


BOARD OF EDUCATION OF THE CITY OF NEW YORK
OFFICE OF THE CHANCELLOR

TO: COMMUNITY SCHOOL BOARD PRESIDENTS, ALL SUPERINTENDENTS,
SUPERVISING SUPERINTENDENT, CHIEF EXECUTIVES, EXECUTIVE DIRECTORS
AND HEADS OF OFFICES

FROM: RUDOLPH F. CREW, CHANCELLOR 

SUBJECT: SCHEDULED CLOSINGS OF DISTRICT AND CENTRAL
HEADQUARTERS' OFFICES FOR SCHOOL YEAR 1997-98

All district and central headquarters offices of the Board of Education will be closed on the dates listed below. Except for "prevailing wage rate employees" subject to Section 220 of the New York State Labor Law, absence of per annum, per diem, hourly non-competitive and monthly salaried employees of the administrative staff and headquarters pedagogical personnel scheduled to work on these days shall be excused without loss of pay and without charge to annual leave.

<u>1997</u>	July	4,	Friday.....	Independence Day
	September	1,	Monday.....	Labor Day
	October	2,	Thursday and.....	Rosh Hashanah
	October	3,	Friday	
	October	13,	Monday.....	Columbus Day Observed
	November	11,	Tuesday.....	Veterans Day
	November	27,	Thursday and.....	Thanksgiving Holiday
	November	28,	Friday	
	December	25,	Thursday and.....	Christmas Holiday
	December	26,	Friday	
<u>1998</u>	January	1,	Thursday and.....	New Year's Holiday
	January	2,	Friday	
	January	19,	Monday.....	Dr. Martin Luther King, Jr. Day
	February	16,	Monday.....	Washington's Birthday Observed
	February	20,	Friday.....	Lincoln's Birthday Observed
	April	10,	Friday.....	Good Friday
	May	25,	Monday.....	Memorial Day

NOTE: June 4, Thursday.....Anniversary Day

Only Brooklyn and Queens district offices will be closed on Thursday, June 4, 1998. All central headquarters offices in the five boroughs will be open as will district offices in the Bronx, Manhattan and Staten Island.

NOTE ON ELECTION DAY:

ALL SCHOOLS AND ALL OTHER BOARD OF EDUCATION FACILITIES WILL BE OPEN ON ELECTION DAY, NOVEMBER 4, 1997.

District and central headquarters staff working on Election Day will be entitled to be excused on another day on or before August 31, 1998 without loss of pay and without charge to annual leave. This other day will be selected in a manner which ensures the efficient operation of the office. Where feasible, employees may use the traditional date for Election Day as their "floating holiday."