

Leadership Minutes
November 4th, 2013

- Ms. Allotta opened the meeting.
- Members Present:
 - Celia Kaplinsky, Principal
 - Joanne Allotta, Teacher/Chairperson
 - Yvette Abreu, UFT Chapter Chair/Teacher
 - Rosanna LaFroschia, Teacher/Recording Secretary
 - Lori Accovelli, Teacher
 - Merrie Levine, Teacher
 - Maria Rivas, PA President/Parent
 - Gina Dellolio, Parent
 - Ann Marie Stabile, Parent
 - Karen Ercole, Parent
 - Suzanne Olney, Parent
 - Helene Selter, Guest/Parent Coordinator
 - Annette Green, Guest/School Safety Officer
 - Stacey Slate, Guest- Edible Schoolyard NYC

1. Garden/Kitchen Update

*The Recipe of the Month will be “Greens Two Ways.” This recipe uses kale and Swiss chard. This will be available for parents and students attending the kitchen after school program.

*12/13/13 will be the next Teacher Appreciation Day. It will hopefully take place in the new kitchen classroom.

2. School Safety

*Discussed was a plan for early arrivals. If a parent drops their child off at the school and drives away, it's the school's responsibility to watch over these students. They cannot and haven't been turned away. The concern is that we as a school do not have the extra personnel to watch over these students. Agent Greene's supervisor explained that it is mandatory that someone be there to watch after these children.

*Helene Selter suggested that we keep a record of students who come in early and contact those parents individually.

*Ms. Kaplinsky also addressed the concern of students who come in late. Those students' names should also be documented and students' latenesses should be addressed during parent teacher conferences. Some schools hand out late slips with the student's name, date, and time of arrival to be given to the teacher. Agent Greene advised us that she will be implementing this along with her co-officer.

3. Review and Approve Minutes from the October 2013 Meeting

*Lori Accovelli and Karen Ercole reviewed and approved the minutes from the October 2013 meeting.

*Ms. Kaplinsky regarded the PA for their hard work in planning a successful pumpkin patch and Halloween Parade.

4. Annual State Comprehensive Educational Plan (CEP)

* The CEP is due on December 5, 2013. A copy of 2013-2014 was drafted in June and is in the process of being revised and finalized. The following items will be written as SMART goals:

1. Students in grades K-5 will show an increase in their comprehension as evidenced by units of study, culminating tasks, ReadyGen Assessments and Schoolnet results.
2. Students in grades K-5 will show an increase in their understanding of math strategies as evidenced by culminating tasks, GO Math! Assessments and Schoolnet results.
3. There will be an overall increase in teacher effectiveness as evidenced by formal and informal observations, student work and teacher goals.

5. January, 2014 Teacher Luncheon

*Luncheons will be held in the new kitchen for the staff of PS 216 in January 2014 and to principals in the network in February 2014.

6. Plans for Ribbon Cutting Ceremony

*The Ribbon Cutting Ceremony is set to take place on 12/5/13. Invites are to those who were involved in planning and executing work in the new kitchen. Several chefs will be invited, including 1-2 celebrity chefs. Alice waters will be coming within the next month or two. Vera may come back for the ceremony as well. The CSA and UFT, Superintendent, Network, School Construction, retirees, the Chancellor, our current Mayor and Mayor Elect are also on the list of invitees. The ceremony will begin in the auditorium where some people will deliver short speeches. Guests will then proceed outside. There is a new exit with pavers to the kitchen classroom, which will be especially helpful in the colder months. Much of the planning is left up to the garden staff.

7. New Business

*Yvette Abreu announced that there will be a class trip to Brooklyn College, as visiting cultural places at a young age is a real way to get children college and career ready.

*11/7/13 Veterans Day Show

*11/8/13 Snack sale

*11/26/13 PA Meeting in the morning

*Knapp Street Pizza wants to run a fundraiser to support PS 216. Maria Rivas will go by the pizzeria and inquire.

*Food Drive through the PA for Thanksgiving will take place. Karen Ercole suggested that there be a food type per grade for organizational purposes.

*Yvette Abreu brought up to the custodial staff making a Sustainability Team, or Green Team. Cans and bottles are to be cashed in and donated to charity. This will be continuous until June. She will also be helping out with compost/fly issues by making cans with soap and apple cider vinegar to trap the flies.

*Helene Selter advised us that the grant for ESL parents will hopefully take place in January.

The next meeting will be held on December 9th, 2013.

*Ms. Kaplinsky and Ms. Allotta closed the meeting.