

**New York City Department of Education  
Division of Human Resources  
65 Court Street  
Brooklyn, NY 11201**

**Posted Date: March 19, 2014  
Deadline Date: April 16, 2014**

**TEACHER ASSIGNED VACANCY CIRCULAR NO. 22, 2013-2014**  
(SUBJECT TO FUNDING AVAILABILITY)

**READING RECOVERY® TEACHER LEADER**  
(1 Position)

**Position Summary:** Reading Recovery (RR) Teacher Leader –in-training will participate in a full year certification program sponsored by the New York University (NYU) Reading Recovery Program to obtain certification as a RR Teacher Leader. During and after the training year the RR Teacher Leader will teach 4 students one-on-one daily and work collaboratively with the other RR Teacher Leaders to support successful implementation of Reading Recovery. After training the RR Teacher Leader will provide professional development and on-going support to Reading Recovery teachers. The Reading Recovery Teacher Leader will teach a graduate course for new Reading Recovery teachers as well as provide continuing professional development to certified Reading Recovery teachers. The RR Teacher Leader will be responsible for monitoring the effectiveness of teachers and the progress of students by analyzing the data of students and teachers, and by conducting frequent on-site visits. The RR Teacher Leader will articulate with the school community on issues concerning the implementation of Reading Recovery, teacher progress and student learning, and prepare annual reports to the principal, Site Coordinator and NYU.

**LOCATION:** Bronx, NY

**ELIGIBILITY:** Licensed and Tenured NYC Public School Teacher  
(INTERNAL CANDIDATES ONLY)

**SELECTION CRITERIA:**

- Early Childhood or Common Branch License, preferable.
- Knowledge and understanding of the reading process and what constitutes good teacher strategies to effectively improve literacy teaching and student achievement.
- Experience with teaching Early Childhood classes.
- Demonstrated ability to provide support and feedback to adult learners.
- Demonstrated ability in establishing rapport, communicating and working effectively with teachers, administrators, parents, and university liaisons.
- Demonstrated commitment to change, self-reflection, and new learning techniques.
- Demonstrated evidence of flexibility and initiative.
- Willingness and ability to travel to all boroughs
- Excellent interpersonal and communication skills.
- Previous experience as a Reading Recovery teacher preferred.

**DUTIES AND RESPONSIBILITIES:**

- Teach at least 4 students daily in Reading Recovery lessons during training and the first year in the field
- Attend all certification sessions at New York University, participate in discussions, and fulfill all reading assignments and requirements

- Work collaboratively with the Site Coordinator to plan and facilitate workshops for administrators, teachers and parents
- Provide professional development for a group of 8-12 new Reading Recovery teachers in the first year after training (field year)
- Provide professional development for previously- trained Reading Recovery teachers
- Monitor the effectiveness and progress of Reading Recovery teachers
- Provide support to Reading Recovery teachers in the writing of an annual school report
- Participate in the selection of students in Reading Recovery
- Articulate with the Site Coordinator, school principal, Reading Recovery teacher leaders, teachers, and parents in regards to student progress.
- Monitor the progress of students in the Reading Recovery program
- Oversee the data collection system
- Engage in problem solving with teachers and principals about RR students
- Provide information to principals about the success of Reading Recovery in their schools and implementation issues
- Support the development of the school Reading Recovery team
- Facilitate informational sessions for principals to encourage the implementation of Reading Recovery as a literacy intervention in their schools
- Prepare an annual site report
- Arrange and participate in colleague visits
- Attend annual RR Teacher Leader conference

**SALARY:** As per UFT Collective Bargaining Agreement

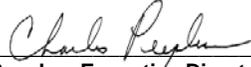
**WORK SCHEDULE:** As per UFT Collective Bargaining Agreement

**APPLICATION:** Applications will be accepted through April 16, 2014  
Please submit resume and cover letter to:

NYC Dept. Of Education  
333 7<sup>th</sup> Avenue, Room 831  
New York, NY 10001  
Attn: Ada Cordova, Reading Recovery Site Coordinator

**An Equal Opportunity Employer**

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (sex), military status, prior record of arrest or conviction (except as permitted by law), predisposing genetic characteristics, or status as a victim of domestic violence, sexual offenses and stalking, and to maintain an environment free of harassment on any of the above-noted grounds, including sexual harassment or retaliation. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, New York 11201, or visit the OEO website at <http://schools.nyc.gov/OEO>

**APPROVED:**   
Charles Peeples, Executive Director, Office of Field Services & Information  
Division of Human Resources