Panel for Educational Policy
Contract Agenda
August 16, 2010

Item: 1 **Description:** Tuition for 30 bilingual and monolingual teachers of students with speech and language disabilities in the Western Kentucky University Speech and Language Pathology Distance Learning program.

Term: 3 years 10 months **Options:** None **Funding:** Tax Levy

Division: Division of Human Resources **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Western Kentucky University	$903,315

Item: 2 **Description:** Perform mandated annual school audits along with the Office of the Auditor General and assist with various audit projects.

Term: 5 years **Options:** None **Funding:** Tax Levy

Division: Office of Auditor General **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Ernst & Young, LLP	$1,700,000

Item: 3 **Description:** General construction work in Queens.

Term: 2 years **Options:** 1 two year option & 180 day option **Funding:** Tax Levy

Division: Division of School Facilities **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Volmar Construction, Inc.	$2,385,000

Item: 4 **Description:** Changing the term of these full day Universal Prekindergarten contracts from one year to five years to be consistent with the term of the grant.

Term: 1 year **Options:** None **Funding:** State Funded & City Council

Division: Office of Curriculum & Professional Developm **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Amalgamated Nursery School	$158,000
Big Bird's Playhouse	$518,400
Briarwood Center, Inc.	$135,000
Christina Day Care, Inc.	$131,472
Citizens Advice Bureau	$158,000
Educational Enterprise	$680,000
Harlem Children's Zone, Inc.	$575,576
New Milestone, Inc.	$150,240
Richmond Hill Children's Center	$288,000
Round the Clock Nursery, Inc.	$128,120
Round the Clock Nursery, Inc.	$420,000
Sesame Sprout	$75,834
The Family & Life Center of Mt. Ararat	$241,297
Vernon Avenue Children's School, LLC	$302,400
Washington Heights Hellenic St. Spyridon	$198,720

Item: 5 **Description:** Reform services in schools for new efforts at whole school reform and/or sustaining and enhancing Comprehensive School Reform grants.

Term: 5 years **Options:** None **Funding:** Various

Division: Office of Curriculum & Professional Developm **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Learning Point Associates	$120,000

Item: 6 **Description:** Professional development services to improve student knowledge through increased technological pedagogy and the use of multimedia and web-based learning tools in schools.

Term: 5 years **Options:** None **Funding:** Various

Division: Div. of Instructional & Information Technology **Contract Type:** Requirements

Vendor Name	Estimated Annual Amount
Achieve 3000, Inc.	$175,000
City at Work, LLC	$120,000
ClassLink, Inc.	$120,000
Custom Computer Specialist	$175,000
Discovery Education, Inc.	$120,000
Educate, LLC	$120,000
Education Development Center, Inc (EDC)	$120,000
Fordham University	$175,000
Houghton Mifflin Harcourt Publishing	$120,000
IDE Corp.	$120,000
NCS Pearson, Inc.	$120,000
New York Institute of Technology	$120,000
NYC Writing Project / Research Foundation of CUNY	$175,000
Plato Learning	$120,000
Teachers Network	$120,000
Teaching Matters Inc	$175,000
Tequipment, Inc.	$120,000
THIRTEEN (Educational Broadcasting Corporation	$120,000
Vision Education & Media	$120,000

Item: 7 **Description:** Science, Technology, Engineering and Mathematics summer enrichment program for students, parents and teachers from selected middle schools.

Term: 3 months **Options:** None **Funding:** Federal Funded

Division: Deputy Chancellor for Teaching & Learning **Contract Type:** Full Value

Vendor Name	Annual Amount
Stony Brook University	$695,556

Item: 8 **Description:** Add-on item. To provide student support services, youth and leadership development, workplace skills development and college and career planning at the High School for Arts and Business.

Term: 11 months **Options:** None **Funding:** Tax Levy

Division: Office of Multiple Pathways to Graduation **Contract Type:** Full Value

Vendor Name	Annual Amount
Federation Employment & Guidance Service, Inc. (FEGS)	$750,383

Item: 3

Description:

General construction work in Queens.

REQUEST FOR AUTHORIZATION

Volmar Construction Inc., for a Job Order Contract for General Construction

Contract Cost	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$2,385,000 annual cost $10,732,000 for contract term	Tax Levy	2 Years	2 year bilateral option to renew and a 180 day extension	RFB	No	Requirement
Vendor Name & Address	Volmar Construction Inc. 4400 2nd Avenue Brooklyn NY 11232					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Volkert Braren, Program Manager	Shelley Epstein, Director
Division of School Facilities (DSF)	Division Of contracts and Purchasing Name)

STATEMENT OF PURPOSE

Approval is sought to contract with Volmar Construction Inc. for a Job Order Contract (JOC) for General Construction in Queens. The award is for two years commencing with registration of the contract. There is a bilateral two year option to renew and a 180 day extension. The annual estimated usage, based on prior usage, is $2,385,000. This is a replacement for the previous contract where the vendor opted not to renew.

DISCUSSION

This replaces a contract with Homeric that included a bilateral option to renew. Homeric opted out at the option year because they could not handle the volume of work, giving proper notice to the DOE.

Through this JOC, each task has a pre-set unit price listed in a Construction Task Catalog. Technical specifications are included for all tasks. Bidders were required to submit two multipliers (adjustment factors), each specified to four decimal places, which are used to calculate the bidder's price for work done during normal hours and for work done after hours. Estimates were provided for the percentage of work that is to be done during the two periods.

The bid was advertised for seven days in the City Record and on the DCP web site. Nineteen bids were received. Cisco, the low bidder, was rejected for failure to submit the required Payment and Performance Bonds. Volmar, the second low bidder met all the bid specifications and is recommended for award. Volmar has held prior contracts with DSF and their performance has been satisfactory. As such, a qualification meeting was not necessary. After a review of their financials, it was determined that Volmar has the financial capacity to service this contract.

The Vendor Research and Price Analysis Unit (VRPA) conducted a comprehensive background check on Volmar Construction and found self reported OSHA violations. All are presently closed. The Department Of Labor notified subcontractors used by Volmar that they underpaid five employees and they owed several employees fringe benefits. Volmar informed VRPA that they no longer work with any of those subcontractors. Volmar has also self reported prevailing wage violations, all involving subcontractors, which they settled as non-willful violations and therefore did not have to claim guilt. Volmar Services merged with Volmar Construction in 2009. There was an outstanding lien against Volmar Services which was paid by Volmar Construction. VRPA also conducted a cost/price analysis and deemed that the figure proposed by Volmar is fair and reasonable.

On average, the pricing on this contract is 14% less than the previous contract for similar items. The state of the economy and the fact that vendors need to keep operating are factors contributing to the decrease. This was a competitive bid process assuring that all prices are fair and reasonable.

Item: 7

Description:

Science, Technology, Engineering and Mathematics summer enrichment program for students, parents and teachers from selected middle schools.

REQUEST FOR AUTHORIZATION FOR A SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS SUMMER ENRICHMENT PROGRAM AT STONY BROOK UNIVERSITY

Annual/Total Contract Amount	Funding Source	Contract Term	Options	Procurement Method	Is Contract Retroactive?	Contract Type
$695,556.00	USDOE	6/1/2010-8/31/2010	NONE	Vendor Named in Grant, per Section 1-03 (b) of DOE Procurement Policy & Procedures	Yes	Full Value
Vendor Name & Address	Research Foundation of the State of New York (SUNY)					
	State University of New York at Stony Brook					
	Stony Brook, New York 11794-3760					
	David Ferguson					

Service Requestor/Contract Manager	Division of Contracts & Purchasing Contact
Program Manager: Robert Klein	Maxine Needle, Director of Grants
Office : Office of School Improvement	Division of Contracts and Purchasing
Phone #: (212) 374-7661	Phone #: (718) 935-4355

STATEMENT OF PURPOSE

Authorization is requested to contract with the above named vendor to provide a Science, Technology, Engineering and Mathematics (STEM) summer enrichment program for students, parents and teachers from selected middle schools.

DISCUSSION

Stony Brook will provide a twelve day residential program in mathematics, science, and technology for 75 students from selected Title I schools, entering the 7th and 8th grades in September 2010, 25 teachers from the student's home schools and 10 parents. The program will take place from Wednesday, July 6 through Saturday, July 17 on the campus of Stony Brook University. The students will be divided into eight small groups attending four one and a half hour classes examining the topics of energy, science, math, robotics engineering and communications. One full day will be spent at Brookhaven National Laboratory, and there will be individual class trips during the science and communications classes.

Classes will be taught by eight instructors and two undergraduate teaching assistants, yielding a ratio of no more than four to one.

The residential portion of the program will be supervised by professionals serving in the capacity of dormitory director, two head counselors and fifteen trained counselors (5:1 ratio). Students live under the supervision of the counselors and are escorted to all meals and classes. Counselors perform morning wake up and night watch to assure that all students are where they are supposed to be at all times.

The goal of the parent component is to expose parents to and assist them in developing knowledge and skill sets in the varied components of STEM education, which includes knowledge of K-12 course experiences necessary to be accepted into college and to become a STEM major as an undergraduate. Parents will develop the knowledge and skill sets to become partners with teachers and school systems

to improve upon STEM education and will gain exposure to STEM career opportunities. There are two parent groupings: Parent STEM Team members - approximately 10 parents who will stay on the Stony Brook University campus during the two week student residential program and Parent STEM Support members - approximately 25 – 75 parents who will come to campus on weekends of the two week program to learn about their children's work and participate in all day work shops.

The grantor's program is the Title I SIG 1003(g) STEM and ELA Instruction, Professional Development Advance Coursework and Leadership Academies Grant. A contract for personal services is necessary because the contract is funded by a grant, and the grant award specifically named this vendor for the amount stated above. To have the services provided by another party would be contrary to the grant.

The Contract Manager's office has experience with the vendor providing these services and confirms that they performed satisfactorily. DCP reviewed information regarding the vendor's background and found no derogatory information. The vendor is deemed responsible.

Pricing for the contract services was established by the grantor in the grant award.