

# Leadership Minutes

March<sup>3rd</sup>, 2014

- Ms. Allotta and Ms. Kaplinsky opened the meeting.
- Members Present:
  - Celia Kaplinsky, Principal
  - Joanne Allotta, Teacher/Chairperson
  - Yvette Abreu, UFT Chapter Chair/Teacher
  - Rosanna LaFroscia, Teacher/Recording Secretary
  - Lori Accovelli, Teacher
  - Merrie Levine, Teacher
  - Maria Rivas, PA President/Parent
  - Karen Ercole, Parent
  - Suzanne Olney, Parent
  - Sandra Ali, Parent
  - Helene Selter, Guest/Parent Coordinator
  - Stacey Slate, Guest- Edible Schoolyard NYC

\* Ms. Kaplinsky and Ms. Allotta opened the meeting.

## 1. Garden/Kitchen

\*The recipe of the month is making *Moroccan Roots (roasted and raw)*. This is a dressing with spices. It is advised to add chick peas and brown rice to make this recipe complete.

\*The next Fresh Friday for teachers TBA.

## 2. School Safety

\*Security/Communication in the garden. Over the past couple of weeks, there has been an increased concern about security and communication with the outdoor kitchen classroom. Ms. Kaplinsky has recently met with the custodian staff and they are looking into a bell for the door of the kitchen, as well as an intercom.

## 3. Review and Approve Minutes from the February 2014 Meeting

\* Maria Rivas and Karen Ercole reviewed and approved the minutes.

## 4. Final Training Sessions in March

\* This month the lead teachers of PS 216 will attend the final training sessions for ReadyGen and GoMath. They will find out what is finalized within the program and what is not, as well as any changes that have been made. The lead teachers will then turnkey this information to administration and staff members.

#### 5. Upcoming Evening PA Meeting

\*The next evening PA meeting will be held on 3/4/14 at 7pm. Joanne Allotta will be presenting to parents about standardized testing. Grades 3 through 5 will be having a mock test following all testing conditions. Helene Selter sent out a *robocall* to the parents of students in grades 3-5 to remind them about the meeting. Approximately 40-60 parents are expected to attend.

#### 6. Parent Surveys

\*Ms. Glazer received 400 tote bags. In addition to the raffle, one tote bag is to be given out to each family upon completion of their parent survey. Helene Selter advised us that translators will be available as well as volunteers to assist parents in completing their parent surveys.

\*The parent surveys are scheduled to arrive by 3/3/14 but have not arrived as of today.

\*The deadline for submission of the parent surveys is 4/11/14.

#### 7. Parent Teacher Conferences

\*Parent Teacher Conferences will take place on 3/11/14 from 1-3pm and 5:30-8pm. Helene Selter will send out a robocall reminding parents of the date and times.

\*Refreshments and fruits will be offered.

#### 8. Applications for Pre-Kindergarten (children turning four years old in 2014)

\*Helene Selter has been getting several phone calls from parents about registration.

\*Five Pre-Kindergarten classes are what we hope to maintain in the coming school year.

\*Registration begins 3/3/14 and the deadline for submissions is 4/1/14.

#### 9. New Business

\*We are awaiting the hire of a new custodian.

\*Ms. Kaplinsky shared a wonderful letter that she has received from a parent that recently took a tour of our school with Helene Selter. Ms. Kaplinsky forwarded this letter to Ms. DiMola, our superintendent.

The next meeting will be held on April 7<sup>th</sup>, 2014.

\*Ms. Kaplinsky and Ms. Allotta closed the meeting.