

**2014 - 2015 Payroll Schedule  
Q-BANK 742 & 744 Payrolls  
(Includes Sub Paras and PSOEP)**

Month		Staffing Close Date	Timekeeping Close Date	Payroll Close Date	EFT Stop Payment Deadline	Open to District	Check Date	Check Delivery Date
Sept	1st Half	08/29/14	09/02/14	09/03/14	09/10/14	09/04/14	09/15/14	09/15/14
	2nd Half	09/15/14	09/16/14	09/17/14	09/25/14	09/18/14	09/30/14	09/30/14
Oct	1st Half	10/02/14	10/03/14	10/06/14	10/10/14	10/07/14	10/15/14	10/15/14
	2nd Half	10/20/14	10/21/14	10/22/14	10/28/14	10/23/14	10/31/14	10/31/14
Nov	1st Half	10/30/14	11/03/14	11/05/14	11/10/14	11/06/14	11/14/14	11/14/14
	2nd Half	11/14/14	11/17/14	11/18/14	11/25/14	11/19/14	11/28/14	11/28/14
Dec	1st Half	12/02/14	12/03/14	12/04/14	12/10/14	12/05/14	12/15/14	12/15/14
	2nd Half	12/11/14	12/12/14	12/15/14	12/24/14	12/16/14	12/31/14	12/23/14
Jan	1st Half	12/30/14	01/05/15	01/06/15	01/12/15	01/07/15	01/15/15	01/15/15
	2nd Half	01/16/15	01/20/15	01/21/15	01/27/15	01/22/15	01/30/15	01/30/15
Feb	1st Half	02/02/15	02/03/15	02/04/15	02/10/15	02/05/15	02/13/15	02/13/15
	2nd Half	02/13/15	02/17/15	02/18/15	02/24/15	02/19/15	02/27/15	02/27/15
Mar	1st Half	03/03/15	03/04/15	03/05/15	03/11/15	03/06/15	03/16/15	03/16/15
	2nd Half	03/18/15	03/19/15	03/20/15	03/26/15	03/23/15	03/31/15	03/31/15
Apr	1st Half	04/01/15	04/02/15	04/06/15	04/10/15	04/07/15	04/15/15	04/15/15
	2nd Half	04/17/15	04/20/15	04/21/15	04/27/15	04/22/15	04/30/15	04/30/15
May	1st Half	04/28/15	04/29/15	04/30/15	05/12/15	05/01/15	05/15/15	05/15/15
	2nd Half	05/04/15	05/05/15	05/06/15	05/26/15	05/07/15	05/29/15	05/29/15
June	1st Half	05/12/15	05/13/15	05/14/15	06/10/15	05/15/15	06/15/15	06/15/15
	2nd Half	05/18/15	05/19/15	05/20/15	06/25/15	05/21/15	06/30/15	06/26/15
July	1st Half				07/10/15		07/15/15	06/26/15
	2nd Half				07/28/15		07/31/15	06/26/15
Aug	1st Half				08/11/15		08/14/15	06/26/15
	2nd Half				08/26/15		08/31/15	06/26/15

**Please Note:**

The EIS Bulletin Board is a source for information regarding the Payroll/Timekeeping close dates and any changes made to them.

All SREPP and PSOEP are paid on a positive basis for each day/hour worked. As a result, there is one payroll period lag for timekeeping entries.

\*\* Follow the Payroll Administration Memorandum, "End of Year Information and Procedures for E745, Q742, and Q744"

**Date are subject to change**