



NYC Parent Council Leadership Institute

Cohorts III and IV applications accepted through Friday, February 19, 2016

With over 15,000 active participants, the parent leadership structures of NYC public schools are valuable contributors to the success of our education system. As an elected parent leader, you have already made an important investment of your time and talent. The Parent Council Leadership Institute, facilitated by Leadership Coach David Mensah, is an opportunity for further investment in your development as a parent leader.

The Division of Family and Community Engagement invites you to participate in the Parent Council Leadership Institute, now in its second year. In previous cohorts, participation was limited to CCEC officers and Presidents' Council presidents. This year, we are able to expand eligibility to include all CCEC and Presidents' Council members (PA/PTA presidents). This unique opportunity will help you improve your critical and effective management and leadership skills. These are skills that will benefit you, your council or PA/PTA and your school community.

Here's what Institute graduates are saying:

"Growth is important to me. David Mensah challenges you to grow every single day. This course is amazing. I will use the tools moving forward for the rest of my life." - Gloria Corsino, CCD75 President

"I really am a big fan of the training that we've been getting. It's been really effective in helping to build parent leadership capacity across the districts." - David Goldsmith, CEC 13 President, BP Appointee, and ECC Co-Chair

"The whole learning experience was not only about managing a Council, but also about following purpose and vision. I believe the training was a very good experience and I sincerely treasure it." - Fe Florimon, CEC 6 President, BP Appointee

"It was great getting to meet other CEC members from different districts. David Mensah made this training to the point, fun and interesting." - Catherine Baez, CEC 12 Treasurer

Overview - The Parent Council Leadership Institute is a professional development training opportunity designed to build your leadership capacity. Combining advanced training with professional coaching, the Institute provides practical and long-lasting solutions to the most common leadership challenges, such as lack of participation and internal conflict.

Objective - The objective of the Parent Council Leadership Institute is to invest in the professional skills necessary for current and aspiring council officers to effectively manage the responsibilities of their councils or PA/PTAs and to expand their own professional leadership capacity.

Structure - The Institute will include the following components:

- Training – Practical and participative training to build upon critical leadership skills, facilitated by Leadership Coach David Mensah.
 - Five 2-hour training sessions built around session topics that include: Team building; group facilitation; listening and key communication skills; empowering volunteer leaders and leading without authority.
 - Every participant will be asked to practice peer-coaching with another participant between sessions.
- Individual Executive Coaching – Practical one-on-one coaching conversations designed to identify and address particular leadership challenges, and to develop effective and sustainable professional development practices.

Please consider participating in order to further strengthen your council or PA/PTA, as well as to build your own professional leadership capacity. Thank you for your leadership and service on one of NYC's parent councils or PA/PTAs.



NYC Parent Council Leadership Institute – Application

Please email this completed registration form to CCECinfo@schools.nyc.gov by **Friday, February 19th**.

Name _____
 CCEC _____ Role (check one): President Vice President Recording Secretary Treasurer Member
 PA/PTA _____ Role: President

Email: _____ Telephone _____

Preferred Communication Method (check one): Email Telephone

If you are a CCEC member (non-officer), please provide us with a brief description as to why you would like to attend Parent Council Leadership Institute: _____

Requirements

The Institute will meet once per month, in downtown Manhattan (location TBD). To ensure all participants receive the full benefit of the training and professional development offered, participants should attend all sessions. Please initial under your desired cohort to indicate your commitment:

Cohort III: 11 am – 2 pm

- Monday, February 22, 2016 _____ (Initials)
- Tuesday, March 22, 2016 _____ (Initials)
- Monday, April 18, 2016 _____ (Initials)
- Monday, May 16, 2016 _____ (Initials)
- Monday, June 20, 2016 _____ (Initials)

Cohort IV: 5 pm – 8 pm

- Wednesday, February 24, 2016 _____ (Initials)
- Tuesday, March 22, 2016 _____ (Initials)
- Monday, April 18, 2016 _____ (Initials)
- Monday, May 16, 2016 _____ (Initials)
- Monday, June 20, 2016 _____ (Initials)

Will you require childcare: Yes No Will you require childcare: Yes No

Please initial to indicate your agreement to be a peer coach to another parent council officer: _____

Survey – Please rank (in order of importance to you) with 1 being the lowest and 7 being the highest.

Topic	Rank from 1-7
Conflict Resolution	
Empowering Volunteer Leaders	
Group Facilitation	
Leading Without Authority	
Listening and Key Communication	
Motivation and Participation	
Team Building	
Other Topic: _____	

If you have any questions, please contact FACE at 212-374-4118 or CCECinfo@schools.nyc.gov.