

Note: After review by the employee's supervisor(s) to make sure that the employee has signed this form, the form must be **retained in the personnel files of the appropriate school (for employees assigned to schools), district/region or central office.**

---

Date

Chapter 68 Certification

Pursuant to Charter 2603 (b) (2), I hereby certify that I have read and shall conform to the Conflicts of Interest Law as described in the attached pamphlet. I understand that the pamphlet does not discuss all provisions of the Conflicts of Interest Law, and that it is my responsibility to be fully familiar with Chapter 68 of the New York City Charter, the Conflicts of Interest Law. (The Conflicts of Interest Law can be accessed in its entirety at [www.ci.nyc.ny.us/html/conflicts](http://www.ci.nyc.ny.us/html/conflicts) and is found in the Publications section of that website.) I recognize that I must contact the Department of Education's Ethics Officer at (718) 935-5300 to discuss any conflicts of interest questions I have now or in the future or to apply for a waiver.

---

Signature

---

Date

---

Print Name

---

Social Security Number

---

Print Title