic Opportunities

Program Highlights: Students receive daily instruction in functional math and literacy

ESL Services: ESL services available at this site.

Extracurricular: Students at this worksite are eligible to participate in the CHAMPS program at our Jackson Avenue main site.

Admission Requirements

1. Open to P754X students in good standing.
2. Dress code: Black pants; for reasons of food hygiene no jeans may be worn. Non-slip footwear.
3. School Bus Available: No.
4. Site Visits: By prior arrangement with Job Developer at (718) 993-5581 x 1340.



Contact Information

Address: 2000 East Gun Hill Road
Bronx NY 10469
Phone: (718) 993-5581 x 1340 or 1343
Site Staff: John DiCarlo Jr., Maria Garcia

Building Information

Subway: Nearest subway is either 2 or 5 to Gun Hill Road, then Bx 28 bus
Bus: Bx 26, Bx 28, Bx 38
Total Students in program: 12

Student Supports

JM Rapport School Staff: One teacher, one para-professional, counselor visits one day each week
Site Accessibility: Americans with Disabilities Act Compliant
Special Education Services: All District 75 students have an IEP and services are provided accordingly
Related Services: Counseling, Bilingual Counseling

Things To Know

- Standard schedule is 8AM – 2:50PM
- School Bus Available: Yes

Program Overview

Students perform a variety of tasks in support of the daily operation of a nursing home that provides skilled care for approximately 700 patients. Assignments include patient escort, housekeeping, beauty salon, kitchen, clerical, therapeutic recreation programs. Support is provided by a full-time teacher and paraprofessional, with a weekly visit by a school counselor to provide services mandated by the student's IEP. Skills developed: clerical, recreation assistant, institutional housekeeping.

Academic Opportunities

Program Highlights: Students receive daily instruction in functional math and literacy
ESL Services: ESL services available at this site.
Standardized students: Welcome to participate on a case-by-case basis to obtain CDOS credential
Extracurricular: Students at this worksite are eligible to participate in the CHAMPS program at our Jackson Avenue main site.

Admission Requirements

1. Open to P754X students in good standing.
2. Preference given to those students with an expressed preference for gaining experience in a healthcare setting.
3. Additional Requirements: Interview with Director of Volunteers, physical, bloodwork including two PPDs.
4. Dress code: No blue jeans, no shorts or hats while on the job.
5. Site Visits: By prior arrangement with Job Developer at (718) 993-5581 x 1340.



Contact Information

Address: 1160 Teller Avenue
Bronx NY 10456

Phone: (718) 993-5581 x 1340 or 1343

Site Staff: Titania Martinez, Dilcia Chavez

Building Information

Subway: B, D to 167 Street

Bus: Bx 41

Total Students in program: 12

Student Supports

JM Rapport School Staff: One teacher, one para-professional, counselor visits one day each week

Site Accessibility: Americans with Disabilities Act Compliant

Special Education Services: All District 75 students have an IEP and services are provided accordingly

Related Services: Counseling, Bilingual Counseling

Things To Know

- Standard schedule is 8AM – 2:50PM
- School Bus Available: Yes

Program Overview

Students perform a variety of tasks in support of the daily operation of a nursing home that provides skilled care for approximately 400 patients. Assignments include patient escort, housekeeping, kitchen, clerical. Support is provided by a full-time teacher and paraprofessional, with a weekly visit by a school counselor to provide services mandated by the student's IEP. Skills developed in areas of: clerical/ medical records, patient escort, recreation assistant, food handling.

Academic Opportunities

Program Highlights: Students receive daily instruction in functional math and literacy

ESL Services: ESL services available at this site.

Standardized students: Welcome to participate on a case-by-case basis to earn CDOS credential

Extracurricular: Students at this worksite are eligible to participate in the CHAMPS program at our Jackson Avenue main site.

Admission Requirements

1. Open to P754X students in good standing
2. Preference given to those students with an expressed preference for gaining experience in a healthcare setting.
3. Dress code: No blue jeans, no shorts or hats while on the job
4. Site Visits: By prior arrangement with Job Developer at (718) 993-5581 x 1340



Contact Information

Address: 445 East Fordham Road
Bronx NY 10458
Phone: (718) 993-5581 x 1340 or 1343
Site Staff: Dudley Biggs, Wanda Cruz

Building Information

Subway: B, D to Fordham Road; 2, 5 to Pelham Parkway
Bus: Bx 1, Bx2, Bx10, Bx 28, Bx34
Total Students in program: 12

Student Supports

JM Rapport School Staff: One teacher, one para-professional, counselor visits one day each week
Site Accessibility: Americans with Disabilities Act Compliant
Special Education Services: All District 75 students have an IEP and services are provided accordingly
Related Services: Counseling, Bilingual Counseling

Things To Know

- Standard schedule is 8AM – 2:50PM
- School Bus service not available.

Program Overview

Students perform a variety of tasks in support of the daily operation of a busy college cafeteria. Fordham University’s Rose Hill campus is home to almost 7,000 students – graduate and undergraduate. Catering operations at this location are extensive and require a high standard of maturity and effort. Over the past two decades dozens of our graduates have become employed at this location.

Academic Opportunities

Program Highlights: Students receive daily instruction in functional math and literacy
ESL Services: ESL services available at this site.
Standardized students: Welcome to participate on a case-by-case basis to earn CDOS credential.
Extracurricular: Students at this worksite are eligible to participate in the CHAMPS program at our Jackson Avenue main site.

Admission Requirements

1. Open to P754X students in good standing.
2. Demonstrated interest in working in food service industry.
3. Dress code: No blue jeans, no shorts or hats while on the job.
4. Site Visits: By prior arrangement with Job Developer at (718) 993-5581 x 1340.



Contact Information

Address: 4513 Manhattan College Parkway
Bronx NY 10471

Phone: (718) 993-5581 x 1340 or 1343

Site Staff: Reynalda Peralta, Datron Youmans

Building Information

Subway: 1 to 242 Street

Bus: Bx 3, Bx 9

Total Students in program: 12

Student Supports

JM Rapport School Staff: One teacher, one para-professional, counselor visits one day each week

Site Accessibility: Americans with Disabilities Act Compliant

Special Education Services: All District 75 students have an IEP and services are provided accordingly

Related Services: Counseling, Bilingual Counseling

Things To Know

- Standard schedule is 8AM – 2:50PM
- School Bus Available: Yes

Program Overview

Students perform a variety of tasks in support of the daily operation of a fast-paced food service and catering operation at Manhattan College. Students wear a uniform similar to employees and play a vital role in the smooth operation of the college's food service program. Support is provided by a full-time teacher and paraprofessional, with a weekly visit by a school counselor to provide services mandated by the student's IEP.

Academic Opportunities

Program Highlights: Students receive daily instruction in functional math and literacy

ESL Services: ESL services available at this site.

Standardized students: Welcome to participate on a case-by-case basis to earn CDOS credential

Extracurricular: Students at this worksite are eligible to participate in the CHAMPS program at our Jackson Avenue main site.

Admission Requirements

1. Open to P754X students in good standing.
2. Dress code: Black pants suitable for work, non-slip footwear. No jeans.
3. Site Visits: By prior arrangement with Job Developer at (718) 993-5581 x 1340.



Contact Information

Address: 234 East 149 Street
Bronx NY 10455

Phone: (718) 993-5581 x 1340 or 1343

Site Staff: Cibeles Diaz, Madeline Serrano

Building Information

Subway: 2, 4, 5 to 149 Street Grand Concourse

Bus: Bx 1, Bx2, Bx19

Total Students in program: 12

Student Supports

JM Rapport School Staff: One teacher, one para-professional, counselor visits one day each week

Site Accessibility: Americans with Disabilities Act Compliant

Special Education Services: All District 75 students have an IEP and services are provided accordingly

Related Services: Counseling, Bilingual Counseling

Things To Know

- Standard schedule is 8AM – 2:50PM
- School Bus service not available.

Program Overview

Students perform a variety of tasks – including shipping/ receiving, data entry, linen, clerical assistance in medical records section, reception, central stores. Lincoln medical center is an acute care hospital . Support is provided by a full-time teacher and paraprofessional, with a weekly visit by a school counselor to provide services mandated by the student’s IEP. Students have been hired at this location and work in receiving, central stores, and in varied office positions.

Academic Opportunities

Program Highlights: Students receive daily instruction in functional math and literacy

ESL Services: ESL services available at this site.

Standardized students: Welcome to participate on a case-by-case basis to earn CDOS credential.

Extracurricular: Students at this worksite are eligible to participate in the CHAMPS program at our Jackson Avenue main site.

Admission Requirements

1. Open to P754X students in good standing.
2. Additional Requirements: Physical, two PPDs, background check, proficiency in English as required by hospital regulations.
3. Dress code: No blue jeans, no shorts or hats, no Uggs.
4. Site Visits: By prior arrangement with Job Developer at (718) 993-5581 x 1340.



Contact Information

Address: 770 Grote Street
Bronx NY 10460

Phone: (718) 993-5581 x 1340 or 1343

Site Staff: Elizabeth Morales, Germania Bautista

Building Information

Subway: 2,5 to Pelham Parkway

Bus: Bx 9, Bx 19

Total Students in program: 12

Student Supports

JM Rapport School Staff: One teacher, one para-professional, counselor visits one day each week

Site Accessibility: Americans with Disabilities Act Compliant

Special Education Services: All District 75 students have an IEP and services are provided accordingly

Related Services: Counseling, Bilingual Counseling

Things To Know

- Standard schedule is 8AM – 2:50PM
- School Bus Available: No

Program Overview

Students perform a variety of tasks in an in-house café serving staff and visitors at the PS 34 building. Students take phone orders, assist in food preparation within building (no orders accepted from outside), collecting payment and making change, all the while maintaining the work area to an industry standard. Typically, students use this as an entry-level site to gain skills that will serve them in sites that hire our graduates. Support is provided by a full-time teacher and paraprofessional, with a weekly visit by a school counselor to provide services mandated by the student's IEP.

Academic Opportunities

Program Highlights: Students receive daily instruction in functional math and literacy

ESL Services: ESL services available at this site.

Standardized students: Welcome to participate on a case-by-case basis to earn CDOS credential.

Extracurricular: Students at this worksite are eligible to participate in the CHAMPS program at our Jackson Avenue main site.

Admission Requirements

1. Open to P754X students in good standing.
2. Interview with site teacher.
3. Dress code: As per DOE guidelines.
4. Site Visits: By prior arrangement with Job Developer at (718) 993-5581 x 1340.



Contact Information

Address: 2750 Lafayette Avenue
Bronx NY 10460

Phone: (718) 993-5581 x 1340 or 1343

Site Staff: Priscilla Gray, Mayra Quimi

Building Information

Subway: 6 to Westchester Square

Bus: Bx 40, Bx 42

Total Students in program: 12

Student Supports

JM Rapport School Staff: One teacher, one paraprofessional, counselor visits one day each week

Site Accessibility: Americans with Disabilities Act Compliant

Special Education Services: All District 75 students have an IEP and services are provided accordingly

Related Services: Counseling, Bilingual Counseling

Things To Know

- Standard schedule is 8AM – 2:50PM
- School Bus Available: No

Program Overview

This is a demanding site where students assist regular classroom staff in working with elementary school children with a variety of disabilities. The work can be demanding at times and requires a high level of maturity and personal development. Prior to placement this program requires an interview with the teacher and counselor. Graduates who perform well in this program are on a fast track to employment as Teacher Assistant with the Department of Education. Over the past two years eleven students have been hired and are currently working in a variety of District 75 schools throughout the Bronx. Support is provided by a full-time teacher and paraprofessional, with a weekly visit by a school counselor to provide services mandated by the student's IEP.

Academic Opportunities

Program Highlights: Students receive daily instruction in functional math and literacy

ESL Services: ESL services available at this site.

Standardized students: Welcome to participate on a case-by-case basis to earn CDOS credential

Extracurricular: Students at this worksite are eligible to participate in the CHAMPS program at our Jackson Avenue main site.

Admission Requirements

1. Open to P754X students in good standing.
2. Requires interview with site teacher.
3. Prospective students should have an ongoing interest in working with students with disabilities.
4. Site Visits: By prior arrangement with Job Developer at (718) 993-5581 x 1340

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