

**Posted Date:** September 2 2014  
**Deadline Date:** October 1, 2014

**Teacher Assigned Vacancy Circular No. 20, School Year (2014-2015)**  
**(Subject to budget availability)**

**Position Title:** STEM Magnet Project Planner (Teacher Assigned A)

**Location:** District 28 Magnet Office and various sites in District 28

**Eligibility:** New York City Department of Education licensed, appointed, and tenured teachers  
**(Internal Candidates Only)**

**POSITION SUMMARY:** District 28's Magnet Schools Assistance Program (MSAP) STEM Project Planner will work with school-based Magnet Resource Specialists to facilitate high level professional development in STEM content and pedagogy. The STEM planner will guide schools in the development of Magnet themed STEM curriculum and STEM-focused project-based learning units.

**KEY RELATIONSHIPS:** Director of Magnet Programs, Magnet Recruiter, Magnet Principals, Magnet Resource Specialists, School staff, Parent Coordinators and District 28 community

**SELECTION CRITERIA:**

- An advanced degree in education
- NYC & NYS teaching license (either Common Branches or a Secondary core subject area: ELA, Math, Science or Social Studies)
- At least 5 years' experience as a staff developer/trainer
- At least 5 years experience as a teacher working with students and families from diverse backgrounds
- At least 5 years experience in curriculum development and implementation
- At least 5 years experience incorporating STEM strategies into all content areas
- Experience as a Magnet Specialist or in leadership role at a magnet school.
- Demonstrated skills in providing differentiated professional development
- Demonstrated skills in implementing standards-based, STEM infused education and innovative technology
- Demonstrated ability to work collaboratively with school staff
- Excellent interpersonal skills
- Demonstrated background in Curriculum Mapping, Curriculum Development and Project-based learning.
- Excellent written and verbal communication skills
- Exceptional ability to work on projects with varied partners
- Ability to manage multiple tasks simultaneously
- Strong organizational abilities
- Ability to establish and maintain effective working relationships with a variety of people in a multi-cultural, multi-language setting
- Ability to organize, prioritize, and coordinate activities and events
- Commitment to shaping and developing new initiatives

**DUTIES AND RESPONSIBILITIES**

- Work with school teams to facilitate theme and systemic reform implementation at each school
- Facilitate the incorporation of STEM strategies and activities in all instruction and professional development
- Serve as a liaison between the magnet school teams and NYC and district staff in areas such as literacy, math, science, bilingual/ESL for ELLs, special education, technology and the arts
- Collaborate with Curriculum Development and Professional Development Teams on the development and alignment of new magnet theme curricula - especially STEM strategies and activities, and train staff in their use

- Serve as a liaison with outside consultants providing onsite training for school staff
- Create and maintain partnerships with community-based organizations and other agencies participating in the project and offering services to families
- Schedule, develop, and participate in professional development activities in collaboration with school-based magnet resource specialists
- Facilitate program development activities related to the magnet themes, reform models, innovative instructional strategies, standards alignment, and program implementation and adjustment
- Serve as a resource for schools on standards-based education, NYS/NYC standards, CCLS, *Children First* and *NCLB*
- Facilitate Curriculum Mapping, Project-based learning and provide support on the Atlas mapping system.

**Salary:** As per UFT Collective Bargaining Agreement

**Work Year/Schedule:** As per UFT Collective Bargaining Agreement

**Application:** Email your cover letter and resume to Todd Levitt at [Tlevitt@schools.nyc.gov](mailto:Tlevitt@schools.nyc.gov) by **10/1/2014**.  
*Place District 28 STEM Magnet Project Planner in the subject title of the email.*

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**APPROVED:** \_\_\_\_\_

**Charles Peeples, Executive Director  
Office of Field & Information Services  
Division of Human Resources**