

Leadership Minutes
December 10th, 2012

* Ms. Allotta opened the meeting.

1. Review and Approve Minutes from Last Meeting

*Lori Accovelli and Merrie Levine approved the November 19th, 2012 minutes.

*Ms. Allotta informed us that a list has been generated of those people who are trained to use the defibrillator. It will be hung right next to the defibrillators on floors 1 and 5.

*Helene Selter suggested that teachers be aware of those children with food allergies.

*The ELL After School is up and running.

*The new Dance Teacher has worked to get her file number from the DOE and has started working here at PS 216. So far, there has been nothing but positive feedback from the students.

*Ms. Kaplinsky extended a special thanks to Annette Greene, our school safety agent here at PS 216, for all of her hard work and dedication, especially when PS 329 was in the building.

2. Schools Safety

*Ms. Allotta announced that teachers and staff are being asked to lock their classroom doors. Unlocked doors may invite temptation.

*Helene Selter suggested that since the cold weather is coming, maybe we can have a late book at the security desk or in the office in an effort to keep track of students who are constantly late.

*Ms. Kaplinsky will then make a list of students and parents with whom she would like to speak to, as students coming in late has become a growing concern.

3. After-School Enrichment Program for At-Risk Students

*This program implements various skills and strategies and as we get closer to the test it will incorporate test prep.

*There are many changes to the tests to be given this spring. Day one will be multiple choice questions. Day two will be a compare and contrast of articles/texts. Day three will also be a compare and contrast but with more emphasis on the texts and non-fiction. They want to see just the facts and evidence from the story. Students will be asked questions that require them to read between the lines, discuss the lesson learned, etc.

4. Garden Update

*On 12/11/12, construction will begin to install the gates/fences in our schoolyard for the kitchen classroom. All permits were approved.

*Natasha advised us that the kitchen/garden staff is organizing a recipe contest. To provide incentive, celebrity David Chang is involved. The idea is to send in recipes and pictures that will be posted on a website. The winning

recipe will give those a chance to cook with the chefs from Momofuku. A letter maybe resent home again before the Winter Break.

*Natasha brought up concerns about the mud/dirt situation that keeps getting tracked in from the garden. Natasha will be speaking to custodians about placing mats near the entrance of the building to hopefully trap the mud/dirt. However, where to place them safety-wise may be an issue.

*On 12/24/12, PS 7, which is the school to have the second Edible Schoolyard in NYC, from East Harlem will be visiting. Their garden will be on the rooftop, so it will be different. However, they are coming to PS 216 with 6 teachers just to experience the garden here.

5. Instructional Expectations (Raising the bar) & 6. Focus-Group (Teacher Effectiveness)

*Ms. Kaplinsky advised us that the school has been chosen to participate in promoting teacher effectiveness. The focus-group will focus on questioning techniques, instruction, and the teacher effectiveness rubric.

7. Breakfast Prepared by Chef for Early Childhood Parents

*Through the Wellness in the Schools, WITS, two chefs came in last week to add some extras to the breakfast menu.

*WITS will also be hosting a breakfast for early childhood parents. The date is TBD.

8. New Business

*The schedule for the classes was successful for the Holiday Sale.

*The prom was booked in Garguilio's on the second floor. They worked with last year's budget.

*PA meeting 1/17/13.

*Helene Selter advised us that the Kingsbay Y could use more enrollments. So far we have had positive feedback and no complaints.

*Ms. Kaplinsky wrote a grant for \$1,000.00 for Stop-N-Shop for our school. We are waiting to hear back.

9. Next Meeting Date

*January 14th, 2013.

*Ms. Kaplinsky and Ms. Allotta closed the meeting.