

**2009 -2010 PAYROLL CALENDAR  
B PAYCYCLE (E745)**

PAY PERIOD EARNED DATES	PAYROLL PERIOD TIMEKEEPING ENTRY & APPROVAL DATES	TKEEPING CLOSE DATE	EFT STOP PAYMENT DEADLINE	CHECK DATES	CHECK DELIVERY DATE
06/10/09 - 06/23/09	06/17/09 - 06/30/09	06/30/09	07/06/09	07/09/09	
06/24/09 - 07/07/09	07/01/09 - 07/14/09	07/14/09	07/20/09	07/23/09	
07/08/09 - 07/21/09	07/15/09 - 07/28/09	07/28/09	08/03/09	08/06/09	08/05/09
07/22/09 - 08/04/09	07/29/09 - 08/11/09	08/11/09	08/17/09	08/20/09	
08/05/09 - 08/18/09	08/12/09 - 08/25/09	08/25/09	08/31/09	09/03/09	
08/19/09 - 09/01/09	08/26/09 - 09/08/09	09/08/09	09/14/09	09/17/09	
09/02/09 - 09/15/09	09/09/09 - 09/22/09	09/22/09	09/25/09	10/01/09	
09/16/09 - 09/29/09	09/23/09 - 10/06/09	10/06/09	10/09/09	10/15/09	
09/30/09 - 10/13/09	10/07/09 - 10/20/09	10/20/09	10/26/09	10/29/09	
10/14/09 - 10/27/09	10/21/09 - 11/03/09	11/03/09	11/06/09	11/12/09	
10/28/09 - 11/10/09	11/04/09 - 11/17/09	11/16/09	11/20/09	11/25/09	*11/25/2009
11/11/09 - 11/24/09	11/18/09 - 12/01/09	12/01/09	12/07/09	12/10/09	
11/25/09 - 12/08/09	12/02/09 - 12/15/09	12/14/09	12/21/09	12/24/09	*12/23/2009
12/09/09 - 12/22/09	12/16/09 - 12/29/09	12/29/09	01/04/10	01/07/10	
12/23/09 - 01/05/10	12/30/09 - 01/12/10	01/12/10	01/15/10	01/21/10	
01/06/10 - 01/19/10	01/13/10 - 01/26/10	01/26/10	02/01/10	02/04/10	
01/20/10 - 02/02/10	01/27/10 - 02/09/10	02/03/10	02/12/10	02/18/10	*2/12/2010
02/03/10 - 02/16/10	02/10/10 - 02/23/10	02/23/10	03/01/10	03/04/10	
02/17/10 - 03/02/10	02/24/10 - 03/09/10	03/09/10	03/15/10	03/18/10	
03/03/10 - 03/16/10	03/10/10 - 03/23/10	03/17/10	03/26/10	04/01/10	*3/26/2010
03/17/10 - 03/30/10	03/24/10 - 04/06/10	04/06/10	04/10/10	04/15/10	
03/31/10 - 04/13/10	04/07/10 - 04/20/10	04/20/10	04/26/10	04/29/10	
04/14/10 - 04/27/10	04/21/10 - 05/04/10	05/04/10	05/10/10	05/13/10	
04/28/10 - 05/11/10	05/05/10 - 05/18/10	05/18/10	05/24/10	05/27/10	
05/12/10 - 05/25/10	05/19/10 - 05/27/10	05/27/10	06/07/10	06/10/10	*
05/26/10 - 06/08/10	06/02/10 - 06/15/10	6/15/010	06/21/10	06/24/10	**
06/09/10 - 06/22/10	06/16/10 - 06/29/10	06/29/10	07/05/10	07/08/10	**

\* Timekeeping closes earlier than usual

\*\* 5/26/10 - 6/28/10 will be anticipated for school based employees

**\*\*Regular service will be anticipated; service for occasional employees must be keyed in.**

If there is a schedule change due to an anticipated payroll, notification will be via memo to the field. The EIS bulletin board is a source for information regarding the payroll/timekeeping close dates and any changes made to them.

Columbus Day 10/12/09

Thanksgiving 11/26/09 & 11/27/09

Christmas Recess: 12/24/09 - 01/01/10

Mid-Winter Recess: 2/15/10 -2/19/10 = Early Timekeeping close.

Spring Recess: 3/29/10 - 4/6/10