

**2014 - 2015 PAYROLL SCHEDULE
746 (PER DIEM) / 747 (PER SESSION) PAYROLLS**

Pay Period Earned Dates	Timekeeping / Approvals Close Date	Appointment Sent	Gross Pay/ One Time ADJ FISA Calc	EFT Stop Payment Deadline	Mailing/ Check Date
07/01/14 – 07/15/14	07/21/14	07/22/14	07/25/14	07/28/14	07/31/14
07/16/14 – 07/31/14	08/06/14	08/07/14	08/12/14	08/13/14	08/18/14
08/01/14 – 08/15/14	08/21/14	08/22/14	08/27/14	08/28/14	09/03/14
08/16/14 – 08/31/14	09/05/14	09/08/14	09/11/14	09/12/14	09/17/14
09/01/14 – 09/15/14	09/19/14	09/22/14	09/29/14	09/30/14	10/03/14
09/16/14 – 09/30/14	10/06/14	10/07/14	10/10/14	10/14/14	10/17/14
10/01/14 – 10/15/14	10/21/14	10/22/14	10/27/14	10/28/13	10/31/14
10/16/14 – 10/31/14	11/07/14	11/10/14	11/14/14	11/17/14	11/20/14
11/01/14 – 11/15/14	11/20/14	11/21/14	11/26/14	12/01/14	12/04/14
11/16/14 – 11/30/14	12/04/14	12/05/14	12/10/14	12/11/14	12/16/14
12/01/14 – 12/15/14	12/19/14	12/22/14	12/29/14	12/30/14	01/06/15
12/16/14 – 12/31/14	01/08/15	01/09/15	01/14/15	01/15/15	01/21/15
01/01/15 – 01/15/15	01/22/15	01/23/15	01/28/15	01/29/15	02/03/15
01/16/15 – 01/31/15	02/05/15	02/06/15	02/11/15	02/12/15	02/18/15
02/01/15 – 02/15/15	02/26/15 *	02/27/15	03/04/15	03/05/15	03/10/15
02/16/15 – 02/28/15	03/05/15	03/06/15	03/11/15	03/12/15	03/17/15
03/01/15 – 03/15/15	03/19/15	03/20/15	03/25/15	03/26/15	03/31/15
03/16/15 – 03/31/15	04/14/15**	04/15/15	04/20/15	04/21/15	04/24/15
04/01/15 – 04/15/15	04/21/15	04/22/15	04/27/15	04/28/15	05/01/15
04/16/15 – 04/30/15	05/06/15	05/07/15	05/12/15	05/13/15	05/18/15
05/01/15 – 05/15/15	05/21/15	05/22/15	05/28/15	05/29/15	06/03/15
05/16/15 – 05/31/15	06/04/15	06/05/15	06/10/15	06/11/15	06/16/15
06/01/15 – 06/15/15	06/19/15		06/25/15	06/26/15	07/01/15
06/16/15 – 06/30/15	06/30/15	6/22/15***	07/06/15	07/07/15	07/10/15

* Timekeeping delayed to accommodate Mid-Winter Recess.

** Timekeeping delayed to accommodate Spring Recess.

***Cut -Off date for new appointments.

Winter Recess: 12/24/14 – 01/02/15

Mid-Winter Recess: 2/16/15 – 2/20/15

Spring Recess: 4/03/15 – 4/10/15

FY Rollover (tentative): 6/27/15

Dates are subject to change. Up-to-date payroll information can be obtained from the PDPS Per Diem / Per Session Payroll Bulletin Boards, The Division of Financial Operations (DFO) website: <http://schools.nyc.gov/offices/DFO> and the DFO Payroll Portal: <https://payrollportal.nycboe.net>